

Before you can use the machine, read this Quick Setup Guide for the correct setup and installation. To help you get your machine ready for use as soon as possible this guide leaves most of your machine's features at their factory default settings. For detailed information on how to use all the features, change the default settings, or to troubleshoot your machine please refer to the User's Guide. To view the Quick Setup Guide in other languages, please visit <http://solutions.brother.com/>.


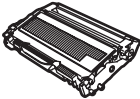

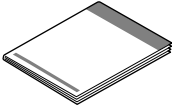
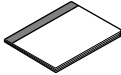
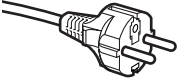



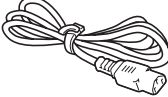
## IMPORTANT

**DO NOT connect the interface cable yet.**



# 1

## Unpack the machine and check the components

	 Drum Unit Assembly (including Standard Toner Cartridge)		 CD-ROMs (Windows®) (Macintosh)	
	 Quick Setup Guide		 User's Guide	
 Philippines/Thailand	 Hong Kong/Malaysia/ Singapore	 Australia/ New Zealand	 India/ South Africa	 AC Power Cord
The mains plug supplied with this machine is a side grounded two pin plug.		The mains plug supplied with this machine is a grounded three pin plug.		
Make sure that the AC socket will accept the supplied grounded pin plug. This machine must be grounded, If in doubt, call a qualified electrician.				

## WARNING

Plastic bags are used in the packaging of your machine. To avoid danger of suffocation, please keep these bags away from babies and children.








 **Note**

- The components included in the box may differ depending on your country.
- Save all packing materials and the box in case for any reason you must ship your machine.
- The interface cable is not a standard accessory. Buy the appropriate interface cable for the interface you want to use (USB).
- To ensure safe operation the supplied plug must be inserted only into a standard power outlet that is properly grounded through the standard electrical wiring. Non grounded equipment may cause an electrical shock hazard, and may cause excessive electrical noise radiation.

**USB cable**

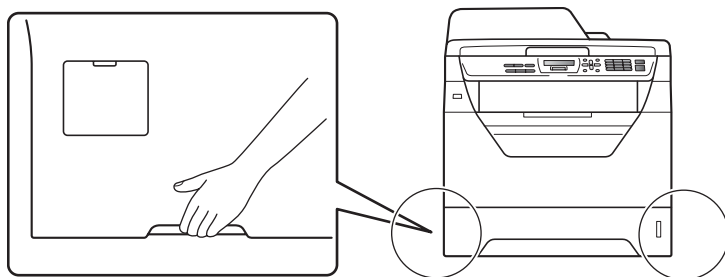
- Please make sure you use a USB 2.0 cable (Type A/B) that is no longer than 2 metres.
- DO NOT connect the interface cable at this time. Connecting the interface cable is done during MFL-Pro installation process.
- When you use a USB cable, make sure you connect it to the USB port of your computer and not to a USB port on a keyboard or non-powered USB hub.

**Symbols used in this guide**

 <b>WARNING</b>	WARNINGS tell you what to do to prevent possible personal injury.
 <b>CAUTION</b>	CAUTIONS specify procedures you must follow or avoid to prevent possible minor injuries.
 <b>IMPORTANT</b>	IMPORTANT describes procedures you must follow or avoid to prevent possible machine problems or machine damage, or damage to other objects.
	Electrical Hazard icons alert you to a possible electrical shock.
	Hot Surface icons warn you not to touch machine parts that are hot.
 <b>Note</b>	Notes tell you how you should respond to a situation that may arise or give tips about how the current operation works with other features.
 <b>User's Guide Software User's Guide</b>	Indicates reference to the User's Guide or Software User's Guide.

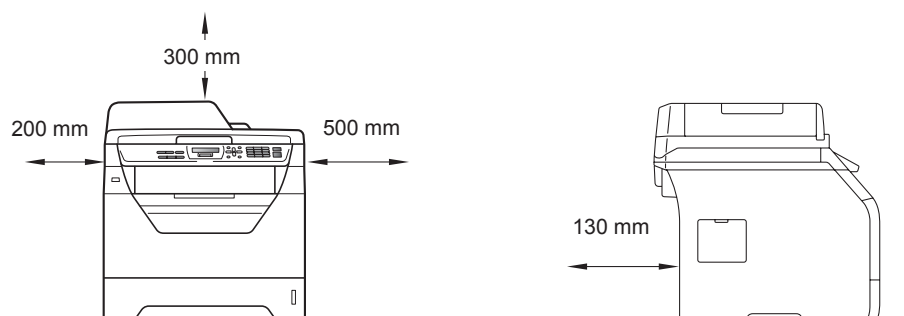
**CAUTION**

When you move the machine, grasp the side hand holds that are located at the bottom of the machine. DO NOT carry the machine by holding the scanner unit.



 **Note**

Keep a minimum gap around the machine as shown in the illustration.



# 2

## Install the drum unit and toner cartridge assembly

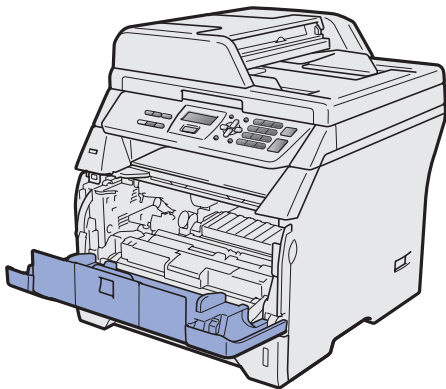
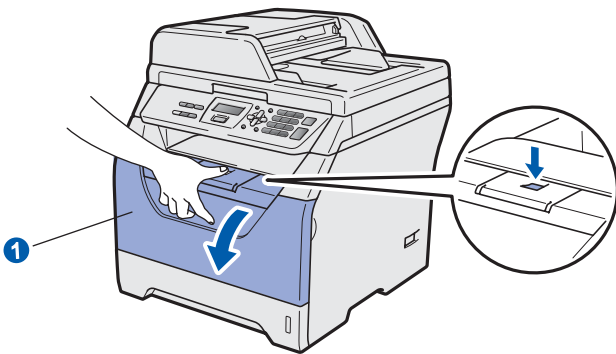
### ! IMPORTANT

DO NOT connect the interface cable yet.

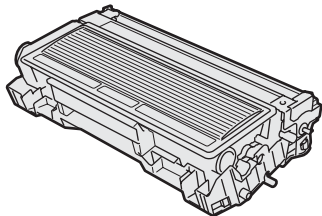


**a** Remove the protective tape and film covering the scanner glass.

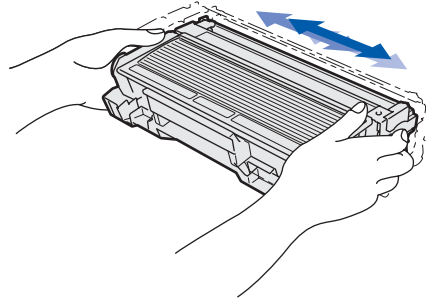
**b** Press the front cover release button and open the front cover ①.



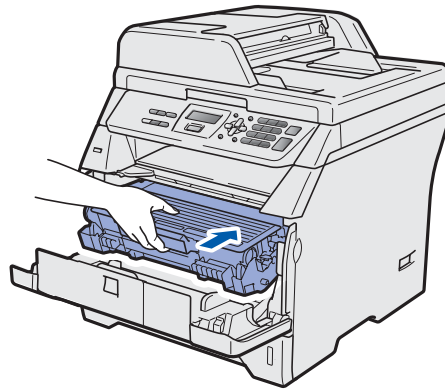
**c** Unpack the drum unit and toner cartridge assembly.



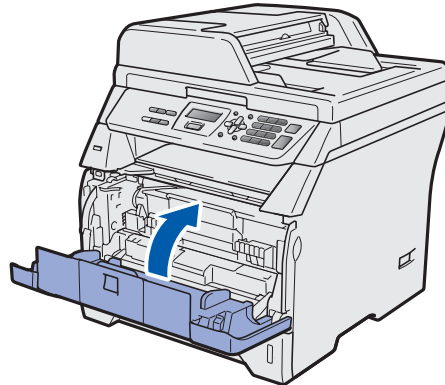
**d** Gently shake it from side to side several times to distribute the toner evenly inside the assembly.



**e** Put the drum unit assembly into the machine until it clicks into place.



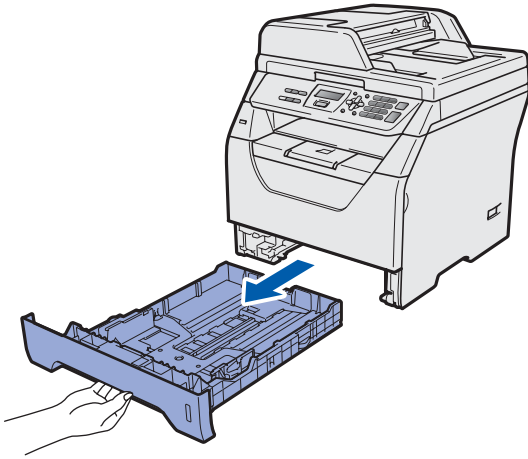
**f** Close the front cover of the machine.



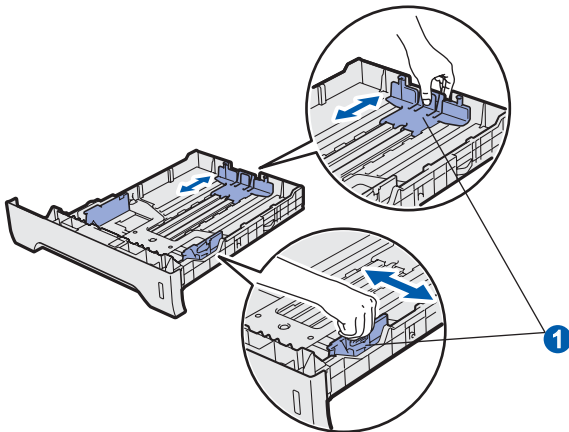
# 3

## Load paper in the paper tray

- a** Pull the paper tray completely out of the machine.

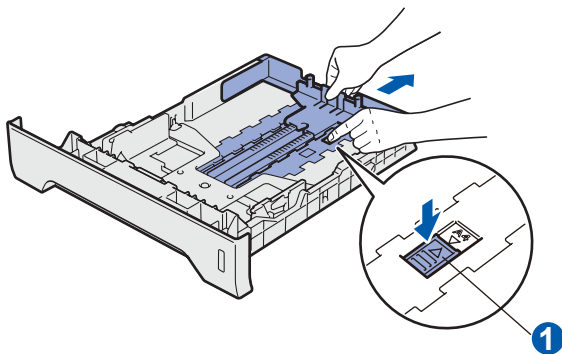


- b** While pressing the blue paper-guide release lever ❶, slide the paper guides to fit the paper size you are loading in the tray. Make sure that the guides are firmly in the slots.

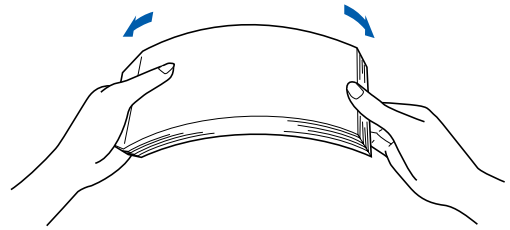


### Note

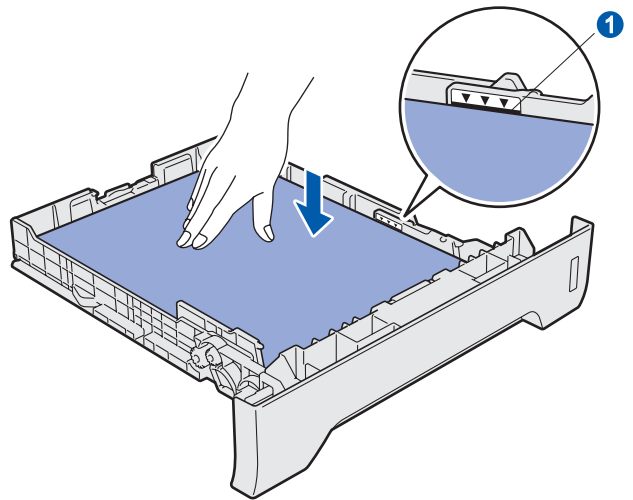
For Legal or Folio size paper, press the release button ❶ in the bottom of the paper tray and then pull out the back of the paper tray. (Legal or Folio size paper are not available in some regions.)



- c** Fan the stack of paper well to avoid paper jams and misfeeds.



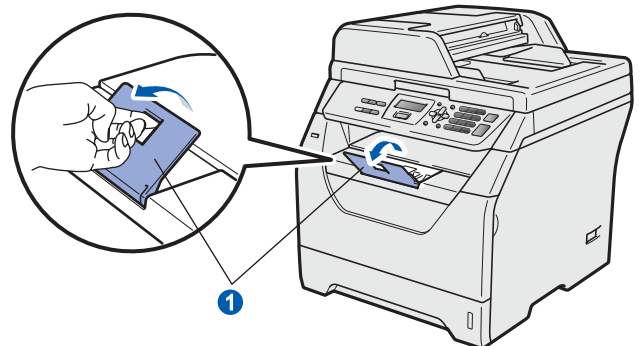
- d** Put paper in the tray, and make sure that the paper is below the maximum paper mark ❶. The side to be printed on must be face down.



## ! IMPORTANT

Make sure the paper guides touch the sides of the paper so it will feed correctly.

- e** Put the paper tray firmly back in the machine. Make sure that it is completely inserted into the machine.
- f** Unfold the support flap ❶ to prevent paper from sliding off the face-down output tray.

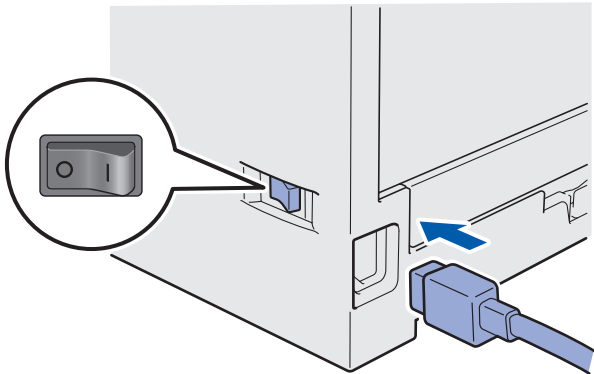


## 4 Connect the power cord

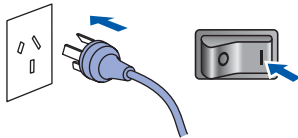
### ! IMPORTANT

**DO NOT** connect the interface cable yet.



- a** Make sure that the machine's power switch is off. Connect the AC power cord to the machine.



- b** Plug the AC power cord into an AC outlet. Turn the power switch on.





## 5 Choose your language (if needed)

- a** Press **Menu**.
- b** Press **1**.
- c** Press **0**.
- d** Press  or  to choose your language.  
Press **OK**.
- e** Press **Stop/Exit**.

## 6 Set the LCD contrast (if needed)

If you are having difficulty reading the LCD, try changing the contrast setting.

- a** Press **Menu**.
- b** Press **1**.
- c** Press **5**.
- d** Press  to increase the contrast.  
—OR—  
Press  to decrease the contrast.  
Press **OK**.
- e** Press **Stop/Exit**.

## 7 Set the date and time

This setting allows the machine to name files created when using the Scan to USB feature.

**a** Press **Menu**.

**b** Press **5**.

**c** Press **1**.

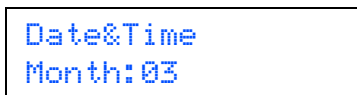
**d** Enter the last two digits of the year on the dial pad, and then press **OK**.



Date&Time  
Year:2009

(e.g. Enter **0, 9** for 2009.)

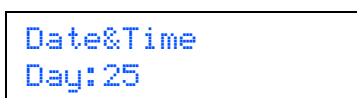
**e** Enter the two digits for the month on the dial pad, and then press **OK**.



Date&Time  
Month:03

(e.g. Enter **0, 3** for March.)

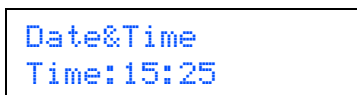
**f** Enter the two digits for the day on the dial pad, and then press **OK**.



Date&Time  
Day:25

(e.g. Enter **2, 5**.)

**g** Enter the time in 24-hour format on the dial pad, and then press **OK**.



Date&Time  
Time:15:25

(e.g. Enter **1 5, 2 5** for 3:25 P.M.)

**h** Press **Stop/Exit**.

## 8 Set Daylight Saving Time (for Asia and Oceania)

You can set the machine to change for Daylight Saving Time. If you choose **On**, it will reset the time forward one hour and if you choose **Off**, it will reset the time backward one hour.

**a** Press **Menu**.

**b** Press **5**.

**c** Press **2**.

**d** Press  or  to choose **On** or **Off**.

**e** Press **OK**.

**f** Press **1** or **2** to choose **1. Change** or **2. Exit**.

**g** Press **Stop/Exit**.



## 9 Automatic Daylight Savings Time (for Middle East and Africa)

You can set the machine to change automatically for daylight savings time. It will reset itself forward one hour in the Spring and backward one hour in the Autumn.

**a** Press **Menu**.

**b** Press **5**.

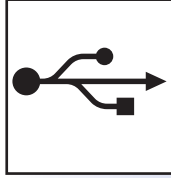
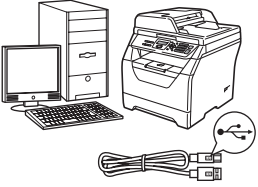
**c** Press **2**.

**d** Press  or  to choose **On** (or **Off**).  
Press **OK**.

**e** Press **Stop/Exit**.

# 10

## Choose your connection type



### For USB Interface Users

Windows<sup>®</sup>, go to page 8

Macintosh, go to page 12



## For USB Interface Users (Windows® 2000 Professional/XP/XP Professional x64 Edition/ Windows Vista®)

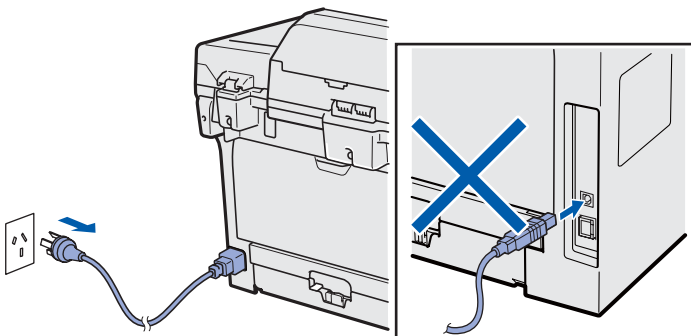
### 11 Before you install

- a Make sure that your computer is ON and you are logged on with Administrator rights.

#### ! IMPORTANT

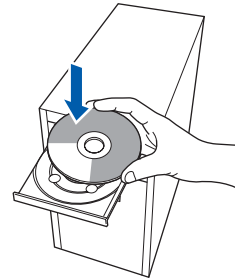
- **DO NOT** connect the USB cable yet.
- If there are any programs running, close them.
- Make sure a USB Flash memory drive is not inserted into the machine.
- The screen may differ depending on the operating system.
- The supplied CD-ROM includes ScanSoft™ PaperPort™ 11SE. This software supports Windows® 2000 (SP4 or greater), XP (SP2 or greater), XP Professional x64 Edition and Windows Vista®. Update to the latest Windows® Service Pack before installing MFL-Pro Suite.

- b Turn off and unplug the machine from the AC outlet and disconnect it from your computer, if you already connected an interface cable.



### 12 Install MFL-Pro Suite

- a Put the supplied CD-ROM into your CD-ROM drive. If the model name screen appears, choose your machine. If the language screen appears, choose your language.



#### Note

If the Brother screen does not appear automatically, go to **My Computer (Computer)**, double-click the CD-ROM icon, and then double-click **Start.exe**.

- b The CD-ROM top menu will appear. Click **Initial Installation**.



- c Click **Install MFL-Pro Suite**.

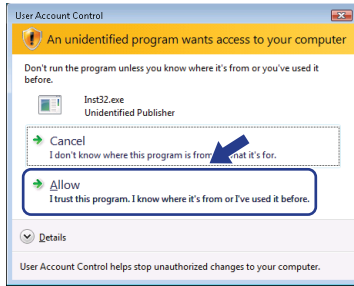




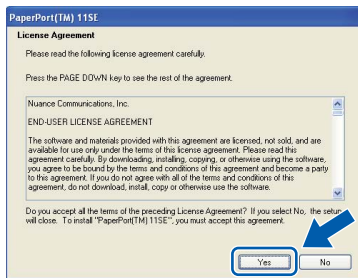


## Note

- If the installation does not continue automatically, open the top menu again by ejecting and then reinserting the CD-ROM or double-click the **Start.exe** program from the root folder, and continue from step **c** to install MFL-Pro Suite.
- For Windows Vista®, when the **User Account Control** screen appears, click **Allow**.

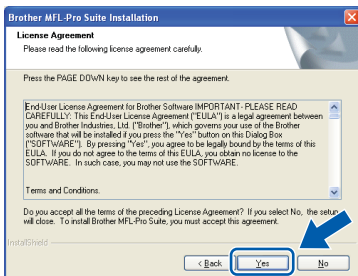


- d** When the ScanSoft™ PaperPort™ 11SE **License Agreement** window appears, click **Yes** if you agree to the Software License Agreement.

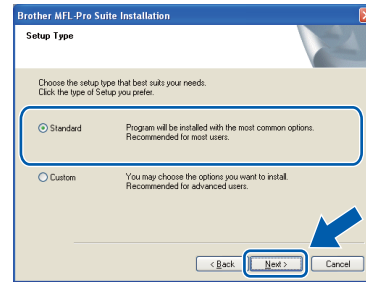


- e** The installation of ScanSoft™ PaperPort™ 11SE will automatically start and is followed by the installation of MFL-Pro Suite.

- f** When the Brother MFL-Pro Suite Software **License Agreement** window appears, click **Yes** if you agree to the Software License Agreement.



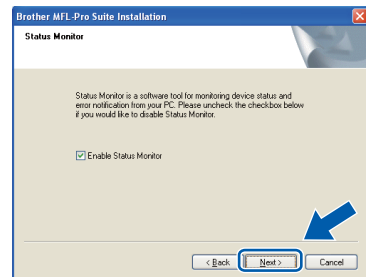
- g** Choose **Standard**, and then click **Next**. The installation continues.



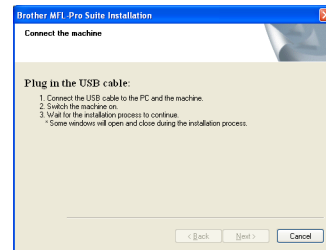
## Note

If you want to install the PS driver (Brother's BR-Script Driver), choose **Custom** and then follow the on-screen instructions. When the **Select Features** screen appears, check **PS Printer Driver**, and then continue following the on-screen instructions.

- h** If you do not want to monitor the machine status and error notifications from your computer, uncheck **Enable Status Monitor** and then click **Next**.



- i** When this screen appears, go to the next step.



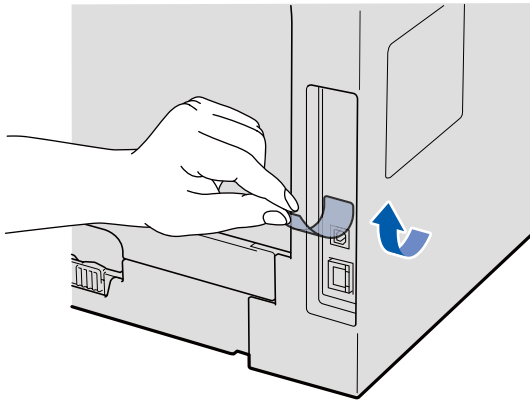



## 13 Connect the USB cable

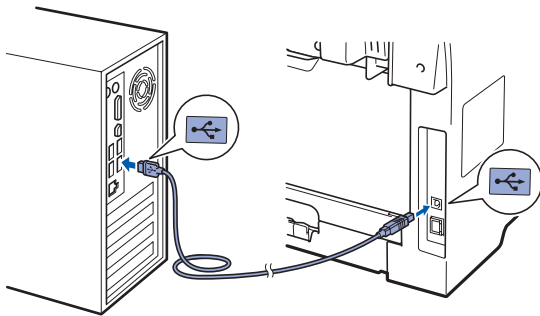
### ! IMPORTANT

- **DO NOT** connect the machine to a USB port on a keyboard or a non-powered USB hub.
- **Connect the machine directly to your computer.**

**a** Remove the label covering the USB interface connector.

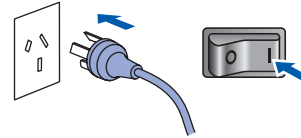


**b** Connect the USB cable to the USB connector on the machine marked with the  symbol. Then connect the cable to your computer.



## 14 Connect the power cord

**a** Plug the AC power cord into an AC outlet. Turn the power switch on.



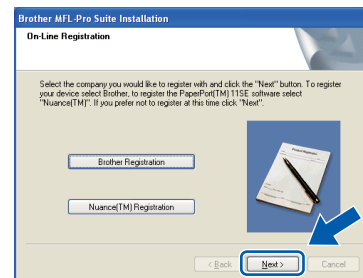
The installation of the Brother drivers will automatically start.

The screens appear one after another.

### ! IMPORTANT

**DO NOT** cancel any of the screens during the installation. It may take a few seconds for all screens to appear.

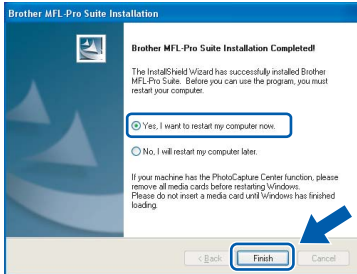
**b** When the **On-Line Registration** screen is displayed, make your selection and follow the on-screen instructions. Once you have completed the registration process, close your web browser to return to this window. Then click **Next**.





## 15 Finish and restart

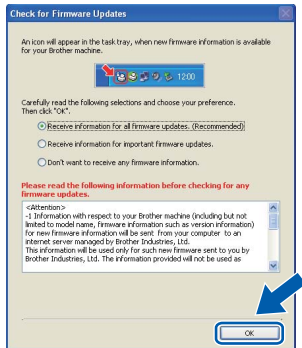
- a Click **Finish** to restart your computer. After restarting the computer, you must be logged on with Administrator rights.



### Note

If an error message appears during the software installation, run the **Installation Diagnostics** located in **Start/All Programs/Brother /DCP-XXXX** (where DCP-XXXX is your model name).

- b In the **Check for Firmware Updates** screen, choose the firmware update setting you want and click **OK**. If you disabled the Status Monitor setting in step **h** the screen will not appear.



### Note

Internet access is required for the firmware upgrade.

## Finish

The installation is now complete.

### Note

**XML Paper Specification Printer Driver**  
The XML Paper Specification Printer Driver is the most suitable driver when printing from the applications that use the XML Paper Specification documents. Please download the latest driver by accessing the Brother Solutions Center at <http://solutions.brother.com/>.



## For USB Interface Users (Mac OS X 10.3.9 or greater)

### 11 Before you install

- a** Make sure your machine is connected to the power and your Macintosh is ON. You must be logged on with Administrator rights.

#### ! IMPORTANT

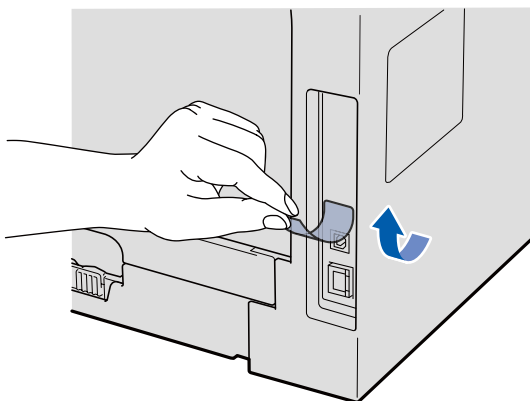
Make sure a USB Flash memory drive is not inserted into the machine.

### 12 Connect the USB cable

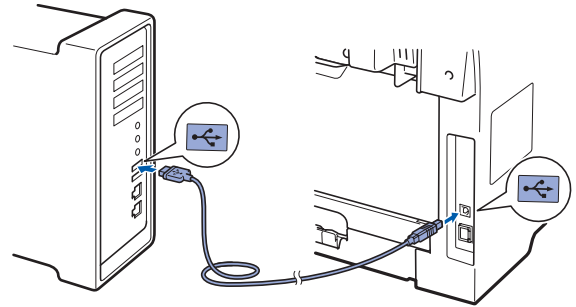
#### ! IMPORTANT

- **DO NOT** connect the machine to a USB port on a keyboard or a non-powered USB hub.
- **Connect the machine directly to your Macintosh.**

- a** Remove the label covering the USB interface connector.

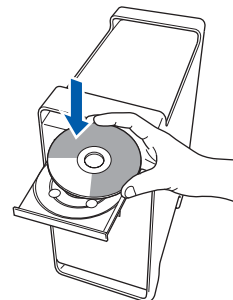


- b** Connect the USB cable to the USB connector on the machine marked with the symbol. Then connect the cable to your computer.

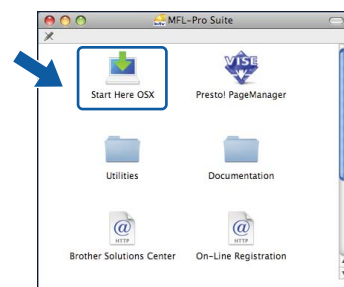


### 13 Install MFL-Pro Suite

- a** Put the supplied CD-ROM into your CD-ROM drive.



- b** Double-click **Start Here OSX** to install.



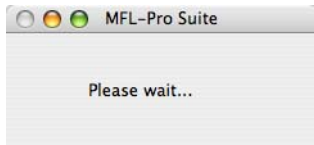
Please wait, it will take a few seconds for the software to install. After the installation, click **Restart** to finish installing the software.

#### Note

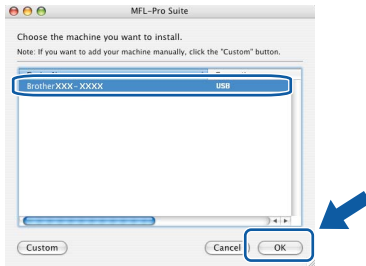
Please see the Software User's Guide on the CD-ROM if you want to install the PS driver. (Brother's BR-Script Driver)



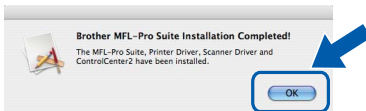
- c The Brother software will search for the Brother device. During this time the following screen will appear.



- d Choose the machine from the list, and then click **OK**.



- e When this screen appears, click **OK**.

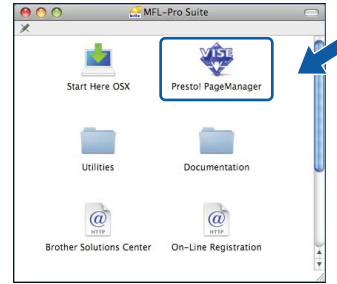


- OK!** The installation of MFL-Pro Suite is now complete. Go to step 14 on page 13.

## 14 Install Presto! PageManager

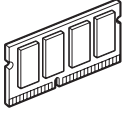
When Presto! PageManager is installed OCR capability is added to Brother ControlCenter2. You can easily scan, share and organize photos and documents using Presto! PageManager.

- a Double-click **Presto! PageManager** and follow the on-screen instructions.



**Finish** The installation is now complete.

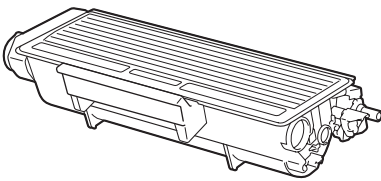
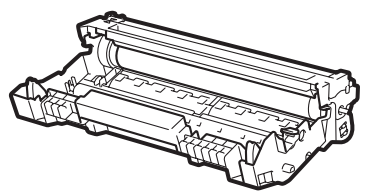
## Options

SO-DIMM Memory
 <p>You can expand the memory by installing a (144-pin SO-DIMM) memory module.</p>

For more details about the optional compatible SO-DIMM Memory please see the *User's Guide* or visit <http://solutions.brother.com/>.

## Replacement consumables

When the time comes to replace consumable items, an error message will be indicated on the LCD. For more information about the consumables for your machine, visit <http://www.brother.com/original/> or contact your local Brother re-seller.

Toner cartridge	Drum unit
TN-3250 (Standard Yield)/TN-3290 (High Yield)	DR-3215 (DR-3217 for India)
	

## **Trademarks**

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