brother.

SOFTWARE USER'S GUIDE

For DCP users; This documentation is for both MFC and DCP models. Where it says 'MFC' in this user's guide, please read 'MFC' as 'DCP'.



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🖉 Note

- The screens in this section are from Windows[®] XP. Screens on your PC may vary depending on your operating system.
- If your PC is protected by a firewall, and you are unable to network print, network scan or PC Fax, you may
 need to configure the firewall settings. If you are using the Windows[®] Firewall and you installed
 MFL-Pro Suite from the CD-ROM, the necessary Firewall settings have already been made. If you did not
 install from the CD-ROM, see *Firewall settings (For Network users)* on page 111 to configure your
 Windows[®] Firewall. If you are using any other personal Firewall software, see the *User's Guide* for your
 software or contact the software manufacturer.

Using the Brother printer driver

A printer driver translates the data from your PC application, and using a page description language, converts it into a format that can be understood by the printer/multi-function device.

You will find appropriate drivers on the CD-ROM supplied with the machine. Install those drivers by following the *Quick Setup Guide*. You can also download the latest drivers from the Brother Solutions Center at:

http://solutions.brother.com

Features

This machine offers many features you will find in a high quality ink jet printer.

Brilliant High Quality Output

Printing at up to 1200×6000 dpi on glossy paper to get the highest possible resolution. (See *Resolution* in the *Specifications* in the *User's Guide*.) The printer driver supports N in 1, Watermark printing, Colour Enhancement technology and many other features.

Low Running Cost

Whenever a particular ink colour requires replacement, you only have to replace that individual cartridge.

USB

The Universal Serial Bus Interface provides fast communication with your PC.

Ethernet

The Ethernet interface lets your machine communicate with multiple PCs connected on a network. This feature is available for Network Standard models only. (Not available for MFC-253CW, MFC-255CW and MFC-257CW)

Wireless LAN (IEEE802.11b/g) (For Wireless models only)

The wireless LAN capability lets your machine communicate with other wireless devices using the IEEE802.11b/g wireless standard in Infrastructure and Ad-hoc modes. (See the *Network User's Guide* for details.) This feature is available for Wireless Network Standard models only.

Choosing the right type of paper

For high quality printing, it is important to choose the right type of paper. Be sure to read *About paper* in the *User's Guide* before buying paper.

Simultaneous printing, scanning and faxing

Your machine can print from your computer while sending or receiving a fax in memory, or while scanning a document into the computer. Fax sending will not be stopped during PC printing.

However, when the machine is copying or receiving a fax on paper, it pauses the PC printing operation, and then continues printing when copying or fax receiving has finished.

Clearing data from the memory

If the LCD shows Data Remaining, you can clear the data that is left in the printer memory by pressing the Stop/Exit key on the control panel.

Status Monitor

The Status Monitor utility is a configurable software tool for monitoring the status of one or more devices, allowing you to get immediate notification of error messages such as paper empty, paper jam or ink replacement required.

Status	Monitor 🛛 🔀
3	Brother MFC-xxxxx Printer USB001 Ready
Vi	sit the Original Supplies website
BK	

You can check the device status at anytime by double-clicking the icon in the tasktray or by choosing **Status Monitor** located in **Start/All Programs/Brother/MFC-XXXX** on your PC.

There is also a link to the **Brother Original Supplies** website. Click the **Visit the Original Supplies website** button for more information on Brother original supplies.

🖉 Note

For more information about using the Status Monitor software, right-click the **Status Monitor** icon and choose **Help**.

Monitoring the machine's status

Once you start up your PC, the Status Monitor icon appears on the tasktray.

A green icon indicates the normal stand-by condition.



A yellow icon indicates a warning.



A red icon indicates an error has occurred.



There are two locations where you can display the **Status Monitor** on your PC—in the tasktray or on the desktop.

Turning off the Status Monitor

If you want to switch off the Status Monitor, follow these steps:

Right-click the Status Monitor icon or window and click Load Status Monitor on Startup to clear the check mark.

2 Right-click again then click Exit.

Note 🖉

Even if the Status Monitor is off, you can check the machine's status at any time by clicking **Status Monitor** from the **Start** menu on your PC.

Printer driver settings

You can change the following printer settings when you print from your PC:

- Media Type/Quality (Speed)
- Paper Size
- Page Layout
- Colour Settings
- Scaling
- Use Watermark
- Print Date & Time

Accessing the printer driver settings

- 1 Click **File**, then **Print** in your application.
- Choose Brother MFC-XXXX Printer (where XXXX is your model name) and click Preferences. The printer properties dialog box appears.

Basic tab



Choose your setting for Slow Drying Paper, Media Type and Quality (1).

Note

Check **Slow Drying Paper** when printing with plain paper on which ink dries slowly. This setting may cause some slight blurring of text.

- Choose Borderless, Paper Size, Colour Mode, Orientation, number of Copies and the page order, Reverse Order, Page Layout, Page Order, Border Line (if any) (2).
- Click OK (4) to apply your chosen settings. To return to the default settings, click Default (3), then OK (4).

🖉 Note

This area (5) shows the current settings.

Media Type

To achieve the best print results, the media being printed on should be selected in the driver. The machine changes the way it prints depending on the selected media type.

- Plain Paper
- Inkjet Paper
- Brother BP71 Photo Paper
- Brother BP61 Photo Paper
- Other Photo Paper
- Transparencies

Quality

The quality selection lets you choose the print resolution. As print quality and speed are related, the higher the quality, the longer it will take to print the document. The quality selections that are available will vary depending on the media type you choose. (See *Resolution* in the *Specifications* in the *User's Guide*.)

Highest

Use for printing precise images such as photographs. This is the highest resolution and slowest speed.

Photo

Use for printing photographs. Since the print data is much larger than a normal document, the processing time, data transfer time and print time will be longer.

Fine

Better print quality than Normal mode and faster print speed than Photo.

Normal

Good print quality with typical print speed.

Fast Normal

Better print quality than Fast mode and faster print speed than Normal.

Fast

The fastest print mode and the lowest amount of ink used. Use for printing large volume documents or documents for proofing.

Media Type	Colour/Greyscale	Print Quality Selection
Plain Paper	Colour/Greyscale	Fast, Fast Normal, Normal, Fine
Inkjet Paper	Colour/Greyscale	Fine, Photo
Brother BP71 Photo Paper, Brother BP61 Photo Paper or Other Photo Paper	Colour/Greyscale	Fine, Photo , Highest
Transparencies	Colour/Greyscale	Normal, Fine

🖉 Note

The default settings are shown in bold.

Paper Size

The **Paper Size** selection includes a large selection of standard paper sizes. If you want, you can create a custom size ranging from 88.9×127.0 mm (3.5×5 in.) to 215.9×355.6 mm (8.5×14 in). You can also choose the borderless setting for specific paper sizes. From the drop-down list, choose the **Paper Size** you are using.

Paper Size A4		¥	
---------------	--	---	--

You can create a custom size by choosing **User Defined**. Specify the **Width** and **Height** values, and enter any name you want for this custom size. Choose the correct paper thickness to improve the quality of your output.

User Defined Size	×
<u>C</u> ustom Paper Size N	ame
<u>W</u> idth	[88.9 215.9] 210.0
Heigh <u>t</u>	[127.0 355.6] 297.0
Unit	<u>⊙m</u> m <u>O</u> inch
<u>P</u> aper Thickness	
	Regular 🔽
	Save Delete
ОК	Cancel <u>H</u> elp

To do borderless printing

From the Paper Size pull down list choose the size of paper you want to print such as A4 (Borderless).

Colour Mode

Colour is adjusted to get the closest colour match with the PC monitor.

- **Natural**: Use for photographic images. The colour is adjusted to print more natural colours.
- Vivid: Use for business graphics such as charts, graphics and text. The colour is adjusted to print more vivid colours.

Page Layout

The **Page Layout** option lets you choose the N in 1 options or the 1 in N options. The N in 1 options print 2, 4, 9 or 16 pages of a document on 1 sheet of paper. The 1 in N options enlarges your print size and prints the document in poster print mode.

Page Order

When N in 1 option is selected, the Page Order can be selected from the drop-down menu.

Border Line

When N in 1 with the **Page Layout** feature, you can choose to have a solid border, dashed border or no border around each page on the sheet.

Page Layout	2 in 1	~
Page Order	Left to Right	*
Bor <u>d</u> er Line	None	*

Orientation

Orientation chooses the position your document will be printed (in Portrait or Landscape).

	Orientation Orientation	uit 🔿 Landscap <u>e</u>	
Portrait (Vertical)		Landscape (Horizo	ntal)

🖉 Note

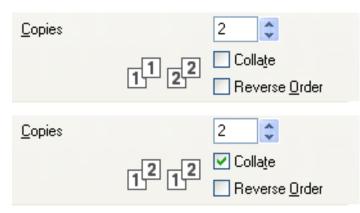
If your application software contains a similar function to this, we recommend you use the one in the application.

Copies

The **Copies** selection sets the number of copies that will be printed (1 to 999).

Collate

With **Collate** checked, one complete copy of your document will be printed and then reprinted according to the number of copies you choose. If **Collate** is unchecked, then each page will be printed according to the number of copies chosen before the next page of the document is printed.



Reverse Order

Reverse Order prints the pages of your document in the opposite order.

<u>C</u> opies	2	
	2, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2	

Advanced tab

💩 Printing Preferences		? 🔀	
brother		S Brother SolutionsCenter	
	Basic Advanced	our Settings	—1 —2
Plain Paper Quality: Normal Borderless Off A4 210 x 297 mm Colour Mode : Natural Copies 1 Page Layout : Normal	Scaling Off Fit to Paper Size Letter Free [25 - 400 %] 100 ©		-3
Colour Scaling Off	Mirror Printing	<u> </u>	-4
Mirror Printing Off Reverse Printing Off Watermark Off	Use Watermark	rmark Settings	—5
		r Print Options	—6
Launch Status Monitor		Default	—7
<u>S</u> upport	OK Cancel		— E

1 Choose your setting for **Colour/Greyscale** (1).

- Choose Ink Save Mode to help reduce ink consumption (2). (For DCP-395CN, DCP-593CW, DCP-595CW, DCP-597CW, MFC-495CW and MFC-795CW)
- 3 Choose your setting for **Scaling** feature (3).
 - Choose **Off** if you want to print the document as it appears on your screen.
 - Choose **Fit to Paper Size** if you want to enlarge or reduce the document to fit the paper size.
 - Choose Free if you want to reduce the size.
- 4 You can choose reverse printing options (4).
 - Check Mirror Printing to reverse the data from left to right.
 - Check **Reverse Printing** to reverse the data up to down.

Mote

Mirror Printing is not available when you choose Transparencies as the Media Type.

- 5 You can print a logo or text onto your document as a Watermark (5). You can choose one of the preset Watermarks, or you can use a bitmap file or text file that you have created.
- 6 Click the **Other Print Options** button to set more Printer functions (6).
 - Click OK to apply your chosen settings. To return to the default settings, click Default (7), then OK (8).

Colour/Greyscale

This selection allows a colour document to be printed in black and white using greyscale.

Colour Settings

Click the **Colour Settings** button to see options for enhanced print settings.

rother		S Brothe	er onsCent
	Basic Advanced		
	Colour / Greyscale	Colour Greyscale	
		Colour Settings	
	🔲 l <u>n</u> k Save Mode		
n Paper	Scaling	⊙ O <u>i</u> f	
ality : Normal derless Off		Fit to Paper Size	
x 297 mm		Letter	
our Mode : Natural sies 1		O Free [25 - 400 %]	
ge Layout : Normal		100 🌩	
Colour ling Off	Mirror Printing		
or Printing Off verse Printing Off	Beverse Printing		
termark Off	Use Watermar <u>k</u>	CONFIDENTIAL	~
		Watermark Settin	gs
		Other Print Option	ns
Launch Status Monitor		Default	



Colour Enhancement

This feature analyzes your image to improve its sharpness, white balance and colour density. This process may take several minutes depending on the size of the image and the specifications of your PC.

Colour Density

Adjusts the total amount of colour in the image. You can increase or decrease the amount of colour in an image to improve a washed out or weak looking picture.

White Balance

Adjusts the hue of the white areas of an image. Lighting, camera settings and other influences will affect the appearance of white. The white areas of a picture may be slightly pink, yellow or some other colour. By adjusting the white balance you can adjust those white areas.

Brightness

Adjusts the brightness of the whole image. To lighten or darken the image, move the scroll bar to the right or left.

Contrast

Adjusts the contrast of an image. This will make darker areas darker and lighter areas lighter. Increase the contrast when you want an image to be clearer. Decrease the contrast when you want an image to be more subdued.

Red

Increases the intensity of **Red** in the image to make the image redder.

Green

Increases the intensity of Green in the image to make the image greener.

Blue

Increases the intensity of **Blue** in the image to make the image bluer.

Bi-Directional Printing

When **Bi-Directional Printing** is checked, the print head prints in both directions offering faster print speeds. When unchecked, the print head will only print in one direction giving higher quality printouts, but slower printing speeds.

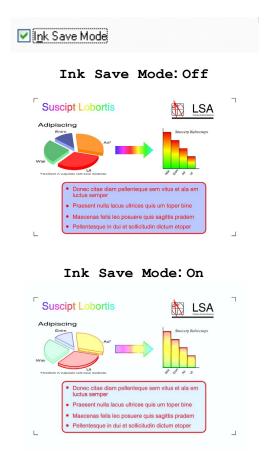
Improve Pattern Printing

Select the **Improve Pattern Printing** option if the printed fills and patterns appear different to how they appear on your computer screen.

Ink Save Mode (For DCP-395CN, MFC-495CW, DCP-593CW, DCP-595CW, DCP-597CW and MFC-795CW)

When you choose **Ink Save Mode**, the machine prints the colours lighter and emphasises the outlines of the images. The amount of ink that is saved varies depending on the type of documents that are printed.

Ink Save Mode may make your printouts look different to what you see on your computer monitor.



Use Watermark

You can print a logo or text onto your document as a Watermark. You can choose one of the preset Watermarks, or you can use a bitmap file or text file that you have created.

Check the **Use Watermark** check box and then choose the watermark you want to use from the drop-down list.

Watermark Settings

rother		SolutionsCen
	Basic Advanced	
A	Colour / Greyscale	Colour Oreyscale
11.	🔲 I <u>n</u> k Save Mode	Cglour Settings
Nain Paper Juality : Normal Jorderless Off 14 110 x 297 mm	Scaling	Off Fit to Paper Size A4
iolour Mode : Natural Iopies 1 Iage Layout : Normal II Colour		○ Free [25 - 400 %]
Scaling Off dirror Printing Off Reverse Printing Off Matermark On : CONFIDENTIAL	Mirror Printing Beverse Printing ✓Use Watermark	
		Watermark Settings Ojher Print Options
Launch Status Monitor		Default
Support		OK Cancel Help

Click the **Watermark Settings** button to change the watermark settings.

You can choose a watermark and change its size and position on the page. If you want to add a new watermark, click the **New** button, and then choose **Use Text** or **Use Bitmap File**.

Watermark Settings		
	⊙ Use <u>T</u> ext	O Use <u>B</u> itmap File
CONFIDENTIAL	Select Waterma COPY DRAFT	
U	Title	CONFIDENTIAL
Position	Text T <u>e</u> xt	CONFIDENTIAL
Automatically centred (V)	<u>F</u> ont	Arial
x [-100 - +100] 0	<u>S</u> tyle	Regular
y [-100 - +100] 0 🚔	Size	72 🚽 Colour
Angle [0 - 359 *] 45 🚔	Bitmap	
✓ Transparent		Browse
In Outline Text	Scaling (25	- 999 %]
Custom Settings	Transgarer	cy [0 - 100 %]
		Apply Settings
	0	K Cancel <u>H</u> elp

Position

Use this setting if you want to control the position of the watermark on the page.

Transparent

Check **Transparent** to print the watermark image in the background of your document. If this feature is unchecked, the Watermark will be printed on top of your document.

In Outline Text

Check In Outline Text if you only want to print an outline of the watermark.

Title

Choose **CONFIDENTIAL**, **COPY** or **DRAFT** as the title or enter a title you like in the field.

Text

Enter your watermark text into the Text Box, and then choose Font, Style, Size and Colour.

Bitmap

Enter the file name and location of your bitmap image in the file box, or click **Browse** to search for the file. You can also set the **Scaling** or **Transparency** of the image.

Custom Settings

You can print the watermark in any of the following ways:

Print Watermark	On all pages On first page only From second page <u>C</u> ustom
Custo <u>m</u> Settings	
Page Title	
	K Add Bage
	Delete >> Litte

- On all pages
- On first page only
- From second page
- Custom

Other Print Options

Printing Preferences		<u>?</u>
brother		SolutionsCenter
	Basic Advanced Colour / Greyscale Ink Save Mode	Cglour Settings
Plain Paper Quality: Normal Borderless Off A4 210 x 297 mm Colour Mode : Natural Copies 1 Page Layout : Normal	Scaling Off Fit to Paper Siz Letter Freg (25 - 400 3	~
Colour Scaling Off Mirror Prinking Off Reverse Prinking Off Watermark: Off	Mirror Printing Beverse Printing Use Watermark CONFID	ENTIAL
Launch Status Monitor		Other Print Options Default Cancel Help

Click the **Other Print Options** button to set more Printer functions:

🖉 Note

The screen shown in this section may vary depending on your machine.

Print Date & Time

When the **Print Date & Time** feature is enabled, the date and time will print on your document from your PC's system clock.

0	ther Print Options						×
	Printer Function		D T				
	Print Date & Time	^	Date & Time	4			
	Photo Paper Tray Help		Print Date & Time Date	a Mon,15 Jan 2007		~	
	Change Data Transfer Mode		Ti <u>m</u> e	19:49:43		~	
	Advanced Colour Settings		Font	<u>F</u> ont			
	Print Order		<u>◯ L</u> eft	◯ C <u>e</u> ntre	⊙ <u>R</u> ight		
			OIop	⊙ <u>B</u> ottom			
			 Transparent 				
			🚫 Opague				
					<u>C</u> olour		
					Defa <u>u</u> lt		
			ОК	Cancel]

Check **Print Date & Time** check box to change the **Date**, **Time**, **Font** and position. To include a background with the **Date** and **Time**, choose **Opaque**. When **Opaque** is chosen, you can click the **Colour** button to change the colour of the **Date** and **Time** background.

Note 🖉

The selection boxes show the format of **Date** and **Time** to be printed. The actual **Date** and **Time** printed on your document is automatically retrieved from the settings on your PC.

Photo Paper Tray Help (For DCP-395CN, MFC-495CW, DCP-593CW, DCP-595CW, DCP-597CW and MFC-795CW)

Set the **Photo Paper Tray Help** to **On** to display help instructions on how to use the photo paper tray when you select Photo, Photo L or Postcard 1 paper. (Available on Photo Paper Tray models)

Other Print Options	X
Printer Function	C Photo Paper Tray Help
Print Date & Time	⊙ 0 <u>n</u>
Photo Paper Tray Help	0 0 <u>f</u> f
Change Data Transfer Mode	
Advanced Colour Settings	
Print Order	
	Default
	OK Cancel <u>H</u> elp

Change Data Transfer Mode

The **Change Data Transfer Mode** feature lets you choose print data transfer mode to improve print quality or print speed.

Recommended Setting

Choose Recommended Setting for general use.

Improved Print Quality

Choose **Improved Print Quality** for better print quality. Print speed may be reduced slightly, depending on the print data.

Improved Print Speed

Choose Improved Print Speed for faster print speed.

Other Print Options	X
Other Print Options Printer Function Print Date & Time Photo Paper Tray Help Change Data Transfer Mode	Change Data Transfer Mode
Advanced Colour Settings 	
	Default OK Cancel Help

Advanced Colour Settings

You can set the Halftone Pattern and Match Monitor for more colour adjustment.

Halftone Pattern

The machine can use two methods (**Diffusion** or **Dither**) to arrange dots to express halftones. There are some predefined patterns and you can choose which one to use for your document.

• Diffusion

Dots are put at random to create the halftones. Use for printing photographs that have delicate shades and graphics.

• Dither

Dots are arranged in a pre-defined pattern to make halftones. Use for printing graphics that have definite colour boundaries or for printing charts such as business charts.

Match Monitor

Colour is adjusted to get the closest colour match with the PC monitor.

Other Print Options	Σ
Printer Function	
Print Date & Time	Advanced Colour Settings
Photo Paper Tray Help	
Change Data Transfer Mode	O Dither
Advanced Colour Settings	
Print Order	- ↓ ✓ Match Monitor
	Default
	OK Cancel <u>H</u> elp

Print Order

You can choose to Print All Pages, Print Odd Pages or Print Even Pages.

Other Print Options	
Printer Function Print Date & Time	Print Order ⊙ Print All Pages
Photo Paper Tray Help Change Data Transfer Mode Advanced Colour Settings	 ○ Print <u>0</u>dd Pages ○ Print <u>E</u>ven Pages
Print Order	Default
	OK Cancel <u>H</u> elp

Print All Pages

Lets you print all pages.

Print Odd Pages

Lets you print the odd-numbered pages only.

Print Even Pages

Lets you print the even-numbered pages only.

🖉 Note

- The print speed of the Print Odd Pages and Print Even Pages settings is slower than the other printer driver settings.
- When you choose the Print Odd Pages and Print Even Pages settings, you may see a printing error message on your computer, as the machine pauses during the printing process. The error message will disappear after the machine re-starts printing.

The **Print Odd Pages** and **Print Even Pages** settings only support **A4** for **Paper Size** and **Plain Paper** for **Media Type**.

You can print multiple copies in collated format. Choose the number of copies you want and check **Collate** in the **Basic** tab.

If the **Print Odd Pages** and **Print Even Pages** settings are greyd out, go back to the **Basic** tab and **Advanced** tab and then click **Default**.

Printing on both sides of the paper

The following steps show how you can print on both sides of the paper using the **Print Odd Pages** and Print Even Pages settings.

If you want to print a 10 page document on 5 sheets of paper, you must set the printer driver options to print all odd-numbered pages in reverse order (page 9, 7, 5, 3, 1) first and then even-numbered pages in normal order (page 2, 4, 6, 8, 10).



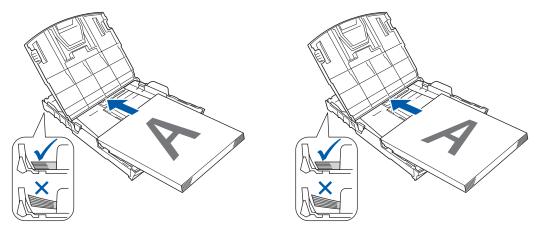
1 In the printer driver, choose the **Basic** tab and check **Reverse Order**.

- Choose the Advanced tab and click Other Print Options.
- 3 Choose Print Order and check Print Odd Pages. Click OK.
- 4 After the machine prints the odd-numbered pages, remove the printed pages from the output paper tray. Before you go to the next step, make sure the printed pages are dry.
- 5 Empty the paper tray. Do not add the printed pages to the top of a stack of unprinted paper.
- 6 Make sure the pages are completely flat before putting them back in the paper tray, with the side to be printed on (the blank side) face down and the top page first.

Paper orientation

For Portrait

For Landscape



- 7 In the printer driver, choose the **Basic** tab and un-check **Reverse Order**.
- 8 Choose the Advanced tab and click Other Print Options.
- Choose Print Order and check Print Even Pages. Click OK.
- 10 The machine will print all the even-numbered pages on the other side of the paper.

Guidelines for printing on both sides of the paper

- If the paper is thin, it may wrinkle.
- If the paper is curled, flatten it and then put it back in the paper tray.
- If the paper is not feeding properly, it may be curled. Remove the paper and straighten it.

Support

The **Support** window shows the driver version and settings information. There are also links to the **Brother Solutions Center** and **Original Supplies Website**.

Click the Support button to display the Support window:



Brother Solutions Center

The **Brother Solutions Center** is a website offering information about your Brother product including FAQs (Frequently Asked Questions), User's Guides, driver updates and tips for using your machine.

Original Supplies Website

The Original Supplies Website offers information about your Brother original supplies.

Check Setting

You can check current driver settings.

Using FaceFilter Studio for photo printing by REALLUSION

FaceFilter Studio is an easy-to-use borderless photo printing application. FaceFilter Studio also lets you edit your photo data. You can add photo effects such as red eye reduction or skin tone enhancement.



Sample6.jpg 1704x2272 Pixels Resolution: 72, 72 (19%)

To use FaceFilter Studio, you must install the FaceFilter Studio application from the CD-ROM supplied with your machine. Install FaceFilter Studio and download FaceFilter Studio Help by following the instructions in the *Quick Setup Guide*.

You can start FaceFilter Studio by clicking on

Start/All Programs/Reallusion/FaceFilter Studio/FaceFilter Studio. You can also start FaceFilter Studio by double-clicking the shortcut on the desktop or by clicking the FaceFilter Studio button in ControlCenter3. (See PHOTOCAPTURE on page 73.)

🖉 Note

If your Brother machine is not turned On, or connected to your computer, FaceFilter Studio will start with limited features. You will not be able to use the **Print** function.

This chapter only introduces the basic functions of the software. For more details, see the FaceFilter Studio Help.

To view the complete FaceFilter Studio Help, click Start, point to

All Programs/Reallusion/FaceFilter Studio and click FaceFilter Studio Help on your PC.

Starting FaceFilter Studio with your Brother machine turned On

1 When you launch FaceFilter Studio for the first time, this screen will appear, if your Brother machine is turned On, and connected to your computer, the FaceFilter Studio will detect your Brother machine.



After you click Continue in step 1, this screen will appear. FaceFilter Studio is ready to use with full functionality.



Starting FaceFilter Studio when your Brother machine is turned Off

1 When you launch FaceFilter Studio for the first time, if your Brother machine is turned Off or not connected to your computer, this screen will appear.



Click Detect in step ①, and this screen will appear. Turn on your Brother machine and check that it is connected to your computer and then click Yes.

Reallusi	ion 🛛 🔀
2	Please turn your Brother machine on.
~	Continue?
	<u>Y</u> es <u>N</u> o

3 If FaceFilter Studio does not detect the Brother machine, this screen will appear. Make sure your Brother machine is turned on and click **Retry**.



If FaceFilter Studio still does not detect the Brother machine in step (3), click Cancel.

If you clicked **Cancel** in step **3**, this screen will appear.



Printing

5 After you click the check mark in step (4), FaceFilter Studio will start with limited functionality. The Print icon on the top menu will be greyed out and you will not be able to use the Print function.



🖉 Note

- When FaceFilter Studio starts with limited functionality, the image file will be saved with a watermark.
- To start FaceFilter Studio with full functionality, see *Starting FaceFilter Studio with your Brother machine turned On* on page 28.

Printing an image

1 Click the **Open** icon to choose the image file.



1

Printing

2 Click the Print icon in the top menu bar to move to the print screen.



Click the Print icon on the left to open the print settings dialog box.



4 Choose Paper Size, Paper Source, Orientation, number of Copies, Scaling and Printing Area.

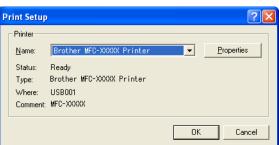


🖉 Note

If you want to print a borderless photo, choose **Full Page Photo** in **Scaling** and borderless paper in **Paper Size**.

Printing

5 Click Print Setting and choose your Brother machine. Click OK.



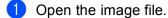
🖉 Note

If you want to use photo paper, click **Properties** and set the **Media Type** and **Quality** in the printer driver dialog.

6 Click **Print** in the Print settings dialog box and your photo will print.

Smart Portrait

The Smart Portrait function detects faces in the photo and adjust the brightness of the skin tone automatically.







icon to detect faces automatically.

- You can modify the Brightness adjustment by dragging the slider.
- Click OK. 4

Red-eye Reduction

The Red-eye Reduction function lets you reduce red eyes in your photo.

Open the image file. 1

Click the **Red-eye Reduction**

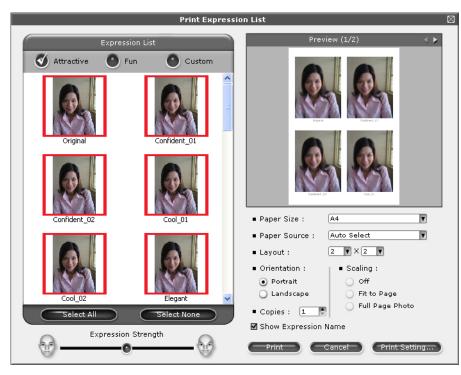
04

icon to reduce red eyes automatically.

- 3 Auto Red eye Detection finds all the red eyes in the image and marks them as dotted boxes. You can use the **RedEye Threshold** slider to adjust the colour of the marked areas.
- Click OK.

Print Expression List

FaceFilter Studio lets you modify a facial expression by applying an expression template or by manual adjustment. In the **Select Expression** step, you can preview or print the expression list of your choice.



Uninstalling FaceFilter Studio

To uninstall FaceFilter Studio, choose

Start/All Programs/Reallusion/FaceFilter Studio/Uninstall FaceFilter Studio.

1

The scanning operations and the drivers used will be different depending on your operating system. The machine uses a TWAIN compliant driver for scanning documents from your applications.

■ (Windows[®] XP/Windows Vista[®])

Two scanner drivers are installed. A TWAIN compliant scanner driver (See Scanning a document using the TWAIN driver on page 34) and a Windows[®] Imaging Acquisition (WIA) driver (See Scanning a document using the WIA driver (Windows[®] XP/Windows Vista[®]) on page 41).

Windows[®] XP/Windows Vista[®] users can select either driver when scanning documents.

M Note

- For ScanSoft™ PaperPort™ 11SE, see Using ScanSoft™ PaperPort™ 11SE with OCR by NUANCE™ on page 50.
- If your PC is protected by a firewall and is unable to network scan, you may need to configure the firewall settings to allow communication through port number 54925 and 137. If you are using Windows[®] Firewall and you installed MFL-Pro Suite from the CD-ROM, the necessary Firewall settings have already been made. For more information, see Firewall settings (For Network users) on page 111.

Scanning a document using the TWAIN driver

The Brother MFL-Pro Suite software includes a TWAIN compliant scanner driver. TWAIN drivers meet the standard universal protocol for communicating between scanners and applications. This means that you can not only scan images directly into the PaperPort™ 11SE viewer that Brother included with your machine, but you can also scan images directly into hundreds of other software applications that support TWAIN scanning. These applications include popular programs like Adobe[®] Photoshop[®], Adobe[®] PageMaker[®], CorelDRAW[®] and many more.

Scanning a document into the PC

There are two ways in which you can scan a whole page. You can either use the ADF (automatic document feeder) or the scanner glass.



- Load your document.
- 2) Start the ScanSoft[™] PaperPort[™] 11SE software that was installed during the MFL-Pro Suite installation to scan a document.

🖉 Note

The instructions for scanning in this Guide are for when you use ScanSoft™ PaperPort™ 11SE. The scanning steps may vary when using other software applications.

Click File, then Scan or Get Photo. You can also click the Scan or Get Photo button. The Scan or Get Photo panel appears on the left side of the screen.

Click the Select button.

Choose TWAIN: TW-Brother MFC-XXXX or TWAIN: TW-Brother MFC-XXXX LAN from the Available Scanners list. (Where XXXX is your model name.)

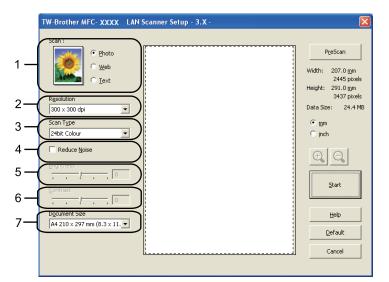
6 Check Display scanner dialog box on the Scan or Get Photo panel.

7 Click Scan.

The Scanner Setup dialog box appears:

8 Adjust the following settings, if needed, in the Scanner Setup dialog box:

- Scan (Image Type) (1)
- Resolution (2)
- Scan Type (3)
- Reduce Noise (4)
- Brightness (5)
- Contrast (6)
- Document Size (7)



Click Start.

When scanning is finished, click **Cancel** to return to the PaperPort[™] 11SE window.

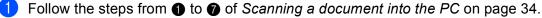
🖉 Note

9

After you select a document size, you can adjust the scanning area further by clicking the left mouse button and dragging it. This is required when you want to crop an image when scanning.

Pre-Scanning to crop a portion you want to scan

You can preview your image and crop unwanted portions before scanning by using the **PreScan** button. When you are satisfied with the preview, click the Start button in the Scanner Setup dialog box to scan the image.

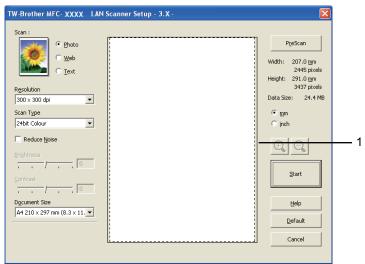




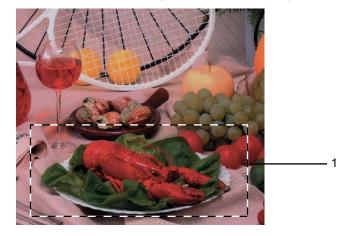
Choose the settings for Scan (Image Type), Resolution, Scan Type, Brightness, Contrast and Document Size as needed.

3 Click PreScan.

The whole image is scanned into the PC and appears in the Scanning Area (1) of the Scanner Setup dialog box.



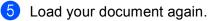
Press and hold down the left mouse button and drag it over the portion you want to scan.



1 Scanning area

🖉 Note

You can enlarge the image using the icon, and then use the $\bigcirc{}$ icon to restore the image to its original size.



🖉 Note

Skip this step if you loaded the document on the scanner glass in step ().

6 Click Start.

This time only the chosen area of the document appears in the PaperPort[™] 11SE window (or your application window).

7 In the PaperPort™ 11SE window, use the options available to refine the image.

Settings in the Scanner Setup dialog box

Scan (Image Type)

Choose the output image type from **Photo**, **Web** or **Text**. **Resolution** and **Scan Type** will be automatically altered for each of the default settings.

The default settings are listed in the table below:

Scan (Image T	уре)	Resolution	Scan Type
Photo	Use for scanning photo images	300 x 300 dpi	24bit Colour
Web	Use for attaching the scanned image to web pages	100 x 100 dpi	24bit Colour
Text	Use for scanning text documents	200 x 200 dpi	Black & White

Resolution

You can choose a scanning resolution from the **Resolution** drop-down list. Higher resolutions take more memory and transfer time, but produce a finer scanned image. The following table shows the resolutions you can choose and the available colours.

Resolution	Black & White/ Grey (Error Diffusion)	256 Colour True Grey/24bit Colour			
100 x 100 dpi	Yes	Yes	Yes		
150 x 150 dpi	Yes	Yes	Yes		
200 x 200 dpi	Yes	Yes	Yes		
300 x 300 dpi	Yes	Yes	Yes		
400 x 400 dpi	Yes	Yes	Yes		
600 x 600 dpi	Yes	Yes	Yes		
1200 x 1200 dpi	Yes	No	Yes		
2400 x 2400 dpi	Yes	No	Yes		
4800 x 4800 dpi	Yes	No	Yes		
9600 x 9600 dpi	Yes	No	Yes		
19200 x 19200 dpi	Yes	No	Yes		

2

Scan Type

Black & White

Use for text or line art images.

Grey (Error Diffusion)

Use for photographic images or graphics. (Error Diffusion is a method for creating simulated grey images without using true grey dots. Black dots are put in a specific pattern to give a grey appearance.)

True Grey

Use for photographic images or graphics. This mode is more exact because it uses up to 256 shades of grey.

256 Colour

Uses up to 256 colours to scan the image.

24bit Colour

Uses up to 16.8 million colours to scan the image.

Although using **24bit Colour** creates an image with the most accurate colour reproduction, the image file size will be about three times larger than a file created using the **256 Colour** option. It requires the most memory and has the longest transfer time.

Reduce Noise

You can improve and enhance the quality of your scanned images with this selection. The **Reduce Noise** setting is available when using **24bit Colour** and scan resolutions of 300×300 dpi, 400×400 dpi or 600×600 dpi.

Brightness

Adjust the setting (-50 to 50) to get the best image. The default value is 0, representing an average and is usually suitable for most images.

You can set the **Brightness** level by dragging the slide bar to the right or left to lighten or darken the image. You can also enter a value in the box to set the level.

If the scanned image is too light, set a lower **Brightness** level and scan the document again. If the image is too dark, set a higher **Brightness** level and scan the document again.

🖉 Note

The Brightness setting is only available when you set Scan Type to Black & White, Grey (Error Diffusion) or True Grey.

Contrast

You can increase or decrease the contrast level by moving the slide bar to the right or left. An increase emphasizes dark and light areas of the image, while a decrease reveals more details in grey areas. You can also enter a value in the box to set the **Contrast**.

🖉 Note

The Contrast setting is only available when you set Scan Type to Grey (Error Diffusion) or True Grey.

When scanning photographs or other images for use in a word processor or other graphics application, try different settings for the **Resolution**, **Scan Type**, **Brightness** and **Contrast** to see which setting best suits your needs.

Document Size

Choose one of the following sizes:

- A4 210 x 297 mm (8.3 x 11.7 in)
- JIS B5 182 x 257 mm (7.2 x 10.1 in)
- Letter 215.9 x 279.4 mm (8 1/2 x 11 in)
- Legal 215.9 x 355.6 mm (8 1/2 x 14 in)

(Available on ADF models)

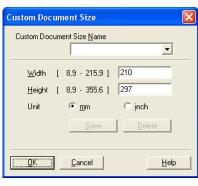
- A5 148 x 210 mm (5.8 x 8.3 in)
- Executive 184.1 x 266.7 mm (7 1/4 x 10 1/2 in)
- Business Card 90 x 60 mm (3.5 x 2.4 in)

To scan business cards, choose the **Business Card** size, and then put the business card face down at the top left of the scanner glass.

- Photo 10 x 15 cm (4 x 6 in)
- Index Card 127 x 203.2 mm (5 x 8 in)
- Photo L 89 x 127 mm (3.5 x 5 in)
- Photo 2L 13 x 18 cm (5 x 7 in)
- Postcard 1 100 x 148 mm (3.9 x 5.8 in)
- Postcard 2 (Double) 148 x 200 mm (5.8 x 7.9 in)

Custom

If you choose **Custom** as the size, the **Custom Document Size** dialog box appears.



You can choose "mm" or "inch" as the unit for Width and Height.

Note

You can see the actual paper size you chose on the screen.

PreScan
Width: 204.5 mm 2416 pixels
Height: 291.0 mm 3437 pixels
Data Size : 24.3 MB

- Width: shows the width of scanning area.
- Height: shows the height of scanning area.
- Data Size: shows the approximate data size in Bitmap format. The size will vary depending on the type of file, resolution and number of colours used.

Scanning a document using the WIA driver (Windows[®] XP/Windows Vista[®])

WIA compliant

For Windows[®] XP/Windows Vista[®] you can choose Windows[®] Imaging Acquisition (WIA) when scanning images. You can scan images directly into the PaperPort[™] 11SE viewer that Brother included with your machine or you can scan images directly into any other applications that support WIA or TWAIN scanning.

Scanning a document into the PC

There are two ways to scan a whole page. You can either use the ADF (automatic document feeder) or the scanner glass.

If you want to scan and then crop a portion of a page after pre-scanning the document, you must scan using the scanner glass. (See *Pre-Scanning and cropping a portion using the scanner glass* on page 43.)

- 1 Load your document.
- 2 Start the ScanSoft™ PaperPort™ 11SE software that was installed during the MFL-Pro Suite installation to scan a document.
- 🖉 Note

The instructions for scanning in this Guide are based on ScanSoft™ PaperPort™ 11SE. The process will vary when scanning from other applications.

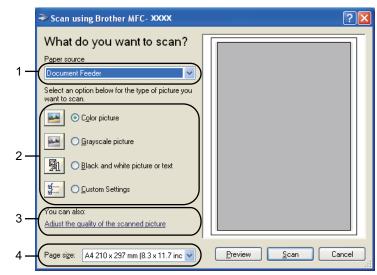
- 3 Click File, then Scan or Get Photo. You can also click the Scan or Get Photo button. The Scan or Get Photo panel appears on the left side of the screen.
- 4 Click Select button.
- Choose WIA:Brother MFC-XXXX or WIA:Brother MFC-XXXX LAN from the Available Scanners list. (Where XXXX is your model name.)
- 🖉 Note

If you choose **TW-Brother MFC-XXXX**, the TWAIN driver will start.

- 6 Check Display scanner dialog box on the Scan or Get Photo panel.
 - Click Scan.

The Scan dialog box appears.

8 Adjust the following settings, if needed, in the Scanner Setup dialog box:



- 1 Paper source
- 2 Picture type
- 3 Adjust the quality of the scanned picture
- 4 Page size
- 9 Choose **Document Feeder** from the **Paper source** drop-down list (1).
- (1) Choose the picture type (2).
- 11 Choose the **Page size** from the drop-down list (4).
- 12 If you want to change some advanced settings, click Adjust the quality of the scanned picture (3). You can choose Brightness, Contrast, Resolution and Picture type from Advanced Properties. Click OK after you choose the settings.

Advanced Properties	? 🛛
Advanced Properties	
Appearance	Brightness: 0 Contrast: 0
Resolution (DPI):	Picture type:
100 🛟	Colour picture
	Reset
	OK Cancel

🖉 Note

By default, the scanner resolution can be set to a maximum of 1200 dpi.

If you want to scan at higher resolutions, use the Scanner Utility. (See Scanner Utility on page 44.)

Pre-Scanning and cropping a portion using the scanner glass

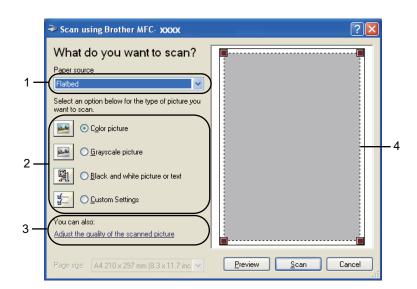
The **Preview** button is used to preview an image for cropping any unwanted portions from the image. When you are satisfied with the preview, click the **Scan** button in the Scan dialog box to scan the image.

1) Follow the steps from **1** to **7** of *Scanning a document into the PC* on page 41.

Choose **Flatbed** in the **Paper source** drop-down list (1).

Mote Note

If your machine has no Auto Document Feeder (ADF), you do not need to specify the Paper source.



- 1 Paper source
- 2 Picture type
- 3 Adjust the quality of the scanned picture
- 4 Scanning area

Choose the picture type (2).

4 Click Preview.

The whole image is scanned into the PC and appears in the scanning area (4).

Press and hold down the left mouse button and drag it over the portion you want to scan.



If you need advanced settings, click Adjust the quality of the scanned picture (3). You can choose Brightness, Contrast, Resolution and Picture type from Advanced Properties. Click OK after you choose settings.

Advanced Properties	? 🛛
Advanced Properties	Brightness:
Eesolution (DPI):	Picture type: Colour picture
	Rgset OK Cancel

7 Click the **Scan** button in the Scan dialog box.

The machine starts scanning the document.

This time only the chosen area of the document appears in the PaperPort[™] 11SE window (or your application window).

Scanner Utility

The **Scanner Utility** is used to configure the WIA scanner driver for resolutions greater than 1200 dpi and for changing the **Maximum Scanning Size** setting.

If you want to set **Legal** size as the default size, check **Legal** in the Scanner Utility dialog box. You must restart your PC for the new settings to take effect.

🖉 Note

If you scan the document at a resolution of greater than 1200 dpi, the file size may be very large. Make sure that you have enough memory and hard disk space for the size of the file you are trying to scan. If you do not have enough memory or hard disk space then your PC may freeze and you could lose your file.

Running the utility

You can run the utility by clicking the Scanner Utility located in Start/All Programs/Brother/MFC-XXXX menu (where XXXX is your model name)/Scanner Settings/Scanner Utility.

🕏 Scanner Utility		
WIA Device	Brother	MFC-XXXX
Max Resolution(dpi)		
C 600x600	1200x1200 1200x1200 1	C 2400x2400
C 4800x4800	C 9600x9600	C 19200x19200
- Maximum Scanning Size-		
A4/Le	etter 🔿 Leg	gal
	OK	Cancel

Note

(Windows Vista[®])

When the User Account Control screen appears, do the following.

• For users who have administrator rights: Click Allow.

User Account Control
I An unidentified program wants access to your computer
Don't run the program unless you know where it's from or you've used it before.
BrScUtil.exe Unidentified Publisher
Cancel I don't know where this program is from or what it's for.
Allow I trust this program. I know where it's from or I've used it before.
User Account Control helps stop unauthorized changes to your computer.

• For users who do not have administrator rights: Enter the administrator password and click **OK**.

User Account Control					
An unidentified program wants access to your computer					
Don't run the program unless you know where it's from or you've used it before.					
BrScUtil.exe Unidentified Publisher					
To continue, type an administrator password, and then click OK.					
User Password					
© Details OK Cancel					
User Account Control helps stop unauthorized changes to your computer.					

Scanning a document using the WIA driver (Windows Photo Gallery and Windows Fax and Scan users)

Scanning a document into the PC

There are two ways to scan a whole page. You can either use the ADF (automatic document feeder) or the scanner glass.

If you want to scan and then crop a portion of a page after pre-scanning the document, you must scan using the scanner glass. (See Pre-Scanning and cropping a portion using the scanner glass on page 48.)



Load your document.



Open your software application to scan the document.

- 3 Do one of the following:
 - (Windows Photo Gallery)

Click File, then Import from Camera or Scanner.

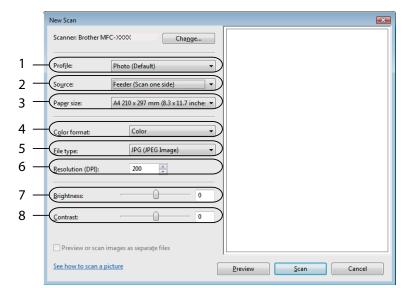
■ (Windows Fax and Scan)

Click File, New, then Scan.

- 4 Choose the scanner you want to use.
- 5 Click **Import**.

The Scan dialog box appears.

6 Adjust the following settings, if needed, in the Scanner dialog box:



- 1 Profile
- 2 Source
- 3 Paper size
- 4 Color format
- 5 File type
- 6 Resolution
- 7 Brightness
- 8 Contrast

🖉 Note

By default, the scanner resolution can be set to a maximum of 1200 dpi.

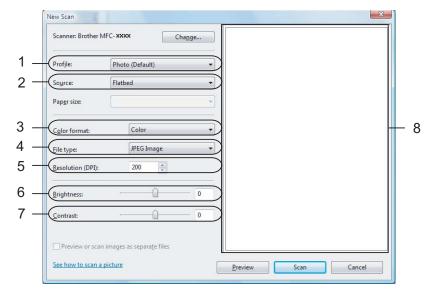
If you want to scan at higher resolutions, use the Scanner Utility. (See Scanner Utility on page 44.)

7 Click the **Scan** button in the Scan dialog box. The machine starts scanning the document.

Pre-Scanning and cropping a portion using the scanner glass

The **Preview** button is used to preview an image for cropping any unwanted portions from the image. When you are satisfied with the preview, click the **Scan** button in the Scan dialog box to scan the image.

- Follow the step from **①** to **⑤** of Scanning a document into the PC on page 46.
- 2 Put the document face down on the scanner glass.
- 3 Choose **Flatbed** in the **Source** drop-down list. Adjust the following settings, if needed, in the Scanner dialog box.



- 1 Profile
- 2 Source
- 3 Color format
- 4 File type
- 5 Resolution
- 6 Brightness
- 7 Contrast
- 8 Scanning area

🖉 Note

If your machine has no Auto Document Feeder (ADF), you do not need to specify the **Source**.

4 Click **Preview**.

The whole image is scanned into the PC and appears in the scanning area (8).

5 Press and hold down the left mouse button and drag it over the portion you want to scan.



6 Click the **Scan** button in the Scan dialog box. The machine starts scanning the document. This time only the chosen area of the document appears in your application window.

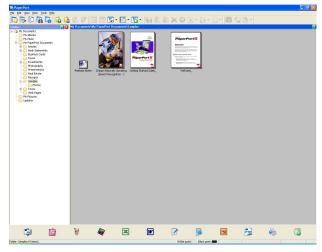
Using ScanSoft[™] PaperPort[™] 11SE with OCR by NUANCE[™]

🖉 Note

ScanSoft[™] PaperPort[™] 11SE supports Windows[®] 2000 (SP4 or greater) or XP (SP2 or greater), XP Professional x64 Edition and Windows Vista[®] only.

ScanSoft™ PaperPort™ 11SE for Brother is a document management application. You can use PaperPort™ 11SE to view scanned documents.

PaperPort[™] 11SE has a sophisticated, yet easy-to-use filing system that will help you organize your graphics and text documents. It allows you to mix or 'stack' documents of different formats for printing, faxing or filing.



This chapter only introduces the basic functions of the software. For more details, see the ScanSoft[™] **Getting Started Guide**. To view the ScanSoft[™] PaperPort[™] 11SE **Getting Started Guide**, choose **Help** from PaperPort[™] 11SE menu bar and click **Getting Started Guide**. When you install MFL-Pro Suite, ScanSoft[™] PaperPort[™] 11SE for Brother is installed automatically. You can access ScanSoft[™] PaperPort[™] 11SE through the ScanSoft[™] PaperPort[™] SE program group located in **Start/All Programs/ScanSoft PaperPort 11** on your PC.

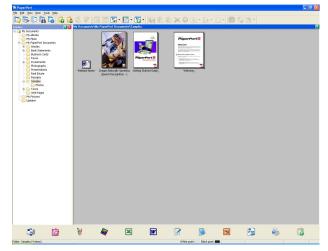
Viewing items

ScanSoft[™] PaperPort[™] 11SE gives several ways to view items:

Desktop view displays the item in the chosen folder with a thumbnail (a small graphic that shows each item in a desktop or folder) or an icon.

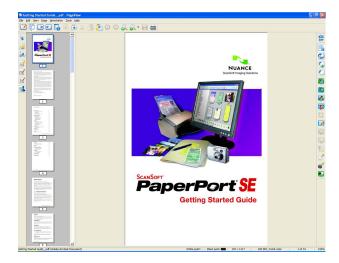
You can see both PaperPort[™] 11SE items (MAX files) and non-PaperPort[™] 11SE items (files created using other applications).

All graphical files (PaperPort[™] 11SE's *.max and other files) will be displayed and include an icon that indicates the application that the specific file type is associated or created with. Non-graphical files are indicated by a small rectangular thumbnail and are not displayed as actual images.



Page View displays a close-up of a single page. You can open a PaperPort[™] 11SE item by double-clicking its icon or the thumbnail in **Desktop** view.

As long as you have the appropriate application on your PC to display it, you can also open a non-PaperPort[™] SE item by double-clicking it.



Organizing your items in folders

PaperPort[™] 11SE has an easy-to-use filing system for organizing your items. The filing system consists of folders and items that you choose to view in **Desktop** view. An item can be a PaperPort[™] 11SE item or a non-PaperPort[™] 11SE item:

- Folders are arranged in a 'tree' structure in the Folder View. You use this section to choose folders and view their items in **Desktop** view.
- You can simply drag and drop an item onto a folder. When the folder is highlighted, release the mouse button and the item is stored in that folder.
- Folders can be 'nested'—that is, stored in other folders.
- When you double-click a folder, its contents (both PaperPort[™] 11SE MAX files and non PaperPort[™] 11SE files) appear on the Desktop.
- You can also use Windows[®] Explorer to manage the folders and items shown in **Desktop** view.

Quick links to other applications

ScanSoft[™] PaperPort[™] 11SE automatically recognizes many other applications on your PC and creates a 'working link' to them.

The bar at the bottom of the PaperPort[™] 11SE desktop shows which programs you can use with PaperPort[™] 11SE.



To send an item from PaperPort[™] 11SE to another program, simply drag and drop the item from the PaperPort[™] 11SE desktop to the program icon on the Send To bar. PaperPort[™] 11SE automatically converts the item to the preferred format.

If PaperPort[™] 11SE does not automatically recognize one of the applications on your PC, you can manually create a link using the **New Program Link** command.

ScanSoft[™] PaperPort[™] 11SE with OCR lets you convert image text into text you can edit

ScanSoft[™] PaperPort[™] 11SE can quickly convert a text document image into text that you can edit with a word processing application.

PaperPort[™] 11SE uses the optical character recognition software (OCR), which comes with PaperPort[™] 11SE. PaperPort[™] 11SE can use your preferred OCR application if it is already on your PC. You can convert the entire item, or by using the **Copy Text** command, you can choose only a portion of the text to convert.

Dragging an item onto a word-processing link icon starts PaperPort[™] 11SE's built-in OCR application, or you can use your own OCR application.

i	A	W	A	×	W						5	
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Importing items from other applications

As well as scanning items, you can bring items into PaperPort[™] 11SE in a variety of ways and convert them to PaperPort[™] 11SE (MAX) files in several different ways:

- Print to the **Desktop** view from another application, such as Microsoft[®] Excel.
- Import files saved in other file formats, such as Windows[®] Bitmap (BMP) or Tagged Image File Format (TIFF).

Exporting items into other formats

You can export or save PaperPort[™] 11SE items in several popular file formats, such as BMP, JPEG, TIFF or PDF.

Exporting an image file

- Click File, then Save As in the PaperPort[™] 11SE window. The Save 'XXXXX' as dialog box is displayed.
- Choose the drive and folder where you want to store the file.
- 3 Enter the new file name and choose the file type.
- 4 Click **Save** to save your file, or **Cancel** to return to PaperPort™ 11SE without saving it.

Uninstalling ScanSoft[™] PaperPort[™] 11SE with OCR

(Windows[®] 2000 Professional)

- Click the Start button, Settings, Control Panel, then Add/Remove Programs.
- 2 Choose ScanSoft PaperPort 11 from the list and click Change or Remove.

(Windows[®] XP)

- Click the Start button, Control Panel, Add or Remove Programs, and click the Change or Remove Programs icon.
- 2 Choose ScanSoft PaperPort 11 from the list and click Change or Remove.

(Windows Vista[®])

- Click the 🚱 button, Control Panel, Programs and Programs and Features.
- 2 Choose ScanSoft PaperPort 11 from the list and click Uninstall.

3

ControlCenter3

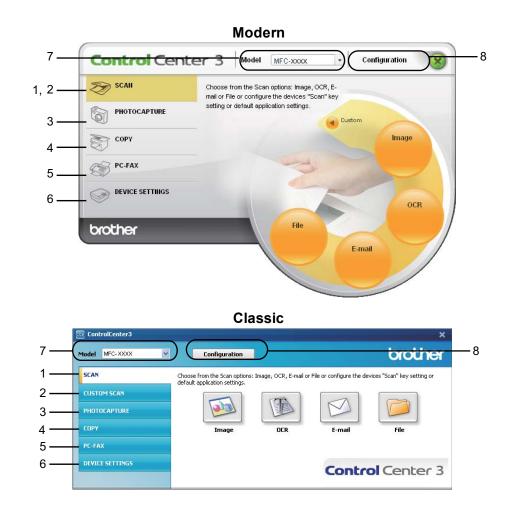
🖉 Note

- The features available to you in ControlCenter3 may vary depending on the model number of your machine.
- If your PC is protected by a firewall, and is unable to use ControlCenter3 functions, you may need to configure the firewall settings. If you are using Windows[®] Firewall and you installed MFL-Pro Suite from the CD-ROM, the necessary Firewall settings have already been made. For more information, see *Firewall settings (For Network users)* on page 111.

Using ControlCenter3

ControlCenter3 is a software utility that lets you quickly and easily access your often used applications. Using ControlCenter3 eliminates the need to manually launch specific applications. ControlCenter3 has the following operations:

- Scan directly to a file, E-mail, word processor or graphics application of your choice. (1)
- Access to the Custom Scan settings. Custom Scan buttons let you configure a button to meet your own application needs. (2)
- 3 Access to the advanced features of PhotoCapture Center™. (3)
- 4 Access the Copy features available via your PC. (4)
- 5 Access the 'PC-FAX' applications available for your device. (5)
- 6 Access the settings available to configure your device. (6)
- 7 You can choose which machine ControlCenter3 will connect with from the **Model** drop-down list. (7)
- 8 You can also open the configuration window for each function, **ControlCenter Help** and a link to the **Brother Solutions Center** by clicking the **Configuration** button. (8)



🖉 Note

- To be able to choose another connected model from the **Model** drop-down list, you must have the MFL-Pro Suite Software installed on your PC for that model.
- For the Modern user interface, you need to install Adobe[®] Flash[®] Player 8 or greater. If you do not have Flash[®] Player 8 or greater, you will be prompted so you can download the latest Flash[®] Player.

Switching the user interface

You can choose the Modern or Classic user interface for ControlCenter3.

1 To switch the user interface, click the **Configuration** button and select **SETUP** then **SKIN SELECT**.

2 From the **SKIN SELECT** dialog, you can choose your preferred user interface.



Turning the Auto Load feature off

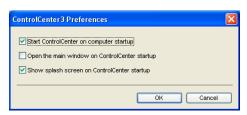
Once you start ControlCenter3 from the Start menu, the icon will appear on the task tray. You can open the ControlCenter3 window by double-clicking the cont

If you do not want ControlCenter3 to run automatically each time you start your PC:

1 Right-click the ControlCenter3 icon in the task tray with the ControlCenter3 preferences. The ControlCenter3 preference window appears.

2 Uncheck Start ControlCenter on computer startup.

Click **OK** to close the window.



SCAN

There are four scan options: Scan to Image, Scan to OCR, Scan to E-mail and Scan to File applications.

■ Image (Default: Microsoft[®] Paint)

Lets you scan a page directly into any graphic viewer/editor application. You can choose the destination application, such as Microsoft[®] Paint, Corel[®] Paint Shop Pro[®], Adobe[®] Photoshop[®], or any kind of image editing application on your PC.

■ OCR (Default: Microsoft[®] Notepad)

Lets you scan a page or document, automatically run the OCR application and put text (not a graphic image) into a word processing application. You can choose the target word processing application, such as Microsoft[®] Notepad, Microsoft[®] Word, Corel[®] WordPerfect[®] or any word processing application on your PC.

E-mail (Default: your default E-mail software)

Lets you scan a page or document directly into an E-mail application as a standard attachment. You can choose the file type and resolution for the attachment.

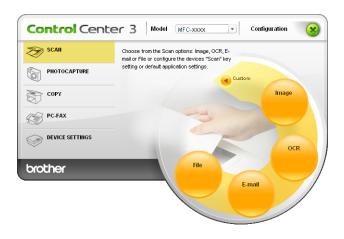
File

Lets you scan directly to a disk file. You can change the file type and destination folder, as needed.

ControlCenter3 gives you the ability to configure the hardware **Scan** key on your machine and the ControlCenter3 Software button for each scan feature. To configure the hardware **Scan** key on your machine choose the **Device Button** tab in the configuration menu for each of the **SCAN** buttons. To configure the Software button in ControlCenter3 choose the **Software Button** tab in the configuration menu for each of the **SCAN** buttons.

🖉 Note

You can configure your machine's **Scan** key for each ControlCenter3 button in the **Device Button** tab. To change the machine's **Scan** key settings, right-click each ControlCenter3 button, click **ControlCenter Configuration** and click the **Device Button** tab.



File Type

You can choose from the following list of file types when saving to a folder.

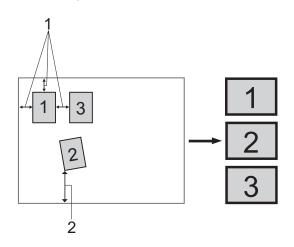
- Windows Bitmap (*.bmp)
- JPEG (*.jpg)
- TIFF (*.tif)
- TIFF Multi-Page (*.tif)
- Portable Network Graphics (*.png)
- PDF (*.pdf)
- Secure PDF (*.pdf)
- XML Paper Specification (*.xps)

Note

- The XML Paper Specification is available for Windows Vista[®] or when using applications which support XML Paper Specification files.
- Secure PDF is available for Scan to Image, Scan to E-mail and Scan to File.
- If you set the file type to TIFF or TIFF Multi-Page, you can choose "Uncompressed" or "Compressed".

Auto Crop (For DCP-395CN, MFC-495CW, DCP-593CW, DCP-595CW, DCP-597CW and MFC-795CW)

You can scan multiple documents placed on the scanner glass by choosing the **Auto Crop** check box on the **ControlCenter Configuration** dialog. When you choose **Auto Crop**, the machine will scan each document and create separate files. For example, if you place three documents on the scanner glass, the machine will scan and create three separate files. If you want to create a three page file, choose **TIFF Multi-Page**, **PDF** or **XML Paper Specification** for the **File Type**.



- 1 10 mm or greater
- 2 20 mm or greater (bottom)

Guidelines for Auto Crop

- This setting is only available for paper that is rectangular or square.
- If your document is too long or wide, this setting does not work properly.
- When you use this setting, you must use the scanner glass.
- You must place the documents away from the edges of the scanner glass as shown in the illustration.
- You must place the documents at least 10 mm apart from each other.
- Auto Crop adjusts the skew of the document on the scanner glass, but if your document is skewed more than 10 degrees, this setting will not work.
- The Auto Crop feature is available for up to a maximum of 16 documents depending on size of your documents.
- If you choose Auto Crop, you cannot choose Show Scanner Interface and Document Size.

3

Image (example: Microsoft[®] Paint)

The **Scan to Image** feature lets you scan an image directly into your graphics application for image editing. To change the default settings, right-click the **Image** button, click **ControlCenter Configuration** and click the **Software Button** tab.

[SCAN] Image - ControlCenter3 Configu	ration 🛛 🔀
[SCAN] Image	
Software Button Device Button	
Target Application	
Microsoft Paint	Add Delete
File Type	
Windows Bitmap (*.bmp)	
Show Scanner Interface	
Resolution	Brightness
300 x 300 dpi 💌	
Scan Type	50
24bit Colour 🗸 🗸	Contrast
Document Size	
A4 210 x 297 mm (8.3 x 11.7 in)	50
	Auto Crop
Restore Defaults	
L	OK Cancel

If you want to scan and then crop a portion of a page after pre-scanning the document, check the **Show Scanner Interface** box.

Change the other settings, if needed.

To change the destination application, choose the appropriate application from the **Target Application** dropdown list. You can add an application to the list by clicking the **Add** button.

Add Scan to Image Application
If you want to change your application for "Scan to Image", please specify Application Name, Application Location and File Type. And then, click"Add" button to add your application.
Application Name
Application Location
File Type
Windows Bitmap (*.bmp)
Add Cancel

Enter the **Application Name** (up to 30 characters) and the **Application Location**. You can also find the application location by clicking the silon. Choose **File Type** from the drop-down list.

You can delete an application that you have added by clicking the **Delete** button in the **Software Button** tab.

Delete Scan to Image Application
If you want to delete registered application from "Scan to Image", please select your application from "Application Name". And then, click"Delete" button to delete your application.
Application Name
My original picture 💌
Application Location
E:WMNDOW/S\system32\mspaint.exe
File Type
Windows Bitmap (*.bmp)
Delete Cancel

🖉 Note

This function is also available for Scan to E-mail and Scan to OCR. The window may vary depending on the function.

If you choose Secure PDF from the File Type list, click the rice to open the Set PDF Password dialog

box. Enter your password in the **Password** and **Re-type Password** box and then click **OK**. After the password is saved it will be automatically be saved with your document the next time you scan to a Secure

PDF. If you want to change it, click the $\left| \begin{array}{c} & \\ & \\ & \\ \end{array} \right|$ icon and set the new password.

Set PDF Password	
Password :	•••••
Re-type Password :	•••••
C	OK Cancel

🖉 Note

Secure PDF is also available for Scan to E-mail and Scan to File.

OCR (Word Processing program)

Scan to OCR scans a document and converts it into text. This text can be edited using your favourite word processing software.

To configure Scan to OCR, right-click the OCR button, click ControlCenter Configuration and click the Software Button tab.

[SCAN] OCR - ControlCenter3 Configura	ition 🛛 🔀
[SCAN] OCR	
Software Button Device Button	
Target Application	
NotePad	Add Delete
File Type	
Text (".txt)	~
OCR Software	
PaperPort OCR	*
OCR Language	
English	
Resolution 300 x 300 dpi Scan Type Black & White Document Size A4 210 x 297 mm (8.3 x 11.7 in)	Contrast
Restore Defaults	
	OK Cancel

To change the word processing application, choose the destination word processing application from the **Target Application** drop-down list. You can add an application to the list by clicking the **Add** button. To delete an application, click the **Delete** button in the **Software Button** tab.

If you want to scan and then crop a portion of a page after pre-scanning the document, check the **Show Scanner Interface** box.

You can also configure the other settings for Scan to OCR.

E-mail

Scan to E-mail lets you scan a document to your default E-mail application, so you can send the scanned job as an attachment. To change the default E-mail application or attachment file type, right-click the **E-mail** button, click **ControlCenter Configuration** and click the **Software Button** tab.

[SCAN] E-mail - ControlCenter3 Configu	ration 🔀
[SCAN] E-mail	
Software Button Device Button	
E-mail Application	
Microsoft Outlook 2000	Add Delete
File Type	File size
JPEG (*.jpg)	Small Large
Show Scanner Interface	
Resolution	Brightness
200 x 200 dpi 🛛 🗸	
Scan Type	
24bit Colour 🗸 🗸	Contrast
Document Size	
A4 210 x 297 mm (8.3 x 11.7 in)	50
	Auto Crop
Restore Defaults	
	OK Cancel

To change the E-mail application, choose your preferred E-mail application from the **E-mail Application** drop-down list. You can add an application to the list by clicking the **Add** button ¹. To delete an application, click the **Delete** button.

¹ When you first start ControlCenter3 a default list of compatible E-mail applications will appear in the drop-down list. If you are having trouble using a custom application with ControlCenter3 you should choose an application from the list.

You can also change the other settings used to create the file attachments.

If you want to scan and then crop a portion of a page after pre-scanning the document, check the **Show Scanner Interface** box.

File

The **Scan to File** button lets you scan an image to a folder on your hard disk in one of the file types shown in the file attachment list. To configure the file type, folder and file name, right-click the **File** button, click **ControlCenter Configuration** and click the **Software Button** tab.

[SCAN] File - ControlCenter3	Configuration	X
[SCAN] File		
Software Button Device Button		
File Name CCF File Type JPEG (*:jpg)	(Date) (Number) 27012009_xxxx.jpg Show Save As window File size	Large
Destination Folder C:\Documents and Settings\ZZPZ5674	4\My Document Show Folder	
Show Scanner Interface Resolution 300 x 300 dpi 24bit Colour Document Size A4 210 x 297 mm (8.3 x 11.7 in)	Brightness Contract	50
Restore Defaults	OK	Cancel

You can change the File Name. Enter the file name you want to use for the document (up to 100 characters) in the **File Name** box. File name will be the file name you registered, current date and sequential number.

Choose the file type for the saved image from the File Type drop-down list. You can save the file to the default

folder shown in the **Destination Folder**, or choose your preferred folder by clicking the <u>solution</u> icon.

To display where the scanned image is saved when scanning is finished, check the **Show Folder** box. To let you specify the destination of the scanned image every time you scan, check the **Show Save As window** box.

If you want to scan and then crop a portion of a page after pre-scanning the document, check the **Show Scanner Interface** box.

CUSTOM SCAN

The CUSTOM SCAN option lets you create your own scan options.

For Modern interface users, place the mouse pointer over the ◀ and click Custom.

To customize a button, right-click the appropriate button and click **ControlCenter Configuration**. There are four options: **Scan to Image**, **Scan to OCR**, **Scan to E-mail** and **Scan to File**.

Scan to Image

Lets you scan a page directly into any image viewer/editor software. You can choose any image editor application on your PC.

Scan to OCR

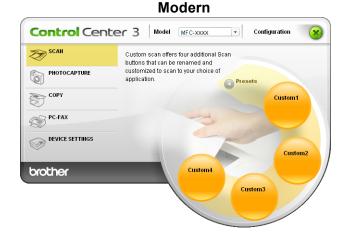
Converts scanned documents into editable text files. You can choose the destination application for the editable text.

Scan to E-mail

Attaches the scanned images to an E-mail message. You can also choose the file attachment type and create a quick send list of E-mail addresses chosen from your E-mail address book.

Scan to File

Lets you save a scanned image to any folder on a local or network hard disk. You can also choose the file type to be used.



Classic



File Type

You can choose from the following list of file types when saving to a folder.

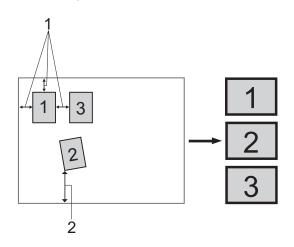
- Windows Bitmap (*.bmp)
- JPEG (*.jpg)
- TIFF (*.tif)
- TIFF Multi-Page (*.tif)
- Portable Network Graphics (*.png)
- PDF (*.pdf)
- Secure PDF (*.pdf)
- XML Paper Specification (*.xps)

Note

- The XML Paper Specification is available for Windows Vista[®] or when using applications which support XML Paper Specification files.
- Secure PDF is available for Scan to Image, Scan to E-mail and Scan to File.
- If you set the file type to TIFF or TIFF Multi-Page, you can choose "Uncompressed" or "Compressed".

Auto Crop (For DCP-395CN, MFC-495CW, DCP-593CW, DCP-595CW, DCP-597CW and MFC-795CW)

You can scan multiple documents placed on the scanner glass by choosing the **Auto Crop** check box on the **ControlCenter Configuration** dialog. When you choose **Auto Crop**, the machine will scan each document and create separate files. For example, if you place three documents on the scanner glass, the machine will scan and create three separate files. If you want to create a three page file, choose **TIFF Multi-Page**, **PDF** or **XML Paper Specification** for the **File Type**.



- 1 10 mm or greater
- 2 20 mm or greater (bottom)

Guidelines for Auto Crop

- This setting is only available for paper that is rectangular or square.
- If your document is too long or wide, this setting does not work properly.
- When you use this setting, you must use the scanner glass.
- You must place the documents away from the edges of the scanner glass as shown in the illustration.
- You must place the documents at least 10 mm apart from each other.
- Auto Crop adjusts the skew of the document on the scanner glass, but if your document is skewed more than 10 degrees, this setting will not work.
- The Auto Crop feature is available for up to a maximum of 16 documents depending on size of your documents.
- If you choose Auto Crop, you cannot choose Show Scanner Interface and Document Size.

3

Customizing a user-defined button

To customize a button, right-click the button, then click the **ControlCenter Configuration** button to see the configuration window.

Scan to Image

General tab

To create the button name, enter a name in the **Please enter a name for the Custom Button** text field (up to 30 characters). Choose the type of scan from the **Scan Action** field.

[CUSTOM SCAN] Custom1
General Settings
Please enter a name for the Custom Button
Custom1
·
Scan Action
Scan to Image
Scan to OCR
🔘 Scan to E-mail
Scan to File
OK Cancel

3

Settings tab

Choose the Target Application, File Type, Resolution, Scan Type, Document Size, Show Scanner Interface, Brightness and Contrast settings.

CUSTOM SCAN] Custom1 - ControlCent	ter3 Configuration
CUSTOM SCAN] Custom1	
General Settings	
Target Application	
Microsoft Paint	Add Delete
File Type	
Windows Bitmap (*.bmp)	
Show Scanner Interface Resolution 300 x 300 dpi Scan Type 24bit Colour	Brightness
Document Size	
A4 210 x 297 mm (8.3 x 11.7 in)	50
	Auto Crop
Restore Defaults	
	OK Cancel

If you choose **Secure PDF** from the **File Type** list, click the **password** icon to open the **Set PDF Password** dialog box. Enter your password in the **Password** and **Re-type Password** box and then click **OK**. After the password is saved it will be automatically be saved with your document the next time you scan to a Secure

PDF. If you want to change it, click the $\left| \begin{array}{c} & \\ & \\ & \end{array} \right|$ icon and set the new password.

Set PDF Password	X
Password :	•••••
Re-type Password :	•••••
	OK Cancel

🖉 Note

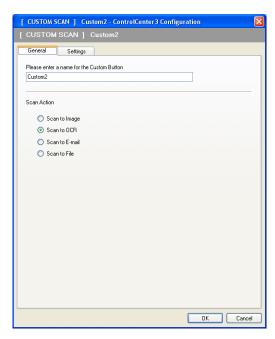
Secure PDF is also available for Scan to E-mail and Scan to File.

Scan to OCR

General tab

To create the button name, enter a name in the **Please enter a name for the Custom Button** text field (up to 30 characters).

Choose the type of scan from the Scan Action field.



Settings tab

Choose the Target Application, File Type, OCR Software, OCR Language, Resolution, Scan Type, Document Size, Show Scanner Interface, Brightness and Contrast settings.

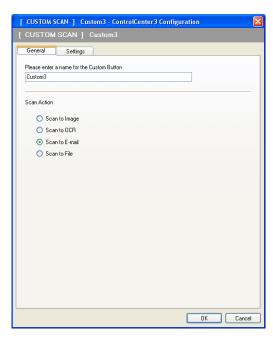
[CUSTOM SCAN] Custom2 - ControlCent	er 3 Configuration
[CUSTOM SCAN] Custom2	
General Settings	
Target Application	
NotePad	Add Delete
File Type	
Text (".txt)	~
DCB Software	
PaperPort DCR	*
OCR Language	
English V	
Show Scanner Interface	
Resolution	Brightness
300 x 300 dpi 🛛 👻	[50
Scan Type	T
Black & White	Contrast
Document Size A4 210 x 297 mm (8.3 x 11.7 in)	·
A4 210 x 237 mm (6.3 x 11.7 m)	1 Y
	Auto Crop
Restore Defaults	
	OK Cancel

Scan to E-mail

General tab

To create the button name, enter a name in the **Please enter a name for the Custom Button** text field (up to 30 characters).

Choose the type of scan from the Scan Action field.



Settings tab

Choose the E-mail Application, File Type, Resolution, Scan Type, Document Size, Show Scanner Interface, Brightness and Contrast settings.

[CUSTOM SCAN] Custom3 - ControlCent	ter 3 Configuration 🛛 🛛 🔀
[CUSTOM SCAN] Custom3	
General Settings	
E-mail Application Microsoft Outlook. 2000 File Type JPEG (".ipg)	V Add Delete File size Small Large
Show Scanner Interface Resolution 200 x 200 dpi	Brightness
Scan Type 24bit Colour	Contrast
Document Size	
A4 210 x 297 mm (8.3 x 11.7 in)	50
	Auto Crop
Restore Defaults	
	OK Cancel

Scan to File

General tab

To create the button name, enter a name in the **Please enter a name for the Custom Button** text field (up to 30 characters).

Choose the type of scan from the Scan Action field.

CUSTOM SCAN] Custom4 - ControlCenter3 Configuration	
CUSTOM SCAN] Custom4	
General Settings	
Please enter a name for the Custom Button	
Custom4	
Scan Action	
Scan to Image	
Scan to OCR	
Scan to E-mail	
 Scan to File 	
OK	Cancel

Settings tab

Choose the file format from the File Type drop-down list. Save the file to the default folder which is shown

in the **Destination Folder** box or choose your preferred folder by clicking the 🛐 icon. Check

Show Folder to show where the scanned image is saved after scanning. Check **Show Save As window** to specify the destination of the scanned image after every scan.

Choose the **Resolution**, **Scan Type**, **Document Size**, **Show Scanner Interface**, **Brightness** and **Contrast** settings and enter the file name if you want to change it.

General Settings	
File Name [CCF File Type [JPEG (".ipg) Destination Folder [CVDocuments and Settings/2ZP256	Date Number) 27012009_xxxx;pg Show Save As window File size Small V Small Z4My Document V V Show Folder
Show Scanner Interface Resolution 300 x 300 doi	Brightness
Scan Type 24bit Colour	
Scan Type	
Scan Type 24bit Colour	
Scan Type 24bit Colour Document Size	

PHOTOCAPTURE

These buttons can be used to open or copy files and folders from a memory card or a USB Flash memory drive installed in the machine.

Open PCC Folder

Lets you see the files and folders that are on the memory card or the USB Flash memory drive. (See *Using PhotoCapture Center*[™] on page 108.)

Copy From PCC

Lets you copy the files on the memory card or the USB Flash memory drive to a specific folder on your PC. You can choose the destination folder.

Copy To Application

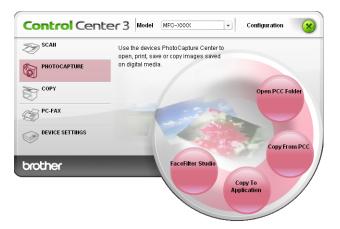
Lets you copy the files on the memory card or the USB Flash memory drive directly to a specific application.

FaceFilter Studio

Lets you copy the files on the memory card or the USB Flash memory drive and launch the FaceFilter Studio application. (See *Using FaceFilter Studio for photo printing by REALLUSION* on page 27.)

Note

- DCP-373CW, DCP-375CW, DCP-377CW, MFC-253CW, MFC-255CW and MFC-257CW do not support using a USB Flash memory drive.
- DCP-193C, DCP-195C, DCP-197C, DCP-373CW, DCP-375CW, DCP-357CW, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN do not support using a CompactFlash[®].

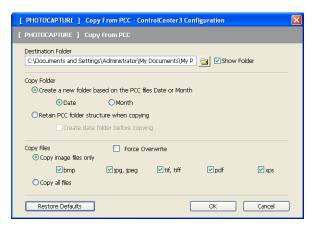


Open PCC Folder (PCC: PhotoCapture Center™)

The **Open PCC Folder** button starts Windows[®] Explorer and displays files and folders on the memory card or the USB Flash memory drive.

Copy From PCC

The **Copy From PCC** button lets you copy files on a memory card or USB Flash memory drive to a folder on your hard disk. To change the destination folder or other settings, right-click the button, click **ControlCenter Configuration** and choose your preferred settings for file copying.



Creating the Copy Folder

Create a new folder based on the PCC files Date or Month

The default setting is **Date**. A folder is created with a name derived from the date the original file was created. The file is then saved into this folder. For example, a file created on the memory card on Oct. 08, 2009 will be saved into a folder named 08102009.

Retain PCC folder structure when copying

The copy is saved using the same folder structure as the original, no new folders are created. If you check **Create date folder before copying**, a folder based on the current date is created. The copy is then saved into this folder.

Copy To Application

The **Copy To Application** button lets you open files from a specific application after copying to the folder of that application. To change the folder settings, right-click the button and choose your preferred settings for file copying.

[PHOTOCAPTURE] Cop	y To Application	- ControlCenter	3 Configuration	X
[PHOTOCAPTURE] Cop	y To Application			
Copy Folder © Create a new folder b	ased on the PCC fil	es Date or Month		
⊙ Date	OMonth			
○Retain PCC folder stru	cture when copyin	3		
Create date	folder before copyi	ng		
Copy Files • Copy image files only	Force O	verwrite		
🗹 bmp	🗹 jpg, jpeg	🗹 tif, tiff	🗹 pdf	
O Copy all files				
Restore Defaults		(ОК	Cancel

Creating the Copy Folder

Create a new folder based on the PCC files Date or Month

The default setting is **Date**. A copy folder is created with a name based on the date that the original file was created. The copy is then saved into this folder. For example, the copy of an original file created on Oct. 8, 2009 will be saved into a folder named 08102009.

Retain PCC folder structure when copying

The copy is saved using the same folder structure as the original, no new folders are created. If you check **Create date folder before copying**, a folder based on the current date is created. The copy is then saved into this folder.

FaceFilter Studio

The FaceFilter Studio button lets you copy the files on a memory card or USB Flash memory drive and launch the FaceFilter Studio application.



Sample6.jpg 1704x2272 Pixels Resolution: 72, 72 (19%)

FaceFilter Studio gives you an easy-to-use borderless photo printing function. You can also add photo effects such as automatic red eye reduction or skin tone enhancement. For more information on FaceFilter Studio, see Using FaceFilter Studio for photo printing by REALLUSION on page 27.

🖉 Note

To use the FaceFilter Studio button, you must install the FaceFilter Studio application supplied on the CD-ROM with your machine. To install FaceFilter Studio follow the steps in the Quick Setup Guide.

To change the folder settings, right-click the button and choose your preferred settings for file copying.

[PHOTOCAPTURE] FaceFilter Studio	- ControlCenter3 Configuration
[PHOTOCAPTURE] FaceFilter S	ludio
Copy Folder Create a new folder based on the PCC files [Date Retain PCC folder structure when copying Create date folder before copying	bate or Month
Copy Files Force Overv Copy image files only	vite
v bmp v ipg.ipeg [○ Copyall files	र tif, tiff 🗸 pdf
Restore Defaults	OK Cancel

Creating the Copy Folder

Create a new folder based on the PCC files Date or Month

The default setting is **Date**. A copy folder is created with a name based on the date that the original file was created. The copy is then saved into this folder. For example, the copy of an original file created on Oct. 8, 2009 will be saved into a folder named 08102009.

Retain PCC folder structure when copying

The copy is saved using the same folder structure as the original, no new folders are created. If you check **Create date folder before copying**, a folder based on the current date is created. The copy is then saved into this folder.

COPY

Lets you use the PC and any printer driver for enhanced copy operations. You can scan a page on the machine and print copies using any of the features of the machine's printer driver, or you can direct the copy output to any standard printer driver installed on the PC including network printers.

You can configure your preferred settings on up to four buttons.

The **Copy1** to **Copy4** buttons can be customized to let you use advanced copy functions such as N in 1 printing.



To use the **Copy** buttons, configure the printer driver by right-clicking the button and choosing the **ControlCenter Configuration**.

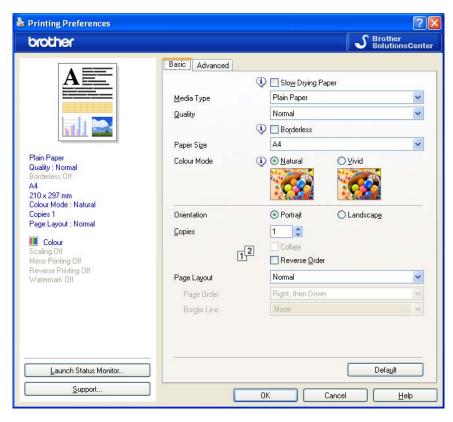
COPY] Copy1	
Please enter a name for the Copy Button	
Copy1	
Copy Ratio	
100% copy	×
Show Scanner Interface	
Resolution	Brightness
300 x 300 dpi 💉	
Scan Type	
24bit Colour 💌	Contrast
Document Size	
A4 210 x 297 mm (8.3 x 11.7 in)	
Printer Name	
Phinter Name	Print Options

Enter a name in **Please enter a name for the Copy Button** text field (up to 30 characters) and choose **Copy Ratio**.

Choose the **Resolution**, **Scan Type**, **Document Size**, **Show Scanner Interface**, **Brightness** and **Contrast** settings to be used.

Before finishing the **Copy** button configuration, choose the **Printer Name**. To display the printer driver settings, click the **Print Options** button and then **Properties** button.

In the printer driver settings dialog box, you can choose advanced settings for printing.



🖉 Note

- You must configure each of the copy buttons before they can be used.
- The Print Options screen will vary depending on the model of printer you have chosen.

PC-FAX (MFC models only)

The PC-FAX option lets you send and receive faxes. You can also configure the address book and change some general machine settings.

These buttons are for sending or receiving faxes using the Brother PC-FAX application.

Send

Lets you scan a page or document and automatically send the image as a fax from the PC using the Brother PC-FAX software. (See *PC-FAX sending* on page 89.)

■ Receive (Not available for MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)

By clicking this button, the PC-FAX receive software is activated and your PC starts receiving fax data from your Brother machine. After activating the PC-FAX option, the icon name changes to **View Received** which when clicked will open an application and display the received faxes. Before using the PC-FAX Receive option, you must select the PC-FAX Receive option from the control panel menu of the Brother machine. (See *PC-FAX receiving (Not available for MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)* on page 103.)

Address Book

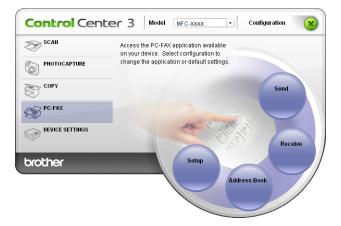
Lets you open the Brother PC-FAX address book. (See Brother Address Book on page 96.)

Setup

Lets you configure the PC-FAX settings. (See Sending setup on page 90.)

🖉 Note

PC-FAX supports A4 Black and White faxing only.



Send

The **Send** button lets you scan a document and automatically send the image as a fax from the PC using the Brother PC-FAX software. (See *PC-FAX sending* on page 89.)

To change the **Send** settings, right-click the **Send** button and click **ControlCenter Configuration**. You can change the **Resolution**, **Scan Type**, **Document Size**, **Show Scanner Interface**, **Brightness** and **Contrast** settings.

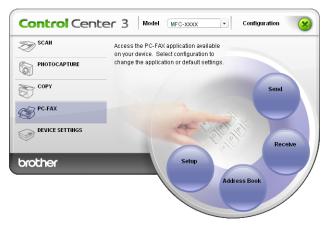
[PC-FAX] Send - ControlCenter3 Configuration	X
[PC-FAX] Send	
PC-FAX Driver Brother PC-FAX Show Scanner Interface Resolution 200 x 200 dpl Scan Type Grey (Error Diffusion) Cocument Size A4 210 x 237 mm (8.3 x 11.7 in)	Setup Brightness Contrast S0
Restore Defaults	OK Cancel

Receive/View Received (Not available for MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)

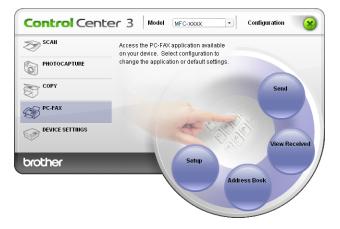
The Brother PC-FAX Receiving software option lets you view and store your faxes on your PC. It is automatically installed when you install the MFL-Pro Suite.

By clicking the **Receive** button, the PC-FAX Receive function is activated and starts to receive fax data from your Brother machine. Before you use the PC-FAX Receive function, you must select the PC-FAX Receive option from the control panel menu of the Brother machine. (See *Running the PC-FAX Receiving software on your PC* on page 105.)

To configure the PC-FAX Receive software, see Setting up your PC on page 105.



When the PC-FAX receiving software is running, you can open the viewer application (PaperPort[™] 11SE) with the **View Received** button.

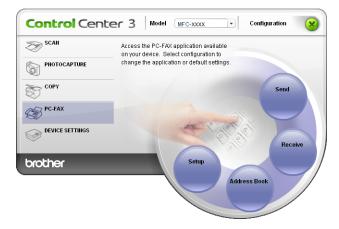


🖉 Note

You can also activate the PC-FAX receiving software from the start menu. (See *Running the PC-FAX Receiving software on your PC* on page 105.)

Address Book

The **Address Book** button lets you add, amend or delete contacts from your address book. To edit the **Address Book**, click the **Address Book** button to open the dialog box. (See *Brother Address Book* on page 96.)



Setup

By clicking the **Setup** button, you can configure the user settings of the PC-FAX application. (See *Setting up user information* on page 89.)

DEVICE SETTING

You can configure the machine settings or check ink levels.

Remote Setup (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)

Lets you open the Remote Setup Program. (See Remote Setup (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN) on page 87.)

■ Quick-Dial (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)

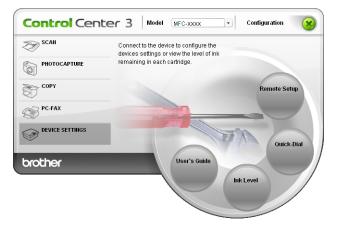
Lets you open the Set Quick-Dial window of Remote Setup. (See *Remote Setup (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)* on page 87.)

Ink Level

Lets you check the ink status. (See Status Monitor on page 4.)

User's Guide

Lets you view the Software User's Guide and the Network User's Guide.



Remote Setup (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)

The **Remote Setup** button lets you open the Remote Setup Program window to configure the machine setting menus.

Note

For details, see *Remote Setup (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)* on page 87.

😹 Remote Setup Program - MF	С-жиж	
HFC-xxxx Grent of Solup For Solup Receive Solution Receive Solution Receive Solution Solution	Ceneral Setup Mode Timer 2 Mins ▼ Volume Ring Med ▼ Beeper Low ▼ Speaker Med ▼ Auto Daylight © On © Off LCD Settings Backlight Light ▼ Dim Timer 30 Secs ▼ Sleep Mode 5 Mins ▼	
Export Import	Print OK Cancel	Apply

Quick-Dial (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)

The **Quick-Dial** button lets you open the **Set Quick-Dial** window in the Remote Setup Program. You can then easily register or change the Quick-Dial numbers from your PC.

E- MFC-xxxx		Quick Dial		T		0.1	0.0	0.0	
General Setup	#01	DESTINATION	TEL1	Type F/T	FAX/TEL NUMBER	<u>G1</u>	G2	G3	G4
E Fax	#01		TEL2	F/T			님		
 Setup Receive Setup Send 	#02		TEL1	E/T		-		E.	
- Set Quick Dia	#02		TEL2	E/T		-	-	÷-	-
Report Setting	#03		TEL1	E/T		E.			
- Remote Fax Opt	#05		TEL2	E/T		H.	HE.	HE.	H
Setup TAD	#04		TEL1	F/T		È.	E.	È.	F
PhotoCapture			TEL2	E/T		È.	'n.	È.	Ē
Network	#05		TEL1	F/T		ΈT.	Ē.	È.	Ē
TCP/IP(Wired)			TEL2	F/T		Ē.	Γ.	Γ.	Ē
Ethernet	#06		TEL1	F/T		Ē	Ē.	Ē.	Ē
TCP/IP(wLAN)			TEL2	F/T		Г			Г
Initial Setup	#07		TEL1	F/T					
			TEL2	F/T					
	#08		TEL1	F/T					Г
			TEL2	F/T					
	#09		TEL1	F/T					
			TEL2	F/T					
	#10		TEL1	F/T					
	#11		TEL2 TEL1	F/T F/T					
	H 11		TEL1	F/T					
	#12		TEL2	E/T		-			H
	#12		TEL2	E/T		H	-	-	F
	#13		TEL1	E/T		E.		E.	F
	#15		TEL2	E/T		E.		E.	F
	<					1	-	-	-

Ink Level

The Ink Level button opens the Status Monitor window, which displays the ink level for each cartridge.



User's Guide

The **User's Guide** button lets you view the *Software User's Guide* and the *Network User's Guide* in HTML format.

Remote Setup (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)

Remote Setup

The Remote Setup program lets you configure many machine settings from a Windows[®] application. When you start this application, the settings on your machine will be downloaded automatically to your PC and displayed on your PC screen. If you change the settings, you can upload them directly to the machine.

Click the Start button, All Programs, Brother, MFC-XXXX, and Remote Setup.

MFC-xxxx General Setup	General Setup Mode Timer 2 Mins 🔻
Fax Setup Receive Setup Send Set Quick Dial Report Setting Report Setting Remote Fax Opt Setup TAD PhotoCapture Network TCP/IP(Vrted) TCP/IP(VrLeN) Initial Setup	Volume Fing Med v Beeper Low v Speaker Med v Auto Daylight © On © Off LCD Settings Backlight Light v Dim Timer 30 Secs v

OK

Lets you start uploading data to the machine and exit the Remote Setup application. If an error message is displayed, enter the correct data again and then click **OK**.

Cancel

Lets you exit the Remote Setup application without uploading data to the machine.

Apply

Lets you upload data to the machine without exiting the Remote Setup application.

Print

Lets you print the chosen items on the machine. You cannot print the data until it is uploaded to the machine. Click **Apply** to upload the new data to the machine and then click **Print**.

Export

Lets you save the current configuration settings to a file.

Import

Lets you read the settings from a file.

Remote Setup (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)

🖉 Note

- You can use the Export button to save Quick-Dial or all your settings for your machine.
- If your PC is protected by a firewall, and is unable to use **Remote Setup**, you may need to configure the firewall settings to allow communication through port number 137. For more information, see *Firewall settings (For Network users)* on page 111.
- If you are using Windows[®] Firewall and you installed MFL-Pro Suite from the CD-ROM, the necessary Firewall settings have already been made.

5

Brother PC-FAX Software (MFC models only)

PC-FAX sending

The Brother PC-FAX feature lets you use your PC to send a document file from an application as a standard fax. You can even attach a cover page. All you have to do is set up the receiving parties as members or groups in your PC-FAX Address Book or simply enter the destination address or fax number into the user interface. You can use the Address Book Search feature to quickly find members to send to.

For the latest information and updates on the Brother PC-FAX feature, visit http://solutions.brother.com.

🖉 Note

- If you are using Windows[®] XP or Windows[®] 2000 Professional, you must log on with Administrator rights.
- The PC-FAX software can only send Black & White fax documents.

Setting up user information

🖉 Note

You can access User Information from the FAX Sending dialog box by clicking the

(See Sending a file as a PC-FAX using the Facsimile style user interface on page 92.)

 Click the Start button, All Programs, Brother, MFC-XXXX (where XXXX is your model name), PC-FAX Sending, then PC-FAX Setup.

The Brother PC-FAX Setup dialog box appears:

🖗 Brother PC-F.	AX Setup	×
User Information	Sending Address Book Speed Dial (Facsimile style only)	
Name:		
Company:		
Department:		
Phone Number:		
Fax Number:		
E-mail:		
Address 1:		
Address 2:		
	OK Cance	-

2 Enter this information to create the fax header and cover page.

Click **OK** to save the **User Information**.

🖉 Note

You can set up the **User Information** separately for each Windows[®] account.

icon.

Sending setup

From the Brother PC-FAX Setup dialog box, click the Sending tab to display the screen below.

🖗 Brother PC-F	FAX Setu	ip		
User Information	Sending	Address Book	Speed Dial (Facsimile style only	0]
Dial Setting <u>O</u> utside line a	ccess:			
Header	eader			
User interface C <u>S</u> imple sty C <u>E</u> acsimile				
			ОК	Cancel

Outside line access

Enter a number to access an outside line here. This is sometimes required by local PBX telephone systems (for example, dialling 9 to get an outside line in your office).

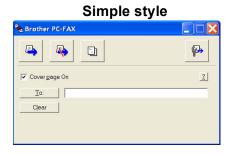
Include header

To add the header information you entered in the **User Information** tab to the top of your sent faxes, check the **Include header** box. See *Setting up user information* on page 89.

To add header information to the top of the fax pages, check **Include header**.

User interface

Choose the user interface from two choices: Simple style or Facsimile style.



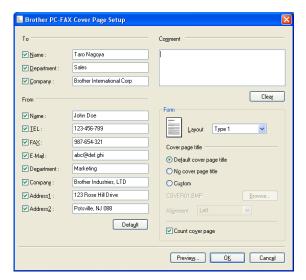
Facsimile style

broth	er 📳 🐉
	0
	Speed Dial 1 2 3 4 5
	4 5 6 6 7 8 9 10
	7 8 9 Clear (L) Address Book (1)
	🗡 0 🗰 🛑 Stop (X) 🦳 Start (D)

Setting up a cover page

From the PC-FAX dialog box, click the icon to access the **Brother PC-FAX Cover Page Setup** screen.

The Brother PC-FAX Cover Page Setup dialog box appears:



Entering cover page information

🖉 Note

If you are sending a fax to more than one recipient, the recipient information will not be printed on the cover page.

🔳 То

Choose the recipient information you want to add to the cover page.

From

Choose the sender information you want to add to the cover page.

Comment

Enter the comment you want to add to the cover page.

Form

Choose the cover page format you want to use.

Cover page title

If you choose **Custom**, you can put a bitmap file, such as your company logo, on the cover page.

Use the **Browse** button to choose the BMP file, and then choose the alignment style.

Count cover page

When **Count cover page** is checked, the cover page will be included in the page numbering. When **Count cover page** is unchecked, the cover page will not be included.

Sending a file as a PC-FAX using the Facsimile style user interface

Create a file in any application on your PC.

Click File, then Print. The **Print** dialog box appears:

Print	? 🛛
General Select Printer Add Printer Brother MFC-XXXX Printer	PaperPort Image Printer
Status: Ready Location: Comment:	Print to file Preferences
Page Range	Number of gopies: 1 2 Collate
	Print Cancel Apply

3 Choose Brother PC-FAX as your printer, and then click Print. The Facsimile style user interface appears:

broth	
	Cover Page On (P)
	0
	1 2 3 4 5 6 4 5 6 7 8 9 10 7 8 9 0 9 0 9 0 * 0 # Image: Contract of the start (1) 0 Start (1) Start (1)

🖉 Note

If the Simple style user interface appears, change the user interface selection setting. (See Sending setup on page 90.)

4 Enter a fax number using any of the following methods:

- Use the dial pad to enter the number.
- Use your PC's keyboard to enter the number.
- Click any of the 10 Speed Dial buttons.
- Click the Address Book button, and then choose a member or group from the Address Book.

If you make a mistake, click Clear to delete all the entries.



Sending a file as a PC-FAX using the Simple style user interface

- 1 Create a file in any application on your PC.
- Click File, then Print.
 The Print dialog box appears:

🌢 Print	? 🛛
General Select Printer Add Printer G Add Printer Brother MFC-XXXX Printer Drother PC-FAX	PaperPort Image Printer
Status: Ready Location: Comment:	Print to file Preferences
Page Range Al Selection Current Page Pages:	Number of gapies: 1 0 Collate
	<u>Print</u> Cancel <u>Apply</u>

3 Choose Brother PC-FAX as your printer, and then click Print. The Simple style user interface appears:

Brother PC-FAX	
4 4	P
✓ Cover gage On	2
To:	
Clear	

🖉 Note

If the Facsimile style user interface appears, change the user interface selection setting. (See *Sending setup* on page 90.)

4	Enter the fax number using any of the following methods:
---	--

Enter the fax number in the **To:** field.

Click the **To:** button, and then choose destination fax numbers from the Address Book.

If you make a mistake, click Clear to delete all the entries.

	Ę	5	To send a	cover page	and note.	check C	over Page	On.
--	---	---	-----------	------------	-----------	---------	-----------	-----

Note	
You can also click the 📑 icon to create or edit a cover page.	
6 Click the send icon.	
Note	
If you want to cancel the fax, click the cancel kicon.	

Address Book

If Outlook, Outlook Express or Windows Mail is installed on your PC, you can choose in the **Select Address Book** pull-down which address book to use for PC-FAX sending. There are four types: Brother Address Book, Outlook, Outlook Express or Windows Mail Address.

For the address book file, you must enter the path and file name of the database file which contains the address book information.

Click the **Browse** button to choose the database file.

Brother PC-FAX Setu	ıp					×
User Information Sending	Address Book	Speed Dia	I (Facsimile	style	only)	
Select Address Book						
Brother PC-FAX Addres:	s Book		•			
Addressbook file						
E:\Program Files\Brothe	r\Brmfl06a\Addre	ess.ba2		<u></u>	Browse	
Dialing rules						
🔽 🛛 se Windows dialing	g rules				S <u>e</u> tup	
			OK		Cancel	

If you choose Outlook or Outlook Express, you can use the Outlook or Outlook Express Address Book (Windows[®] 2000/XP) or Windows Mail Address (Windows Vista[®]) by clicking the **Address Book** button in the FAX Sending dialog box.

Address Book	? 🛛
Type name or select from list: Find	1
Shared Contacts	 Message Recipients:
Name 🗸 E-Mail	A Business ->
📰 Micheal Evans	
E Johe Smith	Home ->
New Contact Properties	
OK	Cancel

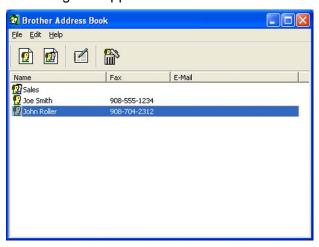
Outlook Express Address Book

🖉 Note

To use your Outlook Address Book, you must select Microsoft[®] Outlook 2000, 2002, 2003 or 2007 as your default E-mail application.

Brother Address Book

 Click the Start button, All Programs, Brother, MFC-XXXX (where XXXX is your model name), PC-FAX sending, then PC-FAX Address Book. The Brother Address Book dialog box appears:



Setting up a member in the Address Book

In the Brother Address Book dialog box you can add, edit and delete members and groups.

1 In the Address Book dialog box, click the 1 icon to add a member. The **Brother Address Book Member Setup** dialog box appears:

🧧 Brother Addres	s Book Member Setup					
<u>N</u> ame: 👥	Joe Smith	I	[itle:		Mr.	
C <u>o</u> mpany:	Brother International Corp.					
Department:	Sales	Job Title:	[Sales	Rep.	
<u>S</u> treet Address:	100 Some Street					
<u>C</u> ity:		State/Pro <u>v</u> ince:		N.J.		
Zip Code/Post Code:	08807	Country/ <u>R</u> egion:		USA		
<u>B</u> usiness Phone:	908-555-1234	Home Phone:				
<u>E</u> ax:	908-555-1234	Mobile <u>P</u> hone:				
<u>E</u> -Mail:	joe.smith@****.com					
			OK		Cancel	

 In the Member Setup dialog box, enter the member's information. Name is a required field. Click OK to save the information.

Speed Dial setup

From the **Brother PC-FAX Setup** dialog box, click the **Speed Dial** tab. (To use this feature, you must choose the **Facsimile style** user interface.)

P-Brother PC-FAX Setup User Information Sending Address Book			Speed Dial (Facsimile style only)			
Address <u>B</u> ook	-		Speed [
Name ∰ Sales ∯ Joe Smith ∯ John Roller	908-555-1234 908-704-2310	>>	No. 1 2 2 2 4 5 6 7 8 9 10	Name John Roller Joe Smith Sales	Fax 908-704-23 908-555-12	
<	>		<			
Add :	>			<u>C</u> lear		
				ОК	Cancel	

You can register a member or group on each of the ten Speed Dial buttons.

Registering an address in a Speed Dial button

- 1 Click the **Speed Dial** button you want to program.
- 2 Click the member or group you want to store on the **Speed Dial** button.
- Click Add >>.

Clearing a Speed Dial button

- 1 Click the **Speed Dial** button you want to clear.
- 2 Click Clear.

🖉 Note

You can select a speed dial from the PC-FAX interface to make sending a document easier & faster.



Setting up a group for broadcasting

You can create a group to send the same PC-FAX to several recipients at one time.

In the Brother Address Book dialog box, click the minimized icon to create a Group. The Brother Address Book Group Setup dialog box appears:

Brother Address Book Group Setup					
Group <u>N</u> ame		Sales	1		
A <u>v</u> ailable Names		*	<u>G</u> roup Members John Roller Joe Smith		
<u>A</u> dd >>		.	<< <u>R</u> emove		
			OK Cancel		

- 2 Enter the name of the new group in the **Group Name** field.
- In the Available Names box, choose each member to be included in the group, and then click Add >>. Members added to the group appear in the Group Members box.
- 4 After all the members you want have been added, click **OK**.

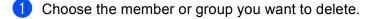
🖉 Note

You can have up to 50 members in a group.

Editing member information

- Choose the member or group you want to edit.
 - Click the edit 🌠 icon.
- 3 Change the member or group information.
- 4 Click OK.

Deleting a member or group



When the confirmation dialog box appears, click **OK**.

Exporting the Address Book

You can export the whole Address Book to an ASCII text file (*.csv). You can also create a vCard for an address book member that can be attached to an outgoing E-mail (a vCard is an electronic business card that contains the sender's contact information.) You can also export the Address Book as Remote Setup Dial Data that can be used by the Remote Setup application of your machine. (See *Remote Setup (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)* on page 87.) If you are creating a vCard, you must first click on the address book member you want to create the vCard for.

Exporting the current Address Book

Note If you are creating a vCard, you must first choose the member. If you choose vCard in ①, Save as type: will be vCard (*.vcf). Do one of the following: From the Address Book, click File, Export, then Text. From the Address Book, click File, Export, then vCard and go to step ⑤. From the Address Book, click File, Export, then Remote Setup Dial Data and go to step ⑤.

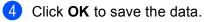
2 From the Available Items column, choose the data fields you want to export and then click Add >>.

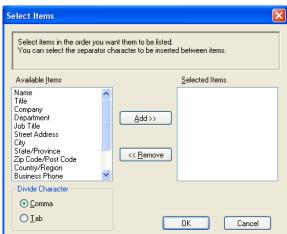
🖉 Note

Choose the items in the order you want them listed.

3 If you are exporting to an ASCII file, choose **Tab** or **Comma** from **Divide Character**. This chooses **Tab** or **Comma** to separate the data fields.

Brother PC-FAX Software (MFC models only)





5 Enter the name of the file, and then click **Save**.

Save As		? 🗙
Save jn: My Recent Documents Desktop My Documents My Computer	My Documents	
My Network Places	File name: Image: Compare the name of the name o	<u>Save</u> Cancel

Importing to the Address Book

You can import ASCII text files (*.csv), vCards (electronic business cards) or Remote Setup Dial Data into your Address Book.



Do one of the following:

- From the Address Book, click File, Import, then Text.
- From the Address Book, click **File**, **Import**, then **vCard** and go to step **6**.
- From the Address Book, click File, Import, then Remote Setup Dial Data and go to step 6.

Select Items			×
Select the fields from the Availa Import text file. You must select the separator c			
Available <u>I</u> tems		Selected Items	
Name Title Company Department Job Title Street Address City State/Province Zip Code/PostCode Countly/Region Business Phone	Add >>		
Divide Character			
⊙ <u>C</u> omma			
O⊥ab		OK Cancel	

From the Available Items column choose the data fields you want to import, and click Add >>.

Rote

From the Available Items list choose the fields in the same order they are listed in the import text file.

3 Choose **Tab** or **Comma** based on the file format you are importing from **Divide Character**.

Click **OK** to import the data.

Brother PC-FAX Software (MFC models only)

5 Enter the name of the file, and then click **Open**.



Note

If you chose Text in (), Files of type: will be Text file (*.txt, *.csv).

PC-FAX receiving (Not available for MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)

The Brother PC-FAX Receive Software lets you view and store faxes on your PC. It is automatically installed when you install the MFL-Pro Suite and works on locally or network connected machines.

When enabled, your machine will receive faxes in its memory. Once it has received the fax, it will automatically be sent to your PC.

If you turn your PC off, your machine will continue to receive and store your faxes in its memory. The machine LCD will display the number of stored faxes received, for example:





When you switch your PC on, the PC-FAX Receive Software automatically transfers your faxes to your PC.

To enable the PC-FAX Receive Software, do the following:

- Before you use the PC-FAX Receive function, you must choose PC-FAX Receive from the menu on the machine.
- Run the Brother PC-FAX Receive software on your PC. (We recommend you select the Add to Startup folder check box, so that the software automatically runs and can transfer any faxes on PC startup.)

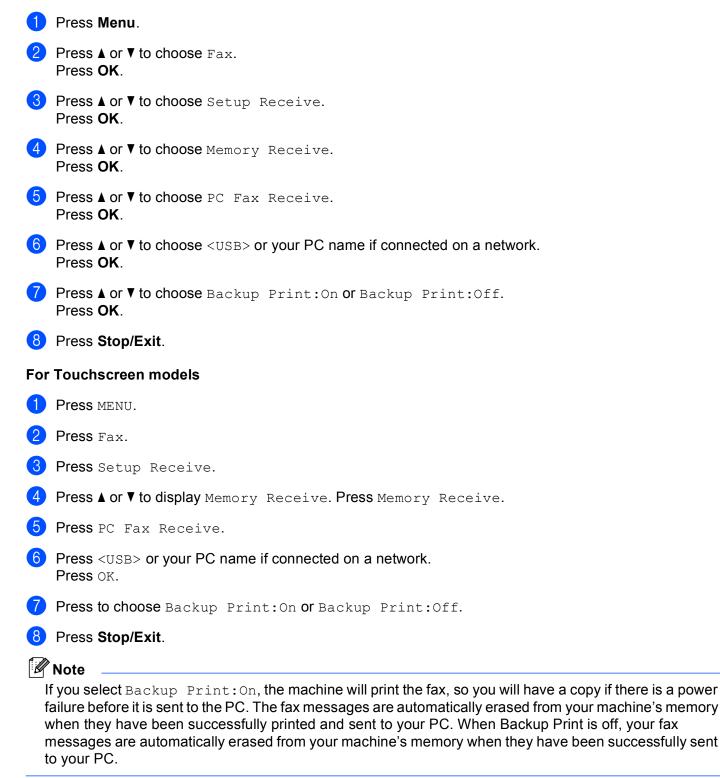
🖉 Note

- See *Troubleshooting and Routine Maintenance* in the *User's Guide* or visit the Brother Solutions Center (<u>http://solutions.brother.com</u>) for more information.
- To use PC-FAX receiving with a Windows[®] XP and Windows Vista[®] computer that is protected by a firewall, the Network PC-FAX receiving program must be excluded from the firewall setting. If you are using Windows[®] Firewall and you installed MFL-Pro Suite from the CD-ROM, the necessary Firewall settings have already been made. For more information, see *Firewall settings (For Network users)* on page 111.

Se Wind	To help (rrity Alert protect your compu itures of this progra		rewall has blocked
Do you	<u>N</u> ame:	eep blocking this (FAXRX Unknown	program?	
		Keep Blocking		

Enabling the PC-FAX Receiving software on your machine

You can optionally enable the Backup Print option. When enabled, the machine will print a copy of the fax before the fax is sent to the PC or the PC is switched off.



Running the PC-FAX Receiving software on your PC

Click the Start button, All Programs, Brother, MFC-XXXX, PC-FAX Receiving and Receive.

The PC-FAX icon appears in your PC tasktray.



Setting up your PC

1 Right-click the PC-FAX 2:16 PM icon on your PC tasktray, and then click PC-Fax RX Setup.

The **PC-Fax RX Setup** dialog box appears:

PC-Fax RX Se	tup	
Save file to	C:\Program Files\Brother\Brmfl04a\	Browse
File Format	C .max	
	🖲 .tif	
Play wav	e file when receiving FAX	
Wave File		Browse
Add to S	tartup folder	
	Network Se	ettings
	(OK)	Cancel

- 2 In Save file to, click the Browse button if you want to change the path where PC-FAX files are saved.
- 3 In File Format, choose .tif or .max as the received document format. The default format is .tif.
- 4 To play wave files (.wav sound files) when receiving a fax, check Play wave file when receiving FAX, and enter the path of the wave file.
- 5 To automatically start the PC-FAX receiving software when you start Windows[®], check **Add to Startup folder**.
- 6 If you want to use the PC-FAX Receiving software over your network, see *Configuring the Network PC-FAX Receiving Settings* on page 106.

Configuring the Network PC-FAX Receiving Settings

The settings to send received faxes to your computer were automatically configured during the installation of MFL-Pro Suite. (See the *Quick Setup Guide*.)

If you are using a different machine than the one that was registered to your PC during the installation of the MFL-Pro Suite software, follow the steps below.

In the PC-Fax RX Setup dialog box, click the Network Settings button. The Network Settings dialog box appears.

2 You must specify the IP address or node name of your machine. Choose the appropriate connection method.

Network Settings		
C Specify your machine by	address	
IP Address		
Specify your machine by	name	
Node Name	BRNX00000000000	Browse
Display Your PC Nan	ne (Max 15 charactors)	
	20000	-
	Inner	
	ОК	Cancel
		Cancer

Specify your machine by address

Enter the IP address of the machine in IP Address.

Specify your machine by name

Enter the machine node name in **Node Name**, or click the **Browse** button and choose the correct Brother machine you want to use from the list.

s	earch for Device	S				
	Node Name BRNX00000000000	IP Address XX, XXX, XXX, XXX	Model Name MFC-X000X	Node Type NC- XXXX	MAC Address	
	Refresh				OK Cance	el

Specify your PC name

You can specify the PC name that will appear on the display of the machine. To change the name, enter the new name in **Display Your PC Name**.

Viewing new PC-FAX messages

Each time your PC is receiving a PC-FAX, the icon will alternate between 💂 and 📇. Once the fax has
been received, the icon will change to 🔁. The 🔁 icon will change to 🔁 once the received fax has been viewed.
1 Double-click 🚘 to run ScanSoft™ PaperPort™ 11SE.
2 Open the Fax Received folder.
3 Double-click any new faxes to open and view them.
☑ Note
The name of your unread PC message will be based on the date and time that the messages were received until you assign a file name. For example 'Fax 2-20-2009 16;40;21.tif'.

6

PhotoCapture Center™

A CAUTION

DO NOT start your PC with a memory card or USB Flash memory drive installed in the media drive of the machine. You could lose your data or damage the media.

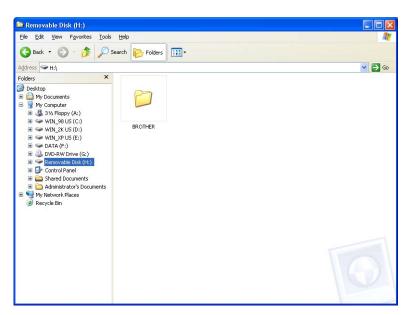
🖉 Note

- The PhotoCapture Center[™] will read only the media that was put in first.
- DCP-373CW, DCP-375CW, DCP-377CW, MFC-253CW, MFC-255CW and MFC-257CW do not support using a USB Flash memory drive.
- DCP-193C, DCP-195C, DCP-197C, DCP-373CW, DCP-375CW, DCP-357CW, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN do not support using a CompactFlash[®].
- While the machine is printing from the PhotoCapture Center™, your PC cannot access the PhotoCapture Center™ for any other operation.
- For Windows[®] 2000 users, to access the PhotoCapture Center[™] features from your PC, you must first install a Windows[®] 2000 update. See the *Quick Setup Guide* for installation instructions.

Using PhotoCapture Center™

- 1 Put a memory card or USB Flash memory drive into your machine.
- In Windows[®] Explorer, click the **Removable Disk** icon ¹. The files and folders on the memory card or USB Flash memory drive appear on your PC screen. You can edit a file and save it to another drive on your PC.

PhotoCapture Center™



¹ If you are using Windows[®] XP/Windows Vista[®] and you create a name for the volume label of the memory card or USB Flash memory drive, this name appears instead of "**Removable Disk**".

When you take out a memory card or USB Flash memory drive, do the following to prevent damage to the memory card or USB Flash memory drive:

In Windows[®] Explorer, right-click the removable disk icon and choose **Eject**.

2) Wait until the **1** (Photo Capture) key stops blinking before taking out the media.

A CAUTION

DO NOT take out the memory card or USB Flash memory drive while **Photo Capture** is blinking to avoid damaging the card, USB Flash memory drive or data stored on the card.

If you take out the memory card or USB Flash memory drive while the **Photo Capture** key is flashing, you must restart your computer at once before putting the same memory card or USB Flash memory drive into the machine. If you do not restart your computer, the data on your media may be destroyed.

For Network Users (For models with built-in network support)

1 Put a memory card or USB Flash memory drive into your machine.

2 Start your browser software in which FTP is supported. Your browser software accesses the media using the FTP protocol and the network Host Name of the machine. You can also access the media by entering ftp://XXX.XXX.XXX.XXX (where XXX.XXX.XXX.XXX is the IP address of your Brother machine) from your web browser.



Click the name of the file you want to see.

🖉 Note

Using certain characters or symbols in a file name on the memory card or USB Flash memory may cause a problem accessing the file. We recommend to only use combinations of the following characters in a file name.

1234567890 ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz !#\$%&`()-,@^_`{}~

When you take out a memory card or USB Flash memory drive, do the following to prevent damage to the memory card or USB Flash memory drive:

- 1 Close the browser.
- 2 Wait until the (Photo Capture) key stops blinking before taking out the memory card or USB Flash memory drive.

A CAUTION

DO NOT take out the memory card or USB Flash memory drive while **Photo Capture** is blinking to avoid damaging the card, USB Flash memory drive or data stored on the card.

If you take out the memory card or USB Flash memory drive while the **Photo Capture** key is flashing, you must restart your computer at once before putting the same memory card or USB Flash memory drive into the machine. If you do not restart your computer, the data on your media may be destroyed.

7

1

Firewall settings (For Network users)

Before using the Brother software

Firewall settings on your PC may reject the necessary network connection for network printing, network scanning and PC Fax. If you are using Windows[®] Firewall and you installed MFL-Pro Suite from the CD-ROM, the necessary Firewall settings have already been made. If you did not install from the CD-ROM follow the instructions below to configure Windows[®] Firewall. If you are using any other personal firewall software, see the *User's Guide* for your software or contact the software manufacturer.

UDP Port number information for Firewall configuration

UDP Port	Network Scanning	Network PC-Fax	Network Scanning and Network PC-Fax ¹
External Port number	54925	54926	137
Internal Port number	54925	54926	137

Add Port number 137 if you still have trouble with your network connection after you added port 54925 and 54926. Port number 137 also supports printing, PhotoCapture Center™ and Remote Setup over the network.

Windows[®] XP SP2 users

Click the Start button, Control Panel, Network and Internet Connections and then Windows Firewall.

Make sure that Windows Firewall on the General tab is set to On.

Click the **Advanced** tab and **Settings...** button.

Ø Windows Firewall
General Exceptions Advanced
Network Connection Settings
Windows Firewall is enabled for the connections selected below. To add exceptions for an individual connection, select it, and then click Settings:
Local Area Connection Settings
Security Logging You can create a log file for troubleshooting purposes.
Tou can create a log lie for roubleshooring purposes.
CICMP-
With Internet Control Message Protocol (ICMP), the computers on a network can share error and status information.
Default Settings
To restore all Windows Firewall settings to a default state, <u>B</u> estore Defaults click Restore Defaults.
OK Cancel



- 4 Add port **54925** for network scanning by entering the information below:
 - 1 In **Description of service**: Enter any description, for example "Brother Scanner".
 - 2 In Name or IP address (for example 192.168.0.12) of the computer hosting this service on your network: Enter "Localhost".
 - 3 In External Port number for this service: Enter "54925".
 - 4 In Internal Port number for this service: Enter "54925".
 - 5 Make sure **UDP** is selected.
 - 6 Click OK.

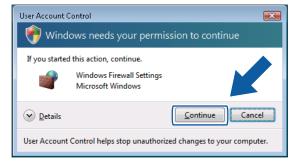
Service Settings
Description of service:
1
Name or IP address (for example 192.168.0.12) of the computer hosting this service on your network:
2
External Port number for this service: 5
Internal Port number for this service:
4
OK Cancel

- 5 Click the Add button.
- 6 Add port **54926** for Network PC-Fax by entering the information below:
 - 1 In **Description of service**: Enter any description, for example "Brother PC-Fax".
 - 2 In Name or IP address (for example 192.168.0.12) of the computer hosting this service on your network: Enter "Localhost".
 - 3 In External Port number for this service: Enter "54926".
 - 4 In Internal Port number for this service: Enter "54926".
 - 5 Make sure **UDP** is selected.
 - 6 Click OK.
- 7 If you still have trouble with your network connection, click the **Add** button.

- 8 Add port **137** for both network scanning and Network PC-Fax receiving by entering the information below:
 - 1 In Description of service: Enter any description, for example "Brother Network Print".
 - 2 In Name or IP address (for example 192.168.0.12) of the computer hosting this service on your network: Enter "Localhost".
 - 3 In External Port number for this service: Enter "137".
 - 4 In Internal Port number for this service: Enter "137".
 - 5 Make sure **UDP** is selected.
 - 6 Click OK.
- 9 Make sure that the new setting is added and is checked, and then click **OK**.

Windows Vista[®] users

- Click the button, Control Panel, Network and Internet, Windows Firewall and click Change settings.
- 2 When the User Account Control screen appears, do the following:
 - Users who have administrator rights: Click Continue.



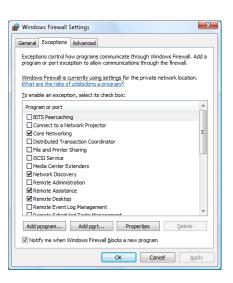
For users who do not have administrator rights: Enter the administrator password and click **OK**.



Make sure that **Windows Firewall** on the **General** tab is set to On.

Firewall settings (For Network users)





5 Click the **Add port...** button.

6 To add port **54925** for network scanning, enter the information below:

- 1 In Name: Enter any description, for example "Brother Scanner".
- 2 In Port number: Enter "54925".
- 3 Make sure **UDP** is selected.
 - Then, click OK.

Add a Port
Use these settings to open a port through Windows Firewall. To find the port number and protocol, consult the documentation for the program or service you want to use.
Name:
Port number:
Protocol: © <u>T</u> CP
3 @ <u>u</u> dp
What are the risks of opening a port? Change scope OK

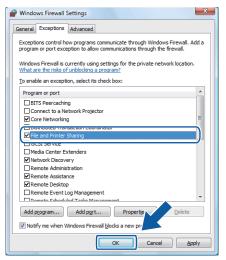
Click the Add port... button.

- 8 To add port **54926** for Network PC-Fax, enter the information below:
 - 1 In Name: Enter any description, for example "Brother PC-Fax".
 - 2 In Port number: Enter "54926".
 - 3 Make sure **UDP** is selected.

Then, click OK.

9 Make sure that the new setting is added and is checked, and then click **OK**.

10 If you still have trouble with your network connection such as Network Scanning or Printing, check the **File and Printer Sharing** box in the **Exceptions** tab and then click **OK**.



Section II



Apple Macintosh

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8

Printing and Faxing

Setting up your Macintosh

🖉 Note

- The screens shown in this section are from Mac OS X 10.5.x. Screens on your Macintosh may vary depending on your operating system and application.
- Before you can connect the machine to your Macintosh, you must buy a USB cable that is no longer than 2 metres (6 feet).

IMPORTANT

DO NOT connect the machine to a USB port on a keyboard or a non-powered USB hub.

Choosing the right type of paper

For high quality printing, it is important to choose the right type of paper. Be sure to read *About paper* in the *User's Guide* before buying paper.

Simultaneous printing, scanning and faxing

Your machine can print from your Macintosh while sending or receiving a fax in memory, or while scanning a document into the Macintosh Fax sending will not be stopped during Macintosh printing.

However, when the machine is copying or receiving a fax on paper, it pauses the Macintosh printing operation, and then continues printing when copying or fax receiving has finished.

Clearing data from the memory

If the LCD shows Data Remaining, you can clear the data that is left in the printer memory by pressing **Stop/Exit** key on the control panel.

Status Monitor

The Status Monitor utility is a configurable software tool for monitoring the status of the machine, letting you see error messages such as paper empty, paper jam or ink replacement required at pre-set update intervals. Before you can use the tool you must choose your machine in the **Model** pop-up menu in ControlCenter2.

You can check the device status by clicking the **Ink Level** icon in the **DEVICE SETTINGS** tab of ControlCenter2 or by choosing **Brother Status Monitor** located in **Macintosh HD/Library/Printers/Brother/Utilities**.

Updating the machine's status

If you want the latest machine status while the Status Monitor window is open, click the update button (1).



You can set at what interval the software will update the machine status information. Go to the menu bar, **Brother Status Monitor** and choose **Preferences**.

Hiding or showing the window

After starting the **Status Monitor**, you can hide or show the window. To hide the window, go to the menu bar, **Brother Status Monitor** and choose **Hide Brother Status Monitor**. To show the window, click the **Status Monitor** icon in the dock or click the **Ink Level** button in the **DEVICE SETTINGS** tab of ControlCenter2.



Quitting the window

Click Brother Status Monitor in the menu bar and then choose Quit Brother Status Monitor from the pop-up menu.

🖉 Note

For Network Users, a Status Monitor Widget for Mac OS X 10.4.x or greater is also available as a download from <u>http://solutions.brother.com</u>.

Using the Brother Ink driver

Choosing page setup options

From an application such as Apple TextEdit, click File, then Page Setup. Make sure MFC-XXXX (where XXXX is your model name) is chosen in the Format for pop-up menu. You can change the settings for Paper Size, Orientation and Scale, then click OK.

Settings:	Page Attributes	\$
Format for:	Brother MFC-XXXX	\$
	Brother MFC- XXXX CUPS	
Paper Size:	A4	•
Orientation:	20.99 by 29.70 cm	
Scale:	100 %	
(?)	(Can	cel) OK

2 From an application such as Apple TextEdit, click **File**, then **Print** to start printing.

(Mac OS X 10.3.9 to 10.4.x)

Printer: MFC-XXXXX
Presets: Standard
Copies & Pages
Copies: 1 Collated
Pages: 💽 All
O From: 1 to: 1
? PDF ▼ Preview Cancel Print

(Mac OS X 10.5.x)

For more page setup options, click the disclosure triangle beside the Printer pop-up menu.

Printer:	MFC-XXXX	
Presets:	Standard	\$
? PDF▼	Preview	Cancel Print

the state of the s	Printer: Brother MFC-xxxx 😫 🔺
	Presets: Standard
	Copies: 1 Collated
	Pages: • All From: 1 to: 1
	Paper Size: A4 20.99 by 29.70 cm
	Orientation:
	TextEdit
	Print header and footer
▲ 1 of 1 ► ►►	
(?) (PDF ▼)	(Cancel) Print

To do borderless printing

From the Paper Size pop-up menu, choose the size of paper you want to print such as A4 (Borderless).

Choosing printing options

To control special printing features, choose **Print Settings** in the Print dialog box.

to a start and the start of the	Printer: Brother MFC-xxxx 🗘 🔹
	Presets: Standard
	Copies: 1 Collated
	Pages: • All From: 1 to: 1
	Paper Size: A4 20.99 by 29.70 cm
	Orientation:
	✓ TextEdit
	Layout Color Matching
1 of 1 → →>	Paper Handling Cover Page
	Scheduler
? PDF •	Print Settings Print
	Send Fax

Printing and Faxing

Basic settings

	Printer: Brother MFC-xxxx 🔹 🍋 Presets: Standard
	Presets: Standard
	Copies: 🚺 🗹 Collated
	Pages: 💽 All
	O From: 1 to: 1
	Paper Size: 🗚 🛟 20.99 by 29.70 cm
	Orientation:
	Print Settings
	Basic Advanced ver.X.X.X
	A Media Type: Plain Paper
	Slow Drying Paper
▲ ▲ 1 of 1 ► ►►	Quality: Normal
	Color Mode
	Natural
	Vivid
	- O None
	Support

You can choose the Media Type, Slow Drying Paper, Quality and Color Mode settings.

🖉 Note

Check **Slow Drying Paper** when printing with plain paper on which ink dries slowly. This setting may cause some slight blurring of text.

Media Type

To achieve the best print results, the media being printed on should be selected in the driver. The machine changes the way it prints depending on the selected media type.

- Plain Paper
- Inkjet Paper
- Brother BP71 Photo Paper
- Brother BP61 Photo Paper
- Other Photo Paper
- Transparencies

Quality

The quality selection lets you choose the print resolution you want for your document. Print quality and speed are related. The higher the quality, the longer it will take to print the document. The quality selections that are available will vary depending on the media type you choose. (See *Resolution* in the *Specifications* of the *User's Guide*.)

Fast

The fastest print mode and the lowest amount of ink used. Use for printing large volume documents or documents for proofing.

Fast Normal

Better print quality than Fast mode and faster print speed than Normal.

Normal

Good print quality with typical print speed.

Fine

Better print quality than Normal mode and faster print speed than Photo.

Photo

Use for printing photographs. Since the print data is much larger than a normal document, the processing time, data transfer time and print time will be longer.

Highest

Use for printing precise images such as photographs. This is the highest resolution and slowest speed.

Media Type	Color/Grayscale	Print Quality Selection
Plain Paper	Color/Grayscale	Fast, Fast Normal, Normal, Fine
Inkjet Paper	Color/Grayscale	Fine, Photo
Brother BP71 Photo Paper, Brother BP61 Photo Paper or Other Photo Paper	Color/Grayscale	Fine, Photo , Highest
Transparencies	Color/Grayscale	Normal, Fine

🖉 Note

The default settings are shown in bold.

Color Mode

Colour is adjusted to get the closest colour match with the Macintosh monitor.

- **Natural**: Use for photographic images. The colour is adjusted to print more natural colours.
- Vivid: Use for business graphics such as charts, graphics and text. The colour is adjusted to print more vivid colours.
- None

Printing and Faxing

Advanced settings

You can choose the **Color/Grayscale**, **Mirror Printing**, **Reverse Printing** and **Bi-Directional Printing** settings.

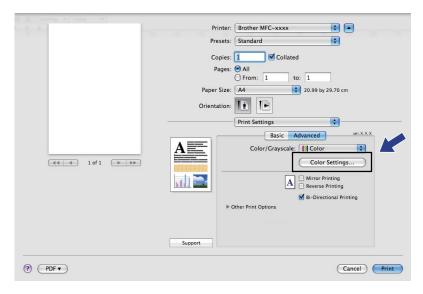
- to the second s	Printer: Brother MFC-xxxx
	Presets: Standard
	Copies: 1 Collated
	Pages: 💽 All
	O From: 1 to: 1
	Paper Size: 🗛 🛟 20.99 by 29.70 cm
	Orientation:
	Print Settings
	Basic Advanced ver.X.X.X
	A Color/Grayscale:
▲ ▲ 1 of 1 ► ►►	Color Settings
	A Hirror Printing
	☑ Bi-Directional Printing ▶ Other Print Options
	Dither Print Options
	Support
? PDF ▼	Cancel Print

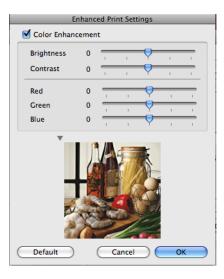
Colour/Greyscale

This selection allows a colour document to be printed in black and white using greyscale.

Color Settings

Click the **Color Settings** button to see options for enhanced print settings.





Color Enhancement

Brightness

Adjusts the brightness of the whole image. To lighten or darken the image, move the scroll bar to the right or left.

Contrast

Adjusts the contrast of an image. This will make darker areas darker and lighter areas lighter. Increase the contrast when you want an image to be clearer. Decrease the contrast when you want an image to be more subdued.

Red

Increases the intensity of **Red** in the image to make the image redder.

Green

Increases the intensity of Green in the image to make the image greener.

Blue

Increases the intensity of **Blue** in the image to make the image bluer.

Mirror Printing

Check Mirror Printing to reverse the data from left to right.

🖉 Note

Mirror Printing is not available when you choose Transparencies as the Media Type.

Reverse Printing

Check Reverse Printing to reverse the data up to down.

Bi-Directional Printing

When **Bi-Directional Printing** is checked, the print head prints in both directions offering faster print speeds. When unchecked, the print head will only print in one direction giving higher quality printouts, but slower printing speeds.

Other Print Options

Click Other Print Options triangle to set more Printer functions. You can choose the Paper Thickness, Data Transfer Mode and Halftone Pattern settings.

 Printer: Brother MFC-xxxx
Presets: Standard
Copies: 🚺 🗹 Collated
Pages: All From: 1 to: 1
Paper Size: 🗚 🛟 20.99 by 29.70 cm
Orientation:
Print Settings
Basic Advanced ver.X.X.X
A Color/Grayscale:
 Color Settings
A Hirror Printing
✓ Bi-Directional Printing
Vother Print Options
Paper Thickness: Regular
Data Transfer Mode: Recommended Setting 😝
Support Halftone Pattern: Diffusion
Laboration 1 /

Data Transfer Mode

The **Data Transfer Mode** feature lets you choose print data transfer mode to improve print quality or print speed.

Recommended Setting

Choose **Recommended Setting** for general use.

Improved Print Quality

Choose **Improved Print Quality** for better print quality. Print speed may be reduced slightly, depending on the print data.

Improved Print Speed

Choose Improved Print Speed for faster print speed.

Halftone Pattern

The machine can use two methods (**Diffusion** or **Dither**) to arrange dots to express halftones. There are some predefined patterns and you can choose which one to use for your document.

Diffusion

Dots are put at random to create the halftones. Use for printing photographs that have delicate shades and graphics.

Dither

Dots are arranged in a pre-defined pattern to make halftones. Use for printing graphics that have definite colour boundaries or for printing charts such as business charts.

Printing and Faxing

Support

The **Support** window shows links to the **Brother Solutions Center** and **Genuine Supplies Website**. Click the **Support** button to display the **Support** window:



Brother Solutions Center

The **Brother Solutions Center** is a website offering information about your Brother product including FAQs (Frequently Asked Questions), User's Guides, driver updates and tips for using your machine.

Genuine Supplies Website

The Genuine Supplies Website offers information about your Brother original supplies.

Sending a fax (MFC models only)

You can send a fax directly from a Macintosh application.

- 1 Create a document in a Macintosh application.
- 2 From an application such as Apple TextEdit, click File, then Print.
 - (Mac OS X 10.3.9 to 10.4.x)

Printer:	MFC-XXXXX	•
Presets:	Standard	•
	Copies & Pages	•
Copies:	1 Collated	
Pages:	All From: 1 to: 1]
? PDF V Pre	view	Cancel Print

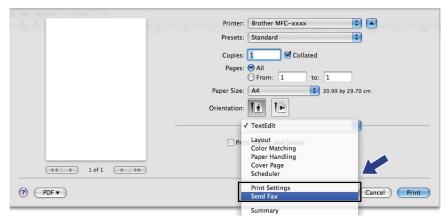
■ (Mac OS X 10.5.x)

For more page setup options, click the disclosure triangle beside the Printer pop-up menu.

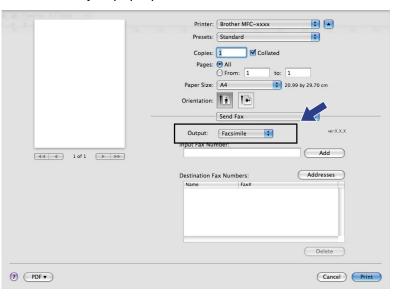
	Printe Presets	s: Standard	Cancel Print
	1 of 1	Printer: Presets: Copies: Pages: Paper Size: Orientation:	Standard I Collated All From: 1 to: 1 A4 20.99 by 29.70 cm
PDF	•		Cancel Print

127

3 Choose **Send Fax** from the pop-up menu.



4 Choose Facsimile from the Output pop-up menu.



5 Enter a fax number in the Input Fax Number box, and then click Print to send the fax.

Note

If you want to send a fax to more than one number, click **Add** after entering the first fax number. The destination fax numbers will be listed in the **Destination Fax Numbers** field.

	Printer: Brother MFC-xxxx 🔹 🛋
	Presets: Standard
	Copies: 1 🗹 Collated
	Pages: Pages:
	Orientation:
	Send Fax
	Output: Facsimile ver.X.X.
	Input Fax Number:
【◀◀ ◀ 1 of 1 ▶ ▶▶	Add
	Destination Fax Numbers: Addresses
	Name Fax# 222-111-3333
	222-111-3333
	Delete
? PDF ▼	(Cancel) Print

Drag a vCard from the Mac OS X Address Book application (Mac OS X 10.3.9 to 10.4.x)

You can address a fax number using a vCard (an electronic business card) from the Mac OS X Address Book application.



Click Address Book.

(Mac OS X 10.3.9 to 10.4.x) 2

Drag a vCard from the Mac OS X Address Book application to the Destination Fax Numbers field.

Printer: MFC-XXXX	x 🗘
Presets: Standard	•
Send Fax	•
Output: Facsimile	ver:X.X.X
Input Fax Number:	
	Add
Stored Fax Numbers;	
home Fax 🛟	Address Book
Destination Fax Numbers:	
Name Fax#	
Bob 888-888	3-0000
C)4+
	Delete
(?) (PDF) (Preview)	Cancel
	Address Book
	Q
Group Name	
🔲 All 🗾 Barble	Bob
Directories 🔤 Bob	
👘 brother	
	•
	work 888-888-0001 work fax 888-888-0000
	work bob@xxx.yyy.com
	Note:
+ +	Edit 3 cards

🖉 Note

If both work and home fax numbers are stored in the Mac OS X Address Book, choose work fax or home Fax from the Stored Fax Numbers pop-up menu, and then drag a vCard.

Printing and Faxing

3 When you are finished addressing your fax, click **Print** to send the fax.

	Send Fax	•
Output:	Facsimile	ver:X.X.X
nput Fax I	Number:	
		Add
tored Fax	Numbers;	
hor	me Fax 🛟 Address Book	\supset
Destinatio	n Fax Numbers:	
Name	Fax#	
Bob	888-888-0000	

Note Note

The vCard used must contain a **work fax** or **home Fax** number.

Using Mac OS X 10.5.x Addresses panel

You can address a fax number using **Addresses** button.

1 Click Addresses.

(B) [hearing a [hang as	Printer: Brother MFC-xxxx
	Presets: Standard 🗘
	Copies: 1 Collated
	Pages: 💽 All
	O From: 1 to: 1
	Paper Size: A4 20.99 by 29.70 cm
	Orientation:
-	Send Fax
	Output: Facsimile + ver.X.X
	Input Fax Number:
[◀◀ ◀] 1 of 1 [▶ ▶▶]	Add
	Destination Fax Numbers: Addresses
	Name Fax#
	222-111-3333
	Delete
(?) (PDF ▼	Cancel
	Cancer Frinc

Printing and Faxing

2 Choose fax number from **Addresses** panel and then click **To**.



3 When you are finished addressing your fax, click **Print** to send the fax.

and the second sec	Printer: Brother MFC-xxxx
	Presets: Standard
	Copies: 1 Collated
	Pages: All From: 1 to: 1
	Paper Size: A4 20.99 by 29.70 cm
	Orientation:
	Send Fax
	Output: Facsimile
	Input Fax Number:
(◀◀ ◀ 1 of 1 ► ►►)	Add
	Destination Fax Numbers: Addresses
	Name Fax#
	Bob 888-883-0000
	Delete
PDF V	Cancel

9

Scanning

Scanning from a Macintosh

The Brother machine software includes a TWAIN Scanner driver for Macintosh. You can use this Macintosh TWAIN Scanner driver with any applications that support TWAIN specifications.

When you scan a document, you can either use the ADF (automatic document feeder) or the scanner glass. For more information on loading the documents, see *Using the ADF* (available for ADF models) and *Using the scanner glass* in the *User's Guide*.

🖉 Note

If you want to scan from a machine on a network, choose the networked machine in the Device Selector application located in **Macintosh HD/Library/Printers/Brother/Utilities/DeviceSelector** or from the **Model** pop-up menu of ControlCenter2.

Accessing the scanner

Run your Macintosh TWAIN-compliant application. The first time you use the Brother TWAIN driver, set it as the default driver by choosing **Select Source** (or another menu name for choosing the default driver). For each document you scan after this, choose **Acquire Image Data** or **Start**. The scanner setup dialog box appears.

	Brother T	WAIN	
Resolution	x . x.x	Scanning	Area
200 x 200 dpi	+		
Scan Type			
24 Bit Color	\$		
Document Size			
A4	†		
Width: 210 Unit: Height: 297) mm) Inch		
? Default	C	Cancel	Start PreScan

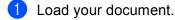
🖉 Note

The method of choosing the default driver or scanning a document may vary depending on the application you are using.

Scanning an image into your Macintosh

You can scan a whole page, or a portion by pre-scanning the document.

Scanning a whole page

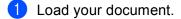


2 Adjust the following settings, if needed, in the Scanner Setup dialog box:

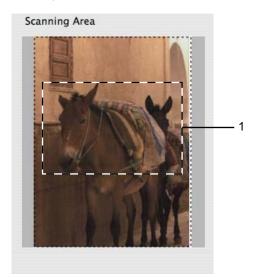
- Resolution
- Scan Type
- Scanning Area
- Document Size
- Brightness
- Contrast
- 3 Click Start. When scanning has finished, the image appears in your graphics application.

Pre-Scanning an image

The **PreScan** button is used to preview and also lets you crop any unwanted areas from the image. When you are satisfied with the preview, click the **Start** button in the Scanner Setup dialog box to scan the image.



- 2 Click **PreScan**. The whole image is scanned into your Macintosh and appears in the **Scanning Area**.
- 3 Drag the mouse pointer over the portion you want to scan (1).



Note

4 Load your document again.

Skip this step if you loaded the document on the scanner glass in step 1.

6 Adjust the settings for Resolution, Scan Type (Greyscale), Brightness and Contrast in the Scanner Setup dialog box as needed.

6 Click Start. This time only the chosen area of the document appears in the application window.

You can refine the image in your editing software.

Settings in the Scanner window

Resolution

You can change the scanning resolution from the **Resolution** pop-up menu. Higher resolutions take more memory and transfer time, but produce a finer scanned image. The following table shows the resolutions you can choose and the available colours.

Resolution	Black & White/ Gray (Error Diffusion)	8 Bit Color	True Gray/24 Bit Color
100 x 100 dpi	Yes	Yes	Yes
150 x 150 dpi	Yes	Yes	Yes
200 x 200 dpi	Yes	Yes	Yes
300 x 300 dpi	Yes	Yes	Yes
400 x 400 dpi	Yes	Yes	Yes
600 x 600 dpi	Yes	Yes	Yes
1200 x 1200 dpi	Yes	No	Yes
2400 x 2400 dpi	Yes	No	Yes
4800 x 4800 dpi	Yes	No	Yes
9600 x 9600 dpi	Yes	No	Yes
19200 x 19200 dpi	Yes	No	Yes

Scanning

Scan Type

Black & White

Use for text or line art images.

Gray (Error Diffusion)

Use for photographic images or graphics. (Error Diffusion is a method for creating simulated grey images without using true grey dots. Black dots are put in a specific pattern to give the grey appearance.)

True Gray

Use for photographic images or graphics. This mode is more exact because it uses up to 256 shades of grey.

8 Bit Color

Uses up to 256 colours to scan the image.

■ 24 Bit Color

Uses up to 16.8 million colours to scan the image.

Although using **24 Bit Color** creates an image with the most accurate colour reproduction, the image file size will be about three times larger than a file created using the **8 Bit Color** option. It requires the most memory and has the longest transfer time.

Brother TWAIN							
Res	Black & White Gray (Error Diffusion) True Gray	, x.x 🔹	Scanning	Area			
Sca	8 Bit Color						
	7 24 Bit Color	÷					
Docu	iment Size						
	A4	÷					
Wic Hei		mm Inch					
?	Default	C	ancel	Start	PreScan		

Scanning

Document Size

Choose one of the following sizes:

- A4 210 x 297 mm
- JIS B5 182 x 257 mm
- Letter 8.5 x 11 in.
- Legal 8.5 x 14 in.

(Available on ADF models)

- A5 148 x 210 mm
- Executive 7.25 x 10.5 in.
- Business Card

To scan business cards, choose the **Business Card** size, and then put the business card face down at the top left of the scanner glass.

- Photo 4 x 6 in.
- Index Card 5 x 8 in.
- Photo L 89 x 127 mm
- Photo 2L 127 x 178 mm
- Postcard 1 100 x 148 mm
- Postcard 2 148 x 200 mm
- Custom

After you choose a custom size, you can adjust the scanning area. Click and hold the mouse button as you drag the mouse to crop the image.

Width: Enter the width of the custom size.

Height: Enter the height of the custom size.

Adjusting the Image

Brightness

Adjust the setting (-50 to 50) to get the best image. The default value is 0, representing an average, and is usually suitable for most images.

You can set the **Brightness** level by dragging the slide bar to the right or left to lighten or darken the image. You can also enter a value in the box to set the level.

	Brightness		0
	Contrast		0
⊖ Co	lorSync		
	Perceptual (Images)	A Y	
	Scanner Profile		
	Brother sRGB Scanner	A T	
Re	duce Noise		
	Cano		ОК

If the scanned image is too light, set a lower **Brightness** level and scan the document again.

If the image is too dark, set a higher **Brightness** level and scan the document again.

🖉 Note

The **Brightness** setting is only available if you have set **Scan Type** to **Black & White**, **Gray (Error Diffusion)** or **True Gray**.

Contrast

You can increase or decrease the contrast level by moving the slide bar to the right or left. An increase emphasizes dark and light areas of the image, while a decrease reveals more details in grey areas. You can also enter a value in the box to set the **Contrast**.

🖉 Note

The Contrast setting is only available if you have set Scan Type to Gray (Error Diffusion) or True Gray.

Reduce Noise

You can improve and enhance the quality of your scanned images with this selection. The **Reduce Noise** setting is available when using **24 Bit Color** and scan resolutions of 300×300 dpi, 400×400 dpi or 600×600 dpi.

When scanning photographs or other images for use in a word processor or other graphics application, try different settings for the **Resolution**, **Scan Type**, **Brightness** and **Contrast** to see which setting best suits your needs.

Using Presto! PageManager

Presto! PageManager is an application for managing the documents in your Macintosh. Since it is compatible with most image editors and word processing programs, Presto! PageManager gives you unmatched control over your Macintosh files. You can easily manage your documents, edit your E-mail and files and read documents with the OCR software built into Presto! PageManager.

If you use the machine as a scanner, we recommend that you install Presto! PageManager. You can directly install Presto! PageManager from the included CD-ROM.

🖉 Note

The complete NewSoft Presto! PageManager 7 User's Guide can be viewed from the **Help** icon in NewSoft Presto! PageManager 7.

Features

- OCR: In one step you can scan an image, recognize the text, and edit it with a word processor.
- Image Editing: Enhance, crop and rotate images, or open them with an image-editing program of your choice.
- Annotation: Add removable notes, stamps and drawings to images.
- Treeview Window: View and arrange your folder hierarchy for easy access.
- Thumbnail Window: View files as thumbnails for easy identification.

System requirements for Presto! PageManager

- Mac OS X 10.3.9 10.4.x 10.5.x
- CD-ROM drive
- Hard disk drive with at least 400 MB of free disk space

Technical support

For USA

Company name:	NewSoft America Inc.
Postal Address:	500 Yosemite Drive Suite 100 Milpitas, CA 95035, U.S.A.
Telephone:	408-503-1212
Fax:	408-503-1201
E-mail Address:	contactus@newsoftinc.com
URL:	http://www.newsoftinc.com
For Canada	
E-mail Address:	contactus@newsoftinc.com
Germany	
Company name:	SoftBay GmbH
Postal Address:	Carlstraße 50, D-52531, Übach-Palenberg, Germany
Telephone:	0900 1 409640
E-mail Address:	de.nsc@newsoft.eu.com
URL:	http://de.newsoft.eu.com
UK	
Company name:	Avanquest UK
Postal Address:	The Software Centre East Way, Lee Mill Industrial Estate Plymouth Devon. PL21 9GE
Telephone:	44-01752-201148
Fax:	44-01752-894833
E-mail Address:	uk.nsc@newsoft.eu.com
URL:	http://uk.newsoft.eu.com
France	
Company name:	5CA
Postal Address:	Not Open
Telephone:	089-965-01-09
E-mail Address:	fr.nsc@newsoft.eu.com
URL:	http://fr.newsoft.eu.com

Scanning

Italy

Company name:	5CA
Postal Address:	Not Open
Telephone:	0899399878
E-mail Address:	it.nsc@newsoft.eu.com
URL:	http://it.newsoft.eu.com

Spain

Company name:	5CA
Postal Address:	Not Open
Telephone:	0807505598
E-mail Address:	sp.nsc@newsoft.eu.com

Other countries

E-mail Address:	tech@newsoft.eu.com
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10 ControlCenter2

🖉 Note

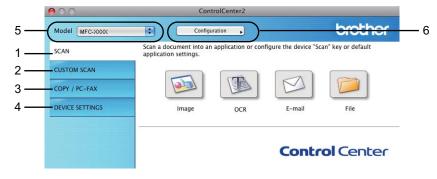
- The screens shown in this section are from Mac OS X 10.5.x. Screens on your Macintosh may vary depending on your operating system and application.
- The features available to you in ControlCenter2 may vary depending on the model number of your machine.

Using ControlCenter2

ControlCenter2 is a software utility that lets you quickly and easily access your often used applications. Using ControlCenter2 eliminates the need to manually launch specific applications. The icon will appear on the

menu bar. To open the ControlCenter2 window, click the *controlCenter2* icon and choose **Open**. ControlCenter2 has the following operations:

- 1 Scan directly to a file, E-mail, word processor or graphics application of your choice. (1)
- 2 Custom Scan buttons let you configure a button to meet your own application needs. (2)
- 3 Access the Copy features available via your Macintosh and access the PC-FAX applications available for your device. (3)
- 4 Access the settings available to configure your device. (4)
- 5 You can choose which machine ControlCenter2 will connect with from the **Model** pop-up menu. (5) You can also open the **Device Selector** window by choosing **Other...** from the **Model** pop-up menu.
- 6 You can also open the configuration window for each function by clicking the **Configuration** button. (6)



Turning the AutoLoad feature off

If you do not want ControlCenter2 to run automatically each time you start your Macintosh, do the following.

 Click the ControlCenter2 icon in the menu bar and choose PREFERENCES. The ControlCenter2 preference window appears.

2 Uncheck Start ControlCenter on computer startup.

3 Click **OK** to close the window.



Note

The ControlCenter2 application icon is in **Macintosh HD/Library/Printers/Brother/Utilities/ControlCenter**.

10

SCAN

There are four scan buttons for the Scan to Image, Scan to OCR, Scan to E-mail and Scan to File applications.

■ Image (Default: Apple Preview)

Lets you scan a page directly into any graphic viewer/editor application. You can choose the destination application, such as Adobe[®] Photoshop[®] or any kind of image editing application on your Macintosh.

OCR (Default: Apple TextEdit)

Lets you scan a page or document, automatically run the OCR application and put text (not a graphic image) into a word processing application. You can choose the target word processing application, such as Microsoft[®] Word or any word processing application on your Macintosh. You must have Presto! PageManager installed on your Macintosh.

E-mail (Default: your default E-mail software)

Lets you scan a page or document directly into an E-mail application as a standard attachment. You can choose the file type and resolution for the attachment.

File

Lets you scan directly to a disk file. You can change the file type and destination folder, as needed.

ControlCenter2 gives you the ability to configure the hardware **Scan** key on your machine and the ControlCenter2 Software button for each scan feature. To configure the hardware **Scan** key on your machine choose the **Device Button** tab in the configuration menu for each of the **SCAN** buttons. To configure the Software button in ControlCenter2 choose the **Software Button** tab in the configuration menu for each of the **SCAN** buttons.

🖉 Note

You can configure your machine's **Scan** key for each ControlCenter2 button in the **Device Button** tab. To change the default settings, click the button while holding down the **Ctrl** key and choose the **Device Button** tab.



File types

You can choose from the following list of file types for attachments or for saving to a folder.

Choose from the pop-up menu the type of file you want the scanned images to be saved in.

- Windows Bitmap (*.bmp)
- JPEG (*.jpg)
- TIFF (*.tif)
- TIFF Multi-Page (*.tif)
- Portable Network Graphics (*.png)
- PDF (*.pdf)
- Secure PDF (*.pdf)

🖉 Note

- If you set the file type to TIFF or TIFF Multi-Page, you can choose "Uncompressed" or "Compressed".
- Secure PDF is available for Scan to Image, Scan to E-mail and Scan to File.

Image (example: Apple Preview)

The **Scan To Image** feature lets you scan an image directly into your graphics application for image editing. To change the default settings, click the button while holding down the **Ctrl** key and choose the **Software Button**.

) 0	Scan To	Ima	age
	Software Button	De	evice Button
Target Applicatio	on		
Apple Preview		\$	Add Delete
File Type			File Size
PDF (*.pdf)		•	Small Large
Resolution		Brig	ghtness
300 x 300 dpi	•		_
Scan Type		-	· · · · · · · · · · 50
24 Bit Color	\$	Con	ntrast
Document Size		≡	≣
A4 210 x 297	mm 📫	-	50
E	Show Scanner Inte	erface	ce
Restore Defau	ts		
			Cancel OK

If you want to scan and then crop a portion of a page after pre-scanning the document, check the **Show Scanner Interface** box.

Change the other settings, if needed.

To change the destination application, choose the appropriate application from the **Target Application** pop-up menu. You can add an application to the lists by clicking the **Add** button.

00	Add Scan to Image Application
Application Na	change your application for "Scan to Image", please specify me, Application Location and File Type. "Add" button to add your application.
Application Na	me
My Original V	ewer
Application	
iPhoto	Browse
File Type	
JPEG (*.jpg)	÷
	Cancel Add

Enter the **Application Name** (up to 30 characters) and choose your preferred application by clicking the **Browse** button. Also choose the **File Type** from the pop-up menu.

You can delete an application that you have added. Just choose the **Application Name** and click the **Delete** button.

00	Delete	Scan to Image A	pplication	
select your ap	plicatioin from	red application fr "Application Na on to delete your		e", please
Application N	ame			
My Original	Viewer	•		
Application				
iPhoto				
File Type				
JPEG (*.jpg)				
			Cancel	Delete

🖉 Note

This function is also available for **Scan to E-mail** and **Scan to OCR**. The window may vary depending on the function.

If you choose **Secure PDF** from the **File Type** list, the **Set PDF Password** dialog box appears. Enter your password in the **Password** and **Re-type Password** box and then click **OK**.

🖉 Note

Secure PDF is also available for Scan to E-mail and Scan to File.

OCR (word processing application)

Scan To OCR converts the graphic page image data into text which can be edited by any word processing application. You can change the default word processing application.

To configure **Scan To OCR**, click the button while holding down the **Ctrl** key and choose the **Software Button**.

Software Button Device Button Target Application Add Apple TextEdit Add Delete File Type Text (*.txt) Image: Construct of the second seco	Target Application Apple TextEdit Add Delete File Type Text(:xtt) CCR Software Newsoft OCR CCR CCR Software CCR Software Newsoft OCR CCR CCR CCR Software CCR Software Scan Type Black & White Contrast Contrast Show Scanner Interface CCR Software CCR Software CCR Software Show Scanner Interface	0	Scan To OCR
Apple TextEdit Add Delete File Type Text (*.txt) Text (*.txt) CR Software Image: Contrast Delete Image: Contrast December Size	Apple TextEdit Ad Delete File Type Text (*.txt) C OCR Software C C Newsoft OCR C C OCR Language English C English C Contrast Scan Type Black & White Contrast Scan Type Sca Occurrent Size Scan Type Scan Contrast Scan Contrast Document Size Scan Contrast Scan Contrast Scan Contrast Show Scanner Interface Contrast Scan Contrast Scan Contrast	Software	Button Device Button
Apple TextEdit Add Delete File Type Text (*.txt) Text (*.txt) CR Software Image: Contrast Delete Image: Contrast December Size	Apple TextEdit Add Delete File Type Text (* 1xt) Colored CR Software Colored Colored Newsoft OCR Colored Colored CR Language English Colored English Colored Scan Type Black & White Contrast Scan Type Contrast Scan Type Scan Type Scan Type Scan Type Scan Type Black & White Scan Type Scan Type Scan Type Scan Type Scan Type Start Start Scan Type </td <td>Terret Application</td> <td></td>	Terret Application	
File Type Text (*:txt) OCR Software Newsoft OCR CR Language English San Type Black & White Document Size	File Type File Type File Type File Type File Type Resolution Ad00 x 400 dpi Black & White Document Size Ad 210 x 297 mm Show Scanner Interface		Add Delete
Text (*.txt) CR Software Newsoft OCR CR Language English Resolution Scan Type Black & White Contrast Document Size	Text (*.txl) Image OCR Software Image Newsoft OCR Image English Image 400 x 400 dpi Image Black & White Image Document Size Image A4 210 x 297 mm Image Image Image Image </td <td></td> <td></td>		
OCR Software Newsoft OCR CR Software English Resolution Resolution San Type Black & White Contrast Contrast English	OCR Software Newsoft OCR OCR Software Inglish Resolution Resolutio		
Newsoft OCR OCR CLanguage English CA00 epi Scan Type Elack & White Contrast Contrast Elack & White Elack & Elack Contrast Elack & Elack Contrast Elack & Elack Elack & Elack Elack & Elack Elack & Elack Ela	Newsoft OCR Image Contract CCR Language English Resolution Brightness Goo x 400 dpi Image Contract Scan Type Image Contract Dacument Size Image Contract M4 210 x 297 mm Image Contract Show Scanner Interface		
OCR Language English Resolution Resolution Scan Type Black & White Contrast Contrast English E	OCR Language Inglish Resolution Resolution Brightness Son Type Black & White Document Size A4 210 x 297 mm S Show Scanner Interface Restore Defaults		
English Image: Constraint of the second se	English e Resolution Brightness 400 x 100 dpi e Start Xype e Black & White e Document Size Contrast A4 210 x 297 mm e Show Scanner Interface Restore Defaults		T
Resolution 400 x 400 dpi San Type Black & White Document Size Bightness Sol Contrast E	Resolution Resolution Scan Type Black & White Document Size A 210 x 297 mm Show Scanner Interface Restore Defaults		_
400 x 400 dpi Scan Type Black & White Occument Size	400 x 400 dpi \$ Scan Type \$ Black & White \$ Opcument Size \$ A4 210 x 297 mm \$ Show Scanner Interface Restore Defaults	English]
San Type Black & White Document Size	Scan Type Black & White Document Size A 210 x 297 mm Show Scanner Interface Restore Defaults	Resolution	Brightness
Scan Type Black & White Contrast Document Size	Scan Type Black & White Black & White Black & White Contrast Contr	400 x 400 dpi	
Black & White Contrast	Black & White Document Size A4 210 x 297 mm 3 Show Scanner Interface Restore Defaults	Scan Type	
Document Size	Document Size		Combined
A4 210 x 297 mm 50	Show Scanner Interface Restore Defaults	Document Size	
	(Restore Defaults)	A4 210 x 297 mm	
	(Restore Defaults)		• • • • • • • • • • • • • • • • • • •
	(Restore Defaults)		
	(Restore Defaults)	Show Scan	ner Interface
Show Scanner Interface		Show scan	net interface
Show Scanner Interface		(Restore Defaults)	
	(Cancel)		
			Cancel OK

To change the word processing application, choose the destination word processing application from the **Target Application** pop-up menu. You can add an application to the list by clicking the **Add** button. To delete an application, click the **Delete** button.

If you want to scan and then crop a portion of a page after pre-scanning the document, check the **Show Scanner Interface** box.

E-mail

The **Scan To E-mail** feature lets you scan a document to your default E-mail application, so you can send the scanned job as an attachment. To change the default E-mail application or attachment file type, click the button while holding down the **Ctrl** key and choose the **Software Button**.

00		ican To E-mai	il	
	Software	Button Dev	ice Button	
E-r	mail Application			
A	pple Mail	•	Add Delete	
File	е Туре		File Size	
JF	PEG (*.jpg)		imall L	arge
Res	solution	Brigh	tness	
2	00 x 200 dpi 📫		_	
Sca	in Type		Y	50
2	4 Bit Color 🛟	Contr	ast	
Do	cument Size	≡		≡
A	4 210 x 297 mm 🛟		9	50
	Show Scan	ner Interface		
C	Restore Defaults			
			Cancel	ОК

To change the E-mail application, choose your preferred E-mail application from the **E-mail Application** pop-up menu. You can add an application to the lists by clicking the **Add** button ¹. To delete an application, click the **Delete** button.

¹ When you first start ControlCenter2 a default list of compatible E-mail applications will appear in the pop-up menu. If you are having trouble using a custom application with ControlCenter2 you should choose an application from the list.

If you want to scan and then crop a portion of a page after pre-scanning the document, check the **Show Scanner Interface** box.

File

The **Scan To File** button lets you scan an image to a folder on your hard disk in any file format. This lets you easily archive your paper documents. To configure the file type and folder, click the button while holding down the **Ctrl** key and choose the **Software Button**.

00	Scan To File
Sof	tware Button Device Button
File Name	(Date) (Number) 26102007_00000.jpg Show Folder
File Type JPEG (*.jpg)	File Size
Destination Folder	Small Large
Pictures	Browse Show Save As window
Resolution	Brightness
300 x 300 dpi	
Scan Type	
24 Bit Color	Contrast
Document Size	≡ ≡
A4 210 x 297 mm	50
□ Show	v Scanner Interface
	- Seamer meshace
Restore Defaults	
	Cancel OK

You can change the File Name. Enter the file name you want to use for the document (up to 100 characters) in the **File Name** box. File name will be the file name you registered, current date and sequential number.

Choose the file type for the saved image from the **File Type** pop-up menu. You can save the file to the default folder, or choose your preferred folder by clicking the **Browse** button.

To show where the scanned image is saved when scanning is finished, check **Show Folder** box. To specify the destination of the scanned image everytime, check **Show Save As window** box.

If you want to scan and then crop a portion of a page after pre-scanning the document, check the **Show Scanner Interface** box.

CUSTOM SCAN

There are four buttons which you can configure to fit your scanning needs.

To customize a button, click the button while holding down the **Ctrl** key, and the configuration window appears. There are four scan functions: **Scan to Image**, **Scan to OCR**, **Scan to E-mail** and **Scan to File**.

Scan to Image

Lets you scan a page directly into any image viewer/editor software. You can choose any image editor application on your Macintosh as a destination.

Scan to OCR

Converts scanned documents into editable text files. You can choose the destination application for the editable text. You must install Presto! PageManager for this feature.

Scan to E-mail

Attaches the scanned images to an E-mail message. You can also choose the file attachment type and create a quick send list of E-mail addresses chosen from your E-mail address book.

Scan to File

Lets you save a scanned image to any folder on a local or network hard disk. You can also choose the file type to be used.



File types

You can choose from the following list of file types for attachments or for saving to a folder.

Choose from the pop-up menu the type of file you want the scanned images to be saved in.

- Windows Bitmap (*.bmp)
- JPEG (*.jpg)
- TIFF (*.tif)
- TIFF Multi-Page (*.tif)
- Portable Network Graphics (*.png)
- PDF (*.pdf)
- Secure PDF (*.pdf)
- Note
- If you set the file type to TIFF or TIFF Multi-Page, you can choose "Uncompressed" or "Compressed".
- Secure PDF is available for Scan to Image, Scan to E-mail and Scan to File.

User-defined button

To customize a button, click the button while holding down the **Ctrl** key, and the configuration window appears. Follow these guidelines for button configuration.

Scan to Image

General tab

Enter a name in Name for Custom (up to 30 characters) to create the button name.

Choose the type of scan from the Scan Action field.

0.0	CUSTOM SCAN1	
	General Settings	
Name for Custom1		
Custom1		
Scan Action		
🖲 Scan to Image		
O Scan to OCR		
🔘 Scan to E-mail		
🔘 Scan to File		
		_
	Cancel OK	

Settings tab

Choose the Target Application, File Type, Resolution, Scan Type, Document Size, Show Scanner Interface, Brightness and Contrast settings.

0.0	CUSTOM SCAN1
	General Settings
Target Application Apple Preview	Add Delete
File Type	File Size
PDF (*.pdf)	Small Large
Resolution 300 x 300 dpi	Brightness
Scan Type	
24 Bit Color	Contrast
Document Size	
A4 210 x 297 mm	50
🗌 Sho	w Scanner Interface
Restore Defaults	1
	Cancel OK

If you choose **Secure PDF** from the **File Type** list, the **Set PDF Password** dialog box appears. Enter your password in the **Password** and **Re-type Password** box and then click **OK**.

🖉 Note

Secure PDF is also available for Scan to E-mail and Scan to File.

Scan to OCR

General tab

Enter a name in Name for Custom (up to 30 characters) to create the button name.

Choose the type of scan from the Scan Action field.

00	CUSTOM SCAN2	
	General Settings	
Name for Custom	12	
Custom2		
Scan Action		
🔘 Scan to Imag	ge	
• Scan to OCR		
🔘 Scan to E-m	ail	
🔘 Scan to File		
	Car	
	_	

Settings tab

Choose the Target Application, File Type, OCR Software, OCR Language, Resolution, Scan Type, Document Size, Show Scanner Interface, Brightness and Contrast settings.

0	CUSTOM SCAN2	
	General Settings	_
Tar	et Application	
A	ple TextEdit Add Delete	
File	Туре	
Te	xt (*.txt)	
oc	Software	
N	wsoft OCR	
oc	Language	
	glish 🗘	
Sca	0 x 400 dpi Type 5 ck & White	D
Do	ument Size	
A	210 x 297 mm	
	Show Scanner Interface	
R	store Defaults	
	(Cancel) (OK	-
		-

10

Scan to E-mail

General tab

Enter a name in **Name for Custom** (up to 30 characters) to create the button name.

Choose the type of scan from the Scan Action field.

00	CUSTOM SCAN3	
	General Settings	
Name for Custom	3	
Custom3		
Scan Action		
🔘 Scan to Imag	e	
🔾 Scan to OCR		
💽 Scan to E-ma	úl	
🔾 Scan to File		
	((ancel OK
	_	

Settings tab

Choose the E-mail Application, File Type, Resolution, Scan Type, Document Size, Show Scanner Interface, Brightness and Contrast settings.

0	CUSTOM SCAN3
	General Settings
E-mail Application Apple Mail	Add Delete
File Type	File Size
JPEG (*.jpg)	
	Small Large
Resolution 200 x 200 dpi Scan Type	Brightness
24 Bit Color	
Document Size	Contrast
A4 210 x 297 mm	50
Show	v Scanner Interface
Restore Defaults	
	(Cancel) OK

10

Scan to File

General tab

Enter a name in Name for Custom (up to 30 characters) to create the button name.

Choose the type of scan from the Scan Action field.

0	CUSTOM SCAN4		
	General Settings		
Name for Custom4			
Custom4			
Scan Action			
🔘 Scan to Image			
O Scan to OCR			
🔘 Scan to E-mail			
💽 Scan to File			
	(Cancel	ОК

Settings tab

Choose the file format from the **File Type** pop-up menu. Save the file to the default folder or choose your preferred folder by clicking the **Browse** button.

Choose the **Resolution**, **Scan Type**, **Document Size**, **Show Scanner Interface**, **Brightness** and **Contrast** settings.

If you want to specify the destination of the scanned image, check the Show Save As Window.

If you want to scan and then crop a portion of a page after pre-scanning the document, check the **Show Scanner Interface** box.

(

General Settings File Name (Date) CCF 25102007_00000.jpg Stow Folder File Size JPEC (* j.pg) Small Destination Folder Resolution 300 x 300 dpi Scan Type 24 BR Color Cortrast Met 210 x 297 mm Show Scanner Interface	0	CUSTOM SCAN4
CCF 0 all 0 intermediate CCF 0 all 0 intermediate File Syze Show Folder JPEC (r.)pg) Show Save As Window Destination Folder Browse Resolution Brightness 300 4pi Solution Contrast Solution Contrast Solution Show Scanner Interface Solution		General Settings
JPEC (*.jpg) Imail Large Destination Folder Smail Large Pictures Browse Show Save As Window Resolution Brightness 50 300 x 300 dpi Imail Imail 24 Bit Color Imail Imail Document Size Imail Imail A4 210 x 297 mm Imail Imail Show Scanner Interface Show Scanner Interface		
Destination Folder Small Lage Pictures Browse Show Save As Window Resolution Brightness Stow Save As Window 300 x 300 dpi Stow Scan Type Stow Scan Type 24 Bit Color Contrast Stow Scan Type A4 210 x 297 mm Stow Scanner Interface Stow Scanner Interface	File Type	File Size
Destination Folder Pictures Resolution Browse Show Save As Window Resolution Brightness Contrast Contrast Contrast Contrast So Show Scanner Interface Restore Defaults	JPEG (*.jpg)	
Resolution Brightness 300 x 300 dpi • Scan Type • 24 Bl Color • Document Size • A4 210 x 297 mm • Show Scanner Interface	Destination Folder	Small Large
300 x 300 dpi \$\$\$ Scan Type \$\$\$ 24 Bit Color \$\$\$ Document Size \$\$\$\$ A4 210 x 297 mm \$	Pictures	Browse Show Save As Window
Document Size	Scan Type	50
A4 210 x 297 mm 50 Show Scanner Interface		Contrast
(Restore Defaults)		50
		v Scanner Interface
Cancel OK	Restore Defaults	
		Cancel OK

COPY / PC-FAX (PC-FAX is MFC models only)

COPY - Lets you use your Macintosh and any printer driver for enhanced copy operations. You can scan a page on the machine and print the copies using any of the features of the machine's printer driver, or you can direct the copy output to any standard printer driver installed on your Macintosh including network printers.

PC-FAX - Lets you scan a page or document and automatically send the image as a fax from the Macintosh.

You can configure your preferred settings on up to four buttons.

The **Copy1-Copy4** buttons can be customized to let you use advanced copy and fax functions such as N in 1 printing.

900	Co	ontrolCenter2		
Model MFC-XXXX	¢ Cont	iguration		brother
SCAN	Access the Copy featu You can use the featu			r set Facsimile as
CUSTOM SCAN	the output device.			
COPY / PC-FAX				
DEVICE SETTINGS	Copy1	Copy2	СоруЗ	Copy4
			Contr	ol Center

To use the **Copy** buttons, configure the printer driver by clicking the button while holding down the **Ctrl** key.

10	Copy1
Name for Copy1	
Copy1	
Copy Ratio	
100% сору	•
Resolution	Brightness
300 x 300 dpi	• • • • • • • • • •
Scan Type	· · · · · · · · · · · · · ·
24 Bit Color	Contrast
Document Size	
A4 210 x 297 mm	50
Show	icanner Interface
Printer	Brother MFC-XXXX
Presets	Standard

Enter a name in Name for Copy (up to 30 characters) and choose Copy Ratio.

Choose the **Resolution**, **Scan Type**, **Document Size**, **Show Scanner Interface**, **Brightness** and **Contrast** settings to be used.

Before finishing the **Copy** button configuration, set the **Printer**. Then choose your print settings from the **Presets** pop-up menu, then click **OK** to close the dialog box. By clicking the configured copy button, the print dialog box opens.

(Mac OS X 10.3.9 to 10.4.x)

To copy, choose **Copies & Pages** from the pop-up menu.

To fax, choose Send Fax from the pop-up menu. (See Sending a fax (MFC models only) on page 127.)

Printer:	MFC-XXXXX	•
Presets:	Standard	•
	Copies & Pages	•
Copies:	1 Scollated	
Pages:	All From: 1 to: 1	1
]
? PDF v Prev	view	Cancel Print

(Mac OS X 10.5.x)

For more options click the triangle beside the Printer pop-up menu.

To copy, click the **Print** button.

To fax, click the disclosure triangle beside the Printer pop-up menu and then choose **Send Fax** from the pop-up menu. (See *Sending a fax (MFC models only*) on page 127.)

PDF • Preview Cancel Print Print Print Print
Print
Printer: Brother MFC-XXXX Presets: Standard Copies: 1 Collated Pages: All From: 1 to: 1 Layout
Pages per Sheet: 1 Layout Direction: Border: None Two-Sided: Off PDF Preview Cancel Print

DEVICE SETTINGS

You can configure the machine settings or check ink levels by clicking a button.

Remote Setup (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)

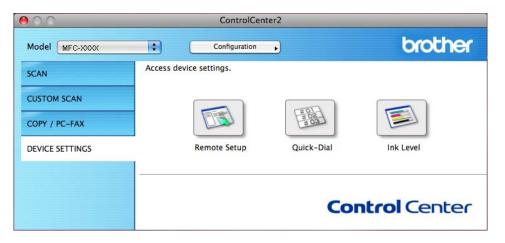
Lets you open the Remote Setup Program. (See *Remote Setup (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)* on page 161.)

■ Quick-Dial (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)

Lets you open the Set Quick-Dial window of the Remote Setup. (See *Remote Setup (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)* on page 161.)

Ink Level

Lets you open the Brother Status Monitor, which displays the ink level for each cartridge.

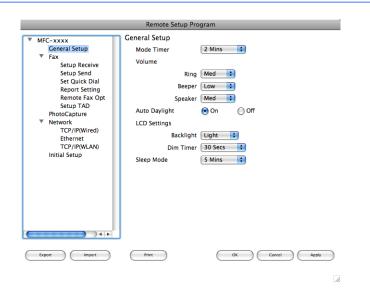


Remote Setup (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)

The **Remote Setup** button lets you open the Remote Setup Program window to configure the machine setting menus.

Mote

For details, see *Remote Setup* (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN) on page 161.



Quick-Dial (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)

The **Quick-Dial** button lets you open the **Set Quick-Dial** window in the Remote Setup Program, so you can easily register or change the dial numbers from your Macintosh.

Remote Setup Program				
▼ MFC-xxxx	Set Quick Dial			
General Setup	DESTINATION	TEL	Туре	
▼ Fax	#01	TEL1	F/T	
Setup Receive Setup Send		TEL2	F/T	
Set Quick Dial	#02	TEL1	F/T	
Report Setting		TEL2	F/T	
Remote Fax Opt Setup TAD	#03	TEL1	F/T	
PhotoCapture		TEL2	F/T 🔷	
 Network 	#04	TEL1	F/T	
TCP/IP(Wired)		TEL2	F/T	
Ethernet TCP/IP(WLAN)	#05	TEL1	F/T \$ F/T \$ F/T \$ F/T \$	
Initial Setup		TEL2	F/T 🔷	
initial Setup	#06	TEL1	F/T 🛟	
		TEL2	F/T	
	#07	TEL1	F/T	
		TEL2	F/T	
	#08	TEL1	F/T	
		TEL2	F/T	
	#09	TEL1	F/T	
● ● ●	((
Export Import	Print	ОК	Cancel Apply	

Ink Level

The **Ink Level** button opens the **Brother Status Monitor** window, which displays the ink level for each cartridge.



The Brother Status Monitor application is located in Macintosh HD/Library/Printers/Brother/Utilities.



10

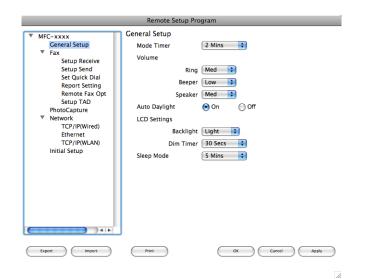
Remote Setup & PhotoCapture Center™

Remote Setup (Not available for DCP models, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN)

The **Remote Setup** application lets you configure many machine settings from a Macintosh application. When you access this application, the settings on your machine will be downloaded automatically to your Macintosh and displayed on your Macintosh screen. If you change the settings, you can upload them directly to the machine.

🖉 Note

The RemoteSetup application icon is in Macintosh HD/Library/Printers/Brother/Utilities.



■ OK

Lets you start uploading data to the machine and exit the Remote Setup application. If an error message is displayed, enter the correct data again and then click **OK**.

Cancel

Lets you exit the Remote Setup application without uploading data to the machine.

Apply

Lets you upload data to the machine without exiting the Remote Setup application.

Print

Lets you print the chosen items on the machine. You cannot print the data until it is uploaded to the machine. Click **Apply** to upload the new data to the machine and then click **Print**.

Export

Lets you save the current configuration setting to a file.

Import

Lets you read the setting from a file.



- You can use the Export button to save Quick-Dial or all your settings for your machine.
- If you need to change the machine that was registered to your Macintosh during the installation of MFL-Pro Suite (see the *Quick Setup Guide*), or if the network environment was changed, you need to specify the new machine. Open the **Device Selector** and choose the new machine. (For network users only)

PhotoCapture Center™

You can access a memory card or a USB Flash memory drive installed in the machine from a Macintosh.

A CAUTION

DO NOT start your Macintosh with a memory card or a USB Flash memory drive installed in the media drive of the machine. You could lose your data or damage the media.

🖉 Note

- The PhotoCapture Center™ will read only the media that was put in first.
- DCP-373CW, DCP-375CW, DCP-377CW, MFC-253CW, MFC-255CW and MFC-257CW do not support using a USB Flash memory drive.
- DCP-193C, DCP-195C, DCP-197C, DCP-373CW, DCP-375CW, DCP-357CW, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN do not support using a CompactFlash[®].
- While the machine is printing from the PhotoCapture Center[™], your Macintosh cannot access the PhotoCapture Center[™] for any other operation.

For USB cable users

Put a memory card or USB Flash memory drive into your machine.

🖉 Note

If you create a name for the volume label of the memory card or USB Flash memory drive, the name appears instead of "**Removable Disk**".

2 Double-click the **Removable Disk** icon. The files and folders on the memory card or USB Flash memory drive appear on your screen.

You can edit a file and save it to another drive on your Macintosh.



Quit all applications that are running stored data on the memory card or USB Flash memory drive and drag the **Removable Disk** icon into the **Trash** icon before you remove the memory card or USB Flash memory drive from the machine.

A CAUTION

DO NOT take out the memory card or USB Flash memory drive while **Photo Capture** is blinking to avoid damaging the card, USB Flash memory drive or data stored on the card.

If you take out the memory card or USB Flash memory drive while the **Photo Capture** key is flashing, you must restart your Macintosh at once before putting the same memory card or USB Flash memory drive into the machine. If you do not restart your Macintosh, the data on your media may be destroyed.

For network users (For models with built-in network support)

- 1 Put a memory card or USB Flash memory drive into your machine.
- 2 Launch any FTP software or any web browser in which FTP is supported. Your browser software accesses the memory card or USB Flash memory drive using the FTP protocol and the network Host Name of the machine. In the address bar, enter ftp://XXX.XXX.XXX.XXX (where XXX.XXX.XXX.XXX is the IP address of your Brother machine). Your browser software appears and a list of file names on your memory card or USB Flash memory drive is shown.
- - Click the name of the file you want to see.

[<i>Q</i>	Vote
------------	------

Using certain characters or symbols in a file name on the memory card or USB Flash memory drive may cause a problem accessing the file. We recommend to only use combinations of the following characters in a file name.

1234567890 ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz !#\$%&`()-,@^``{}~

When you take out a memory card or USB Flash memory drive, do the following to prevent damage to the memory card or USB Flash memory drive:

Close the browser.

Wait until the (Photo Capture) key stops blinking before taking out the memory card or USB Flash memory drive.

A CAUTION

DO NOT take out the memory card or USB Flash memory drive while Photo Capture is blinking to avoid damaging the card, USB Flash memory drive or data stored on the card.

If you take out the memory card or USB Flash memory drive while the **Photo Capture** key is flashing, you must restart your Macintosh at once before putting the same memory card or USB Flash memory drive into the machine. If you do not restart your Macintosh, the data on your media may be destroyed.

Section III



Using the Scan key

USB cable scanning	167
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support)	179

Using the Scan key over a USB cable connection

🖉 Note

If you use the **Scan** key on a network, see *Network Scanning* (For models with built-in network support) on page 179.

You can use the (Scan) key on the control panel to scan documents directly into your word processing, graphics or E-mail applications, to a folder on your computer, to a memory card or USB Flash memory drive.

Before you can use the (Scan) key on the control panel, you have to install the Brother MFL-Pro software suite and connect the machine to your computer. If you installed the MFL-Pro Suite from the included CD-ROM, then the correct drivers and the ControlCenter software are installed. Scanning using the

(Scan) key uses the configuration of the Device Button tab of the ControlCenter software. (For Windows[®], see SCAN on page 57. For Macintosh, see SCAN on page 144.) For details about how to configure the scan settings and to launch the application of your choice using the (Scan) key, see Using ControlCenter3 on page 54 (Windows[®]) or ControlCenter2 on pages 142 (Macintosh).

Scan to E-mail

You can scan either a black and white or colour document into your E-mail application as a file attachment.

- 1 Load your document.
- 2 Press 🔁 (Scan).
- 3 Press ▲ or ▼ to choose Scan to E-mail. Press OK.

4 Press Mono Start or Colour Start.

The machine starts scanning the document, creates a file attachment, and launches your E-mail application, displaying the new message waiting to be addressed.

For Touchscreen models

Load your document.



3 Press Scan to E-mail.

4 Press Mono Start or Colour Start.

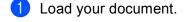
The machine starts scanning the document, creates a file attachment, and launches your E-mail application, displaying the new message waiting to be addressed.

🖉 Note

- Scan type depends on the settings of the Device Button tab, Mono Start or Colour Start do not change the settings.
- If you want to change between colour and black and white scanning, choose colour or black and white in the scan type option on the **Device Button** tab of the ControlCenter configuration screen. (For Windows[®], see SCAN on page 57. For Macintosh, see SCAN on page 144.)

Scan to Image

You can scan a black and white or colour document into your graphics application for viewing and editing.



2) Press 🛛 놀 📄 (Scan).

- 3 Press ▲ or ▼ to choose Scan to Image. Press OK.
- Press Mono Start or Colour Start. The machine starts the scanning process.

For Touchscreen models

- 1 Load your document.
- 2 Press 🔁 (Scan).
- **3 Press** Scan to Image.

Press Mono Start or Colour Start.

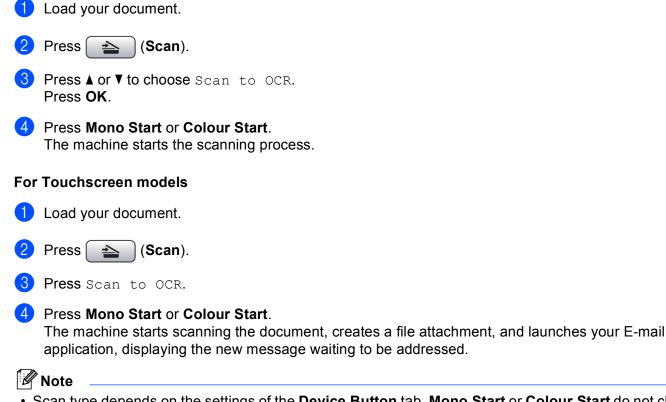
The machine starts scanning the document, creates a file attachment, and launches your E-mail application, displaying the new message waiting to be addressed.

🖉 Note

- Scan type depends on the settings of the **Device Button** tab, **Mono Start** or **Colour Start** do not change the settings.
- If you want to change between colour and black and white scanning, choose colour or black and white in the scan type option on the **Device Button** tab of the ControlCenter configuration screen. (For Windows[®], see SCAN on page 57. For Macintosh, see SCAN on page 144.)

Scan to OCR

If your original document is text, you can use ScanSoft[™] PaperPort[™] 11SE or Presto! PageManager to scan the document and convert it into a text file which can then be edited in your favourite word processing software.



 Scan type depends on the settings of the Device Button tab, Mono Start or Colour Start do not change the settings.

(Windows[®])

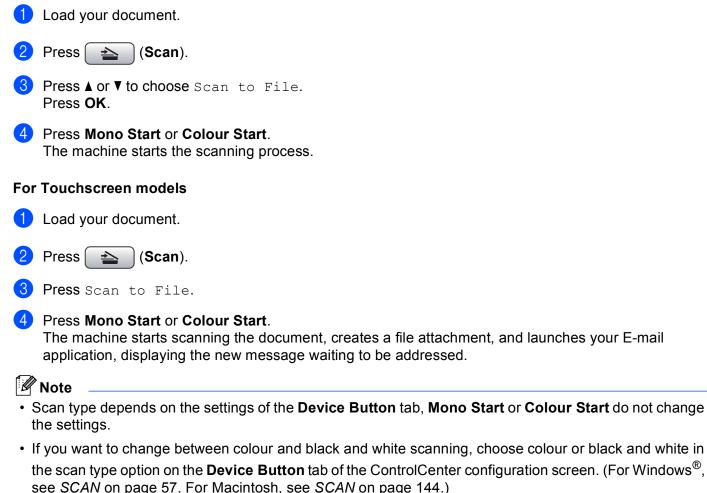
- If you want to change between colour and black and white scanning, choose colour or black and white in the scan type option on the **Device Button** tab of the ControlCenter configuration screen. (See SCAN on page 57.)
- ScanSoft[™] PaperPort[™] must be installed on your PC.

(Macintosh)

- You must have Presto! PageManager installed on your Macintosh for the OCR feature to work from the Scan key or ControlCenter2. (See Using Presto! PageManager on page 139.)
- The Scan to OCR function is available for English, French, German, Dutch, Italian, Spanish, Portuguese, Danish and Swedish.

Scan to File

You can scan a black and white or a colour document into your computer and save it as a file in the folder you choose. The file type and specific folder are based on the settings you have chosen in the Scan to File configuration screen of ControlCenter. (For Windows[®], see *File* on page 64. For Macintosh, see *SCAN* on page 144.)



 If you would like to change the file name of scanned documents, enter the file name in File Name section on the Device Button tab of the ControlCenter configuration.

Scan to Media

You can scan black and white and colour documents directly to a memory card or USB Flash memory drive. Black and white documents will be stored in the PDF (*.PDF) or TIFF file formats (*.TIF). Colour documents may be stored in PDF (*.PDF) or JPEG (*.JPG) file formats. File names are based on the current date. For example, the fifth image scanned on July 1, 2009 would be named 01070905.PDF. You can change the colour, quality and file name.

🖉 Note

DCP models cannot change the file name.

Resolution	File Format Options	Default File Format (1 line LCD models)	Default File Format (Colour LCD models and Touchscreen models)
B/W 200x100 dpi	TIFF / PDF	TIFF	PDF
B/W 200 dpi	TIFF/PDF	TIFF	PDF
Color 150 dpi	JPEG / PDF	PDF	PDF
Color 300 dpi	JPEG / PDF	PDF	PDF
Color 600 dpi	JPEG / PDF	PDF	PDF

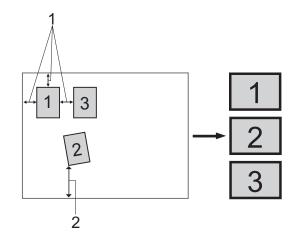
Auto Crop (For DCP-395CN, MFC-495CW, DCP-593CW, DCP-595CW, DCP-597CW and MFC-795CW)

Note

Auto Crop feature is supported by technology from Reallusion, Inc.



You can scan multiple documents placed on the scanner glass. An individual document can be previewed on the LCD before you save it. When you choose Auto Crop, the machine will scan each document and create separate files. For example, if you place three documents on the scanner glass, the machine will scan and create three separate files. If you want to create a three page file, choose TIFF or PDF for File Type.



1 10 mm or greater

2 20 mm or greater (bottom)

12

Guidelines for Auto Crop

- This setting is only available for paper that is rectangular or square.
- If your document is too long or wide, this setting does not work properly.
- You must place the documents away from the edges of the scanner glass as shown in the illustration.
- You must place the documents at least 10 mm apart from each other.
- Auto Crop adjusts the skew of the document on the scanner glass, but if your document is skewed more than 10 degrees, this setting will not work.
- The ADF must be empty to use the Auto Crop.
- The Auto Crop feature is available for up to a maximum of 16 documents depending on size of your documents.
- 1 Put a memory card or USB Flash memory drive into your machine.

🖉 Note

- DCP-373CW, DCP-375CW, DCP-377CW, MFC-253CW, MFC-255CW and MFC-257CW do not support using a USB Flash memory drive.
- DCP-193C, DCP-195C, DCP-197C, DCP-373CW, DCP-375CW, DCP-357CW, MFC-253CW, MFC-255CW, MFC-257CW and MFC-295CN do not support using a CompactFlash[®].

A CAUTION

DO NOT take out the memory card or USB Flash memory drive while **Photo Capture** is blinking to avoid damaging the card, USB Flash memory drive or data stored on the card.

If you take out the memory card or USB Flash memory drive while the **Photo Capture** key is flashing, you must restart your computer at once before putting the same memory card or USB Flash memory drive into the machine. If you do not restart your computer, the data on your media may be destroyed.

2 Load your document.

- Bress 🚖 (Scan).
- 4 Press ▲ or ▼ to choose Scan to Media. Press OK.
 - Do one of the following:
 - If you want to change the quality, go to step 6.
 - Press Mono Start or Colour Start to start scanning without changing additional settings. Go to step 3.

(For 1 line LCD models) Press **▲** or **▼** to choose the quality you want.

Press OK.

(For Colour LCD models) Press ▲ or ▼ to choose Quality.

Press ◀ or ► to choose the quality you want. Press **OK**.

Do one of the following:

- If you want to change the file type, go to step .
- Press Mono Start or Colour Start to start scanning without changing additional settings. Go to step 3.

6 (For 1 line LCD models) Press ▲ or ▼ to choose the file type you want. Press OK.

(For Colour LCD models) Press ▲ or ▼ to choose File Type.

Press \blacktriangleleft or \triangleright to choose the file type you want.

Press OK.

Do one of the following:

- If you want to change the file name, go to step ⑦.
- Press Mono Start or Colour Start to start scanning without changing additional settings. Go to step 3.

🖉 Note

- If you choose colour in the quality setting, you cannot choose TIFF.
- If you choose monochrome in the quality setting, you cannot choose JPEG.
- 7 The file name is set automatically. However, you can set a name of your choice using the dial pad. You can only change the first 6 digits of the file name. (MFC models only) (For Colour LCD models) (For Colour LCD models) Press ▲ or ▼ to choose File Name. Press OK.

🖉 Note

Press Clear/Back to delete the letters you entered.

Do one of the following:

- If you want to use Auto Crop feature, go to step (Available on DCP-395CN, MFC-495CW, DCP-593CW, DCP-595CW and DCP-597CW).
- Press Mono Start or Colour Start to start scanning without changing additional settings. Go to step 3.
- 8 If you are using the scanner glass, the LCD displays Next Page?. After you finish scanning, make sure you choose No before removing the memory card or USB Flash memory drive from the machine.
- 9 Press ▲ or ▼ to choose Auto Crop. Press OK.

Press ◀ or ► to choose On. Press OK.

- 11 If you do not want to change additional settings, press **Mono Start** or **Colour Start** to start scanning.
- 12 The number of the scanned documents appear on the LCD. Press **OK**.
- 13 Press ◀ or ► to preview each document data.
- Press OK to save the data. Press Stop/Exit.

🖉 Note

Scan type depends on the settings you choose in step (5) to (6), Mono Start or Colour Start do not change the setting.

For Touchscreen models

1 Put a memory card or USB Flash memory drive into your machine.

A CAUTION

DO NOT take out the memory card or USB Flash memory drive while **Photo Capture** is blinking to avoid damaging the card, USB Flash memory drive or data stored on the card.

If you take out the memory card or USB Flash memory drive while the **Photo Capture** key is flashing, you must restart your computer at once before putting the same memory card or USB Flash memory drive into the machine. If you do not restart your computer, the data on your media may be destroyed.

2 Load your document.



4 Press Scan to Media. Do one of the following:

- If you want to change the quality, go to step ⑤.
- Press Mono Start or Colour Start to start scanning without changing additional settings. Go to step ③.

5 Press Quality and then press the quality you want. Do one of the following:

- If you want to change the file type, go to step .
- Press Mono Start or Colour Start to start scanning without changing additional settings. Go to step 3.

- 6 Press File Type and then press the file type you want. Do one of the following:
 - If you want to change the file name, go to step 7.
 - Press Mono Start or Colour Start to start scanning without changing additional settings. Go to step 3.

🖉 Note

- If you choose colour in the resolution setting, you cannot choose TIFF.
- If you choose monochrome in the resolution setting, you cannot choose JPEG.
- 7 The file name is set automatically. However, you can create a name of your choice using the character keys on the control panel. Press File Name and then enter the file name. You can only change the first 6 digits of the file name. (MFC models only) Press OK.

🖉 Note

Press location to delete the letters you entered. For details on entering text, see the *User's Guide* included with your machine.

Do one of the following:

- If you want to use Auto Crop feature, go to step .
- Press Mono Start or Colour Start to start scanning without changing additional settings. Go to step 3.
- 8 If you are using the scanner glass, the LCD displays Next Page?. After you finish scanning, make sure you choose No before removing the memory card or USB Flash memory drive from the machine.
- 9 Press **∢ or ▶ to display** Auto Crop. Press Auto Crop.
- 10 Press On.
- 11 If you do not want to change additional settings, press **Mono Start** or **Colour Start** to start scanning.
- 12 The number of the scanned documents appear on the LCD. Press OK.
- Press or to preview each document data.
- **14 Press** Save All to save the data.

🖉 Note

Scan type depends on the settings you choose in step (and (and the setting), Mono Start or Colour Start does not change the setting.

How to set a new default for Scan to Media

You can set your own default settings.

For 1 Line LCD models

Changing the default quality

- 1 Press Menu.
- Press ▲ or ▼ to choose PhotoCapture. Press OK.
- 3 Press ▲ or ▼ to choose Scan to Media. Press OK.
- Press ▲ or ▼ to choose Quality. Press OK.
- 5 Choose the quality you want. Press **OK**.
- 6 Press Stop/Exit.

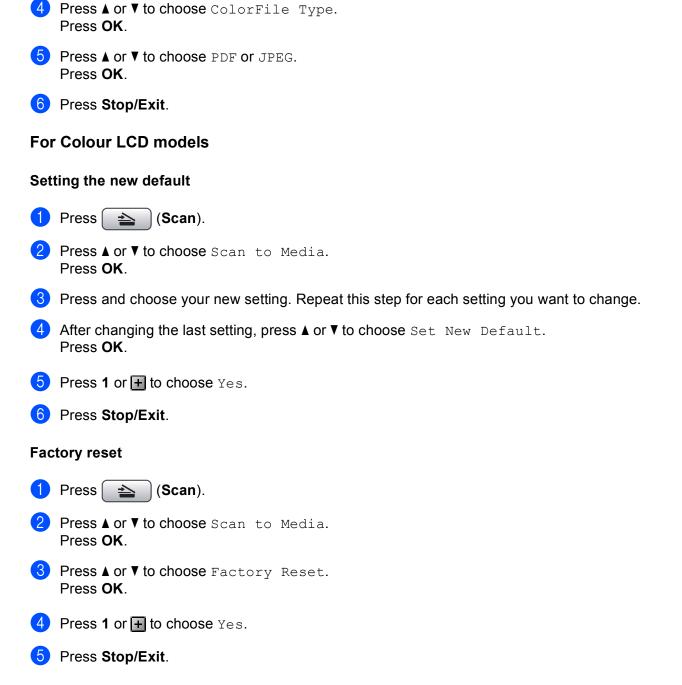
Changing the default black & white file format

- 1 Press Menu.
- Press ▲ or ▼ to choose PhotoCapture. Press OK.
- 3 Press ▲ or ▼ to choose Scan to Media. Press OK.
- 4 Press ▲ or ▼ to choose B/W File Type. Press OK.
- 5 Press ▲ or ▼ to choose TIFF or PDF. Press OK.
- 6 Press Stop/Exit.

Changing the default colour file format

- 1 Press Menu.
- Press ▲ or ▼ to choose PhotoCapture. Press OK.
- 3 Press ▲ or ▼ to choose Scan to Media. Press OK.

USB cable scanning



For Touchscreen models

Setting the new default

- 1 Press 📤 (Scan).
- 2 Press Scan to Media.
- 3 Press and choose your new setting. Repeat this step for each setting you want to change.
- 4 After changing the last setting, press < or ► to display Set New Default. Press Set New Default.
- 5 Press Yes to confirm.
- 6 Press Stop/Exit.

Factory reset

- 1 Press 🛛 놀 🗋 (Scan).
- **2 Press** Scan to Media.
- 3 Press ◀ or ▶ to display Factory Reset. Press Factory Reset.
- 4 Press Yes to confirm.
- 5 Press Stop/Exit.

13 Network Scanning (For models with built-in network support)

To use the machine as a network scanner, the machine must be configured with a TCP/IP address. You can set or change the address settings from the control panel (See *Control Panel Setup* in the *Network User's Guide*) or by using the BRAdmin Light software. If you installed the machine following the instructions for a network user in the *Quick Setup Guide* then the machine should already be configured for your network.

🖉 Note

• For network scanning, a maximum of 25 clients can be connected to one machine on a network. For example, if 30 clients try to connect at a time, 5 of those clients will not be shown on the LCD.

• (Windows[®])

If your PC is protected by a firewall, and is unable to network scan, you may need to configure the firewall settings. If you are using Windows[®] Firewall and you installed MFL-Pro Suite from the CD-ROM, the necessary Firewall settings have already been made. For more information, see *Firewall settings (For Network users)* on page 111.

Before using Network Scanning

Network licence (Windows[®])

This product includes a PC licence for up to 2 Users.

This licence supports the installation of the MFL-Pro Suite including ScanSoft[™] PaperPort[™] 11SE on up to 2 PCs on the network.

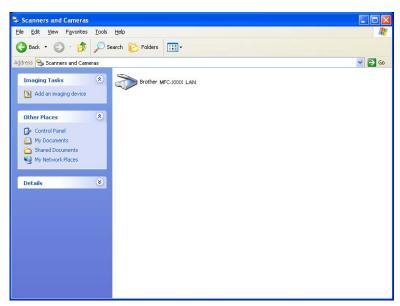
If you want to use more than 2 PCs with ScanSoft[™] PaperPort[™] 11SE installed, please buy the Brother NL-5 pack which is a multiple PC licence agreement pack for up to 5 additional users. To buy the NL-5 pack, contact your Brother dealer.

Configuring Network Scanning for Windows[®]

If you are using a different machine than the one that was originally registered to your PC during the installation of MFL-Pro Suite software (see *the Quick Setup Guide*), follow the steps below.

 (Windows[®] 2000) Click the Start button, Settings, Control Panel, then Scanners and Cameras. (Windows[®] XP) Click the Start button, Control Panel, Printers and Other Hardware, then Scanners and Cameras (or Control Panel, Scanners and Cameras). (Windows Vista[®])

Click the 🚱 button, Control Panel, Hardware and Sound, then Scanner and Cameras.



2 Do one of the following:

■ (Windows[®] 2000) Select your Brother machine from the list and click **Properties**.

- (Windows[®] XP) Right-click the Scanner Device icon and choose Properties.
 The Network Scanner Properties dialog box appears.
- (Windows Vista[®]) Click the **Properties** button.

Note

(Windows Vista[®])

If the User Account Control screen appears, do the following:

• For users who have administrator rights: Click Continue.



• For users who do not have administrator rights: Enter the administrator password and click OK.

User Account Control	x
💎 Windows needs your permission to continue	
If you started this action, continue.	
Imaging Devices Control Panel Microsoft Windows	
To continue, type an administrator password, and then click OK.	
User Password	
Details OK Cancel	
User Account Control helps stop unauthorized changes to your computer	r.

3 Click the **Network Setting** tab and choose the appropriate connection method.

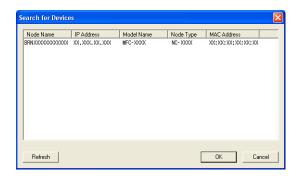


Specify your machine by address

Enter the IP address of the machine in IP Address, and then click Apply.

Specify your machine by name

- 1 Enter the machine node name in **Node Name**, or click **Browse** and choose the machine you want to use.
- 2 Click OK.



Click the Scan To Button tab and enter your PC name in the Display Name field. The machine's LCD displays the name you enter. The default setting is your PC name. You can enter any name that you like.

Brother	LAN Properties		? 🛛
General Events	Color Management Netw	ork Setting	Scan To Button
Display Nam This name w	PC with the "Scan To" funct e (Max15 characters) il appear when the "Scan elected at the machine.	ions at the m	achine.
l⊽ Enable Pin Pin	ton Pin number for this PC. — number protection number ('0'-'9', 4 digits)	NNNN	
	Retype Pin number		
	ОК	Cancel	

5 If you want to avoid receiving unwanted documents, enter a 4-digit PIN number in the **Pin number** and **Retype Pin number** field. To send data to a PC protected by a PIN number, the LCD prompts you to enter the PIN number before the document can be scanned and sent to the PC. (See *Using the Scan key on your network* on page 185.)

Configuring network scanning for Macintosh

If you want to scan from the machine on a network, you must choose the networked machine in the Device Selector application located in **Macintosh HD/Library/Printers/Brother/Utilities/DeviceSelector** or from the **Model** pop-up menu in the main screen of ControlCenter2. If you have already installed the MFL-Pro Suite Software following the network installation steps in the *Quick Setup Guide* then this selection should already be made.

To use the machine as a network scanner, the machine must be configured with a TCP/IP address. You can set or change the address settings from the control panel. (See *Control Panel Setup* in the *Network User's Guide*.)

 From Library, choose Printers, Brother, Utilities and DeviceSelector, and then double-click Device Selector.

The **Device Selector** window appears. This window can also be opened from ControlCenter2. For more information, see *Using ControlCenter2* on page 142.

2 Specify your machine by IP address or mDNS service name. To change the IP address, enter the new IP address.

You can also choose a machine from the list of the machines available. Click Browse to show the list.

● ● ●	Device Selector
Connection Type Network	•
O Specify your machine by address	☐ Register your computer with the "Scan To" functions at the machine
IP Address :	Display Name (Max 15 characters)
Specify your machine by Name	"Scan To" Button PIN number for this computer
mDNS service name :	Enable PIN number protection
	PIN number ("0" – "9", 4 digits)
Browse	Retype PIN number
	Cancel OK

Click OK.

Note

- To use the **Scan** key features on the machine, click the check box for **Register your computer with the "Scan To" functions at the machine**. Then enter the name you want to be displayed on the machine LCD for your Macintosh. You can use up to 15 characters.
- You can avoid receiving unwanted documents by setting a 4-digit PIN number. Enter your PIN number in the **PIN number** and **Retype PIN number** field. To send data to a computer protected by a PIN number, the LCD prompts you to enter the PIN number before the document can be scanned and sent to the machine. (See Using the Scan key on your network on page 185.)

Connection Type Network	
• Specify your machine by address	Register your computer with the "Scan To" functions at the machine
IP Address :	Display Name (Max 15 characters)
Specify your machine by Name	"Scan To" Button PIN number for this computer
mDNS service name :	Enable PIN number protection
	PIN number ("0" – "9", 4 digits)
Browse	Retype PIN number
	(Cancel) OK

Using the Scan key on your network

🖉 Note

If you are connected using USB, see USB cable scanning on page 167.

Scan to E-mail (PC)

When you choose Scan to E-mail (PC) your document will be scanned and sent directly to the computer you designated on your network. The ControlCenter software will launch the default E-mail application on the designated computer. You can scan and send a black and white or colour document from the computer as an E-mail attachment.



Load your document.



3	Press ▲ or ▼ to choose Scan	to	E-mail.
	Press OK.		

4 Press ▲ or ▼ to choose the destination computer you want to use for E-mailing your document. Press OK.

If the LCD prompts you to enter a PIN number, enter the 4-digit PIN number for the destination computer on the control panel. Press **OK**.

🖉 Note

For DCP models, press \blacktriangle or \lor repeatedly to enter the first digit of the PIN number. Press **OK** or \triangleright to move the cursor, then use \blacktriangle or \lor to enter the second digit. Repeat until you have entered all four digits of the PIN number.

5 Press Mono Start or Colour Start.

The machine starts the scanning process.

For Touchscreen models

Load your document.



3 Press Scan to E-mail.

Press ▲ or ▼ to choose the destination computer you want to use for E-mailing your document. Press OK.

If the LCD prompts you to enter a PIN number, enter the 4-digit PIN number for the destination computer on the control panel.

Press OK.

Network Scanning (For models with built-in network support)

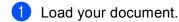
5 Press Mono Start or Colour Start.

The machine starts the scanning process.

- 🖉 Note
- · Scan type depends on the settings of the Device Button tab, Mono Start or Colour Start do not change the settings.
- If you want to change between colour and black and white scanning, choose colour or black and white in the scan type option on the **Device Button** tab of the ControlCenter configuration screen. (For Windows[®], see SCAN on page 57. For Macintosh, see SCAN on page 144.)

Scan to Image

When you choose Scan to Image, your document will be scanned and sent directly to the computer you designated on your network. The ControlCenter software will launch the default graphics application on the designated computer.



Press (Scan). +

- **Press** ▲ or **V** to choose Scan to Image. Press OK.
- Press ▲ or ▼ to choose the destination computer you want to send to.
 - Press OK.

If the LCD prompts you to enter a PIN number, enter the 4-digit PIN number for the destination computer on the control panel.

Press OK.

🖉 Note

For DCP models, press ▲ or ▼ repeatedly to enter the first digit of the PIN number. Press OK or ► to move the cursor, then use ▲ or ▼ to enter the second digit. Repeat until you have entered all four digits of the PIN number.

Press Mono Start or Colour Start.

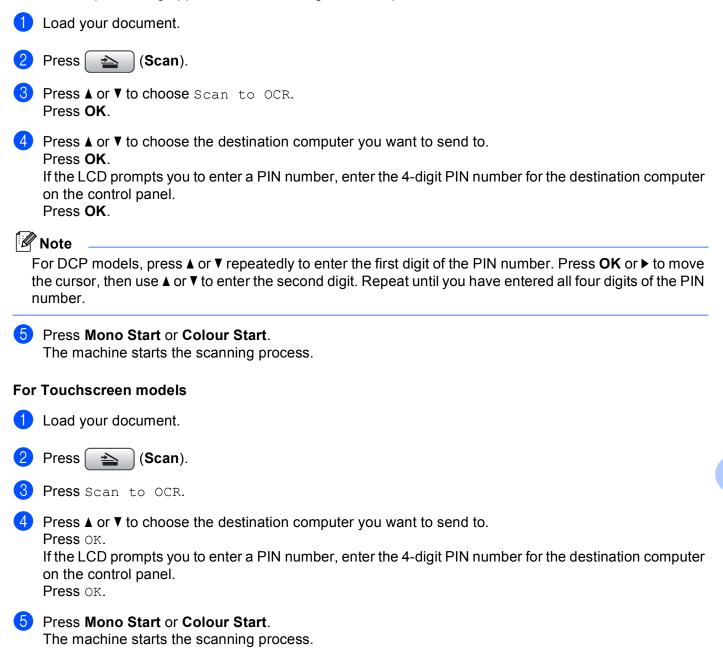
The machine starts the scanning process.

Network Scanning (For models with built-in network support)

For Touchscreen models
1 Load your document.
2 Press (Scan).
3 Press Scan to Image.
 Press ▲ or ▼ to choose the destination computer you want to send to. Press OK. If the LCD prompts you to enter a PIN number, enter the 4-digit PIN number for the destination computer on the control panel. Press OK.
5 Press Mono Start or Colour Start . The machine starts the scanning process.
Ø Note
 Scan type depends on the settings of the Device Button tab, Mono Start or Colour Start do not change the settings.
 If you want to change between colour and black and white scanning, choose colour or black and white in the scan type option on the Device Button tab of the ControlCenter configuration screen. (For Windows[®], see SCAN on page 57. For Macintosh, see SCAN on page 144.)

Scan to OCR

When you choose Scan to OCR, your document will be scanned and sent directly to the computer you designated on your network. The ControlCenter software will launch the ScanSoft[™] PaperPort[™] 11SE with OCR software or Presto! PageManager and convert your document into text that can be viewed and edited from a word processing application on the designated computer.



🖉 Note

Scan type depends on the settings of the Device Button tab, Mono Start or Colour Start do not change the settings.

(Windows[®])

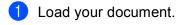
- If you want to change between colour and black and white scanning, choose colour or black and white in the scan type option on the **Device Button** tab of the ControlCenter configuration screen. (See SCAN on page 57.)
- ScanSoft[™] PaperPort[™] must be installed on your PC.

(Macintosh)

- You must have Presto! PageManager installed on your Macintosh for the OCR feature to work from the Scan key or ControlCenter2. (See Using Presto! PageManager on page 139.)
- The Scan to OCR function is available for English, French, German, Dutch, Italian, Spanish, Portuguese, Danish and Swedish.

Scan to File

When you choose Scan to File, you can scan a black and white or colour document and send it directly to a computer you designate on your network. The file will be saved in the folder and file format that you have configured in ControlCenter.



2	Press	(Scan).

```
Press ▲ or ▼ to choose Scan to File.
 Press OK.
```

Press ▲ or ▼ to choose the destination computer you want to send to. Press OK. If the LCD prompts you to enter a PIN number, enter the 4-digit PIN number for the destination computer

on the control panel. Press OK.

🖉 Note

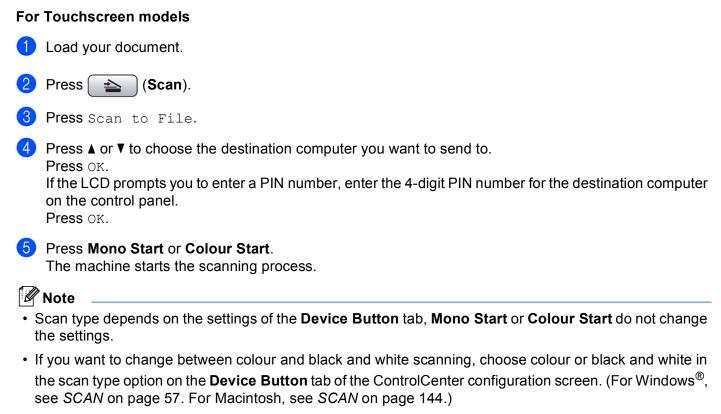
For DCP models, press ▲ or ▼ repeatedly to enter the first digit of the PIN number. Press **OK** or ► to move the cursor, then use ▲ or V to enter the second digit. Repeat until you have entered all four digits of the PIN number.



5 Press Mono Start or Colour Start.

The machine starts the scanning process.

Network Scanning (For models with built-in network support)



• If you would like to change the file name of scanned documents, enter the file name in the **File Name** section on the **Device Button** tab of the ControlCenter configuration.

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