brother.

SOFTWARE USER'S GUIDE

Not all models are available in all countries.

For DCP users; This documentation is for both MFC and DCP models. Where it says 'MFC' in this user's guide, please read 'MFC' as 'DCP'.



Table of Contents

Section I Machine operation keys

1	l	Jsing	the	control	panel

Using printer keys	2
Job Cancel	
Secure Key (For MFC-7460DN and MFC-7860DW)	2
Printer Emulation Support (For DCP-7070DW and MFC-7860DW)	
Printing the Internal Font List (For DCP-7070DW and MFC-7860DW)	
Printing the Print Configuration List (For DCP-7070DW and MFC-7860DW)	
Test Print (For DCP-7070DW and MFC-7860DW)	5
Duplex Print (For DCP-7070DW and MFC-7860DW)	5
Restoring default printer settings (For DCP-7070DW and MFC-7860DW)	6
Using the scan keys.	7

Section II Windows[®]

2 Printing

Using the Brother printer driver	9
Printing a document	10
Duplex printing	
Guidelines for printing on both sides of the paper	11
Automatic duplex printing (Not available for DCP-7055, DCP-7055W, DCP-7057, DCP-7057W,	
MFC-7360 and MFC-7360N)	11
Manual duplex printing	11
Simultaneous scanning, printing and faxing	12
Printer driver settings	13
Accessing the printer driver settings	
Features in the Windows [®] printer driver	15
Basic tab	16
Paper Size	16
Orientation	17
Copies	17
Media Type	17
Resolution	18
Print Settings	
Multiple Page	18
Duplex / Booklet	19
Paper Source	
Advanced tab	21
Scaling	
Reverse Print	
Use Watermark	
Watermark Settings	
Header-Footer Print	
Toner Save Mode	24

2

Secure Print (For MFC-7460DN and MFC-7860DW)	24
Administrator	25
User Authentication (For MFC-7860DW)	
Other Print Options	
Macro (For DCP-7070DW and MFC-7860DW)	
Density Adjustment	
Improve Print Output	
Skip Blank Page	
Print Profiles tab	
Editing a print profile	
Support	
Tray Settings	
Status Monitor	
Features in the BR-Script 3 printer driver (For MFC-7860DW)	
(PostScript [®] 3™ language emulation)	35
Printing Preferences	
Advanced options	
Ports tab	
Status Monitor	
Monitoring the machine's status	41

3 Scanning

Scanning a document using the TWAIN driver Scanning a document into the PC	
Pre-Scanning to crop a portion you want to scan	
Settings in the Scanner Setup dialog box	
Scanning a document using the WIA driver	
(Windows [®] XP/Windows Vista [®] /Windows [®] 7)	49
WIA compliant	
Scanning a document into the PC	
Pre-Scanning and cropping a portion using the scanner glass	
Scanning a document using the WIA driver	
(Windows Photo Gallery and Windows Fax and Scan)	55
Scanning a document into the PC	55
Pre-Scanning and cropping a portion using the scanner glass	57
Using ScanSoft™ PaperPort™ 12SE with OCR by NUANCE™	
Viewing items	
Organizing your items in folders	
Quick links to other applications	60
ScanSoft™ PaperPort™ 12SE with OCR lets you convert image text into text you can edit	
Importing items from other applications	
Exporting items into other formats	61
Uninstalling ScanSoft™ PaperPort™ 12SE with OCR	

4 ControlCenter4

Overview	63
Changing the user interface	63
Using ControlCenter4 in Home Mode	
ControlCenter4 Features for Home Mode users	
Scan tab	
File types	67
Document Size	
Saving the scanned image	
Printing the scanned image	68
Opening the scanned image in an application	
Attaching the scanned data to E-mail	
Using the OCR feature	70
PC-FAX tab (MFC models only)	71
Sending an image file from your computer	72
Sending a scanned image	
Viewing and printing received PC-FAX data	73
Device Settings tab	74
Configuring Remote Setup	74
Accessing Quick Dial	75
Configuring Scan button settings	75
Launching the BRAdmin utility	76
Support tab	77
Opening ControlCenter Help	77
Using Brother Solutions Center	77
Accessing the Brother CreativeCenter	77
Using ControlCenter4 in Advanced Mode	
ControlCenter4 Features for Advanced Mode users	79
Scan tab	80
File types	
Document Size	
Opening the scanned image in an application	
Using the OCR feature	
Attaching the scanned data to E-mail	
Saving the scanned image	
PC-Copy tab	
Printing the scanned image	
PC-FAX tab (MFC models only)	
Sending an image file from your computer	
Sending a scanned image	
Viewing and printing received PC-FAX data	
Device Settings tab	
Configuring Remote Setup	
Accessing Quick Dial	
Configuring Scan button settings	
Launching the BRAdmin utility	
Support tab	
Opening ControlCenter Help	
Using Brother Solutions Center	
Accessing the Brother CreativeCenter	
Custom tab	
Creating a Custom tab	
Creating a Custom button	

5	Remote Setup (MFC models only)	93
	Remote Setup	93
6	Brother PC-FAX Software (MFC models only)	95
	PC-FAX sending	
	Setting up user information	95
	Sending setup	96
	Setting up a cover page	97
	Entering cover page information	
	Sending a file as a PC-FAX using the Facsimile style user interface	
	Sending a file as a PC-FAX using the Simple style user interface	100
	Address Book	
	Brother Address Book	
	Setting up a member in the Address Book	
	Speed Dial setup	
	Setting up a group for broadcasting	
	Editing member information	
	Deleting a member or group	
	Exporting the Address Book	
	Importing to the Address Book	
	PC-FAX receiving	
	Enabling PC-FAX Receiving software on your machine	
	Running the PC-FAX Receiving software on your PC	
	Setting up your PC	
	Configuring the Network PC-FAX Receiving Settings	
	Viewing new PC-FAX messages	
7	Firewall settings (For Network users)	115
	Before using the Brother software	115
	Windows [®] XP SP2/SP3 users	115

Before using the Brother software	
Windows [®] XP SP2/SP3 users	
Windows Vista [®] users	
Windows [®] 7 users	

Section III Apple Macintosh

8	Printing and Faxing	126
	Features in the printer driver (Macintosh)	126
	Duplex printing	
	Guidelines for printing on both sides of the paper	127
	Automatic duplex printing (Not available for DCP-7055, DCP-7055W, DCP-7057, DCP-7057W,	
	MFC-7360 and MFC-7360N)	
	Manual duplex printing	127
	Simultaneous scanning, printing and faxing	128
	Choosing page setup options	128
	Choosing printing options	130
	Cover Page	130
	Layout	
	Secure Print (For MFC-7460DN and MFC-7860DW)	132
	Print Settings	133
	Removing the Printer driver for Macintosh	138
	Features in the BR-Script 3 printer driver (For MFC-7860DW)	
	(PostScript [®] 3™ language emulation)	139
	Choosing printing options	139
	Printer Features	140
	Secure Print (Mac OS X 10.5.x to 10.6.x)	146
	Status Monitor	147
	Updating the machine's status	147
	Hiding or showing the window	148
	Quitting the window	148
	Web Based Management (Network Connection Only)	148
	Sending a fax (MFC models only)	149
	Drag a vCard from the Mac OS X Address Book application	
	(Mac OS X 10.4.11)	152
	Using Mac OS X 10.5.x to 10.6.x Addresses panel	

9 Scanning

Scanning a document using the TWAIN driver	
Scanning an image into your Macintosh	
Pre-Scanning an image	
Settings in the Scanner window	
Scanning a document using the ICA driver (Mac OS X 10.6.x)	
Using Image Capture	
Scanning directly from the "Print & Fax" section	
Using Presto! PageManager	
Features	
System requirements for Presto! PageManager	
NewSoft Technical Support	

10 ControlCenter2

Using ControlCenter2	
Turning the AutoLoad feature off	
SCAN	
File types	
Document Size	
Image (example: Apple Preview)	
OCR (word processing application)	
E-mail	
File	
CUSTOM SCAN	
File types	
Document Size	
User-defined button	
Scan to Image	
Scan to OCR	
Scan to E-mail	
Scan to File	
COPY / PC-FAX (MFC models only)	
DEVICE SETTINGS	
Remote Setup (MFC models only)	
Quick-Dial (MFC models only)	
Status Monitor	

11 Remote Setup

Remote Setup (MFC models only)	 193
	 100

193

Section IV Using The Scan key

12	Scanning (For USB cable users)	196
	Using the Scan key	
	Scan to E-mail	197
	Scan to Image	198
	Scan to OCR	199
	Scan to File	200
13	Network Scanning	201
	Before using Network Scanning	201
	Network licence (Windows [®])	201
	Configuring Network Scanning (Windows®)	
	Configuring Network Scanning (Macintosh)	
	Using the Scan key	206
	Scan to E-mail	206
	Scan to E-mail (E-mail Server) (For MFC-7460DN and MFC-7860DW)	207
	Scan to Image	208
	Scan to OCR	209
	Scan to File	210
	Scan to FTP (For MFC-7460DN and MFC-7860DW)	211
	Using Web Services for scanning on your network	
	(Windows Vista [®] SP2 or greater and Windows [®] 7)	215
Α	Index	217



Machine operation keys

Using the control panel

1

Using the control panel

Using printer keys

You can access the following features from your machine's control panel.

Job Cancel

To cancel the current print job, press **Job Cancel**. You can clear the data that is left in the printer memory by pressing **Job Cancel**. To cancel multiple print jobs, hold down this key until the LCD shows **Job** Cancel (All).

Secure Key (For MFC-7460DN and MFC-7860DW)

Secured data is password protected. Only those people who know the password will be able to print the secured data. The machine will not print secure data until the password is entered. After the document is printed, the data will be cleared from the memory. To use this function, you need to set your password in the printer driver dialog box. (See *Secure Print* on page 24, 38, 132, 140 and 146.) If you turn the power switch Off, the secured data saved in memory will be cleared.

1 Press Secure.

🖉 Note

If the LCD displays ${\tt No}~{\tt Data}~{\tt Stored},$ there is no secured data in the memory.

- 2 Press ▲ or ▼ to choose the user name. Press **OK**. The LCD displays the secured jobs list for that name.
- 3 Press ▲ or ▼ to choose the job. Press OK. Enter your four-digit password and press OK.
 - To print the data, press ▲ or ▼ to choose Print, press OK and then enter the number of copies you want. Press OK.

The machine prints the data.

To delete the secured data, press ▲ or ▼ to choose Delete. Press OK.

Printer Emulation Support (For DCP-7070DW and MFC-7860DW)

Your machine will receive print commands in a printer job language or emulation. Different operating systems and applications will send the print commands in different languages. Your machine can receive print commands in a variety of emulations and has an automatic emulation selection feature. When the machine receives data from the computer, it automatically chooses the emulation mode. The default setting is Auto.

Your machine has the following emulation modes. You can change the setting by using the control panel or a web browser.

HP LaserJet Mode

The HP LaserJet mode (or HP mode) is the emulation mode in which this printer supports the PCL6 language of a Hewlett-Packard LaserJet laser printer. Many applications support this type of laser printer. Using this mode will allow your machine to run at its best with those applications.

BR-Script 3 Mode (Not available for DCP-7070DW)

BR-Script is an original Brother page description language and a PostScript[®] language emulation interpreter. This machine supports PostScript[®] 3[™]. The BR-Script interpreter of this machine allows you to control text and graphics on the page.

For technical information about PostScript[®] commands, see the following manuals:

- Adobe Systems Incorporated. PostScript[®] Language Reference, 3rd edition. Addison-Wesley Professional, 1999. ISBN: 0-201-37922-8
- Adobe Systems Incorporated. PostScript[®] Language Program Design. Addison-Wesley Professional, 1988. ISBN: 0-201-14396-8
- Adobe Systems Incorporated. PostScript[®] Language Tutorial and Cookbook. Addison-Wesley Professional, 1985. ISBN: 0-201-10179-3

Setting the Emulation mode (Not available for DCP-7070DW)

- 1 Press Menu.
- 2 Press ▲ or ▼ to choose Printer. Press OK.
- 3 Press ▲ or ▼ to choose Emulation. Press OK.
- 4 Press ▲ or ▼ to choose Auto, HP LaserJet or BR-Script 3. Press OK.
- 5 Press Stop/Exit.

🖉 Note

We recommend that you set the emulation setting with your application software or network server. If the setting does not work properly, choose the required emulation mode manually using the control panel buttons of the machine.

Printing the Internal Font List (For DCP-7070DW and MFC-7860DW)

You can print a list of the machine's internal (or resident) fonts to see how each font looks before you choose it.

- 1 Press Menu.
- 2 Press ▲ or ▼ to choose Printer. Press OK.
- 3 Press ▲ or V to choose Print Options. Press OK.
- 4 Press ▲ or V to choose Internal Font. Press OK.
- 5 (For MFC-7860DW) Press ▲ or V to choose HP LaserJet or BR-Script 3. Press OK.
- 6 Press Start.
- 7 Press Stop/Exit.

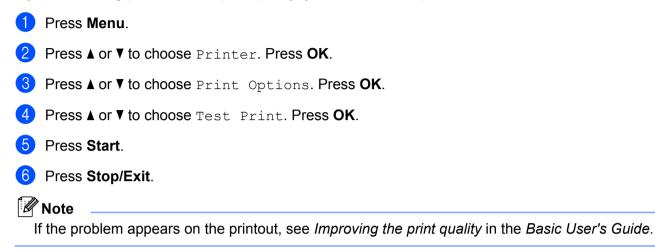
Printing the Print Configuration List (For DCP-7070DW and MFC-7860DW)

You can print a list of current printer settings.

- 1 Press Menu.
- 2 Press ▲ or ▼ to choose Printer. Press OK.
- Optimize Set of the Choose Print Options. Press OK.
- 4 Press ▲ or ▼ to choose Configuration. Press OK.
- 5 Press **Start**. The machine prints the settings.
- 6 Press Stop/Exit.

Test Print (For DCP-7070DW and MFC-7860DW)

If you are having problems with print quality, you can do a test print.



Duplex Print (For DCP-7070DW and MFC-7860DW)

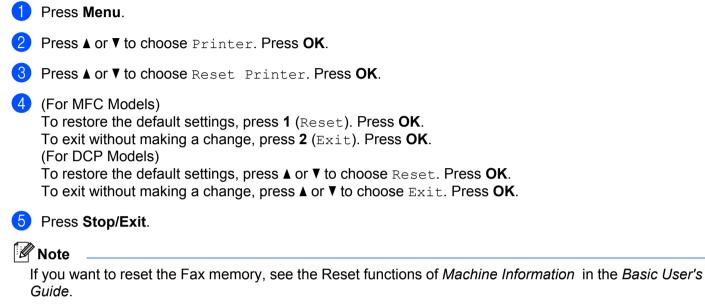
You can choose whether you want to automatically print on both sides of the paper. The setting in the printer driver will take priority over the setting made on the control panel.

1	Press Menu.
2	Press ▲ or V to choose Printer. Press OK.
3	Press ▲ or V to choose Duplex. Press OK.
4	Press ▲ or V to choose Off, On (Long Edge) or On (Short Edge). Press OK.
5	Press Stop/Exit.
	Note
	f the problem appears on the printout, see <i>Improving the print quality</i> in the <i>Basic User's Guide</i> .

Restoring default printer settings (For DCP-7070DW and MFC-7860DW)

You can return the machine's printer settings to the factory settings.

This will not reset the network settings. To reset the machine's network settings to the factory settings, please see the *Network User's Guide*.



If you want to reset the Printer memory, turn the power switch Off.

Using the scan keys

You can use (SCAN) on the control panel to scan documents into your word processing, graphics or E-mail applications or a folder on your computer.

See Section IV Using The Scan key for details.

Section II

Windows®

Printing	9
Scanning	42
ControlCenter4	63
Remote Setup (MFC models only)	93
Brother PC-FAX Software (MFC models only)	95
Firewall settings (For Network users)	115

9

🖉 Note

- The screens in this section are from Windows[®] XP. Screens on your PC may vary depending on your operating system.
- If your PC is protected by a firewall, and you are unable to network print, network scan or PC Fax, you may
 need to configure the firewall settings. If you are using the Windows[®] Firewall and you installed MFL-Pro
 Suite from the CD-ROM, the necessary Firewall settings have already been made. If you did not install
 from the CD-ROM, see *Firewall settings (For Network users)* on page 115 to configure your Windows[®]
 Firewall. If you are using any other personal Firewall software, see the User's Guide for your software or
 contact the software manufacturer.

Using the Brother printer driver

A printer driver is software that translates data from the format used by a PC into the format needed by a particular printer, using a printer command language or page description language.

The printer drivers are on the CD-ROM we have supplied. Install the drivers by following the steps in the *Quick Setup Guide*. The latest printer driver can also be downloaded from the Brother Solutions Center at:

http://solutions.brother.com/

Windows[®] Printing

The dedicated printer drivers for Microsoft[®] Windows[®] 2000 Professional/XP Home Edition/XP Professional Edition/XP Professional x64 Edition/Windows Server[®] 2003 ¹/Windows Server[®] 2003 x64 Edition ¹/Windows Vista[®]/Windows Server[®] 2008 ¹/Windows Server[®] 2008 R2 ¹/Windows[®] 7 are available on the CD-ROM supplied with your Brother device. You can install them easily into your Windows[®] system using our installer program. The drivers support our unique compression mode to enhance printing speed in Windows[®] applications, and allows you to set various printer settings, including **Toner Save Mode** and custom paper size.

¹ Windows Server[®] 2003/Windows Server[®] 2003 x64 Edition/Windows Server[®] 2008/Windows Server[®] 2008 R2 are available for network printing only. (Not available for DCP-7055, DCP-7057 and DCP-7060D)

Printing a document

When the machine receives data from your computer, it begins printing by picking up paper from the paper tray. The paper tray can feed many types of paper and envelopes. (See the *Basic User's Guide* for information about the Paper Tray and Recommended paper.)

From your application, choose the Print command. If any other printer drivers are installed on your computer, choose Brother MFC-XXXX* as your printer driver from the Print or Print Settings menu in your software application, and then click OK to begin printing.

*(Where XXXX is your model name.)

🖉 Note

(Macintosh) See Features in the printer driver (Macintosh) on page 126.

2 Your computer sends the data to the machine.

3 When the machine finishes printing all the data, the LCD shows the machine status.

🖉 Note

You can choose the paper size and orientation in your application software.

If your application software does not support your custom paper size, choose the next largest paper size.

Then adjust the print area by changing the right and left margins in your application software.

Duplex printing

The supplied printer driver supports duplex printing.

Guidelines for printing on both sides of the paper

- If the paper is thin, it may wrinkle.
- If paper is curled, turn over the stack, straighten it and then put it back in the paper tray or manual feed slot.
- If the paper is not feeding properly, it may be curled. Remove the paper, straighten it and turn over the stack.
- When you use the manual duplex function, it is possible that there may be paper jams or poor print quality.

If there is a paper jam, see *Error and maintenance messages* in the *Basic User's Guide*. If you have a print quality problem, see *Improving the print quality* in the *Basic User's Guide*.

Automatic duplex printing (Not available for DCP-7055, DCP-7055W, DCP-7057, DCP-7057W, MFC-7360 and MFC-7360N)

- Use A4 size paper when you use the automatic duplex printing function.
- Make sure that the back cover is closed.
- If paper is curled, straighten it and then put it back in the paper tray.
- Use regular paper or thin paper. DO NOT use bond paper.

Manual duplex printing

The machine prints all the even-numbered pages on one side of the paper first. Then, the printer driver instructs you (with a pop-up message) to reinsert the paper. Before reinserting the paper, straighten it well, or you may get a paper jam. Very thin or thick paper is not recommended.

Simultaneous scanning, printing and faxing

Your machine can print from your computer while sending or receiving a fax in memory, or while scanning a document into the computer. Fax sending will not be stopped during the computer printing. However, when the machine is copying or receiving a fax on paper, it pauses the computer printing operation, and then continues printing when copying or fax receiving has finished.

Printer driver settings

Note

(Macintosh) See Printing and Faxing on page 126.

You can change the following printer settings when you print from your computer:

- Paper Size
- Orientation
- Copies
- Media Type
- Resolution
- Print Settings
- Multiple Page
- Duplex / Booklet
- Paper Source
- Scaling ¹
- Reverse Print
- Use Watermark¹
- Header-Footer Print¹
- Toner Save Mode
- Secure Print
- Administrator¹
- User Authentication ¹
- Macro

1

- Density Adjustment
- Improve Print Output
- Skip Blank Page ¹

These settings are not available with the BR-Script 3 printer driver for Windows[®].

Accessing the printer driver settings

1	(For Windows [®] 2000)
-	Click Start, Settings and then Printers.
	(For Windows [®] XP and Windows Server [®]) Click Start , and then Printers and Faxes .
	(For Windows Vista [®])
	Click the button, Control Panel, Hardware and Sound, and then Printers.
	(For Windows [®] 7)
	Click the of button, and then click Devices and Printers .

2 Right-click the **Brother MFC-XXXX Printer** icon (where XXXX is your model name) and select **Properties** (**Printer properties**). The printer properties dialog box appears.

3 Choose the **General** tab and then click **Printing Preferences...** (**Preferences...**).

Features in the Windows[®] printer driver

For more information, see the **Help** text in the printer driver.

Note

- The screens in this section are from Windows[®] XP. The screens on your PC will vary depending on your operating system.
- To access the printer driver settings, see Accessing the printer driver settings on page 14.

Basic tab

	💩 Brother MFC-xxxx Printer Pr	rinting Preferences	? 🔀	
	brother MFC-xxxx		S Brother SolutionsCenter	
		Basic Advanced Print Pr	ofiles	
(4)—	Paper Size : A4	Paper Sige Orientation Copies Media Type Resoluțion Prigt Settings	A4 Potrail O Landscape 1 Collate Plain Paper 600 dpi Graphics V	— (1)
	210 x 297 mm (8.3 x 11.7 in) Media Type : Plain Paper Copies : 1 Resolution : 600 dpi Duplex / Booklet : None	Multiple Page Bage Order	Manual Settings Normal Right, then Down	
	Scaling : Off Watermark : Off Secure Print : Off	Border Line Duplex / Boo <u>k</u> let	None	(2)
	L	Paper Source Eirst Page Other Pages	Auto Select Same as First Page	— (3)
	Support	ОК Са	Default	

You can also change the Page Layout settings by clicking the illustration on the left side of the Basic tab.

- 1 Choose the Paper Size, Orientation, Copies, Media Type, Resolution and Print Settings (1).
- 2 Choose Multiple Page and Duplex / Booklet (2).
- 3 Choose the **Paper Source** (3).
- 4 Confirm your current settings in the window (4).
- 5 Click OK to apply your chosen settings. To return to the default settings, click Default, then OK.

Paper Size

From the drop-down box choose the Paper Size you are using.

Orientation

Orientation selects the position of how your document will be printed (Portrait or Landscape).

Portrait (Vertical)	Landscape (Horizontal)

Copies

The copies selection sets the number of copies that will be printed.

Collate

With the Collate check box selected, one complete copy of your document will be printed and then repeated for the number of copies you selected. If the Collate check box is not selected, then each page will be printed for all the copies selected before the next page of the document is printed.

<u>C</u> opies	2 🗘 🔽 Collate	$1_2 1_2$
<u>C</u> opies	2 🗘 🖸 Collate	1 22

Media Type

You can use the following types of media in your machine. For the best print quality, select the type of media that you wish to use.

Plain Paper	Thin Paper	Thick Paper	Thicker Paper	Bond Paper	Envelopes
Env. Thick	Env. Thin	Recycled Paper	Label		

🖉 Note

- When using ordinary plain paper (60 to 105 g/m², 16 to 28 lb) choose **Plain Paper**. When using heavier weight paper or rough paper choose **Thick Paper** or **Thicker Paper**. For bond paper, choose **Bond Paper**.
- When you use envelopes, choose **Envelopes**. If the toner is not fixed to the envelope correctly when **Envelopes** has been selected, choose **Env. Thick**. If the envelope is crumpled when **Envelopes** has been selected, choose **Env. Thin**. For more information, see the *Basic User's Guide*.

Resolution

You can choose the resolution as follows.

- 300 dpi
- 600 dpi
- **HQ 1200**

Print Settings

You can manually change the print setting.

Graphics

This is the best mode for printing documents that contain graphics.

Text

This is the best mode for printing text documents.

Manual

You can change the settings manually by choosing **Manual** and clicking the **Manual Settings...** button. You can set brightness, contrast and other settings.

Multiple Page

The Multiple Page selection can reduce the image size of a page allowing multiple pages to be printed on one sheet of paper or enlarge the image size for printing one page on multiple sheets of paper.

Page Order

When N in 1 option is selected, the page order can be selected from the drop-down list.

Border Line

When printing multiple pages onto one sheet, with the Multiple Page feature, you can choose to have a solid border, dash border or no border around each page on the sheet.

Print cut-out line

When 1 in NxN pages option is selected, the **Print cut-out line** option can be selected. This option allows you to print a faint cut-out line around the printable area.

Duplex / Booklet

When you want to print a booklet or do duplex printing, use this function.

None

Disable duplex printing.

Duplex / Duplex (Manual)

When you want to do duplex printing, use these options.

• Duplex (Not available for DCP-7055, DCP-7055W, DCP-7057, DCP-7057W, MFC-7360 and MFC-7360N)

The machine prints on both sides of the paper automatically.

• Duplex (Manual)

The machine prints all the even numbered pages first. Then the printer driver will stop and show the instructions required to re-insert the paper. When you click **OK** the odd numbered pages will be printed.

When you choose **Duplex** or **Duplex (Manual)**, the **Duplex Settings...** button becomes available to choose. You can set the following settings in the **Duplex Settings** dialog box.

Duplex Type

There are four types of duplex binding directions available for each orientation.

Binding Offset

When you check **Binding Offset**, you can also specify the offset for binding in inches or millimetres.

Booklet / Booklet (Manual)

Use this option to print a document in booklet format using duplex printing; it will arrange the document according to the correct page number and allows you to fold at the centre of the print output without having to change the order of the page number.

• Booklet (Not available for DCP-7055, DCP-7055W, DCP-7057, DCP-7057W, MFC-7360 and MFC-7360N)

The machine prints on both sides of the paper automatically.

Booklet (Manual)

The machine prints all the even numbered sides first. Then the printer driver will stop and show the instructions required to re-install the paper. When you click **OK** the odd numbered sides will be printed.

When you choose **Booklet** or **Booklet (Manual)**, the **Duplex Settings...** button becomes available to choose. You can set the following settings in the **Duplex Settings** dialog box.

• Duplex Type

There are two types of duplex binding directions available for each orientation.

Booklet Printing Method

When Divide into Sets is selected:

This option allows you to print the whole booklet into smaller individual booklet sets, it still allows you to fold at the centre of the smaller individual booklet sets without having to change the order of the page number. You can specify the number of sheets in each smaller booklet set, from 1 to 15. This option can help when folding the printed booklet that has a large number of pages.

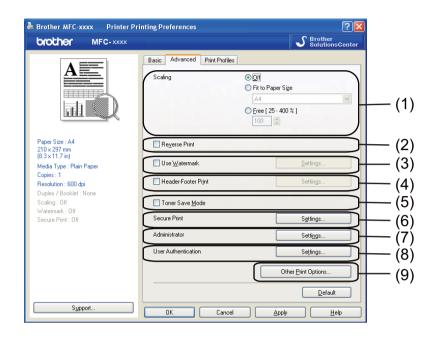
Binding Offset

When you check **Binding Offset**, you can also specify the offset for binding in inches or millimetres.

Paper Source

You can choose **Auto Select**, **Tray1** or **Manual** and specify separate trays for printing the first page and for printing from the second page onwards.

Advanced tab



Change the tab settings by clicking one of the following selections:

- Scaling (1)
- Reverse Print (2)
- Use Watermark (3)
- Header-Footer Print (4)
- **Toner Save Mode** (5)
- Secure Print (6)
- Administrator (7)
- User Authentication (8)
- Other Print Options (9)

Scaling

You can change the print image scaling.

Reverse Print

Check Reverse Print to reverse the data from up to down.

Use Watermark

You can put a logo or text into your document as a watermark. You can choose one of the preset Watermarks, or you can use a bitmap file that you have created. Check **Use Watermark** and then click the **Settings...** button.

💩 Brother MFC-xxxx Printer Pri	nting Preferences		? 🔀
brother MFC-xxxx		Solutions	Center
	Basic Advanced Print Profiles Scaling	● 面積 ● Fit to Paper Sige A4 ● Free [25 - 400 %] 100 ②	
Paper Size : A4 210 x 297 mm (83 x 11.7) Meda Type - Plain Paper Copies : 1 Resolution : 600 dpi Duplex / Booklet : Nome Scaling : Uff	Reverse Print Use Watermark Header-Footer Print Toner Save Mode	<u>S</u> ettings Settings	
Watermark : Off Secure Print : Off	Secure Print Administrator User Authentication	Settings Settings Settings	
Support	OK Cancel	Other Print Options	

Watermark Settings

Company and a	Select <u>Watermark</u> CONFIDENTIAL COPY DRAFT Iransparent Iransparent In <u>O</u> utline Text	Add Settings Dglete
Custom Settings Eirst Page CONFIDENTIAL COPY DRAFT	Other Pages CONFIDENTIAL COPY DRAFT	

Transparent

Check **Transparent** to print the watermarked image in the background of your document. If this feature is not checked then the watermark will be printed on top of your document.

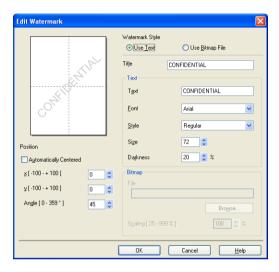
In Outline Text

Check **In Outline Text** if you only want to print an outline of the watermark. It is available when you choose a text watermark.

Custom Settings

You can choose the watermark to be printed on the first page or on the other pages.

Click the Add button to add the watermark settings and then choose Use Text or Use Bitmap File in Watermark Style.



You can change the added watermark's size and position on the page by selecting the watermark, and clicking the **Settings** button.

Title

Enter a suitable title into the field.

Text

Enter your Watermark Text into the Text box, and then choose the Font, Style, Size and Darkness.

Bitmap

Enter the file name and location of your bitmap image in the **File** box, or click **Browse...** to search for the file. You can also set the scaling size of the image.

Position

Use this setting if you want to control the position of the watermark on the page.

Header-Footer Print

When this feature is enabled, it will print the date and time on your document from your computer's system clock and the PC login user name or the text you entered. By clicking **Settings**, you can customize the information.

ID Print

If you select **Login User Name**, your PC login user name will print. If you select **Custom** and enter the text in the **Custom** edit box, the text you entered will print.

Toner Save Mode

You can conserve toner use with this feature. When you set **Toner Save Mode** to On, prints appears lighter. The default setting is **Off**.



- We do not recommend Toner Save for printing Photo or greyscale images.
- Toner Save Mode is not available for HQ 1200 resolution.

Secure Print (For MFC-7460DN and MFC-7860DW)

Secure documents are documents that are password protected when they are sent to the machine. Only the people who know the password will be able to print them. Since the documents are secured at the machine, you must enter the password using the control panel of the machine to print them. The secured document must have a Password and Job Name.

To send a secured document:

- Click Settings... from Secure Print and check Secure Print.
- Enter your password and click OK.
- 3 You must print the secured documents from the control panel of the machine. (See Secure Key (For MFC-7460DN and MFC-7860DW) on page 2.)

🖉 Note

Printing multiple copies is not available when Secure Print is set to on.

To delete a secured document:

You need to use the control panel of the machine to delete a secured document. (See Secure Key (For MFC-7460DN and MFC-7860DW) on page 2.)

Administrator

Administrators have the authority to limit access to functions such as scaling and watermark.

Administrator Settings	×
Password	
Set Password Set	
Copies Lock	
Multiple Page & <u>S</u> caling Lock	
<u>W</u> atermark Lock	
Header- <u>F</u> ooter Print Lock	
OK Cancel <u>H</u> elp	

Password

Enter the password into this box.

Note

Click Set Password... to change the password.

Copies Lock

Lock the copy pages selection to prevent multiple copy printing.

Multiple Page & Scaling Lock

Lock the scaling setting and multiple page setting.

Watermark Lock

Lock the current settings of the Watermark option to prevent changes being made.

Header-Footer Print Lock

Lock the current settings of the Header-Footer Print option to prevent changes being made.

User Authentication (For MFC-7860DW)

If you are restricted from PC Print by the Secure Function Lock 2.0 feature, you need to set your ID and PIN in the **User Authentication Settings** dialog. Click **Settings** of **User Authentication** and select **Use ID Name/PIN**.

If you want to enter your ID and PIN each time you print, select Enter ID Name/PIN for each print job.

If you want to remember the ID Name/PIN, enter your ID and PIN.

If your PC login name is registered to Secure Function Lock 2.0, you can select **Use PC Login Name** instead of entering your ID and PIN.

For more information about Secure Function Lock 2.0, see the Network User's Guide.



- When you use the machine through a network you can see the information of your ID such as the status of restricted features and the number of remaining pages you are allowed to print by clicking the **Check Print Status**. The **Authentication result** dialog will appear.
- When you use the machine through a network, you can make the **Authentication result** dialog appear each time you print by checking the **Show print status before printing**.

Other Print Options

You can set the following in Printer Function:

- Macro (For DCP-7070DW and MFC-7860DW)
- Density Adjustment
- Improve Print Output
- Skip Blank Page

Macro (For DCP-7070DW and MFC-7860DW)

You can save a page of a document as a macro to machine memory. You can also execute the saved macro (you can use the saved macro as an overlay on any documents). This will save time and increase printing speed for often used information such as forms, company logos, letterhead formats or invoices.

🖉 Note

If the power switch is Off, all data will be deleted.

Density Adjustment

Increase or decrease the print density.



The Density Adjustment is not available when you set the Resolution to HQ 1200.

Improve Print Output

This feature allows you to improve a print quality problem.

Reduce Paper Curl

If you choose this setting, the paper curl may be reduced.

If you are printing only a few pages, you do not need to choose this setting. We recommend that you change the printer driver setting in **Media Type** to a thin setting.

🖉 Note

This operation will decrease the temperature of the machine's fusing process.

Improve Toner Fixing

If you choose this setting, the toner fixing on paper may be improved. If this selection does not provide enough improvement, change the printer driver setting in **Media Type** to a thick setting.

🖉 Note

This operation will increase the temperature of the machine's fusing process.

Ghost Reduction Setting

If you are using the machine in a high humidity environment this setting may reduce ghosting on the paper. Do not use this setting if the humidity is below 30% or ghosting may increase.

🖉 Note

This feature may not reduce ghosting for all types of paper. Before you buy a lot of paper, test a small quantity to make sure that the paper is suitable.

Skip Blank Page

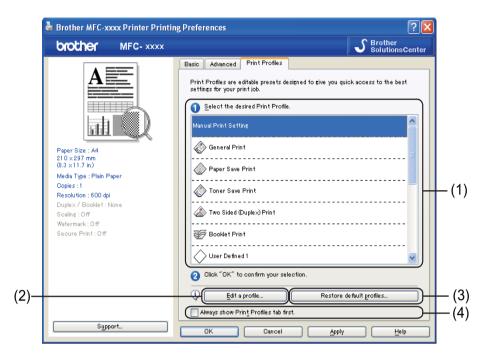
If **Skip Blank Page** is checked, the printer driver automatically detects blank pages and excludes them from printing.

🖉 Note

This option does not work when you choose the following options:

- Use Watermark
- Header-Footer Print
- N in 1 and 1 in NxN pages in Multiple Page
- Duplex (Manual), Booklet, Booklet (Manual) and Duplex with Binding Offset in Duplex / Booklet

Print Profiles tab



■ Print Profiles (1)

The printer driver of the machine has preset print profiles. Select a desired profile and click **OK** to select the preset print settings.

Edit a profile (2)

You can edit and save a new print profile.

Restore default profiles (3)

Click to restore all the default print profiles.

■ Always show Print Profiles tab first. (4)

When you want to always show the **Print Profiles** tab first, select this check box.

Editing a print profile

- 1 Configure the print settings in the print driver. See *Basic tab* on page 16 and *Advanced tab* on page 21.
- 2 Click the **Print Profiles** tab.
- 3 Click the Edit a profile button.

	Save your profile changes	
	1. Change the name and icon for your edited print profile.	
	Icon Name	
(1)–)— (2)
	2. Choose a profile to overwrite with your new print settings.	
	User Defined 2	
	User Defined 3	
	User Defined 4	
	User Defined 5	
	User Defined 6	
	User Defined 7	
	OK Cancel Help	

- 4 Choose the icon from the drop-down list (1) and enter a profile name (2).
- 5 Choose the print profile you want to overwrite and click **OK**.

🖉 Note

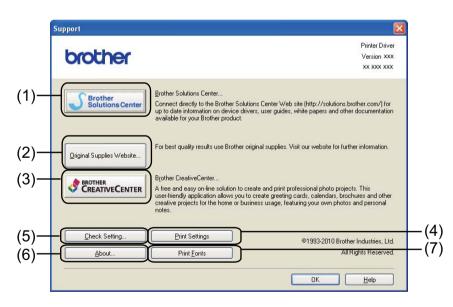
You can overwrite the preset print profiles.

2

Support

Click Support... in the Printing Preferences dialog box.





Brother Solutions Center (1)

The Brother Solutions Center (<u>http://solutions.brother.com/</u>) is a website offering information about your Brother product including FAQs (Frequently Asked Questions), User's Guides, driver updates and tips for using your machine.

Original Supplies Website (2)

You can visit our website for original/genuine Brother supplies by clicking this button.

2

Brother CreativeCenter (3)

You can visit our website for free and easy online solutions for business and home users by clicking this button.

Print Settings (4)

This will print the pages that show how the internal settings of the machine have been configured.

■ Check Setting (5)

You can check the current driver settings.

About (6)

This will list the printer driver files and version information.

■ Print Fonts (7) (For DCP-7070DW and MFC-7860DW)

This will print pages showing all the internal fonts of the machine.

Tray Settings

Note

From the **Start** menu, select **Printers and Faxes**¹. Right-click the **Brother MFC-XXXX Printer** icon (where XXXX is your model name) and select **Properties** to access the **Tray Settings** tab.

¹ Select **Settings** and then **Printers** for Windows® 2000 users.

You can define the paper size for each paper tray and auto detect the serial number in the **Tray Settings** tab as follows.

	Stother MFC-xxxx Printer Printing Preferences	? 🛛	
	General Sharing Ports Advanced Color Management Tray Settings		
(2)-	Serial No.		- (1)
	Paper Size undefined v Upda Default Source Auto Select v	<u>t</u> e	(1)
	De fau OK Cancel Apply	ult	

■ Paper Source Setting (1)

This feature identifies the paper size defined for each paper tray.

Paper Size

This setting allows you to define which paper size is used for the tray and manual feed slot. Highlight the paper source you want to define and then choose the paper size from the drop-down list. Click **Update** to apply the setting to the tray.

Default Source

This setting allows you to choose the default paper source that your document will be printed from. Choose the **Default Source** from the drop-down list and click **Update** to save your setting. The **Auto Select** setting will automatically pull paper from any paper source (tray or manual feed slot) that has a defined paper size that matches your document. 2

Serial No. (2)

By clicking **Auto Detect**, the printer driver will query the machine and display its serial number. If it fails to receive the information, the screen will display "------".

Note

The Auto Detect function is not available under the following machine conditions:

- The machine's power switch is Off.
- The machine is in an error mode.
- The machine is in a network shared environment.
- The cable is not connected to the machine correctly.

Status Monitor

This reports the machine status (any errors that may happen with the machine) when printing. If you would like to turn the status monitor on, follow these steps:

Click the Start button, All Programs ¹, Brother MFC-XXXX (where XXXX is your model name) and then Status Monitor.

¹ **Programs** for Windows® 2000 users

Features in the BR-Script 3 printer driver (For MFC-7860DW) (PostScript[®] 3[™] language emulation)

Note

The screens in this section are from Windows[®] XP. The screens on your PC may vary depending on your operating system.

Printing Preferences

Note

You can access the **Printing Preferences** dialog box by clicking **Printing Preferences...** in the **General** tab of the **Brother MFC-XXXX BR-Script3 Properties** dialog box.

Layout tab

You can change the layout setting by choosing the settings for **Orientation**, **Print on Both Sides** (Duplex), **Page Order** and **Pages Per Sheet**.

Brother MFC-xxxx BR-Script	t3 Printing Preferences	?
Layout Paper/Quality		
Orientation ● Portrait ● Landscape ● Rotated Landscape Print on Both Sides ● Flip on Shott Edge ● Flip on Long Edge ● None		
Page Order Fright to Back Back to Front Pages Per Sheet: 1		
	Advan	Apply

Orientation

Orientation selects the position of how your document will be printed.

(Portrait, Landscape or Rotated Landscape)

Print on Both Sides

If you want to do duplex printing, choose Flip on Short Edge or Flip on Long Edge.

Page Order

Specifies the order in which the pages of your document will be printed. **Front to Back** prints the document so that page 1 is on top of the stack. **Back to Front** prints the document so that page 1 is on the bottom of the stack.

Pages Per Sheet

The **Pages Per Sheet** selection can reduce the image size of a page by allowing multiple pages to be printed on one sheet of paper. Also, you can print a document in the booklet style automatically when you choose **Booklet**.

Paper/Quality tab

Choose the Paper Source.

ayout Paper/Quality	<u>م</u>			
Tray Selection	-			
Paper <u>S</u> ource:	Automatical	ly Select		¥
				Ad <u>v</u> anced
			1	

Paper Source

You can choose Automatically Select, Tray1 or Manual Feed.

Automatically Select

This setting will automatically pull paper from any paper source that has a paper size defined in the printer driver that matches your document.

Tray1

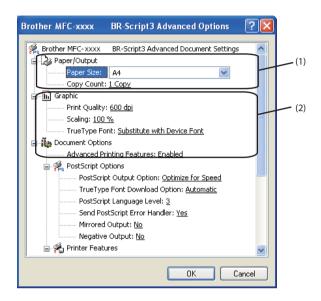
This setting will pull paper from Tray1.

Manual Feed

This setting will pull paper from the manual feed slot. The paper size should match the size defined in the printer driver.

Advanced options

You can access the **Advanced options** by clicking the **Advanced...** button on the **Layout** tab or **Paper/Quality** tab.



1 Choose the Paper Size and Copy Count (1).

Paper Size

From the drop-down box choose the Paper Size you are using.

Copy Count

The copy selection sets the number of copies that will be printed.

2 Set the **Print Quality**, **Scaling** and **TrueType Font** settings (2).

Print Quality

You can choose the following print quality settings.

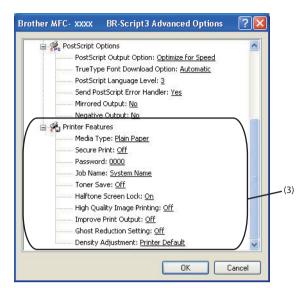
- HQ 1200
- 600 dpi
- 300 dpi
- Scaling

Specifies whether to reduce or enlarge documents, and by what percentage.

TrueType Font

Specifies the TrueType font options. Click **Substitute with Device Font** (the default) to use equivalent printer fonts for printing documents that contain TrueType fonts. This will permit faster printing; however, you might lose special characters not supported by the printer font. Click **Download as Softfont** to download TrueType fonts for printing instead of using printer fonts.

You can change settings by choosing a setting in the **Printer Features** list (3):



Media Type

You can use the following types of media in your machine. For the best print quality, select the type of media that you wish to use.

Plain Paper	Thin Paper	Thick Paper	Thicker Paper Bond Paper	Envelopes
Env. Thick	Env. Thin	Recycled Paper	Label	

Secure Print

Secure documents are documents that are password protected when they are sent to the machine. Only the people who know the password will be able to print them. Since the documents are secured at the machine, you must enter the password using the control panel of the machine to print them. The secured document must have a **Password** and **Job Name**.

Password

Choose the password for your secured document that you send to the machine from the drop-down box.

Job Name

Choose the Job name from the drop-down list for your secured document.

Toner Save

You can conserve toner use with this feature. When you set **Toner Save** to **On**, print appears lighter. The default setting is **Off**.

🖉 Note

- We do not recommend **Toner Save** for printing Photo or Greyscale images.
- Toner Save Mode is not available for HQ 1200 resolution.

Halftone Screen Lock

Stops other applications from modifying the Halftone settings. The default setting is **On**.

High Quality Image Printing

You can get high quality image printing. If you set **High Quality Image Printing** to **On**, the printing speed will be slower.

Improve Print Output

This feature allows you to improve a print quality problem.

Reduce Paper Curl

If you choose this setting, the paper curl may be reduced. If you are printing only a few pages, you do not need to choose this setting. We recommend that you change the printer driver setting in **Media Type** to a thin setting.

🖉 Note

This operation will decrease the temperature of the machine's fusing process.

Improve Toner Fixing

If you choose this setting, the toner fixing on paper may be improved. If this selection does not provide enough improvement, change the printer driver setting in **Media Type** to a thick setting.

🖉 Note

This operation will increase the temperature of the machine's fusing process.

Ghost Reduction Setting

If you are using the machine in a high humidity environment this setting may reduce ghosting on the paper. Do not use this setting if the humidity is below 30% or ghosting may increase.

🖉 Note

This feature may not reduce ghosting for all types of paper. Before you buy a lot of paper, test a small quantity to make sure that the paper is suitable.

Density Adjustment

Increase or decrease the print density.

🖉 Note

The Density Adjustment is not available when you set the Resolution to HQ 1200.

Ports tab

If you want to change the port where your machine is connected or the path to the network machine you are using, choose or add the port you want to use.

Status Monitor

The Status Monitor utility is a configurable software tool for monitoring the status of one or more devices, allowing you to get immediate notification of error messages such as paper empty or paper jam.

器 Brother Status Monitor	
Brother MFC-xxxx Printer	~
USB001	
Sleep Sleep	
Troublesho	
Visit the Original Su	pplies website

You can check the device status at anytime by double-clicking the icon in the tasktray or by choosing **Status Monitor** located in **Start/All Programs/Brother/MFC-XXXX** on your PC.

🖉 Note

(For Windows[®] 7)

If you have set the **Enable Status Monitor on startup** during installation, you will find the a button or **Status Monitor** icon on the taskbar. To show the **Status Monitor** icon on your taskbar, click the button. The **Status Monitor** icon will appear in the small window. Then drag the S icon to the taskbar.



There is also a link to the **Troubleshooting** and Brother Original Supplies website. Click the **Visit the Original Supplies website** button for more information on Brother original supplies.

Note

- For more information about using the Status Monitor software, right-click the **Status Monitor** icon and choose **Help**.
- The automatic firmware update feature is active when the status monitor feature is active.

2

Monitoring the machine's status

The Status Monitor icon will change colour depending on the machine's status.

A green icon indicates the normal stand-by condition.



🏄 start 🛛 🔀 6:58 PM

There are two locations where you can display the **Status Monitor** on your PC - in the tasktray or on the desktop.

The scanning operations and drivers will be different depending on your operating system. The machine uses a TWAIN compliant driver for scanning documents from your applications.

■ (Windows[®] XP/Windows Vista[®]/Windows[®] 7)

Two scanner drivers are installed. A TWAIN compliant scanner driver (See Scanning a document using the TWAIN driver on page 42) and a Windows[®] Imaging Acquisition (WIA) driver (See Scanning a document using the WIA driver (Windows[®] XP/Windows Vista[®]/Windows[®] 7) on page 49).

```
🖉 Note
```

- For ScanSoft[™] PaperPort[™] 12SE, see Using ScanSoft[™] PaperPort[™] 12SE with OCR by NUANCE[™] on page 59.
- If your PC is protected by a firewall and is unable to network scan, you may need to configure the firewall settings to allow communication through port number 54925 and 137. If you are using Windows[®] Firewall and you installed MFL-Pro Suite from the CD-ROM, the necessary Firewall settings have already been made. For more information, see Firewall settings (For Network users) on page 115.

Scanning a document using the TWAIN driver

The Brother MFL-Pro Suite software includes a TWAIN compliant scanner driver. TWAIN drivers meet the standard universal protocol for communicating between scanners and applications. This means that you can not only scan images directly into the PaperPort™ 12SE viewer that Brother included with your machine, but you can also scan images directly into hundreds of other software applications that support TWAIN scanning. These applications include popular programs like Adobe[®] Photoshop[®]. CorelDRAW[®] and many more.

Scanning a document into the PC

There are two ways in which you can scan a whole page. You can either use the ADF (automatic document feeder) (Not available for DCP-7055, DCP-7055W, DCP-7057, DCP-7057W, DCP-7060D and DCP-7070DW) or the scanner glass.



Load your document.

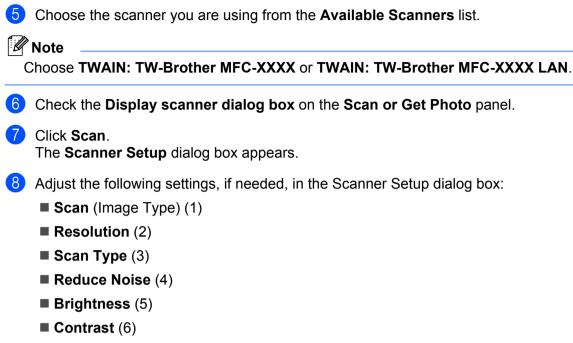
Start the ScanSoft[™] PaperPort[™] 12SE software that was installed during the MFL-Pro Suite installation to scan a document.

🖉 Note

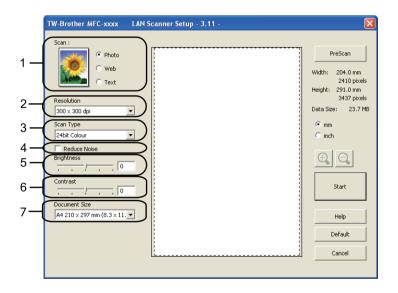
The instructions for scanning in this Guide are for when you use ScanSoft™ PaperPort™ 12SE. The scanning steps may vary when using other software applications.

3 Click the Scan Settings button in the Desktop ribbon. The Scan or Get Photo panel appears on the left side of the screen.

Click the Select button.



■ Document Size (7)



Click Start.

When scanning is finished, click **Cancel** to return to the PaperPort[™] 12SE window.

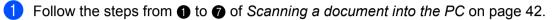
🖉 Note

After you select a document size, you can adjust the scanning area further by clicking the left mouse button and dragging it. This is required when you want to crop an image when scanning. (See *Pre-Scanning to crop a portion you want to scan* on page 44.)

Pre-Scanning to crop a portion you want to scan

You can preview your image and crop unwanted portions before scanning by using the **PreScan** button.

When you are satisfied with the preview, click the **Start** button in the Scanner Setup dialog box to scan the image.

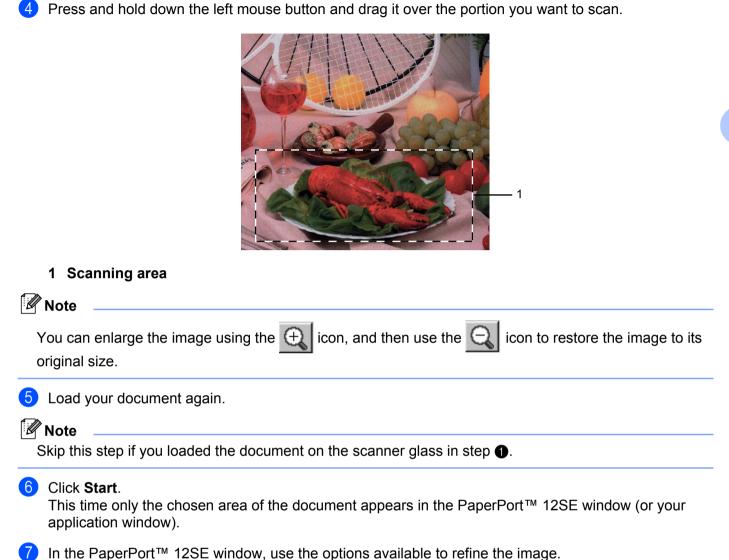


2 Choose the settings for Scan (Image Type), Resolution, Scan Type, Brightness, Contrast and Document Size, as needed.

3 Click **PreScan**.

The whole image is scanned into the PC and appears in the Scanning Area (1) of the Scanner Setup dialog box.

TW-Brother MFC-xxxx LAN S	canner Setup - 3.11 -	
Scan : Photo Web Text Resolution 300 × 300 dpi Yet Scan Type 24bit Colour Reduce Noise Brightness Contrast Output Locument Size A4 210 × 297 mm (8.3 × 11. ▼	PreScan Width: 204.0 mm 2410 pixels Height: 291.0 mm 3437 pixels Data Size: 23.7 MB I mm I inch Start Help Default Cancel	



Settings in the Scanner Setup dialog box

Scan (Image Type)

Choose the output image type from **Photo**, **Web** or **Text**. **Resolution** and **Scan Type** will be altered for each default setting.

The default settings are listed in the table below:

Scan (Image T	ype)	Resolution	Scan Type
Photo	Use for scanning photo images.	300 x 300 dpi	24bit Colour
Web	Use for attaching the scanned image to web pages.	100 x 100 dpi	24bit Colour
Text	Use for scanning text documents.	200 x 200 dpi	Black & White

Resolution

You can choose a scanning resolution from the **Resolution** drop-down list. Higher resolutions take more memory and transfer time, but produce a finer scanned image. The following table shows the resolutions you can choose and the available colours.

Resolution	Black & White/ Grey (Error Diffusion)	256 Colour	True Grey/24bit Colour
100 x 100 dpi	Yes	Yes	Yes
150 x 150 dpi	Yes	Yes	Yes
200 x 200 dpi	Yes	Yes	Yes
300 x 300 dpi	Yes	Yes	Yes
400 x 400 dpi	Yes	Yes	Yes
600 x 600 dpi	Yes	Yes	Yes
1200 x 1200 dpi	Yes	No	Yes
2400 x 2400 dpi	Yes	No	Yes
4800 x 4800 dpi	Yes	No	Yes
9600 x 9600 dpi	Yes	No	Yes
19200 x 19200 dpi	Yes	No	Yes

Scan Type

Black & White

Use for text or line art.

Grey (Error Diffusion)

Use for photographic images or graphics. (Error Diffusion is a method for creating simulated grey images without using true grey dots. Black dots are put in a specific pattern to give the appearance of grey.)

True Grey

Use for photographic images or graphics. This mode is more exact because it uses up to 256 shades of grey.

256 Colour

Uses up to 256 colours to scan the image.

24bit Colour

Uses up to 16.8 million colours to scan the image.

Although using **24bit Colour** creates an image with the most accurate colour, the image file will be about three times larger than a file created with **256 Colour**. It requires the most memory and has the longest transfer time.

Reduce Noise

You can improve and enhance the quality of your scanned images with this selection. The **Reduce Noise** setting is available when using **24bit Colour** and scan resolutions of 300×300 dpi, 400×400 dpi or 600×600 dpi.

Brightness

Adjust the setting (-50 to 50) to get the best image. The default value is 0, representing an average.

You can set the **Brightness** level by dragging the slider to the right or left to lighten or darken the image. You can also enter a value in the box to set the level.

If the scanned image is too light, set a lower **Brightness** level and scan the document again. If the image is too dark, set a higher **Brightness** level and scan the document again.

Note

The Brightness setting is not available when 256 Colour is chosen.

Contrast

You can increase or decrease the **Contrast** level by moving the slider to the left or right. An increase emphasizes dark and light areas of the image, while a decrease reveals more detail in grey areas. You can also enter a value in the box to set the **Contrast**.

Note

The Contrast setting is only available when Grey (Error Diffusion), True Grey or 24bit Colour is chosen.

When scanning photographs or other images for use in a word processor or other graphics application, try different settings for the contrast and resolution to see which setting best suits your needs.

Document Size

Choose one of the following sizes:

- A4 210 x 297 mm (8.3 x 11.7 in)
- JIS B5 182 x 257 mm (7.2 x 10.1 in)
- Letter 215.9 x 279.4 mm (8 1/2 x 11 in)
- Legal 215.9 x 355.6 mm (8 1/2 x 14 in)
- A5 148 x 210 mm (5.8 x 8.3 in)

- Executive 184.1 x 266.7 mm (7 1/4 x 10 1/2 in)
- Business Card 90 x 60 mm (3.5 x 2.4 in)

To scan business cards, choose the **Business Card** size, and then place the business card face down at the top left of the scanner glass, as indicated by the document guidelines on the machine.

- Photo 10 x 15 cm (4 x 6 in)
- Index Card 127 x 203.2 mm (5 x 8 in)
- Photo L 89 x 127 mm (3.5 x 5 in)
- Photo 2L 13 x 18 cm (5 x 7 in)
- Postcard 1 100 x 148 mm (3.9 x 5.8 in)
- Postcard 2 (Double) 148 x 200 mm (5.8 x 7.9 in)
- Custom

If you choose Custom as the size, the Custom Document Size dialog box appears.

Custom Docu	ment Size		×
Custom Docur	nent Size <u>N</u> ame	•	
	8.9 - 215.9] 8.9 - 355.6]	210	
Unit	⊛ <u>m</u> m	C inch	
	Save	Delete	
	Cancel	Help	

Enter the Custom Document Size Name, Width and Height for the document.

You can choose 'mm' or 'inch' as the unit for Width and Height.

Note

• You can see the actual paper size you chose on the screen.

Width: 204.0 mm 2410 pixels Height: 291.0 mm 3437 pixels Data Size: 23.7 MB
Height: 291.0 mm 3437 pixels

- Width: shows the width of scanning area.
- Height: shows the height of scanning area.
- Data Size: shows the rough data size in Bitmap format. The size will be different for other file formats such as JPEG.
- User adjustable from 8.9 x 8.9 mm to 215.9 x 355.6 mm.

Scanning a document using the WIA driver (Windows[®] XP/Windows Vista[®]/Windows[®] 7)

WIA compliant

For Windows[®] XP/Windows Vista[®]/Windows[®] 7 you can choose Windows[®] Image Acquisition (WIA) for scanning images from the machine. You can scan images directly into the PaperPort[™] 12SE viewer that Brother included with your machine or you can scan images directly into any other application that supports WIA or TWAIN scanning.

Scanning a document into the PC

There are two ways in which you can scan a whole page. You can either use the ADF (automatic document feeder) (Not available for DCP-7055, DCP-7055W, DCP-7057, DCP-7057W, DCP-7060D and DCP-7070DW) or the scanner glass.

If you want to scan and then crop a portion of a page after pre-scanning the document, you need to use the scanner glass. (See *Pre-Scanning and cropping a portion using the scanner glass* on page 51.)

Load your document.

Start the ScanSoft[™] PaperPort[™] 12SE software that was installed during the MFL-Pro Suite installation to scan a document.

🖉 Note

The instructions for scanning in this Guide are for when you use ScanSoft[™] PaperPort[™] 12SE. The scanning steps may vary when using other software applications.

Click the Scan Settings button in the Desktop ribbon. The Scan or Get Photo panel appears on the left side of the screen.

4 Click **Select** button.

5 Choose the scanner you are using from the **Available Scanners** list.

🖉 Note

Choose WIA: Brother MFC-XXXX or WIA: Brother MFC-XXXX LAN.

6 Check the **Display scanner dialog box** on the **Scan or Get Photo** panel.

Click Scan.

The Scanner Setup dialog box appears.

8 Adjust the following settings, if needed, in the Scanner Setup dialog box:

■ Paper source (1)

- Picture type (2)
- Adjust the quality of the scanned picture (3)

■ Page size (4) ? 🛛 Scan using Brother MFC-xxxx What do you want to scan? 1 sument Feede Select an option below for the type of picture you want to scan. O Color picture O Grayscale picture and 2 O Black and white picture or text Custom Settinas 3 Adjust the guality of the scanned picture 4 A4 210 x 297 mm (8.3 x 11.7 inc <u>P</u>review <u>S</u>can Cancel Page size:

- 9 Choose **Document Feeder** from the **Paper source** drop-down list (1).
- 10 Choose the picture type (2).
- (1) Choose the **Page size** from the drop-down list (4).

If you need advanced settings, click Adjust the quality of the scanned picture (3). You can choose Brightness, Contrast, Resolution (DPI) and Picture type from Advanced Properties. Click OK after you choose a setting.

Advanced Properties		? 🗙
Advanced Properties		
Appearance	Brightness:	
Resolution (DPI):	Picture type: Color picture	~
	R <u>e</u> s	et
	ОК	ancel

🖉 Note

- The scanner resolution can be set as high as 1200 dpi.
- For resolutions greater than 1200 dpi, use the Scanner Utility. (See Scanner Utility on page 53.)
- Click the Scan button in the Scan dialog box. The machine starts scanning the document.

Pre-Scanning and cropping a portion using the scanner glass

The **Preview** button is used to preview an image for cropping any unwanted portions from the image. When you are satisfied with the preview, click the **Scan** button in the Scan dialog box to scan the image.

1 Follow the steps from 1 to 7 of Scanning a document into the PC on page 49.

2 Choose Flatbed in the Paper source drop-down list (1).

- Paper source (1)
- Picture type (2)
- Adjust the quality of the scanned picture (3)
- Scanning area (4)

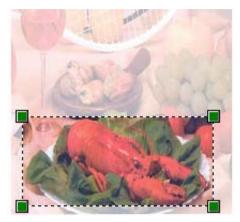
	Scan using Brother MFC· XXXX	? 🛛	
1—	What do you want to scan? Paper source Flatbed Select an option below for the type of picture you want to scan. © Cglor picture		- 4
2—	O Grayscale picture Black and white picture or text Custom Settings		-
3 —	You can also: Adjust the quality of the scanned picture	Preview Scan Cancel	

3 Choose the picture type (2).

4 Click **Preview**.

The whole image is scanned into the PC and appears in the scanning area (4).

5 Press and hold down the left mouse button and drag it over the portion you want to scan.



6 If you need advanced settings, click Adjust the quality of the scanned picture (3). You can choose Brightness, Contrast, Resolution (DPI) and Picture type from Advanced Properties. Click OK after you choose a setting.

Advanced Properties	? 🛛
Advanced Properties	
Appearance	Brightness: Contrast: 0
Resolution (DPI):	Picture type: Color picture
	Reset
	OK Cancel

7 Click the **Scan** button in the Scan dialog box.

The machine starts scanning the document.

This time only the chosen area of the document appears in the PaperPort[™] 12SE window (or your application window).

Scanner Utility

The Scanner Utility is used for configuring the WIA scanner driver for resolutions greater than 1200 dpi and for changing the paper size (Windows[®] XP only). If you want to set Legal size as the default size, use this utility to change the setting. You must restart your PC for the new settings to take effect.

Running the utility

You can run the utility by choosing the **Scanner Utility** located in the **Start/All Programs/Brother/MFC-XXXX** (where XXXX is your model name)/ **Scanner Settings/Scanner Utility**.

😴 Scanner Utility		
WIA Device	Brother	MFC-XXXX
Max Resolution(dpi)		
C 600x600	1200x1200	C 2400x2400
C 4800x4800	C 9600x9600	C 19200x19200
_ ⊢Maximum Scanning Size		
A4/L	etter C Leg	gal
	ОК	Cancel

🖉 Note

If you scan the document at a resolution greater than 1200 dpi, the file size may be very large. Make sure that you have enough memory and hard disk space for the size of the file you are trying to scan. If you do not have enough memory or hard disk space then your PC may freeze and you could lose your file.

🖉 Note

(Windows Vista[®] and Windows[®] 7) The **User Account Control** screen appears, do the following.

• (Windows Vista[®])For users who have administrator rights: Click **Allow**.

(Windows[®] 7) For users who have administrator rights: Click **Yes**.

User Account Control		
In unidentified program wants access to your computer		
Don't run the program unless you know where it's from or you've used it before.		
BrScUtil.exe Unidentified Publisher		
Cancel I don't know where this program is from or what it's for.		
Allow I trust this program. I know where it's from or I've used it before.		
⊙ <u>D</u> etails		
User Account Control helps stop unauthorized changes to your computer.		

(Windows Vista[®])For users who do not have administrator rights: Enter the administrator password and click OK.

(Windows $^{\rm (B)}$ 7) For users who do not have administrator rights: Enter the administrator password and click ${\bf Yes}.$

User Account Control			
An unidentified program wants access to your computer			
Don't run the program unless you know where it's from or you've used it before.			
BrScUtil.exe Unidentified Publisher			
To continue, type an administrator password, and then click OK.			
User (Pesnword			
© Details OK Cancel			
User Account Control helps stop unauthorized changes to your computer.			

Scanning a document using the WIA driver (Windows Photo Gallery and Windows Fax and Scan)

Scanning a document into the PC

There are two ways in which you can scan a whole page. You can either use the ADF (automatic document feeder) (Not available for DCP-7055, DCP-7055W, DCP-7057, DCP-7057W, DCP-7060D and DCP-7070DW) or the scanner glass.

If you want to scan and then crop a portion of a page after pre-scanning the document, you need to use the scanner glass. (See Pre-Scanning and cropping a portion using the scanner glass on page 57.)

If you want to use Web Services to scan, make sure the scanner selected in Scanner is a Brother machine that supports Web Services for scanning.



Load your document.

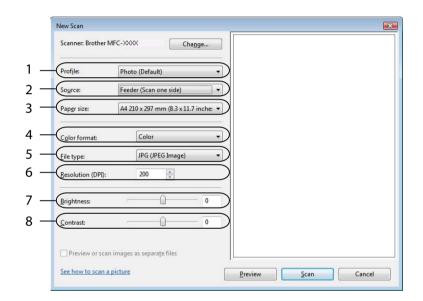
- Open your software application to scan the document.
- 3 Do one of the following:
 - (Windows Photo Gallery)

Click File, then Import from Camera or Scanner.

- (Windows Fax and Scan)
 - Click File, New, then Scan.
- 4) Choose the scanner you want to use.
- Click Import. The Scan dialog box appears.

6 Adjust the following settings, if needed, in the Scanner dialog box.

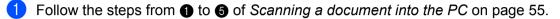
- Profile (1)
- **Source** (2)
- Paper size (3)
- Color format (4)
- File type (5)
- Resolution (DPI) (6)
- Brightness (7)
- Contrast (8)



7 Click the **Scan** button in the Scan dialog box. The machine starts scanning the document.

Pre-Scanning and cropping a portion using the scanner glass

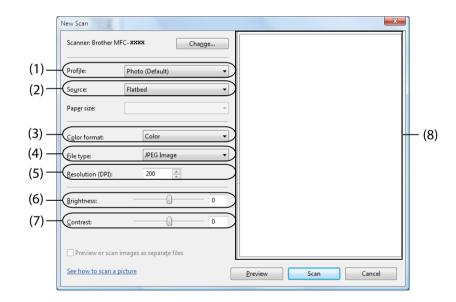
The **Preview** button is used to preview an image for cropping any unwanted portions from the image. When you are satisfied with the preview, click the **Scan** button in the Scan dialog box to scan the image.



2 Put the document face down on the scanner glass.

Choose Flatbed in the Source drop-down list. Adjust the following settings, if needed, in the Scanner dialog box.

- Profile (1)
- **Source** (2)
- Color format (3)
- File type (4)
- Resolution (DPI) (5)
- Brightness (6)
- Contrast (7)
- Scanning area (8)



4 Click **Preview**.

The whole image is scanned into the PC and appears in the scanning area (8).

5 Press and hold down the left mouse button and drag it over the portion you want to scan.



6 Click the **Scan** button in the Scan dialog box. The machine starts scanning the document. This time only the chosen area of the document appears in your application window.

Using ScanSoft[™] PaperPort[™] 12SE with OCR by NUANCE[™]

Note

- ScanSoft[™] PaperPort[™] 12SE supports Windows[®] XP (SP3 or greater), Windows[®] XP Professional x64 Edition (SP2 or greater), Windows Vista[®] (SP2 or greater) and Windows[®] 7 only.
- For Windows[®] 2000 (SP4 or higher) users, you can download ScanSoft[™] PaperPort[™] 11SE by Nuance[™] during the installation of MFL-Pro Suite. See the *Quick Setup Guide*.

ScanSoft™ PaperPort™ 12SE for Brother is a document management application. You can use PaperPort™ 12SE to view scanned documents.

PaperPort[™] 12SE has a sophisticated, yet easy-to-use filing system that will help you organize your graphics and text documents. It allows you to mix or 'stack' documents of different formats for printing, faxing or filing.

This chapter only introduces the basic functions of the software. For more details, see the ScanSoft[™] **Getting Started Guide**. To view the complete ScanSoft[™] PaperPort[™] 12SE **Getting Started Guide**, choose the **Help** ribbon and click **Getting Started Guide**. When you install MFL-Pro Suite, ScanSoft[™] PaperPort[™] 12SE for Brother is installed automatically. You can access ScanSoft[™] PaperPort[™] 12SE through the ScanSoft[™] PaperPort[™] SE program group located in **Start/All Programs/Nuance PaperPort 12** on your PC.

Viewing items

ScanSoft™ PaperPort™ 12SE gives several ways to view items:

Desktop displays the item in the chosen folder with a thumbnail (a small graphic that shows each item in a desktop or folder) or an icon.

You can see both PaperPort[™] 12SE items (MAX files) and non-PaperPort[™] 12SE items (files created using other applications).

All graphical files (PaperPort[™] 12SE's *.max and other files) will be displayed and include an icon that indicates the application that the specific file type is associated or created with. Non-graphical files are indicated by a small rectangular thumbnail and are not displayed as actual images.



Image View displays a close-up of a single page. You can open a PaperPort[™] 12SE item by clicking the **Open with Image View** button on the **Desktop** ribbon.

As long as you have the appropriate application on your PC to display it, you can also open a non-PaperPort[™] SE item by double-clicking it.



Organizing your items in folders

PaperPort[™] 12SE has an easy-to-use filing system for organizing your items. The filing system consists of folders and items that you choose to view in **Desktop**. An item can be a PaperPort[™] 12SE item or a non-PaperPort[™] 12SE item:

- Folders are arranged in a 'tree' structure in the Folder View. You use this section to choose folders and view their items in **Desktop**.
- You can simply drag and drop an item onto a folder. When the folder is highlighted, release the mouse button and the item is stored in that folder.
- Folders can be 'nested'—that is, stored in other folders.
- When you double-click a folder, its contents (both PaperPort[™] 12SE MAX files and non PaperPort[™] 12SE files) appear in **Desktop**.
- You can also use Windows[®] Explorer to manage the folders and items shown in **Desktop**.

Quick links to other applications

ScanSoft™ PaperPort™ 12SE automatically recognizes many other applications on your PC and creates a 'working link' to them.

The bar at the bottom of the PaperPort[™] 12SE desktop shows which programs you can use with PaperPort[™] 12SE.



To send an item from PaperPort[™] 12SE to another program, simply drag and drop the item from the PaperPort[™] 12SE desktop to the program icon on the Send To bar. PaperPort[™] 12SE automatically converts the item to the preferred format.

If PaperPort[™] 12SE does not automatically recognize one of the applications on your PC, you can manually create a link using the **New Link** button on the **Tools** ribbon.

ScanSoft[™] PaperPort[™] 12SE with OCR lets you convert image text into text you can edit

ScanSoft™ PaperPort™ 12SE can quickly convert a text document image into text that you can edit with a word processing application.

PaperPort[™] 12SE uses the optical character recognition software (OCR), which comes with PaperPort[™] 12SE. PaperPort[™] 12SE can use your preferred OCR application if it is already on your PC. You can convert the entire item, or by using the **Copy Text** button on the **Item** ribbon, you can choose only a portion of the text to convert.

Dragging an item onto a word-processing link icon starts PaperPort[™] 12SE's built-in OCR application, or you can use your own OCR application.



Importing items from other applications

As well as scanning items, you can bring items into PaperPort[™] 12SE in a variety of ways and convert them to PaperPort[™] 12SE (MAX) files in several different ways:

- Print to the **Desktop** from another application, such as Microsoft[®] Word.
- Import files saved in other file formats, such as Windows[®] Bitmap (BMP) or Tagged Image File Format (TIFF).

Exporting items into other formats

You can export or save PaperPort[™] 12SE items in several popular file formats, such as BMP, JPEG, TIFF or PDF.

Exporting an image file

- 1 Click **Save As** on the PaperPort button. The Save 'XXXXX' as dialog box is displayed.
- 2 Choose the drive and folder where you want to store the file.
- 3 Enter the new file name and choose the file type.
- 4 Click **Save** to save your file, or **Cancel** to return to PaperPort™ 12SE without saving it.

Uninstalling ScanSoft[™] PaperPort[™] 12SE with OCR

(Windows[®] XP)

Click the

- 1 Click the Start button, Control Panel, Add or Remove Programs, and click the Change or Remove Programs icon.
- 2 Choose Nuance PaperPort 12 from the list and click Change or Remove.

(Windows Vista[®] and Windows[®] 7)

button, Control Panel, Programs and Programs and Features.

2 Choose Nuance PaperPort 12 from the list and click Uninstall.

4

ControlCenter4

Overview

ControlCenter4 is a software utility that lets you quickly and easily access your often used applications. Using ControlCenter4 eliminates the need to manually launch specific applications.

ControlCenter4 has two user interfaces: Home Mode and Advanced Mode.

Home Mode

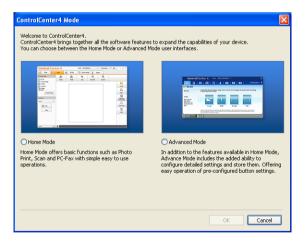
The **Home Mode** gives you easy access to your machine's main functions. See *Using ControlCenter4 in Home Mode* on page 64.

Advanced Mode

The **Advanced Mode** gives you more control over the details of your machine's functions. You can add up to three customized tabs in your original settings. See *Using ControlCenter4 in Advanced Mode* on page 78.

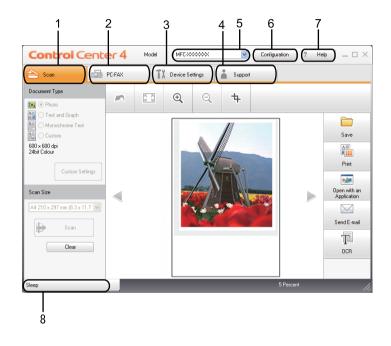
Changing the user interface

- 1 Click **Configuration** and then select **Mode Select**.
- Select Home Mode or Advanced Mode in the mode dialog.



Using ControlCenter4 in Home Mode

This section briefly introduces the ControlCenter4 functions in **Home Mode**. For more details on each function, click **Help**.



- 1 Scan directly to a file, E-mail, word processor or graphics application of your choice.
- 2 Access the PC-FAX applications available for your device.
- 3 Access the settings available to configure your device.
- 4 Link to Brother Solutions Center, Brother CreativeCenter and the Help file.
- 5 You can select which machine ControlCenter4 will connect with from the Model drop-down list.
- 6 You can change the user interface and ControlCenter4 preferences.
- 7 Access the Help file.
- 8 Access Status Monitor by clicking the Device Status button.

ControlCenter4 Features for Home Mode users

Scan (See Scan tab on page 66.)

- See Saving the scanned image on page 68.
- See Printing the scanned image on page 68.
- See Opening the scanned image in an application on page 69.
- See Attaching the scanned data to E-mail on page 69.
- See Using the OCR feature on page 70.
- PC-FAX (See PC-FAX tab (MFC models only) on page 71.)
- See Sending a scanned image on page 72.
- See Sending an image file from your computer on page 72.
- See Viewing and printing received PC-FAX data on page 73.

Device Settings (See Device Settings tab on page 74.)

- See Configuring Remote Setup on page 74.
- See Accessing Quick Dial on page 75.
- See Configuring Scan button settings on page 75.
- See Launching the BRAdmin utility on page 76.

Support (See Support tab on page 77.)

- See Opening ControlCenter Help on page 77.
- See Using Brother Solutions Center on page 77.
- See Accessing the Brother CreativeCenter on page 77.

Scan tab

There are five scan options: **Save**, **Print**, **Open with an Application**, **Send E-mail** and **OCR**. This section briefly introduces the **Scan** tab function. For more details of each function, click **Help**.



- 1 PC Scan setting area
- 2 Image viewer
- 3 Save button
- 4 Print button
- 5 **Open with an Application** button
- 6 Send E-mail button
- 7 OCR button

File types

You can choose from the following list of file types when saving to a folder.

- Windows Bitmap (*.bmp)
- JPEG (*.jpg)
- TIFF (*.tif)
- TIFF Multi-Page (*.tif)
- Portable Network Graphics (*.png)
- PDF (*.pdf)
- Secure PDF (*.pdf)
- XML Paper Specification (*.xps)

Note

- The XML Paper Specification is available for Windows Vista[®]/Windows[®] 7 or when using applications which support XML Paper Specification files.
- If you set the file type to TIFF or TIFF Multi-Page, you can choose "Uncompressed" or "Compressed".
- Secure PDF is available for the Save and Send E-mail selections.

Document Size

You can choose the document size from the pull-down list. If you choose a "1 to 2" document size, such as **1 to 2 (A4)**, the scanned image will be divided into two A5 size documents.

Saving the scanned image

The **Save** button lets you scan an image to a folder on your hard disk in one of the file types shown in the file attachment list.

- Configure the settings in the PC Scan setting area.
- Click the Scan button.
- 3 Confirm and edit (if necessary) the scanned image in the image viewer.
- 4 Click Save.
- 5 The Save dialog will appear. Select your Destination Folder and other settings. Click OK.
- 6 The image will be saved in your chosen folder.

Printing the scanned image

You can scan a page on the machine and print copies using any of the features of ControlCenter4 supported by your Brother machine's printer driver.

- 1 Select the **Scan** tab.
- Configure the settings in the PC Scan setting area.
- Click the Scan button.
- 4 Confirm and edit (if necessary) the scanned image in the image viewer.
- 5 Click Print.
- 6 Configure the print settings and then click Start Printing.

Opening the scanned image in an application

The **Open with an Application** button lets you scan an image directly into your graphics application for image editing.

- 1 Select the **Scan** tab.
- 2 Configure the settings in the PC Scan setting area.
- Click the Scan button.
- 4 Confirm and edit (if necessary) the scanned image in the image viewer.
- 5 Click Open with an Application.
- 6 Select the application from the drop-down list and click OK.
- **7** The image will appear in the application you have chosen.

Attaching the scanned data to E-mail

The **Send E-mail** button lets you scan a document to your default E-mail application, so you can send the scanned job as an attachment.

- Select the Scan tab.
- 2 Configure the settings in the PC Scan setting area.
- Click the **Scan** button.
- 4 Confirm and edit (if necessary) the scanned image in the image viewer.
- 5 Click Send E-mail.
- 6 Configure the attached file settings and click **OK**.
- 7 Your default E-mail application will open and the image will be attached to a new, blank email.

Using the OCR feature

The **OCR** button lets you scan a document and convert it into text. This text can be edited using your favourite word processing software.

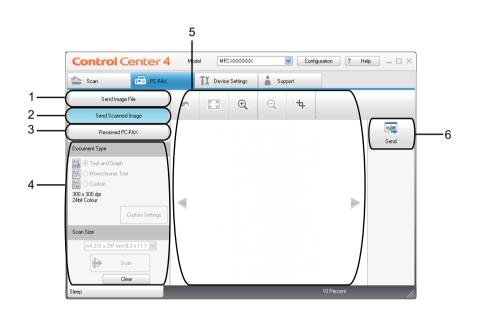
- 1 Select the **Scan** tab.
- 2 Configure the settings in the PC Scan setting area.
- 3 Click the Scan button.
- 4 Confirm and edit (if necessary) the scanned image in the image viewer.
- 5 Click OCR.
- 6 Configure the OCR settings and click **OK**.
- 7 Your default word processing application will open and display the converted text data.

PC-FAX tab (MFC models only)

This section briefly introduces the **PC-FAX** tab function. For more details of each function, click **Help**.

🖉 Note

The PC-FAX software can only send Black & White fax documents in A4 size.



- 1 Send Image File button
- 2 Send Scanned Image button
- 3 Received PC-FAX button
- 4 PC Scan setting area
- 5 Scan Image area
- 6 Send button

Sending an image file from your computer

The **Send Image File** button lets you send an image file as a fax from your computer using the Brother PC-FAX software.

- 1 Select the PC-FAX tab.
- 2 Click Send Image File.
- Click on the folder tree to browse for the folder where the image you want to send is located. Then select the file you want to send.
- 4 Click the **Send** button.
- 5 The PC-FAX sending dialog will appear. Enter a fax number and then click **Start**.

Sending a scanned image

The **Send Scanned Image** button lets you scan a page or document and automatically send the image as a fax from your computer using the Brother PC-FAX software.

- Select the PC-FAX tab.
- 2 Click Send Scanned Image.
- Configure the settings in the PC Scan setting area.
- Click the Scan button.
- 5 Confirm and edit (if necessary) the scanned image in the image viewer.
- 6 Click Send.
- 7 The PC-FAX sending dialog will appear. Enter a fax number and then click Start.

Viewing and printing received PC-FAX data

The **Received PC-FAX** button lets you view and print received fax data using the Brother PC-FAX software. Before you use the PC-FAX Receive function, you must select the PC-FAX Receive option from the control panel menu of the Brother machine. (See *Enabling PC-FAX Receiving software on your machine* on page 111.)

- 1 Select the PC-FAX tab.
- 2 Click Received PC-FAX.
- 3 The PC-FAX receiving function activates and starts to receive fax data from your machine. The received data will appear. To view the data, click View.
- 4 If you want to print the received data, select the data and then click **Print**.
- 5 Configure the print settings and then click Start Printing.

Λ

ControlCenter4

Device Settings tab

This section briefly introduces the **Device Settings** tab function. For more details of each function, click **Help**.



- 1 Remote Setup button
- 2 Quick-Dial button
- 3 Device Scan Settings button
- 4 BRAdmin button

Configuring Remote Setup

The **Remote Setup** button lets you open the Remote Setup Program window to configure most machine and network setting menus.

- Select the Device Settings tab.
- 2 Click Remote Setup.
- 3 The Remote Setup Program window will appear. For Remote Setup configuration, see *Remote Setup* on page 93.

Accessing Quick Dial

The **Quick-Dial** button lets you open the **Address Book** window in the Remote Setup Program. You can then easily register or change the Quick Dial numbers from your PC.

- 1 Select the **Device Settings** tab.
- 2 Click Quick-Dial.
- 3 The Address Book window will appear. For Address Book configuration, see *Remote Setup (MFC models only)* on page 93.

Configuring Scan button settings

The Device Scan Settings button lets you configure your machine's Scan key settings.

nage OCR E-mail File		
File Type		File size
JPEG (*.jpg)	~	Small Larg
Target Application		
Windows Picture and Fax Viewer	*	
24bit Color	Cont	
Scan Type		· · · · · · · · · · · · · · · · · · ·
Document Size		
A4 210 × 297 mm (8.3 × 11.7 in)	× -	

- 1 Select the **Device Settings** tab.
- 2 Click Device Scan Settings.
- 3 The **Device Scan Settings** dialog will appear. You can change settings of each Scan button function.
- 4 Click OK.

Launching the BRAdmin utility

If you have installed BRAdmin Light or BRAdmin Professional 3, the **BRAdmin** button lets you open the BRAdmin Light or BRAdmin Professional 3 utility.

The BRAdmin Light utility is designed for initial setup of the Brother network connected devices. It can also search for Brother products in a TCP/IP environment, view the status and configure basic network settings, such as the IP address. To install BRAdmin Light from the installation CD-ROM, see the Network User's Guide. If you require more advanced machine management, use the latest version of BRAdmin Professional 3 utility that is available as a download from http://solutions.brother.com/.



Select the Device Settings tab.

Click **BRAdmin**. The BRAdmin Light or BRAdmin Professional 3 utility dialog appears.

🖉 Note

If you have installed both BRAdmin Light and BRAdmin Professional, ControlCenter 4 will launch BRAdmin Professional 3.

Support tab

This section briefly introduces the **Support** tab function. For more details of each function, click the **Help** button in ControlCenter4.

Opening ControlCenter Help

The ControlCenter Help lets you open the Help file for detailed information about ControlCenter.

1 Select the **Support** tab.



3 The **ControlCenter Help** top page will appear.

Using Brother Solutions Center

The **Brother Solutions Center** button lets you open the Brother Solutions Center website offering information about your Brother product including FAQs (Frequently Asked Questions), User's Guides, driver updates and tips for using your machine.

- 1 Select the **Support** tab.
- 2 Click Brother Solutions Center.
- 3 The Brother Solutions Center website will be shown in your web browser.

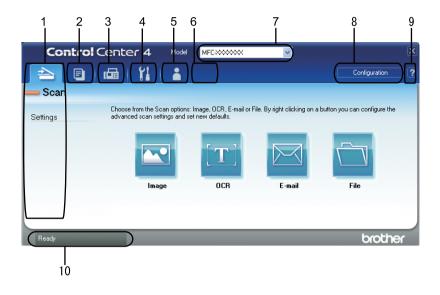
Accessing the Brother CreativeCenter

The **Brother CreativeCenter** button lets you access our website for free and easy online solutions for business and home users.

- Select the Support tab.
- Click Brother CreativeCenter. ControlCenter 4 will launch your web browser and then open the Brother CreativeCenter website.

Using ControlCenter4 in Advanced Mode

This section briefly introduces the ControlCenter4 functions in **Advanced Mode**. For more details on each function, click **Help**.



- 1 Scan directly to a file, E-mail, word processor or graphics application of your choice.
- 2 Access the PC-Copy feature available via your PC.
- 3 Access the **PC-FAX** applications available for your device.
- 4 Access the settings available to configure your device.
- 5 Link to Brother Solutions Center, Brother CreativeCenter and the Help file.
- 6 You can configure your original settings tab by right clicking the tab area.
- 7 You can select which machine ControlCenter4 will connect with from the Model drop-down list.
- 8 You can open the configuration window for each scan function and change the user interface mode.
- 9 Access the Help file.
- 10 Access Status Monitor by clicking the Device Status button.

ControlCenter4 Features for Advanced Mode users

Scan (See Scan tab on page 80.)

- See Opening the scanned image in an application on page 82.
- See Using the OCR feature on page 82.
- See Attaching the scanned data to E-mail on page 82.
- See Saving the scanned image on page 83.

PC-Copy (See PC-Copy tab on page 84.)

See *Printing the scanned image* on page 84.

PC-FAX (See PC-FAX tab (MFC models only) on page 85.)

- See Sending an image file from your computer on page 85.
- See Sending a scanned image on page 85.
- See Viewing and printing received PC-FAX data on page 86.

Device Settings (See Device Settings tab on page 87.)

- See Configuring Remote Setup on page 87.
- See Accessing Quick Dial on page 87.
- See Configuring Scan button settings on page 88.
- See Launching the BRAdmin utility on page 89.

Support (See Support tab on page 90.)

- See Using Brother Solutions Center on page 90.
- See Opening ControlCenter Help on page 90.
- See Accessing the Brother CreativeCenter on page 90.

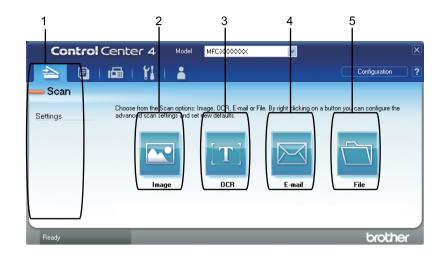
Custom (See Custom tab on page 91.)

See Creating a Custom tab on page 91.

Scan tab

There are four scan options: Image, OCR, E-mail and File.

This section briefly introduces the Scan tab function. For more details of each function, click Help.



- 1 PC Scan setting area
- 2 Image button
- 3 OCR button
- 4 E-mail button
- 5 File button

🖉 Note

- You can change the default settings of each button by right-clicking the appropriate button or clicking **Configuration**. When the configuration dialog appears, you can change the settings and then click **OK**.
- To preview and configure the scanned image, check Pre Scan on configuration dialog.

File types

You can choose from the following example file types when saving to a folder.

(For Image, E-mail and File scan)

- Windows Bitmap (*.bmp)
- JPEG (*.jpg)
- TIFF (*.tif)
- TIFF Multi-Page (*.tif)
- Portable Network Graphics (*.png)
- PDF (*.pdf)
- Secure PDF (*.pdf)
- XML Paper Specification (*.xps)
- (For OCR scan)
- Text (*.txt)
- HTML 3.2 (*.htm)
- HTML 4.0 (*.htm)
- WordPad (*.rtf)
- RTF Word 97(*.rtf)
- RTF Word 2000(*.rtf)
- Word Perfect 8(*.wpd)
- Word Perfect 9,10(*.wpd)
- Microsoft Excel 97(*.xls)
- Microsoft Excel 2003,XP(*.xls)

🖉 Note

- The XML Paper Specification is available for Windows Vista[®]/Windows[®] 7 or when using applications which support XML Paper Specification files.
- If you set the file type to TIFF or TIFF Multi-Page, you can choose "Uncompressed" or "Compressed".
- Secure PDF is available for Scan to Image, Scan to E-mail and Scan to File.

Document Size

You can choose the document size from the pull-down list. If you choose a "1 to 2" document size, such as **1 to 2 (A4)**, the scanned image will be divided into two A5 size documents.

Opening the scanned image in an application

The Image button lets you scan an image directly into your graphics application for image editing.

- **1** Select the **Scan** tab.
- 2 If you want to change the scan settings, right-click the **Image** button and then change settings. If you want to preview and configure the scanned image, check **Pre Scan**. Click **OK**.
- Click Image.
- 4 The image will appear in the application you have chosen.

Using the OCR feature

The **OCR** button lets you scan a document and convert it into text. This text can be edited using your favourite word processing software.

- Select the Scan tab.
- If you want to change the scan settings, right-click the OCR button and then change settings. If you want to preview and configure the scanned image, check Pre Scan. Click OK.
- Click OCR.
- 4 Your default word processing application will open and display the converted text data.

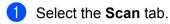
Attaching the scanned data to E-mail

The **E-mail** button lets you scan a document to your default E-mail application, so you can send the scanned job as an attachment.

- Select the Scan tab.
- If you want to change the scan settings, right-click the E-mail button and then change settings. If you want to preview and configure the scanned image, check Pre Scan. Click OK.
- Click E-mail.
- Your default E-mail application will open and the image will be attached to a new, blank email.

Saving the scanned image

The **File** button lets you scan an image to a folder on your hard disk in one of the file types shown in the file attachment list.



If you want to change the scan settings, right-click the File button and then change settings. If you want to preview and configure the scanned image, check Pre Scan. Click OK.

- 3 Click File.
- 4 The image will be saved in the folder you have chosen.

PC-Copy tab

Printing the scanned image

You can scan a page on the machine and print copies using any of the features of ControlCenter4 supported by your Brother machine's printer driver.

- 1 Select the **PC-Copy** tab.
- 2 If you want to change the scan settings, right-click the button you want to change and then change the settings. If you want to preview and configure the scanned image, check **Pre Scan**. Click **OK**.
- 3 Click **Monochrome Copy**, **2 in 1 Copy** or **4 in 1 Copy**. You can customize each button with your original settings.
- 4 The scanned image will be printed.

Λ

PC-FAX tab (MFC models only)

This section briefly introduces the **PC-FAX** tab function. For more details of each function, click **Help**.

🖉 Note

The PC-FAX software can only send Black & White fax documents in A4 size.

Sending an image file from your computer

The **Send Image File** button lets you send an image file as a fax from your computer using the Brother PC-FAX software.

- Select the PC-FAX tab.
- 2 Click Send Image File.
- Click on the folder tree to browse for the folder where the image you want to send is located. Then select the file you want to send.
- 4 Click the **Send** button.
- 5 The PC-FAX sending dialog will appear. Enter a fax number and then click Start.

Sending a scanned image

The **Send Scanned Image** button lets you scan a page or document and automatically send the image as a fax from your computer using the Brother PC-FAX software.

- Select the **PC-FAX** tab.
- 2 If you want to change the scan settings, right-click Send Scanned Image and then change settings. If you want to preview and configure the scanned image, check Pre Scan. Click OK.
- 3 Click Send Scanned Image.
- 4 The PC-FAX sending dialog will appear. Enter a fax number and then click Start.

Viewing and printing received PC-FAX data

The **Received PC-FAX** button lets you view and print received fax data using the Brother PC-FAX software. Before you use the PC-FAX Receive function, you must select the PC-FAX Receive option from the control panel menu of the Brother machine. (See *Enabling PC-FAX Receiving software on your machine* on page 111.)

- 1 Select the PC-FAX tab.
- 2 Click Received PC-FAX.
- 3 The PC-FAX receiving function activates and starts to receive fax data from your machine. The received data will appear. To view the data, click View.
- 4 If you want to print the received data, select the data and then click **Print**.
- 5 Configure the print settings and then click Start Printing.

Λ

Device Settings tab

This section briefly introduces the **Device Settings** tab function. For more details of each function, click **Help**.

Configuring Remote Setup

The Remote Setup button lets you open the Remote Setup Program window to configure most machine and network setting menus.





2 Click Remote Setup.

The Remote Setup Program window will appear. For Remote Setup configuration, see Remote Setup on page 93.

Accessing Quick Dial

The Quick Dial button lets you open the Address Book window in the Remote Setup Program. You can then easily register or change the Quick Dial numbers from your PC.



Select the Device Settings tab.

- Click Quick Dial.
- 3 The Address Book window will appear. For Address Book configuration, see Remote Setup (MFC models only) on page 93.

Configuring Scan button settings

The Device Scan Settings button lets you configure your machine's SCAN key settings.



File Type	File size	
JPEG (*.jpg)	Small	Large
Target Application		
Windows Picture and Fax Viewer	~	
Resolution	Brightness	
300 × 300 dpi	✓]
Scan Type		0
24bit Color	Contrast	
Document Size		(
A4 210 × 297 mm (8.3 × 11.7 in)		0

- Select the Device Settings tab.
- 2 Click Device Scan Settings.
- 3 The **Device Scan Settings** dialog will appear. You can change settings of each Scan button function.
- 4 Click **OK**.

Launching the BRAdmin utility

If you have installed BRAdmin Light or BRAdmin Professional 3, the **BRAdmin** button lets you open the BRAdmin Light or BRAdmin Professional 3 utility.

The BRAdmin Light utility is designed for initial setup of the Brother network connected devices. It can also search for Brother products in a TCP/IP environment, view the status and configure basic network settings, such as the IP address. To install BRAdmin Light from the installation CD-ROM, see Network User's Guide. If you require more advanced machine management, use the latest version of BRAdmin Professional 3 utility that is available as a download from http://solutions.brother.com/.



Select the Device Settings tab.

Click **BRAdmin**. The BRAdmin Light or BRAdmin Professional 3 utility dialog appears.

🖉 Note

If you have installed both BRAdmin Light and BRAdmin Professional, ControlCenter 4 will launch BRAdmin Professional 3.

Support tab

This section briefly introduces the **Support** tab function. For more details of each function, click the **Help** button in ControlCenter4.

Opening ControlCenter Help

The ControlCenter Help lets you open the Help file for detailed information about ControlCenter.

1 Select the **Support** tab.



3 The **ControlCenter Help** top page will appear.

Using Brother Solutions Center

The **Brother Solutions Center** button lets you open the Brother Solutions Center website offering information about your Brother product including FAQs (Frequently Asked Questions), User's Guides, driver updates and tips for using your machine.

- 1 Select the **Support** tab.
- 2 Click Brother Solutions Center.
- 3 The Brother Solutions Center website will be shown in your web browser.

Accessing the Brother CreativeCenter

The **Brother CreativeCenter** button lets you access our website for free and easy online solutions for business and home users.

- Select the Support tab.
- Click Brother CreativeCenter. ControlCenter 4 will launch your web browser and then open the Brother CreativeCenter website.

Custom tab

This section briefly introduces adding a **Custom** tab. For more details, click **Help**.

Creating a Custom tab

You can create up to three customized tabs including up to five customized buttons with your original settings.

1 Click Configuration and then select Create custom tab.



Creating a Custom button

Click Configuration and then select Create custom button.
 Select a button you want to create from the menu. The settings dialog will appear.



2 Enter the button name and change the settings if necessary. Click **OK**. (The setting options vary depending on the created button.)

Image - ControlCenter4	X
Button Name Image	
File Type	File size
JPEG (*.jpg)	Small Large
Target Application	i i Youri
Windows Picture and Fax Viewer	
PreScan	
Resolution	Brightness
300 x 300 dpi 💙	
Scan Type	
24bit Color 🗸	Contrast
Document Size	
A4 210 × 297 mm (8.3 × 11.7 in)	0
Manual multi-page scan	T
Default	OK Cancel Help

🖉 Note

You can change or remove the created tab, button or settings. Click **Configuration** and follow the menu.

5

Remote Setup (MFC models only)

Remote Setup

The Remote Setup program lets you configure many machine settings from a Windows[®] application. When you start this application, the settings on your machine will be downloaded automatically to your PC and displayed on your PC screen. If you change the settings, you can upload them directly to the machine.

Click the Start button, All Programs, Brother, MFC-XXXX (or MFC-XXXX LAN) and Remote Setup.

🖉 Note

- If your machine is connected via a Network, you have to enter your password.
- The default password is "access". You can use BRAdmin Light or Web Based Management to change this password. (See the *Network User's Guide* for details.)

😹 Brother MFC Remote Se	tup Program - MFC-XXXX	
MFC->>>>> General Setup Fax Setup Send Address Book Report Setting Remote Fax Opt Dial Restrict. Miscellaneous Copy Printer Network Wired LAN TCP/IP Ethernet WLAN TCP/IP Scan To FTP Initial Setup	Initial Setup Receive Mode Date&Time Auto Daylight Time Zone Station ID Fax: Tel: Name: Dial Tone Dial Prefix	Fax Only from PC Clock On FOFf UTC+ FUTC- 05:00
Export Import	Print	OK Cancel Apply

OK

Lets you start uploading data to the machine and exit the Remote Setup application. If an error message is displayed, enter the correct data again and then click **OK**.

Cancel

Lets you exit the Remote Setup application without uploading data to the machine.

Remote Setup (MFC models only)

Apply

Lets you upload data to the machine without exiting the Remote Setup application.

Print

Lets you print the chosen items on the machine. You cannot print the data until it is uploaded to the machine. Click **Apply** to upload the new data to the machine and then click **Print**.

Export

Lets you save the current configuration settings to a file.

Import

Lets you read the settings from a file.



- You can use the Export button to save Quick Dial or all your settings for your machine.
- If your PC is protected by a firewall, and is unable to use **Remote Setup**, you may need to configure the firewall settings to allow communication through port number 137. (See *Firewall settings (For Network users)* on page 115.)
- If the Secure Function Lock is set to on, you cannot use Remote Setup.

6

Brother PC-FAX Software (MFC models only)

PC-FAX sending

The Brother PC-FAX feature lets you use your PC to send a document from an application as a standard fax. You can send a file created in any application on your PC as a PC-FAX. You can even attach a cover page. All you have to do is set up the receiving parties as members or groups in your PC-FAX Address Book or simply enter the destination address or fax number into the user interface. You can use the Address Book Search feature to quickly find members to send to.

For the latest information and updates on the Brother PC-FAX feature, visit http://solutions.brother.com/.

Note

The PC-FAX software can only send Black & White fax documents in A4 size.

Setting up user information

🖉 Note

You can access User Information from the FAX Sending dialog box by clicking the

(See Sending a file as a PC-FAX using the Facsimile style user interface on page 98.)

 Click the Start button, All Programs, Brother, MFC-XXXX (or MFC-XXXX LAN), PC-FAX Sending, then PC-FAX Setup.

The Brother PC-FAX Setup dialog box appears:

🖗 Brother PC-FA	X Setup
User Information S	ending Address Book Speed Dial (Facsimile style only)
<u>N</u> ame:	
Company:	
Department:	
Phone Number:	
Eax Number:	
<u>E</u> -mail:	
Address <u>1</u> :	
Address <u>2</u> :	
	OK Cancel

2 Enter this information to create the fax header and cover page.

Click **OK** to save the **User Information**.

Mote Note

You can set up the User Information separately for each Windows[®] account.

icon.

Sending setup

From the Brother PC-FAX Setup dialog box, click the Sending tab to display the screen below.

🖗 Brother PC-FAX S	etup		×
User Information Sending	Address Book	Speed Dial (Facsimile style only)	
Dial Setting <u>O</u> utside line access:			_
Header		Network PC-FAX	
🔽 Include <u>h</u> eader		🔲 <u>E</u> nable	
User interface C <u>S</u> imple style I Eacsimile style			
		Canc	el

Outside line access

Enter a number here to access an outside line. This is sometimes required by local PBX telephone systems (for example, dialling 9 to get an outside line in your office). For PC-Fax send, this number will be applied and Dial Prefix settings in the function menu will be ignored.

Include header

To add the header information you entered in the **User Information** tab to the top of your sent faxes, check the **Include header** box. (See *Setting up user information* on page 95.)

■ Network PC-FAX (For MFC-7360N, MFC-7460DN and MFC-7860DW)

Check Enable when sending a fax to an e-mail address using the PC-FAX function.

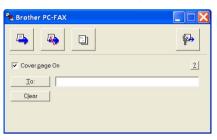
(Not necessary when the destination is a fax number.)

Brother PC-FAX Software (MFC models only)

User interface

Choose the user interface from two choices: Simple style or Facsimile style.

Simple style



Facsimile style



Setting up a cover page

From the PC-FAX dialog box, click the 🔄 icon to access the **Brother PC-FAX Cover Page Setup** screen.

The Brother PC-FAX Cover Page Setup dialog box appears:

To		Comment
Mame :	Taro Nagoya] [
Department :	Sales	
Company :	Brother International Corp	
From		Clear
Vame :	John Doe	Form
✓ IEL :	123-456-789	Layout Type 1
✓ FAX :	987-654-321	Cover page title
🗹 E-Maji :	abc@def.ghi	Default cover page title
🗹 Department :	Marketing	No cover page title
🗹 Company :	Brother Industries, LTD	Custom
Address <u>1</u> :	123 Rose Hill Drive	COVER01.BMP Browse
Address2 :	Potsville, NJ 088	Alignment Left 👻
	Default	Count cover page

6

Entering cover page information

🖉 Note

If you are sending a fax to more than one recipient, the recipient information will not be printed on the cover page.

🔳 То

Choose the recipient information you want to add to the cover page.

From

Choose the sender information you want to add to the cover page.

Comment

Enter the comment you want to add to the cover page.

Form

Choose the cover page format you want to use.

Cover page title

If you choose **Custom**, you can put a bitmap file, such as your company logo, on the cover page.

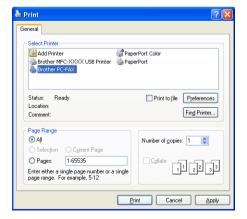
Use the Browse button to choose the BMP file, and then choose the alignment style.

Count cover page

Check Count cover page to include the cover page in the page numbering.

Sending a file as a PC-FAX using the Facsimile style user interface

- 1 Create a file in any application on your PC.
- Click File, then Print. The Print dialog box appears:



Choose Brother PC-FAX as your printer, and then click Print. 3 The Facsimile style user interface appears:



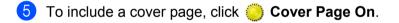
🖉 Note

If the Simple style user interface appears, change the user interface selection setting. (See Sending setup on page 96.)

4 Enter a fax number using any of the following methods:

- Use the dial pad to enter the number.
- Click any of the 10 Speed Dial buttons.
- Click the Address Book button, and then choose a member or group from the Address Book.

If you make a mistake, click Clear to delete all the entries.



🖉 Note

You can also click the cover page **[**] icon to create or edit a cover page.



6 Click Start to send the fax.

🖉 Note

- If you want to cancel the fax, click Stop.
- If you want to redial a number, click **Redial** to scroll through the last five fax numbers, choose a number, and then click Start.

Sending a file as a PC-FAX using the Simple style user interface

1 Create a file in any application on your PC.

Click File, then Print. The Print dialog box appears:

eneral	
Select Printer	
Add Printer PaperPort Color Brother MFC-XXXX USB Printer PaperPort	
Brother PC-FAX	
Status: Ready	Print to file Preferences
Location:	Find Printer
Comment:	ring rinkol
Page Range	
All	
⊙ All	Number of <u>c</u> opies: 1
O Selection O Current Page	
-	

Choose Brother PC-FAX as your printer, and then click Print. The Simple style user interface appears:

Brother PC-FAX	
A .	P
✓ Covergage On	2
Io:	
Clear	

🖉 Note

If the Facsimile style user interface appears, change the user interface selection setting. (See Sending setup on page 96.)

4 Enter the fax number using any of the following methods:

Enter the fax number in the **To:** field.

Click the To: button, and then choose destination fax numbers from the Address Book.

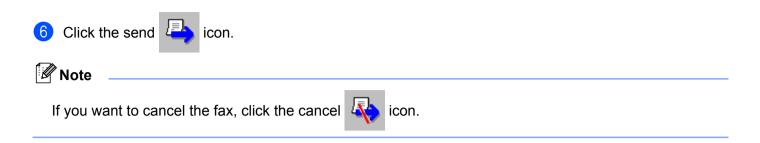
If you make a mistake, click Clear to delete all the entries.

To send a cover page and note, check **Cover page On**.

M Note

You can also click the icon to create or edit a cover page.

Brother PC-FAX Software (MFC models only)



Address Book

If Outlook or Outlook Express is installed on your PC, you can choose in the **Select Address Book** pull-down which address book to use for PC-FAX sending. There are four types: Brother Address Book, Outlook, Outlook Express Windows Mail Address or Windows Contacts.

Click the **Browse** button to choose the database file.

Brother PC-FAX Setu	ıp			
User Information Sending	Address Book	Speed Dial (Facsimile	e style only)	
Select Address Book				
Brother PC-FAX Address	8 Book	•		
Addressbook file				
C:\Program Files\Brother\Brmf10f\Address.ba2				
		(OK	Cancel	

You can use the address book you have chosen in the **Select Address Book** pull-down list by clicking the **Address Book** button in the FAX Sending dialog box.

Address Book				? 🛛
Type name or select from list:				
	Fin <u>d</u>			
Shared Contacts	-		Message Recipients:	
Name 🗸	E-Mail A	Business ->		
📖 Michael Evans				
Eljoe Smith	1	Home ->		>
<	>			
New Contact Prop	erties		<	>
	ОК	Cancel		

Outlook Express Address Book

🖉 Note

To use your Outlook Address Book, you must select Microsoft[®] Outlook[®] 2000, 2002, 2003 or 2007 as your default E-mail application.

Brother Address Book

 Click the Start button, All Programs, Brother, MFC-XXXX or MFC-XXXX LAN (where XXXX is your model name), PC-FAX Sending, then PC-FAX Address Book. The Brother Address Book dialog box appears:

🗿 Brother Address B	look		
<u>File Edit H</u> elp			
1			
Name	Fax	E-Mail	
😰 Sales			
<u> 1</u> Joe Smith	908-555-1234	ł.	
😰 John Roller	908-704-2312	2	

Setting up a member in the Address Book

In the Brother Address Book dialog box you can add, edit and delete members and groups.

1 In the Address Book dialog box, click the 😰 icon to add a member. The **Brother Address Book Member Setup** dialog box appears:

Brother Address Book Member Setup				
<u>N</u> ame: 😰	Joe Smith	<u>itle:</u>	Mr.	
C <u>o</u> mpany:	Brother International C	orp.		
Department:	Sales	Job Title:	Sales Rep.	
<u>S</u> treet Address:	100 Some Street			
<u>C</u> ity:		State/Pro <u>v</u> ince:	N.J.	
Zip Code/Post Code:	08807	Country/ <u>R</u> egion:	USA	
<u>B</u> usiness Phone:	908-555-1234	Home Phone:		
<u>F</u> ax:	908-555-1234	Mobile <u>P</u> hone:		
<u>E</u> -Mail:	jpe.smith@*****.com			
		0K	Cancel	

In the Member Setup dialog box, enter the member's information. Name is a required field. Click OK to save the information.

Speed Dial setup

From the **Brother PC-FAX Setup** dialog box, click the **Speed Dial (Facsimile style only)** tab. (To use this feature, you must choose the **Facsimile style** user interface.)

🖗 Brother PC-FAX Setup				
User Information Sending Address Book		Speed D	ial (Facsimile style	only)
Address <u>B</u> ook		<u>S</u> peed D)ial	
Name Fax		No.	Name	Fax
😰 Sales		1	John Roller	908-704-23
ਉ Joe Smith 908-555-1234		2	Joe Smith	908-555-12
ਉ John Roller 908-704-2310		😰 З	Sales	
		4		
	>>			
	"			
		H:		
		Hš		
		10		
<		<		
A <u>d</u> d >>			<u>C</u> lear	
			ОК	Cancel

You can register a member or group on each of the ten Speed Dial buttons.

Registering an address in a Speed Dial button

- 1 Click the **Speed Dial** button you want to program.
- 2 Click the member or group you want to store on the **Speed Dial** button.
- Click Add >>.

Clearing a Speed Dial button



Click the Speed Dial button you want to clear.

- Click Clear.
- 🖉 Note

You can select a speed dial from the PC-FAX interface to make sending a document easier & faster.



Setting up a group for broadcasting

You can create a group to send the same PC-FAX to several recipients at one time.

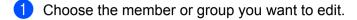
1 In the Brother Address Book dialog box, click the minimized in the create a Group. The Brother Address Book Group Setup dialog box appears:

😰 Brother Address Book Group Setup					
Group <u>N</u> ame 🥵	Sa	iles			
Available Names		Group Members			
	*	Joe Smith John Roller			
<u>A</u> dd>>>		<< <u>R</u> emove			
		OK Cancel			

- Enter the name of the new group in the Group Name field.
- In the Available Names box, choose each member to be included in the group, and then click Add >>. Members added to the group appear in the Group Members box.
- After all the members you want have been added, click **OK**.
- M Note

You can have up to 50 members in a group.

Editing member information



- 2 Click the edit 🌠 icon.
- 3 Change the member or group information.
- 4 Click OK.

Deleting a member or group

- Choose the member or group you want to delete.
- 2 Click the delete icon.
- 3 When the confirmation dialog box appears, click **OK**.

Exporting the Address Book

You can export the whole Address Book to an ASCII text file (*.csv). You can also create a vCard for an address book member that can be attached to an outgoing E-mail (a vCard is an electronic business card that contains the sender's contact information). You can also export the Address Book as Remote Setup Dial Data that can be used by the Remote Setup application of your machine. (See *Remote Setup* on page 93.) If you are creating a vCard, you must first click on the address book member you want to create the vCard for.

Exporting Address Book entries

🖉 Note

- · If you are creating a vCard, you must first choose the member.
- If you choose vCard in step ①, Save as type: will be vCard (*.vcf).
- Do one of the following:
 - From the Address Book, click **File**, **Export**, then **Text**.
 - From the Address Book, click File, Export, then vCard and go to step 6.
 - From the Address Book, click **File**, **Export**, then **Remote Setup Dial Data** and go to step **6**.
- 2 From the Available Items column, choose the data fields you want to export and then click Add >>.

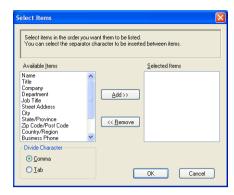
🖉 Note

Choose the items in the order you want them listed.

If you are exporting to an ASCII file, choose Tab or Comma from Divide Character. This chooses Tab or Comma to separate the data fields.

Brother PC-FAX Software (MFC models only)

4 Click **OK** to save the data.



5 Enter the name of the file, and then click **Save**.



Importing to the Address Book

You can import ASCII text files (*.csv), vCards (electronic business cards) or **Remote Setup Dial Data** into your Address Book.

Importing an ASCII text file

Do one of the following:

- From the Address Book, click **File**, **Import**, then **Text**.
- From the Address Book, click **File**, **Import**, then **vCard** and go to step **6**.
- From the Address Book, click **File**, **Import**, then **Remote Setup Dial Data** and go to step **(5)**.

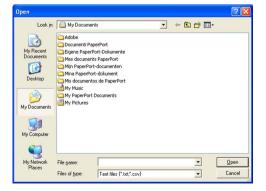
Select Items			×
Select the fields from the Availa Import text file. You must select the separator o		Import text file.	
Available <u>I</u> tems		Selected Items	_
Name Title Company Department Job Title Street Address City State/Province Zip Code/Post Code County/Region Business Phone	Add >>		
Divide Character			
⊙ <u>C</u> omma			
○Iab		OK Cancel	

2 From the Available Items column, choose the data fields you want to import, and click Add >>.

🖉 Note

From the Available Items list choose the fields in the same order they are listed in the import text file.

- 3 Choose **Tab** or **Comma** based on the file format you are importing from **Divide Character**.
- 4 Click **OK** to import the data.
- 5 Enter the name of the file, and then click **Open**.





If you chose **Text** file in step **①**, **Files of type**: will be **Text files (*.txt; *.csv)**.

PC-FAX receiving

The Brother PC-FAX Receive Software lets you view and store faxes on your PC. It is automatically installed when you install the MFL-Pro Suite and works on locally or network connected machines.

When enabled, your machine will receive faxes in its memory. Once it has received the fax, it will automatically be sent to your PC.

If you turn your PC off, your machine will continue to receive and store your faxes in its memory. The machine LCD will display the number of stored faxes received, for example:

PC Fax Msg:001

🖻 01

When you switch your PC on, the PC-FAX Receive Software automatically transfers your faxes to your PC.

To enable the PC-FAX Receive Software, do the following:

- Before you use the PC-FAX Receive function, you must choose PC-FAX Receive from the menu on the machine.
- Run the Brother PC-FAX Receive software on your PC. (We recommend you select the Add to Startup folder check box, so that the software automatically runs and can transfer any faxes on PC startup.)

🖉 Note

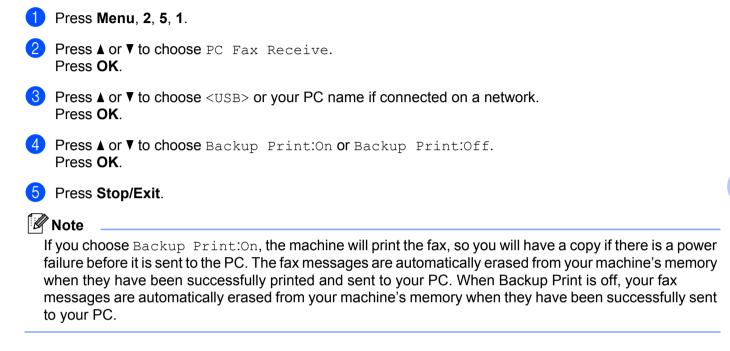
- The PC-FAX software can only receive Black & White fax documents.
- If your PC is protected by a firewall and is unable to use PC-FAX receive, you may need to configure the firewall settings to allow communication through port number 54926 and 137. (See *Before using the Brother software* on page 115.)

Depending on the operating system you are using, you may get a Security Alert message when you start the PC-FAX receiving feature. To enable PC-FAX receiving, you must unblock the program.



Enabling PC-FAX Receiving software on your machine

You can optionally enable the Backup Print option. When enabled, the machine will print a copy of the fax before the fax is sent to the PC or the PC is switched off.



Running the PC-FAX Receiving software on your PC

Click the Start button, All Programs, Brother, MFC-XXXX/MFC-XXXX LAN, PC-FAX Receiving and Receive.

The PC-FAX icon appears in your PC tasktray.



Setting up your PC

1 Right-click the PC-FAX 2:16 PM icon on your PC tasktray, and then click PC-Fax Rx Setup. The PC-Fax Rx Setup dialog box appears:

PC-Fax Rx Se	tup	X
Save file to	C:\Documents and Settings\All User Browse	ור
File Format	O.max	
	⊙.tif	
🔄 Play wave	e file when receiving FAX	
Wave File	Browse	ר
Add to St	artun folder	
	PC-Fax Rx setup message.	
	Network Settings	٦L
	However obtaings	
	OK Cancel	

- 2 In **Save file to**, click the **Browse** button if you want to change the path where PC-FAX files are saved.
- 3 In File Format, choose .tif or .max as the received document format. The default format is .tif.
- 4 To play wave files (.wav sound files) when receiving a fax, check **Play wave file when receiving FAX**, and enter the path of the wave file.
- 5 To automatically start the PC-FAX receiving software when you start Windows[®], check Add to Startup folder.
- 6 If you want to use the PC-FAX Receiving software, see *Configuring the Network PC-FAX Receiving Settings* on page 113.

Configuring the Network PC-FAX Receiving Settings

The settings to send received faxes to your computer were automatically configured during the installation of MFL-Pro Suite (see the *Quick Setup Guide*).

If you are using a different machine than the one that was registered to your PC during the installation of the MFL-Pro Suite software, follow the steps below.

- In the PC-Fax Rx Setup dialog box, click the Network Settings button. The Network Settings dialog box appears.
- 2 You must specify the IP address or Node name of your machine.

Networ	k Settings		
O Spe IP Ad	cify your machine by dress	address	
💿 Spe	cify your machine by	name	
Node	Name	BRNXXXXXXXXXXXX	Browse
	Display Your PC Nam	e (Max 15 charactors) XXXX	
		OK	Cancel

Specify your machine by address

Enter the IP address of the machine in IP Address.

Specify your machine by name

Enter the machine node name in **Node Name**, or click the **Browse** button and choose the correct Brother machine you want to use from the list.

Search for Devices					×
Node Name	IP Address	Model Name	Location	MAC Address	
BRNxxxxxxxxxxxxx	192.168.xx.xx	MFC-xxxx		XXXXXXXXXXXXXXX	
Refresh				OK Canc	el

Specify your PC name

You can specify the PC name that will appear on the display of the machine. To change the name, enter the new name in **Display Your PC Name (Max 15 charactors)**.

Viewing new PC-FAX messages

Each time your PC is receiving a PC-FAX, the icon will alternate between 🔤 and 🚘. Once the fax has
been received, the icon will change to 🔁. The 🔁 icon will change to 🚘 once the received fax has been viewed.
1 Double-click 🚘 to run PaperPort™.
2 Open the Fax Received folder.
3 Double-click any new faxes to open and view them.
P Note
The subject of your unread PC message will be based on the date and time that the messages were received until you assign a file name. For example 'Fax 2-20-2010 16:40:21.tif'.

Before using the Brother software

Firewall settings on your PC may reject the necessary network connection for network printing, network scanning and PC Fax. If you are using the Windows[®] Firewall and you installed MFL-Pro Suite from the CD-ROM, the necessary Firewall settings have already been made. If you did not install from the CD-ROM follow the instructions below to configure your Windows[®] Firewall. If you are using any other personal Firewall software, see the User's Guide for your software or contact the software manufacturer.

UDP Port number information for Firewall configuration

UDP Port	Network Scanning	Network PC-Fax	Network Scanning and Network PC-Fax ¹
External Port number	54925	54926	137
Internal Port number	54925	54926	137

Add Port number 137 if you still have trouble with your network connection after you added port 54925 and 54926. Port number 137 also supports printing and Remote Setup over the network.

Windows[®] XP SP2/SP3 users

1

 Click the Start button, Control Panel, Network and Internet Connections and then Windows Firewall.

Make sure that **Windows Firewall** on the **General** tab is set to **On**.

2 Click the **Advanced** tab and **Settings...** button of Network Connection Settings.

Windows Firewall 🛛 🔀
eneral Exceptions Advanced
Network Connection Settings
Windows Firewall is enabled for the connections selected below. To add exceptions for an individual connection, select it, and then click Settings:
Local Area Connection Settings
Security Logging
You can create a log file for troubleshooting purposes. Settings
ICMP
With Internet Control Message Protocol (ICMP), the computers on a network can share error and status information.
Default Settings
To restore all Windows Firewall settings to a default state, <u>R</u> estore Defaults click Restore Defaults.
OK Cancel



- 4 Add port **54925** for network scanning by entering the information below:
 - 1 In **Description of service**: Enter any description, for example "Brother Scanner".
 - 2 In Name or IP address (for example 192.168.0.12) of the computer hosting this service on your network: Enter "Localhost".
 - 3 In External Port number for this service: Enter "54925".
 - 4 In Internal Port number for this service: Enter "54925".
 - 5 Make sure **UDP** is selected.
 - 6 Click OK.

Service Settings
Description of service:
1
Name or IP address (for example 192.168.0.12) of the computer hosting this service on your network:
2
External Port number for this service:
Internal Port number for this service:
4
OK Cancel

- 5 Click the **Add** button.
- 6 Add port **54926** for Network PC-Fax by entering the information below:
 - 1 In Description of service: Enter any description, for example "Brother PC-Fax".
 - 2 In Name or IP address (for example 192.168.0.12) of the computer hosting this service on your network: Enter "Localhost".
 - 3 In External Port number for this service: Enter "54926".
 - 4 In Internal Port number for this service: Enter "54926".
 - 5 Make sure **UDP** is selected.
 - 6 Click OK.
- If you still have trouble with your network connection, click the Add button.

- 8 Add port 161 for network scanning, network printing and Network PC-Fax receiving by entering the information below:
 - 1 In Description of service: Enter any description, for example "Brother Network Print".
 - 2 In Name or IP address (for example 192.168.0.12) of the computer hosting this service on your network: Enter "Localhost".
 - 3 In External Port number for this service: Enter "161".
 - 4 In Internal Port number for this service: Enter "161".
 - 5 Make sure **UDP** is selected.
 - 6 Click OK.
- 9 If you still have trouble with your network connection, click the **Add** button.
- 10 Add port 137 for network scanning, network printing and Network PC-Fax receiving by entering the information below:
 - 1 In Description of service: Enter any description, for example "Brother Network Print".
 - 2 In Name or IP address (for example 192.168.0.12) of the computer hosting this service on your network: Enter "Localhost".
 - 3 In External Port number for this service: Enter "137".
 - 4 In Internal Port number for this service: Enter "137".
 - 5 Make sure **UDP** is selected.
 - 6 Click OK.
- 1 Make sure that the new setting is added and is checked, and then click **OK**.

Windows Vista[®] users

- 1 Click the button, Control Panel, Network and Internet, Windows Firewall and click Change settings.
- 2 When the **User Account Control** screen appears, do the following.
 - For users who have administrator rights: Click **Continue**.



■ For users who do not have administrator rights: Enter the administrator password and click **OK**.



- 3 Make sure that **Windows Firewall Settings** on the **General** tab is set to On.
- 4 Click the **Exceptions** tab.

Windows Firewall Settings
General Exceptions Advanced
Exceptions control how programs communicate through Windows Firewall. Add a program or port exception to allow communications through the firewall.
Windows Firewall is currently using settings for the private network location. What are the risks of unblocking a program?
To enable an exception, select its check box:
Program or port
BITS Peercaching
Connect to a Network Projector
Core Networking
Distributed Transaction Coordinator
File and Printer Sharing
iSCSI Service
Media Center Extenders
Network Discovery
Remote Administration Remote Assistance
Remote Assistance
Remote Event Log Management
Remote Event bog Handgement T Remote Extend Tasks Management
Add program Add port Properties Delete
Votify me when Windows Firewall blocks a new program
OK Cancel Apply



- 6 To add port **54925** for network scanning, enter the information below:
 - 1 In Name: Enter any description, for example "Brother Scanner".
 - 2 In Port number: Enter "54925".
 - 3 Make sure **UDP** is selected.
 - Then, click **OK**.

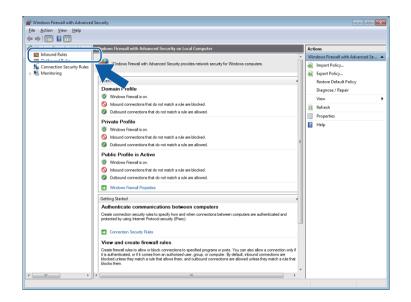
Add a Port	×
	ttings to open a port through Windows Firewall. To find the and protocol, consult the documentation for the program or want to use.
<u>N</u> ame:	
Port number:	:2
Protocol:	© <u>T</u> CP
	3 O LDP
What are the	risks of opening a port?

- **7** Click the **Add port...** button.
- 8 To add port **54926** for Network PC-Fax, enter the information below:
 - 1 In Name: Enter any description, for example "Brother PC-Fax".
 - 2 In Port number: Enter "54926".
 - 3 Make sure **UDP** is selected.
 - Then, click OK.
- 9 Make sure that the new setting is added and is checked, and then click **OK**.
- If you still have trouble with your network connection such as Network Scanning or Printing, check File and Printer Sharing box in the Exceptions tab and then click OK.

Windows Firewall Settings
General Exceptions Advanced
Exceptions control how programs communicate through Windows Firewall. Add a program or port exception to allow communications through the firewall.
Windows Firewall is currently using settings for the private network location. What are the risks of unblocking a program?
To enable an exception, select its check box:
Program or port
BITS Peercaching
Connect to a Network Projector
Core Networking
File and Printer Sharing
Eliscar service
Media Center Extenders
Network Discovery
Remote Administration
Remote Assistance
Remote Desktop
Remote Event Log Management
Domoto Schodulad Taska Management
Add program Add port Provert Delete
Votify me when Windows Firewall blocks a n
OK Cancel Apply

Windows[®] 7 users

- 1 Click the button, Control Panel, System and Security and then Windows Firewall. Make sure the Windows Firewall state is set to On.
- 2 Click Advanced settings. The Windows Firewall with Advanced Security window appears.
- Click Inbound Rules.



4 Click New Rule.

ile Action View Help					
Þ 🔿 🔰 🔜 🔛					
P Windows Firewall with Advance	Inbound Rules				Actions
Windows Firewall with Advance Inbound Rules Contection Society Fulles Contection Society Fulles Monitoring	Name BranchCache Content Retrieval (HTTP-In) BranchCache Content Retrieval (HTTP-In) BranchCache Tem Discovery (WSD-3a) Connect to a Network Projector (WSD-3b) Connect to a Network Projector (WSD- Content to a Network Projector (WSD- Content to a Network Projector (WSD- Content to a Network Projector (WSD-Ferrit-In) Connect to a Network Projector (WSD-	Core Networking Core Networking Core Networking Core Networking	AII AII Domain Private Domain Private Domain AII AII AII AII AII AII	Enabled No No No No No No No Yes Yes Yes Yes	Actions Actions Actions Actions Actions Actions Actions Actions Actions Actions Actio
	Core Hetworking - PMTFS (TC-3e) Core Hetworking - PMG (PA-6) Core Hetworking - Multicati Litterer Dore (CMP Core Hetworking - Multicati Litterer Query (CMP Core Hetworking - Multicati Litterer Report (2/M Core Hetworking - Multicati Litterer Report 2/C- Core Hetworking - Neigheb Discovery Adventam Core Hetworking - Neigheb Discovery Solitation - Core Hetworking - Part Tor Phylem (2/M-A-6) Core Hetworking - Port Tor Phylem (2/M-A-6) Core Hetworking - Port Adventame- Core Hetworking - Port Adventame- Core Hetworking - Port Phylem (2/M-A-6) Core Hetworking - Port Adventame- Core Hetworking - Port Adventame- Core (MA-6) Core Hetworking - Port Adventame- Core (MA-6) Core Hetworking - Preced (DF-6) Core Hetworking - Trees (DP-6) Distributed Tarastaction Cordinated (PKC)	Core Networking Core Networking Core Networking Core Networking Core Networking Core Networking	AII AII AII AII AII AII AII AII AII AII	Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes	
۲	Distributed Transaction Coordinator (RPC) Distributed Transaction Coordinator (RPC-EPMAP)	Distributed Transaction Coo Distributed Transaction Coo		No No	

- 6 To add a port enter the information below:
 - For network scanning

Choose **UDP** and enter "**54925**" in the **Specific local ports:**. Click **Next**.

For Network PC-Fax

Choose **UDP** and enter "**54926**" in the **Specific local ports:**. Click **Next**.

🔐 New Inbound Rule Wizan	d 📃
Protocol and Ports	
Specify the protocols and ports	to which this rule applies.
Steps:	
Rule Type	Does this rule apply to TCP or UDP?
Protocol and Ports	П ТСР
Action	(
Profile	
Name	Does this rule apply to all local ports or specific local ports?
	All least note
	Specific local ports:
	Example: 80, 443, 5000-5010
	Learn more about protocol and ports
	< <u>B</u> ack <u>N</u> ext > Cancel

- Choose Allow the connection and click Next.
- 8 Check the applicable items and click **Next**.

9 Enter any description in **Name:** (for example "Brother Scanner" or "Brother PC-Fax") and click **Finish**.

💣 New Inbound Rule Wizard	le contra de la co	×
Name		
Specify the name and description	of this rule.	
Steps:		
Rule Type		
Protocol and Ports		
Action		5
Profile	Name:	
Name	Description (optional):	J
	< Back Finish Cancel	

10 Make sure that the new setting is added and is checked.

(1) Click Outbound Rules.

b 🗔 🔒 🛛 🗖							
ws Firewall with Adva	nced S Inbound Rules					I	Actions
tbound Rules	Name	Group	Profile	Enabled	Action	^	Inbound Rules
toound kales	Brother PC-FAX		All	Yes	Allow		i New Rule
nitoring	Setup.exe		Public	Yes	Allow		Filter by Profile
2	Setup.exe		Public	Yes	Allow	=	
	chCache Content Retrieval (HTTP-In)	BranchCache - Content Retr	All	No	Allow		Filter by State
	BranchCache Hosted Cache Server (HTT	BranchCache - Hosted Cach	All	No	Allow		Filter by Group
	BranchCache Peer Discovery (WSD-In)	BranchCache - Peer Discove	All	No	Allow		View
	Connect to a Network Projector (TCP-In)	Connect to a Network Proje	Private	No	Allow		Refresh
	Connect to a Network Projector (TCP-In)	Connect to a Network Proje	Domain	No	Allow		
	Connect to a Network Projector (WSD Ev.	. Connect to a Network Proje	Private	No	Allow		📑 Export List
	Connect to a Network Projector (WSD Ev.	. Connect to a Network Proje	Domain	No	Allow		? Help
	Connect to a Network Projector (WSD Ev.	. Connect to a Network Proje	Private	No	Allow		D 11 DO 511
	Connect to a Network Projector (WSD Ev.	. Connect to a Network Proje	Domain	No	Allow		Brother PC-FAX
	Connect to a Network Projector (WSD-In)	Connect to a Network Proje	All	No	Allow		Disable Rule
	🖉 Core Networking - Destination Unreacha.	. Core Networking	All	Yes	Allow		🔏 Cut
	Ocore Networking - Destination Unreacha.	. Core Networking	All	Yes	Allow		Copy
	🕼 Core Networking - Dynamic Host Config.	. Core Networking	All	Yes	Allow		
	Ocre Networking - Dynamic Host Config.	. Core Networking	All	Yes	Allow		🔀 Delete
	🕼 Core Networking - Internet Group Mana	Core Networking	All	Yes	Allow		Properties
	Ocre Networking - IPHTTPS (TCP-In)	Core Networking	All	Yes	Allow		Help
	🕜 Core Networking - IPv6 (IPv6-In)	Core Networking	All	Yes	Allow		- Help
	Orre Networking - Multicast Listener Do	Core Networking	All	Yes	Allow		
	🕼 Core Networking - Multicast Listener Qu.	Core Networking	All	Yes	Allow		
	🕼 Core Networking - Multicast Listener Rep.	Core Networking	All	Yes	Allow		
	🕢 Core Networking - Multicast Listener Rep.	Core Networking	All	Yes	Allow		
	Core Networking - Neighbor Discovery A.	Core Networking	All	Yes	Allow		
	Core Networking - Neighbor Discovery S.	. Core Networking	All	Yes	Allow		
	🖉 Core Networking - Packet Too Big (ICMP.	Core Networking	All	Yes	Allow		
	🕼 Core Networking - Parameter Problem (I.	Core Networking	All	Yes	Allow		
	Core Networking - Router Advertisement.	Core Networking	All	Yes	Allow		
	Core Networking - Router Solicitation (IC.	Core Networking	All	Yes	Allow		
	🕢 Core Networking - Teredo (UDP-In)	Core Networking	All	Yes	Allow		
	Core Networking - Time Exceeded (ICMP	Core Networking	ΔII	Vec	Allow	-	

12 Click New Rule.

Action View Help							
> 2 🖬 😖 🛛 🖬							
Vindows Firewall with Advanced S	Outbound Ruler						ctions
Inbound Rules	Name	· ·	Profile	Enabled	Action	316	Dutbound Rules
Outbound Rules		Group			Action	C	
Connection Security Rules	BranchCache Content Retrieval (HTTP-O		All	No	Allow		New Rule
Monitoring	BranchCache Hosted Cache Client (HTT			No	Allow		ritter by Profile
	BranchCache Hosted Cache Server(HTTP			No	Allow		Filter by State
	BranchCache Peer Discovery (WSD-Out)	BranchCache - Peer Discove		No	Allow		
	Connect to a Network Projector (TCP-Out)		Domain	No	Allow =	1	7 Filter by Group
	Connect to a Network Projector (TCP-Out)		Private	No	Allow		View •
	Onnect to a Network Projector (WSD Ev		Private	No	Allow		Refresh
	Connect to a Network Projector (WSD Ev		Domain	No	Allow		
	Connect to a Network Projector (WSD Ev		Domain	No	Allow		
	Connect to a Network Projector (WSD Ev	Connect to a Network Proje	Private	No	Allow		Help
	Connect to a Network Projector (WSD-O	Connect to a Network Proje	All	No	Allow		
	Core Networking - DNS (UDP-Out)	Core Networking	All	Yes	Allow		
	🕼 Core Networking - Dynamic Host Config	Core Networking	All	Yes	Allow		
	Ocore Networking - Dynamic Host Config	Core Networking	All	Yes	Allow		
	Ore Networking - Group Policy (LSASS	Core Networking	Domain	Yes	Allow		
	Ocore Networking - Group Policy (NP-Out)	Core Networking	Domain	Yes	Allow		
	Ore Networking - Group Policy (TCP-O	Core Networking	Domain	Yes	Allow		
	Ocore Networking - Internet Group Mana	Core Networking	All	Yes	Allow		
	Ore Networking - IPHTTPS (TCP-Out)	Core Networking	All	Yes	Allow		
	Ocore Networking - IPv6 (IPv6-Out)	Core Networking	All	Yes	Allow		
	O Core Networking - Multicast Listener Do	Core Networking	All	Yes	Allow		
	Ore Networking - Multicast Listener Qu	Core Networking	All	Yes	Allow		
	O Core Networking - Multicast Listener Rep		All	Yes	Allow		
	Ore Networking - Multicast Listener Rep		ΔII	Yes	Allow		
	Core Networking - Neighbor Discovery A		All	Yes	Allow		
	Core Networking - Neighbor Discovery S		ΔII	Yes	Allow		
	Core Networking - Packet Too Big (ICMP		All	Yes	Allow		
	Core Networking - Parameter Problem (I		All	Yes	Allow		
	Core Networking - Router Advertisement		All	Yes	Allow		
	Core Networking - Router Advertisement			Yes	Allow		
	Core Networking - Teredo (UDP-Out)	Core Networking	All	Yes	Allow		
	Core Networking - Time Exceeded (ICMP	Core Networking	ΔII	Ves	Allow		
m F	 A manual state of the second stat						

(13) Choose **Port** and click **Next**.

14 To add port enter the information below:

For network scanning

Choose UDP and enter "54925" in the Specific remote ports:.

Click Next.

For Network PC-Fax

Choose **UDP** and enter "**54926**" in the **Specific remote ports:**. Click **Next**.

Prew Outbound Rule Wiza	ard
Protocol and Ports	
Specify the protocols and ports	to which this rule applies.
Steps:	
Rule Type	Does this rule apply to TCP or UDP?
Protocol and Ports	© TCP
Action	● <u>U</u> DP
Profile	
Name	Does this rule apply to all remote ports or specific remote ports?
	All mente ande
	Specific remote ports:
	Example: 80, 443, 5000-5010
	Learn more about protocol and ports
	Loan more about protocol and pore
	< Back Next > Cancel

- (5) Choose Allow the connection and click Next.
- **16** Check the applicable items and click **Next**.

17 Enter any description in **Name:** (for example "Brother Scanner" or "Brother PC-Fax") and click **Finish**.

🔐 New Outbound Rule Wizard	d
Name	
Specify the name and description	of this rule.
Steps:	
Rule Type	
Protocol and Ports	
Action	
Profile	Name:
Name	Description (optional):
	< Back Frish Cancel

18 Make sure that the new setting is added and is checked.

Section III



Apple Macintosh

Printing and Faxing	126
Scanning	155
ControlCenter2	171
Remote Setup	193

Features in the printer driver (Macintosh)

This machine supports Mac OS X 10.4.11 - 10.5.x - 10.6.x.

Note

8

The screens in this section are from Mac OS X 10.5. The screens on your Macintosh will vary depending on your operating system version.

Duplex printing

The supplied printer driver supports duplex printing.

Guidelines for printing on both sides of the paper

- If the paper is thin, it may wrinkle.
- If paper is curled, turn over the stack, straighten it and then put it back in the paper tray or manual feed slot.
- If the paper is not feeding properly, it may be curled. Remove the paper, straighten it and turn over the stack.
- When you use the manual duplex function, it is possible that there may be paper jams or poor print quality.

If there is a paper jam, see *Error and maintenance messages* in the *Basic User's Guide*. If you have a print quality problem, see *Improving the print quality* in the *Basic User's Guide*.

Automatic duplex printing (Not available for DCP-7055, DCP-7055W, DCP-7057, DCP-7057W, MFC-7360 and MFC-7360N)

- Use A4 size paper when you use the automatic duplex printing function.
- Make sure that the back cover is closed.
- If paper is curled, straighten it and then put it back in the paper tray.
- Use regular paper or thin paper. DO NOT use bond paper.

Manual duplex printing

The machine prints all the even-numbered pages on one side of the paper first. Before reinserting the paper, straighten it well, or you may get a paper jam. Very thin or thick paper is not recommended.

Simultaneous scanning, printing and faxing

Your machine can print from your computer while sending or receiving a fax in memory, or while scanning a document into the computer. Fax sending will not be stopped during the computer printing. However, when the machine is copying or receiving a fax on paper, it pauses the computer printing operation, and then continues printing when copying or fax receiving has finished.

Choosing page setup options

You can set the Paper Size, Orientation and Scale.

From an application such as Apple TextEdit, click File, then Page Setup. Make sure Brother MFC-XXXX (where XXXX is your model name.) is chosen in the Format for pop-up menu. You can change the settings for Paper Size, Orientation and Scale, then click OK.

Settings:	Page Attributes	÷
Format for:	Brother MFC-xxxx	\$
	Brother MFC-XXXX CUPS	
Paper Size:	A4	\$
	20.99 by 29.70 cm	
Orientation:	Tê Te	
Scale:	100 %	
	Car	

- 2 From an application such as Apple TextEdit, click File, then Print to start printing.
 - (Mac OS X 10.4.11)

Printer: Brother MFC- XXXX	•
Presets: Standard	•
Copies & Pages	•
Copies: 1 🗹 Collated	
Pages: 💽 All	_
O From: 1 to: 1	
? PDF V Preview	Cancel Print

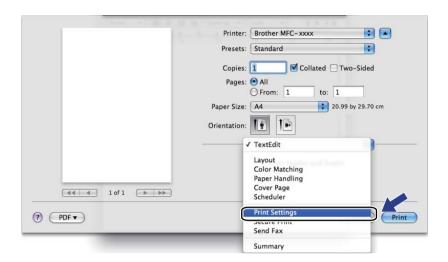
■ (Mac OS X 10.5.x to 10.6.x)

For more page setup options, click the disclosure triangle beside the Printer pop-up menu.

Printer: Broth	ner MFC-xxxx
Presets: Stan	dard 🛟
(?) (PDF ▼) (Preview Cancel Print
-	
	Printer: Brother MFC-xxxx
	Presets: Standard
	Hesets. Standard
	Copies: 1 🗹 Collated 🗌 Two-Sided
	Pages: 💿 All
	O From: 1 to: 1
	Paper Size: A4 20.99 by 29.70 cm
	Orientation:
	TextEdit
	Print header and footer
44 4 1 of 1 >>>>	

Choosing printing options

To control special printing features, choose **Print Settings** from the Print dialog box.



Cover Page

You can make the following cover page settings:

	Printer: Brother MFC- xxxx
	Presets: Standard
	Copies: 🚺 🗹 Collated 🗌 Two-Side
	Pages: • All From: 1 to: 1
	Paper Size: A4 20.99 by 29.7
	Orientation:
	Cover Page
	Print Cover Page: None
	 Before document After document
44 4 1 of 1 (>>>>>	Cover Page Type: standard
	Billing Info:

Print Cover Page

If you want to add a cover page to your document, use this function.

Cover Page Type

Choose a template for the cover page.

Billing Info

If you want to add the billing information to the cover page, enter text in the Billing Info box.

Layout

	Printer: Brother MFC-xxxx
	Presets: Standard
	Copies: 1 Collated Two-Sided
	Pages: 💿 All
	O From: 1 to: 1
	Paper Size: 44 20.99 by 29.70 cm
	Orientation:
	Layout
	Pages per Sheet: 1
••• • 1 of 1 •• ••	Layout Direction:
	Border: None 🗘
	Two-Sided: Off
	Reverse Page Orientation

Pages per Sheet

The **Pages per Sheet** selection can reduce the image size of a page by allowing multiple pages to be printed on one sheet of paper.

Layout Direction

When you specify the pages per sheet, you can also specify the direction of the layout.

Border

If you want to add a border, use this function.

Two-Sided

See Duplex Printing on page 136.

■ Reverse Page Orientation (Mac OS X 10.5.x to 10.6.x)

Check **Reverse Page Orientation** to reverse the data from up to down.

■ Flip horizontally (Mac OS X 10.6.x)

Check Flip horizontally to print as a reflection flipped left-to-right.

Secure Print (For MFC-7460DN and MFC-7860DW)

	Printer: Brother MFC- xxxx 🔷
	Presets: Standard
	Copies: 1 Scollated Two-Sided
	Pages: 💽 All
	O From: 1 to: 1
	Paper Size: 🗚 🗘 20.99 by 29.70 cm
	Orientation:
	Secure Print
	Jecure Hint
	Secure Print
	User Name :
44 4 1 of 1 >>>>	
	Job Name :
	Password :

Secure Print:

Secure documents are documents that are password protected when they are sent to the machine. Only the people who know the password will be able to print them. Since the documents are secured at the machine, you must enter the password using the control panel of the machine to print them.

To send a secured document:

1 Check Secure Print.

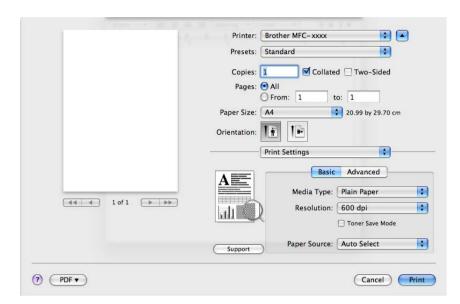
- 2 Enter your password, user name and job name and click **Print**.
- 3 You must print the secured document from the control panel of the machine. (See Secure Key (For MFC-7460DN and MFC-7860DW) on page 2.)

To delete a secured document: You need to use the control panel of the machine to delete a secured document. (See Secure Key (For MFC-7460DN and MFC-7860DW) on page 2.)

Print Settings

You can change settings by choosing a setting in the Print Settings list:

Basic tab



Media Type

You can change the media type to one of the following:

- Plain Paper
- Thin Paper
- Thick Paper
- Thicker Paper
- Bond Paper
- Envelopes
- Env. Thick
- Env. Thin
- Recycled Paper
- Label

Resolution

You can choose the resolution as follows.

- 300 dpi
- 600 dpi
- HQ 1200

Toner Save Mode

You can conserve toner use with this feature. When you set **Toner Save Mode** to On, print appears lighter. The default setting is **Off**.

🖉 Note

- We do not recommend **Toner Save Mode** for printing Photo or Greyscale images.
- Toner Save Mode is not available for HQ 1200 resolution.

Paper Source

You can choose Auto Select, Tray1 or Manual.

Reverse Print

• Mac OS X 10.4.11

Check Reverse Print to reverse the data from up to down.

• Mac OS X 10.5.x to 10.6.x

See Reverse Page Orientation in Layout.

Support

You can visit the Brother Solutions Center (<u>http://solutions.brother.com/</u>) and our website for original/genuine Brother supplies by clicking the **Support** button. The Brother Solutions Center is a website offering information about your Brother product including FAQs (Frequently Asked Questions), User's Guides, driver updates and tips for using your machine.

Advanced tab



Graphics Quality

You can change the print quality as follows:

• Graphics

The Graphics mode prioritises contrast. Choose this setting for printing text and figures, such as business and presentation documents. You can represent sharp contrasts between shaded areas.

• Text

This is the best mode for printing text documents.

Skip Blank Page

If **Skip Blank Page** is checked, the printer driver automatically detects blank pages and excludes them from printing.

Improve Print Output

This feature allows you to improve a print quality problem.

Reduce Paper Curl

If you choose this setting, the paper curl may be reduced.

If you are printing only a few pages, you do not need to choose this setting. We recommend that you change the printer driver setting in **Media Type** to a thin setting.

🖉 Note

This operation will decrease the temperature of the machine's fusing process.

Improve Toner Fixing

If you choose this setting, the toner fixing on paper may be improved. If this selection does not provide enough improvement, change the printer driver setting in **Media Type** to a thick setting.



This operation will increase the temperature of the machine's fusing process.

Reduce Ghosting

If you are using the machine in a high humidity environment this setting may reduce ghosting on the paper. Do not use this setting if the humidity is below 30% or ghosting may increase.

🖉 Note

This feature may not reduce ghosting for all types of paper. Before you buy a lot of paper, test a small quantity to make sure that the paper is suitable.

Duplex Printing

Automatic Duplex Printing (Not available for DCP-7055, DCP-7055W, DCP-7057, DCP-7057W, MFC-7360 and MFC-7360N)

Select Layout.

Choose Long-edge binding or Short-edge binding in Two-Sided.

	Printer: Brother MFC-xxxx
	Presets: Standard
	Copies: 1 🗹 Collated 🗹 Two-Sided
	Pages: 💿 All
	O From: 1 to: 1
	Paper Size: A4 20.99 by 29.70 cm
	Orientation:
	Layout
	Pages per Sheet: 1
	Layout Direction: 🔀 😽 🙌
▲	Border
	Off Two-Sided ✓ Long-edge binding
	Short-edge binding

Manual duplex

Select Paper Handling.

• (Mac OS X 10.4.11)

Choose Even numbered pages and print, and then choose Odd numbered pages and print.

Printer: Brother MFC-2	XXXX 🗘
Presets: Standard	•
Paper Handling	g 🛟 ———————————————————————————————————
Page Order: Automatic Normal Reverse	Print: O All Pages Odd numbered pages Even numbered pages
Destination Paper Size:	
Use documents paper siz	ze: A4
◯ Scale to fit paper size: ✓ Scale down only	(A4 🗘
? PDF • Preview	Cancel Print

(Mac OS X 10.5.x to 10.6.x)
 Choose Even Only and print, and then choose Odd Only and print.

	Printer: Brother MFC-xxxx
	Presets: Standard
	Copies: 🚺 🗹 Collated 🗹 Two-Sided
	Pages: All From: 1 to: 1
	Paper Size: A4 20.99 by 29.70 cm
	Orientation:
	Paper Handling
	Pages To Pri
	Destination Paper Si
44 4 1 of 1 >>>>	Scale to fit paper size Scale down only
	Page Order: Automatic

Removing the Printer driver for Macintosh

For Mac OS X 10.4.11

- 1 Log in as an 'Administrator'.
- 2 Run the **Printer Setup Utility** (from the **Go** menu, choose **Applications**, **Utilities**), then choose the printer you want to remove and remove it by clicking the **Delete** button.

For Mac OS X 10.5.x to 10.6.x

- 1 Log in as an 'Administrator'.
- Prom the Apple menu, choose System Preferences. Click Print & Fax, then choose the printer you want to remove and remove it by clicking the button.

Features in the BR-Script 3 printer driver (For MFC-7860DW) (PostScript[®] 3[™] language emulation)

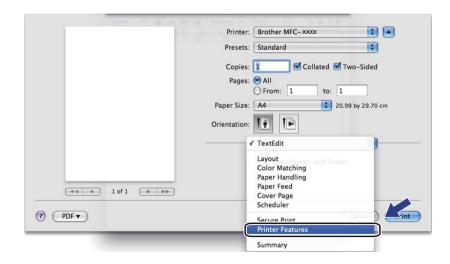
This section introduces the distinctive operations of the BR-Script 3 printer driver. For the basic operations of the BR-Script 3 printer driver, see *Features in the printer driver (Macintosh)* on page 126 for **Page Setup**, **Cover Page**, **Paper Source** and **Layout**.

🖉 Note

- To use the BR-Script 3 printer driver, you need to set the Emulation to BR-Script 3 by using the control panel before connecting the interface cable. (See *Printer Emulation Support (For DCP-7070DW and MFC-7860DW*) on page 3.)
- The BR-Script 3 printer driver does not support the PC-Fax Sending.
- If you want to setup the PS driver (BR-Script3 printer driver), please go to the Brother Solutions Center at <u>http://solutions.brother.com/</u> and click Downloads on your model page to download the driver and visit FAQ's for installation instructions.
- If you use a USB cable and Mac OS, only one printer driver for a machine can be registered in the Printer Setup Utility (Mac OS X 10.4.11) or Print & Fax in System Preferences (Mac OS X 10.5.x to 10.6.x). If a Brother Laser driver is already listed in the Printer list, you will need to remove it and then install the BR-Script 3 printer driver. For the information about removing the printer driver, see *Removing the Printer driver for Macintosh* on page 138.

Choosing printing options

To control special printing features, choose Printer Features from the Print dialog box.



Printer Features

(Mac OS X 10.4.11) Feature Sets: Set 1

Presets: Standard Printer Features Feature Sets: Set 1 Media Type: Plain Paper Secure Print: Off Password: 0000 Job Name: System Name Resolution: 600 dpi Toner Save	
Feature Sets: Set 1 Media Type: Plain Paper Secure Print: Off Password: 0000 Job Name: System Name Resolution: 600 dpi	
Media Type: Plain Paper Secure Print: Off Password: 0000 Job Name: System Name Resolution: 600 dpi	
Secure Print: Off Password: 0000 Job Name: System Name Resolution: 600 dpi	
Secure Print: Off Password: 0000 Job Name: System Name Resolution: 600 dpi	
Password: 0000 Job Name: System Name Resolution: 600 dpi	
Job Name: System Name	
Resolution: 600 dpi	
Toner Save	

Media Type

You can change the media type to one of the following:

- Plain Paper
- Thin Paper
- Thick Paper
- Thicker Paper
- Bond Paper
- Envelopes
- Env. Thick
- Env. Thin
- Recycled Paper
- Label

Secure Print

Secure Print allows you to secure documents that are password protected when they are sent to the machine. Only the people who know the password will be able to print them. Since the documents are secured at the machine, you must enter the password using the control panel of the machine. The secured document must have a **Password** and **Job Name**.

Printing and Faxing

Password

Choose the password for your secured document that you send to the machine from the drop-down box.

Job Name

Choose the Job name for your secured document that you sent to the machine, from the drop-down list.

Resolution

You can choose the resolution as follows.

- 300 dpi
- 600 dpi
- HQ 1200

Toner Save

You can conserve toner using this feature. When you check **Toner Save**, your prints appear lighter. The default setting is **Off**.

Note

• We do not recommend **Toner Save** for printing photo or greyscale images.

• Toner Save Mode is not available for HQ 1200 resolution.

Feature Sets: Set 2

Printer: Brother MFC-xxxx	\$
Presets: Standard	\$
Printer Features	•
Feature Sets: Set 2	•
✓ Halftone Screen Lock	
High Quality Image Printing	
Improve Print Output: Off	•
Ghost Reduction Setting: Off	•
Density Adjustment: Printer Default	•
PDF V Preview	Cancel Prin
(TDFV) (Fleview)	Cancer Prin

Halftone Screen Lock

Stops other applications from modifying the Halftone settings. The Default setting is on.

High Quality Image Printing

You can increase the quality of image printing. If you set **High Quality Image Printing** to On, the printing speed will be slower.

Printing and Faxing

Improve Print Output

This feature allows you to improve a print quality problem.

Reduce Paper Curl

If you choose this setting, the paper curl may be reduced.

If you are printing only a few pages, you do not need to choose this setting. We recommend that you change the printer driver setting in **Media Type** to a thin setting.

🖉 Note

This operation will decrease the temperature of the machine's fusing process.

Improve Toner Fixing

If you choose this setting, the toner fixing on paper may be improved. If this selection does not provide enough improvement, change the printer driver setting in **Media Type** to a thick setting.

🖉 Note

This operation will increase the temperature of the machine's fusing process.

Ghost Reduction Setting

If you are using the machine in a high humidity environment this setting may reduce ghosting on the paper. Do not use this setting if the humidity is below 30% or ghosting may increase.

🖉 Note

This feature may not reduce ghosting for all types of paper. Before you buy a lot of paper, test a small quantity to make sure that the paper is suitable.

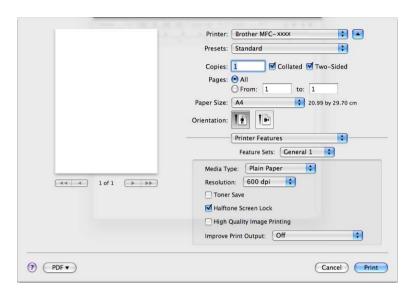
Density Adjustment

Increase or decrease the print density.

🖉 Note

The **Density Adjustment** is not available when you set the **Resolution** to **HQ 1200**.

(Mac OS X 10.5.x to 10.6.x) Feature Sets: General 1



Media Type

You can change the media type to one of the following:

- Plain Paper
- Thin Paper
- Thick Paper
- Thicker Paper
- Bond Paper
- Envelopes
- Env. Thick
- Env. Thin
- Recycled Paper
- Label

Resolution

You can choose the resolution as follows.

- 300 dpi
- 600 dpi
- HQ 1200

Printing and Faxing

Toner Save

You can conserve toner using this feature. When you check **Toner Save**, your prints appear lighter. The default setting is **Off**.

🖉 Note

- We do not recommend Toner Save for printing photo or greyscale images.
- Toner Save Mode is not available for HQ 1200 resolution.

Halftone Screen Lock

Stops other applications from modifying the Halftone settings. The Default setting is on.

High Quality Image Printing

You can increase the quality of image printing. If you set **High Quality Image Printing** to On, the printing speed will be slower.

Improve Print Output

This feature allows you to improve a print quality problem.

Reduce Paper Curl

If you choose this setting, the paper curl may be reduced.

If you are printing only a few pages, you do not need to choose this setting. We recommend that you change the printer driver setting in **Media Type** to a thin setting.

🖉 Note

This operation will decrease the temperature of the machine's fusing process.

Improve Toner Fixing

If you choose this setting, the toner fixing on paper may be improved. If this selection does not provide enough improvement, change the printer driver setting in **Media Type** to a thick setting.

🖉 Note

This operation will increase the temperature of the machine's fusing process.

Feature Sets: General 2

	Printer: Brother MFC-xxxx 🔷 🚺 🔺
	Presets: Standard
	Copies: 🚺 🗹 Collated 🗹 Two-Sided
	Pages: • All • From: 1 to: 1
	Paper Size: A4 20.99 by 29.70 cm
	Orientation:
	Printer Features
	Feature Sets: General 2
	Ghost Reduction Setting: Off
44 4 1 of 1 >>>>	Density Adjustment: Printer Default

Ghost Reduction Setting

If you are using the machine in a high humidity environment this setting may reduce ghosting on the paper. Do not use this setting if the humidity is below 30% or ghosting may increase.

Note

This feature may not reduce ghosting for all types of paper. Before you buy a lot of paper, test a small quantity to make sure that the paper is suitable.

Density Adjustment

Increase or decrease the print density.

🖉 Note

The Density Adjustment is not available when you set the Resolution to HQ 1200.

Secure Print (Mac OS X 10.5.x to 10.6.x)

Secure documents are documents that are password protected when they are sent to the machine. Only the people who know the password will be able to print them. Since the documents are secured at the machine, you must enter the password using the control panel of the machine to print them.

1	Printer: Brother MFC- xxxx 🛟 🔺
	Presets: Standard 🗘
	Copies: 1 🗹 Collated 🗹 Two-Sided
	Pages: • All From: 1 to: 1
	From: 1 to: 1 Paper Size: A4 20.99 by 29.70 cm
	Orientation:
	Secure Print
	Secure Print
	User Name: polepole
◄< ◄ 1 of 1 ► ►►	Job Name: System Name 🛟
	Password:

If you want to create a secure print job, click **Secure Print** and check the **Secure Print** box. Enter a password in the **Password** box and click **Print**.

(For more information about Secure Print, See Secure Key on page 2.)

Status Monitor

The **Status Monitor** utility is a configurable software tool for monitoring the status of the machine, letting you see error messages such as paper empty or paper jam at pre-set update intervals. You can also access the web based management. Before you can use the tool you must choose your machine in the **Model** pop-up menu in ControlCenter2. You can check the device status by clicking the Status Monitor icon in the **DEVICE SETTINGS** tab of ControlCenter2 or by launching Brother Status Monitor follow these steps:

■ For Mac OS X 10.4.11

- 1 Run the **Printer Setup Utility** (from the **Go** menu, choose **Applications**, **Utilities**), then choose the machine.
- Click the Utility, then Status Monitor will start up.
- For Mac OS X 10.5.x
 - 1 Run the System Preferences, select Print & Fax, then choose the machine.
 - 2 Click the **Open Print Queue...**, then click **Utility**. Status Monitor will start up.
- For Mac OS X 10.6.x
 - 1 Run the **System Preferences**, select **Print & Fax**, then choose the machine.
 - Click the Open Print Queue..., then click Printer Setup. Select the Utility tab then click Open Printer Utility. Status Monitor will start up.

Updating the machine's status

If you want the latest machine status while the Status Monitor window is open, click the 😥 icon. You can

set what interval the software will update the machine status information. Go to the menu bar, **Brother Status Monitor** and choose **Preferences**.

0 0	Status Monitor
	MFC-xxxx
	USB
Sleep	
	Troubleshooting
Visit th	e Genuine Supplies website
	11.

Hiding or showing the window

After starting the **Status Monitor**, you can hide or show the window. To hide the window, go to the menu bar, **Brother Status Monitor** and choose **Hide Status Monitor**. To show the window, click the **Brother Status Monitor** icon in the dock or click the **Status Monitor** in the **DEVICE SETTINGS** tab of ControlCenter2.



Quitting the window

Click Brother Status Monitor in the menu bar and then choose Quit Status Monitor from the pop-up menu.

Web Based Management (Network Connection Only)

You can access the Web Based Management System by clicking the machine icon on the **Status Monitor** screen. A standard Web Browser can be used to manage your machine using HTTP (Hyper Text Transfer Protocol). For more information on the Web Based Management System, see *Web Based Management* in the *Network User's Guide*.

Sending a fax (MFC models only)

You can send a fax directly from a Macintosh application.



Fax documents will be sent in Black and White only.

- 1 Create a document in a Macintosh application.
- 2 From an application such as Apple TextEdit, click **File**, then **Print**.
 - (Mac OS X 10.4.11)

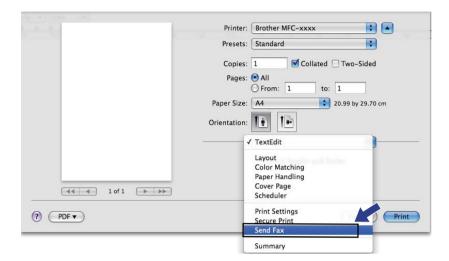
Printer:	Brother MFC- XXXX	•
Presets:	Standard	•
	Copies & Pages	•
Copies:	1 Collated	
Pages:	All From: 1 to: 1	1
? PDF V Pre	view	Cancel Print

(Mac OS X 10.5.x to 10.6.x)

For more page setup options, click the disclosure triangle beside the Printer pop-up menu.

Printer:	Brother MFC-xxxx
Presets:	Standard
PDF V	Preview Cancel Print
	Printer: Brother MFC-xxxx 🔹
	Presets: Standard
	Copies: 🚺 🗹 Collated 🗌 Two-Sided
	Pages: All From: 1 to: 1
	Paper Size: A4 20.99 by 29.70 cm
	Orientation:
	TextEdit
	Print header and footer
(44 4 1 of 1 (▶ ▶ ►
PDF ▼	(Cancel) Print

3 Choose Send Fax from the pop-up menu.



4 Choose Facsimile from the Output pop-up menu.

P	rinter: Brother MFC-xxxx
Pr	resets: Standard
c	opies: 1 🗹 Collated 🗌 Two-Sided
	Pages: • All From: 1 to: 1
Pape	r Size: A4 20.99 by 29.70 cm
Orient	tation:
	Send Fax
c	Dutput: Facsimile
Inpu	It Fax Number:
(44 4] 1 of 1 (>> >>>)	Add
Desi	tination Fax Numbers: Addresses
N	ame Fax#
	222-111-3333
	Delete
(?) (PDF V	Cancel Print

5 Enter a fax number in the **Input Fax Number** box, and then click **Print** to send the fax.

Note

If you want to send a fax to more than one number, click **Add** after entering the first fax number. The destination fax numbers will be listed in the dialog box.

	Printer: Brother MFC-xxxx
	Presets: Standard
	Copies: 1 Scollated Two-Sided
	Pages: 💿 All
	From: 1 to: 1
	Paper Size: A4 20.99 by 29.70 cm
	Orientation:
	Send Fax
	Output: Facsimile
	Input Fax Number:
◄< < 1 of 1 ► ►►	Add
	Destination Fax Numbers: Addresses
	Destination Fax Numbers: Addresses
	Name Faxy
	Delete
PDF V	Cancel Print

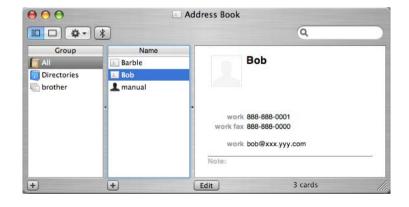
Drag a vCard from the Mac OS X Address Book application (Mac OS X 10.4.11)

You can address a fax number using a vCard (an electronic business card) from the Mac OS X Address **Book** application.



2 Drag a vCard from the Mac OS X Address Book application to the Destination Fax Numbers field.

	Presets:	Standard	•
		Send Fax	•
Output:	Facsimi	le ;	ver:1.1.2
Input Fax	Number:		
			Add
Destinatio Name Bob	on Fax Nun	bers: Fax# 888-888-0000	



Note

If both work and home fax numbers are stored in the Mac OS X Address Book, choose **work Fax** or **home Fax** from the **Stored Fax Numbers** pop-up menu, and then drag a vCard.

Printing and Faxing

3 When you are finished addressing your fax, click **Print**.

	Printer:	Brother MFC- XXXX		
	Presets:	Standard	-	
		Send Fax	-]
Output:	Facsimi	e ;		ver:1.1.2
Input Fax	Number:			
				Add
Stored Fa	x Numbers			
ho	me Fax	Add	ress Book	
Destinatio	on Fax Num	bers:		
Name		Fax#		
Bob		888-888-0000		
\mathbf{C}	* * * *	*******	*****	
				Delete

Note

The vCard used must contain a work Fax or home Fax number.

Using Mac OS X 10.5.x to 10.6.x Addresses panel

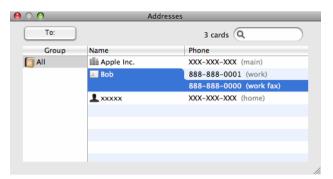
You can address a fax number using the **Addresses** button.

1 Click Addresses.

Printer: Brother MFC- xxxx 😫 🔺	
Presets: Standard	
Copies: 1 🗹 Collated 🗌 Two-Sided	
Pages: Pages:	
Paper Size: A4 20.99 by 29.70 cm	
Orientation:	
Send Fax	
Output: Facsimile	
Input Fax Number:	
Destination Fax Numbers: Addresses	
Name Fax# 222-111-3333	
222-111-3333	
Delete	
(? (PDF •) (Cancel) (Print	

Printing and Faxing

2 Choose the fax number from the **Addresses** panel and then click **To**.



3 When you are finished addressing your fax, click **Print**.

1.1	Printer: Brother MFC-xxxx	÷ 🔺
	Presets: Standard	\$
	Copies: 1 🗹 Collate	d 🗌 Two-Sided
	Pages: 💿 All	
		to: 1
		20.99 by 29.70 cm
	Orientation: 🚺	
	Send Fax	
	Output: Facsimile	
	Input Fax Number:	
[◀◀ ◀] lof 1 [▶ ▶▶]		Add
	Destination Fax Numbers: Name Fax#	Addresses
	Fax to 03-3200-23	22
		Delete

Scanning

Scanning a document using the TWAIN driver

The Brother machine software includes a TWAIN Scanner driver for Macintosh. You can use this Macintosh TWAIN Scanner driver with any applications that support TWAIN specifications.

When you scan a document, you can either use the ADF (automatic document feeder) (Not available for DCP-7055, DCP-7055W, DCP-7057, DCP-7057W, DCP-7060D and DCP-7070DW) or the scanner glass. For more information on loading the documents, see *Loading documents in the Basic User's Guide*.

🖉 Note

If you want to scan from a machine on a network, choose the networked machine in the Device Selector application located in **Macintosh HD/Library/Printers/Brother/Utilities/DeviceSelector** or from the **Model** pop-up menu of ControlCenter2.

Run your Macintosh TWAIN-compliant application. The first time you use the Brother TWAIN driver, set it as the default driver by choosing **Select Source**. For each document you scan after this, choose **Acquire Image Data** or **Start**. The menu option that lets you choose the Scanner driver may vary depending on your application.

Brother TWAIN				
Resolution	x.x.x	Scanning A	rea	
200 x 200 dpi	+			
Scan Type				
24bit Color	+			
Document Size				
A4	†			
Height: 207	m ch			
? Default	C	ancel	Start	PreScan

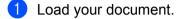
🖉 Note

The method of choosing the default driver or scanning a document may vary depending on the application you are using.

Scanning an image into your Macintosh

You can scan a whole page, or scan a portion after pre-scanning the document.

Scanning a whole page



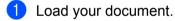
2 Adjust the following settings, if needed, in the Scanner Setup dialog box:

- Resolution
- Scan Type
- Document Size
- Adjust Image
 - Brightness
 - Contrast

Click **Start**. When scanning has finished, the image appears in your graphics application.

Pre-Scanning an image

The **PreScan** button is used to preview and also lets you crop any unwanted areas from the image. When you are satisfied you are scanning the correct area, click the **Start** button in the Scanner Setup dialog box to scan the image.



2 Click PreScan.

The whole image is scanned into your Macintosh and appears in the Scanning Area.

3 Drag the mouse pointer over the portion you want to scan.





4 Put the document in the ADF again.

Note

ADF is not available for DCP-7055, DCP-7055W, DCP-7057, DCP-7057W, DCP-7060D and DCP-7070DW.

If you put the document on the scanner glass in step (), skip this step.

5 Adjust the settings for Resolution, Scan Type, Brightness and Contrast in the Scanner Setup dialog box as needed.

6 Click Start.

This time only the chosen area of the document appears in the application window.

7 You can refine the image in your editing software.

Settings in the Scanner window

Resolution

You can change the scanning resolution from the **Resolution** pop-up menu. Higher resolutions take more memory and transfer time, but produce a finer scanned image. The following table shows the resolutions you can choose and the available colours.

Resolution	Black & White/ Gray (Error Diffusion)	256 Color	True Gray/24bit Color
100 x 100 dpi	Yes	Yes	Yes
150 x 150 dpi	Yes	Yes	Yes
200 x 200 dpi	Yes	Yes	Yes
300 x 300 dpi	Yes	Yes	Yes
400 x 400 dpi	Yes	Yes	Yes
600 x 600 dpi	Yes	Yes	Yes
1200 x 1200 dpi	Yes	No	Yes
2400 x 2400 dpi	Yes	No	Yes
4800 x 4800 dpi	Yes	No	Yes
9600 x 9600 dpi	Yes	No	Yes
19200 x 19200 dpi	Yes	No	Yes

Scanning

Scan Type

Black & White

Use for text or line art images.

Gray (Error Diffusion)

Use for photographic images or graphics. (Error Diffusion is a method for creating simulated grey images without using true grey dots. Black dots are put in a specific pattern to give the grey appearance.)

True Gray

Use for photographic images or graphics. This mode is more exact because it uses up to 256 shades of grey.

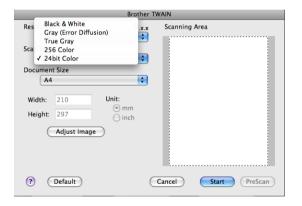
256 Color

Uses up to 256 colours to scan the image.

24bit Color

Uses up to 16.8 million colours to scan the image.

Although using **24bit Color** creates an image with the most accurate colour reproduction, the image file size will be about three times larger than a file created using the **256 Color** option. It requires the most memory and has the longest transfer time.



Scanning

Document Size

Choose one of the following document sizes:

- A4
- JIS B5
- Letter
- Legal
- A5
- Executive
- Business Card

To scan business cards, choose the **Business Card** size, and then place the business card face down at the top left of the scanner glass, as indicated by the document guidelines on the machine.

- Photo
- Index Card
- Photo L
- Photo 2L
- Postcard 1
- Postcard 2 (Double)
- Custom

After you choose a custom size, you can adjust the scanning area. Click and hold the mouse button as you drag the mouse to crop the image.

Width: Enter the custom width.

Height: Enter the custom height.

Note

User adjustable from 8.9 x 8.9 mm to 215.9 x 355.6 mm.

Adjusting the Image

Brightness

Adjust the setting (-50 to 50) to get the best image. The default value is 0, representing an average, and is usually suitable for most images.

You can set the **Brightness** level by dragging the slider to the right or left to lighten or darken the image. You can also enter a value in the box to set the level.

Brightness			0
Contrast			0
ColorSync			
Percept	ual (Images)	A T	
Scanner Pro	ofile		
Brother	sRGB Scanner	A Y	
Reduce Noise			

If the scanned image is too light, set a lower **Brightness** level and scan the document again.

If the image is too dark, set a higher **Brightness** level and scan the document again.

🖉 Note

The Brightness setting is not available for 256 Color.

Contrast

You can increase or decrease the contrast level by moving the slider to the left or right. An increase emphasizes dark and light areas of the image, while a decrease reveals more detail in grey areas. You can also enter a value in the box to set the **Contrast**.

🖉 Note

The Contrast setting is only available if you have set Scan Type to Gray (Error Diffusion), True Gray or 24bit Color.

Reduce Noise

You can improve and enhance the quality of your scanned images with this selection. The **Reduce Noise** setting is available when using **24bit Color** and scan resolutions of 300×300 dpi, 400×400 dpi or 600×600 dpi.

When scanning photographs or other images for use in a word processor or other graphics application, try different settings for the **Resolution**, **Scan Type**, **Brightness** and **Contrast** to see which setting best suits your needs.

Scanning a document using the ICA driver (Mac OS X 10.6.x)

You can scan a document using one of the following methods:

- Using the Image Capture application
- Scanning directly from the "Print & Fax" section

Using Image Capture

In order to use Image Capture included with Mac OS X 10.6.x, the ICA Scanner Driver is required. The Brother CUPS Printer Driver for Mac OS X 10.6.x contains the ICA Scanner Driver. To install the ICA Scanner Driver, go to the downloads selection located on the main page for your model on the Brother Solutions Center (http://solutions.brother.com/).

Connect your Brother machine to the Macintosh using a USB cable. Or connect your Brother machine to the same LAN (if you are using a network model) where the Macintosh is connected.

2 Launch the Image Capture application.

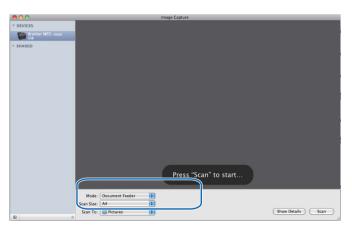


3 Select the machine from the list on the left side of the screen.

If you connected the Brother machine and your Macintosh with a USB cable, you will see the machine in the **DEVICES** area. If connected via LAN, you will see it in the **SHARED** area.



Place your document in the ADF or on the scanner glass. If you place the document in the ADF, select "Document Feeder" for Mode and the size of your document for Scan Size.

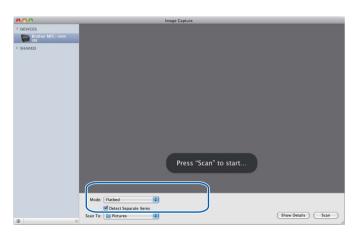


If you place the document on the scanner glass, select "Flatbed" for Mode.

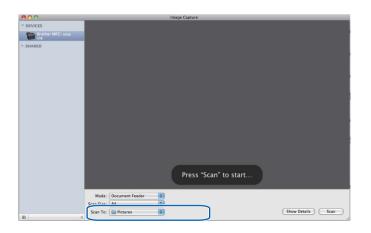
🖉 Note

ADF is not available for DCP-7055, DCP-7055W, DCP-7057, DCP-7057W, DCP-7060D and DCP-7070DW

When the **Detect Separate Items** box is unchecked, the document will be scanned as one item and saved as one file. When the **Detect Separate Items** box is checked, the program will detect each image and save them as separate files. If the program does not automatically crop the document as you want, you can do it manually by dragging the mouse pointer over the portion you want to scan from the dialog box that can be accessed by clicking on **Show Details**.



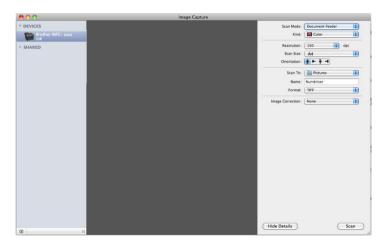
5 Select the destination folder or destination application for **Scan To**.



Scanning

You can adjust the following settings, if needed, in the dialog box accessed by clicking on **Show Details**. Please note that the item name and assignable value may vary depending on the machine.

- **Scan Mode**: Choose Document Feeder or Flatbed.
- **Kind**: Choose from Color, Black & White or Text.
- **Resolution**: Choose the resolution you want to scan your document at.
- Scan Size: Select the paper size of the document being scanned from the Document Feeder or the scan area from the Flatbed.
- Orientation or Rotation Angle: Select the orientation of the document from the Document Feeder or the angle of the scan from the flatbed.
- **Scan To**: Choose the destination folder or destination application.
- **Name**: Enter the prefix text used for the name of the scanned image.
- **Format**: Select the file format of the scanned data.
- Image Correction: From the manual setting you can adjust Brightness, Tint, Temperature and Saturation.



Click on Scan to start scanning.

Scanning directly from the "Print & Fax" section

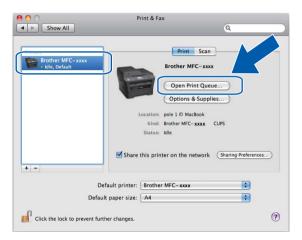
If you already added your Brother machine in the **Print & Fax** section, you can scan directly from there. Please follow the steps below:

Connect your Brother machine to the Macintosh using a USB cable. Or connect your Brother machine to the same LAN (if you are using a network model) where the Macintosh is connected.

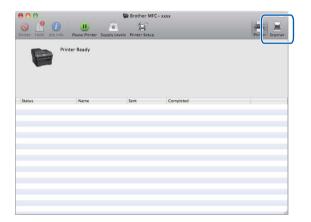
2 Select System Preferences from the Apple Menu.

3 Click on the **Print & Fax** icon.

4 Select the machine from the list on the left side of the screen and click on **Open Print Queue**.

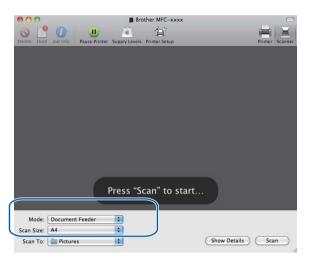


Click on the Scanner icon.



Scanning

6 Place your document in the ADF or on the scanner glass. If you place the document in the ADF, select "**Document Feeder**" for **Mode** and the size of your document for **Scan Size**.

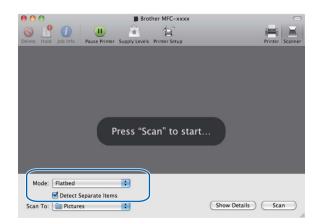


If you place the document on the scanner glass, select "Flatbed" for Mode.

Note

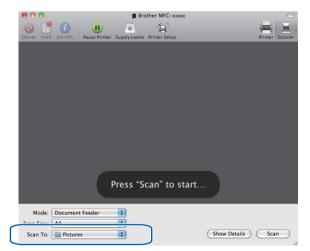
ADF is not available for DCP-7055, DCP-7055W, DCP-7057, DCP-7057W, DCP-7060D and DCP-7070DW

When the **Detect Separate Items** box is unchecked, the document will be scanned as one item and saved as one file. When the **Detect Separate Items** box is checked, the program will detect each image and save them as separate files. If the program does not automatically crop the document as you want, you can do it manually by dragging the mouse pointer over the portion you want to scan from the dialog box that can be accessed by clicking on **Show Details**.



9

Select the destination folder or destination application for **Scan To**.



You can adjust the following settings, if needed, in the dialog box accessed by clicking on **Show Details**. Please note that the item name and assignable value may vary depending on the machine.

- **Scan Mode**: Choose Document Feeder or Flatbed.
- Kind: Choose from Color, Black & White or Text.
- **Resolution**: Choose the resolution you want to scan your document at.
- Scan Size: Select the paper size of the document being scanned from the Document Feeder or the scan area from the Flatbed.
- Orientation or Rotation Angle: Select the orientation of the document from the Document Feeder or the angle of the scan from the flatbed.
- **Scan To**: Choose the destination folder or destination application.
- **Name**: Enter the prefix text used for the name of the scanned image.
- **Format**: Select the file format of the scanned data.
- Image Correction: From the manual setting you can adjust Brightness, Tint, Temperature and Saturation.



Click on **Scan** to start scanning.

Using Presto! PageManager

Presto! PageManager is an application for managing the documents in your Macintosh. Since it is compatible with most image editors and word processing programs, Presto! PageManager gives you unmatched control over your Macintosh files. You can easily manage your documents, edit your E-mail and files and read documents with the OCR software built into Presto! PageManager.

If you use the machine as a scanner, we recommend that you install Presto! PageManager. Presto! PageManager is available as a download from

http://nj.newsoft.com.tw/download/brother/PM9SEinstaller_BR_multilang.dmg To install Presto! PageManager, see the Quick Setup Guide.

🖉 Note

The complete NewSoft Presto! PageManager 9 User's Guide can be viewed from the **Help** menu in NewSoft Presto! PageManager 9.

Features

- OCR: In one step you can scan an image, recognize the text, and edit it with a word processor.
- Image Editing: Enhance, crop and rotate images, or open them with an image-editing program of your choice.
- Annotation: Add removable notes, stamps and drawings to images.
- Folders Window: View and arrange your folder hierarchy for easy access.
- View Window: View files as thumbnails, list or Cover Flow for easy identification.

System requirements for Presto! PageManager

- Mac OS X 10.4.11 10.5.x 10.6.x
- CD-ROM drive
- Hard disk drive with at least 400 MB of free disk space for installation

NewSoft Technical Support

For USA

Company name:	NewSoft America Inc.
Postal Address:	47102 Mission Falls Court, Suite 202 Fremont CA 94539
Telephone:	510-770-8900
Fax:	510-770-8980
E-mail Address:	contactus@newsoftinc.com
URL:	http://www.newsoftinc.com/
For Canada	
E-mail Address:	contactus@newsoftinc.com (English)
Germany	
Company name:	SoftBay GmbH
Postal Address:	Carlstraße 50, D-52531, Übach-Palenberg
Telephone:	0900 1 409640
	(For callers from within Germany, this is not a toll-free call, Callers will be charged at Euro 0.59 per minute)
E-mail Address:	de.nsc@newsoft.eu.com
URL:	http://de.newsoft.eu.com/
UK	
Company name:	Avanquest UK
Postal Address:	The Software Centre East Way, Lee Mill Industrial Estate Plymouth Devon. PL21 9GE
Telephone:	44-01752-201148
Fax:	44-01752-894833
E-mail Address:	uk.nsc@newsoft.eu.com
URL:	http://uk.newsoft.eu.com/
France	
Company name:	5CA
Telephone:	089-965-01-09
	(For callers from within France, this is not a toll-free call, Callers will be charged at \pounds 1.35 + \pounds 0.34 per minute)
E-mail Address:	fr.nsc@newsoft.eu.com
URL:	http://fr.newsoft.eu.com/

Scanning

Italy

Company name:	5CA
Telephone:	0899399878
	(For callers from within Italy, this is not a toll-free call, Callers will be charged at Euro 0.80 per minute)
E-mail Address:	it.nsc@newsoft.eu.com
URL:	http://it.newsoft.eu.com/
Spain	
Company name:	5CA
Telephone:	0807505598
	(For callers from within Spain only, this is not a toll-free call, Callers will be charged at Euro 0.94 per minute)
E-mail Address:	sp.nsc@newsoft.eu.com
Other countries	
E-mail Address:	tech@newsoft.eu.com (English)

10 ControlCenter2



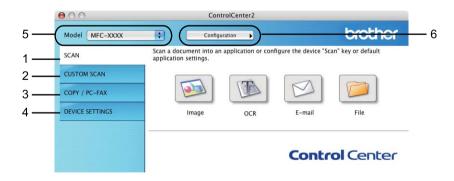
The features available to you in ControlCenter2 may vary depending on the model number of your machine.

Using ControlCenter2

ControlCenter2 is a software utility that lets you quickly and easily access your often used applications. Using ControlCenter2 eliminates the need to manually launch specific applications. The icon will appear on the

menu bar. To open the ControlCenter2 window, click the *section* icon and choose **Open**. ControlCenter2 has the following operations:

- 1 Scan directly to a file, E-mail, word processor or graphics application of your choice. (1)
- 2 Custom Scan buttons let you configure a button to meet your own application needs. (2)
- 3 Access the Copy features available via your Macintosh and access the PC-FAX applications available for your device. (3)
- 4 Access the settings available to configure your device. (4)
- 5 You can choose which machine ControlCenter2 will connect with from the **Model** pop-up menu. (5) You can also open the **Device Selector** window by choosing **Other...** from the **Model** pop-up menu.
- 6 You can also open the configuration window for each function by clicking the **Configuration** button. (6)



171

Turning the AutoLoad feature off

If you do not want ControlCenter2 to run automatically each time you start your Macintosh, do the following.

- Click the ControlCenter2 icon in the menu bar and choose Preferences. The ControlCenter2 preference window appears.
- 2 Uncheck Start ControlCenter on computer startup.
- 3 Click **OK** to close the window.



Note

The ControlCenter2 application icon is in **Macintosh HD/Library/Printers/Brother/Utilities/ControlCenter**.

10

SCAN

There are four scan buttons for the Scan to Image, Scan to OCR, Scan to E-mail and Scan to File applications.

Image (Default: Apple Preview)

Lets you scan a page directly into any graphic viewer/editor application. You can choose the destination application, such as Adobe[®] Photoshop[®] or any kind of image editing application on your Macintosh.

■ OCR (Default: Apple TextEdit)

Lets you scan a page or document, automatically run the OCR application and put text (not a graphic image) into a word processing application. You can choose the target word processing application, such as Microsoft[®] Word or any word processing application on your Macintosh. You must have Presto! PageManager installed on your Macintosh. Presto! PageManager is available as a download from http://nj.newsoft.com.tw/download/brother/PM9SEinstaller_BR_multilang.dmg

E-mail (Default: your default E-mail software)

Lets you scan a page or document directly into an E-mail application as a standard attachment. You can choose the file type and resolution for the attachment.

File

Lets you scan directly to a disk file. You can change the file type and destination folder, as needed.

ControlCenter2 gives you the ability to configure the hardware **SCAN** key on your machine and the ControlCenter2 Software button for each scan feature. To configure the hardware **SCAN** key on your machine choose the **Device Button** (click each of the ControlCenter buttons while holding down the **control** key and choose **Device Button**) in the configuration menu for each of the **SCAN** buttons. To configure the Software button in ControlCenter2, choose the **Software Button** tab (click each of the ControlCenter buttons while holding down the **control** key and choose **Software Button**) in the configuration menu for each of the **SCAN** buttons.



File types

You can choose from the following list of file types for attachments or for saving to a folder.

Choose from the pop-up menu the type of file you want the scanned images to be saved in.

(For Image, E-mail and File scan)

- Windows Bitmap (*.bmp)
- JPEG (*.jpg)
- TIFF (*.tif)
- TIFF Multi-Page (*.tif)
- Portable Network Graphics (*.png)
- PDF (*.pdf)
- Secure PDF (*.pdf)

```
(For OCR scan)
```

- Text (*.txt)
- Rich Text Format (*.rtf)
- HTML (*.htm)
- Excel 97(*.xls)

🖉 Note

- If you set the file type to TIFF or TIFF Multi-Page, you can choose "Uncompressed" or "Compressed".
- Secure PDF is available for Scan to Image, Scan to E-mail and Scan to File.

Document Size

You can choose the document size from the pull-down list. If you choose a "1 to 2" document size, such as **1 to 2 (A4)**, the scanned image will be divided into two A5 size documents.

Image (example: Apple Preview)

The **Scan to Image** feature lets you scan an image directly into your graphics application for image editing. To change the default settings, click the button while holding down the **control** key and choose **Software Button**.

0	Scan To Image		
Soft	ware Button Device	Button	
Target Application			
Apple Preview	•	Add Delet	te
File Type	File	Size	
PDF (*.pdf)	Small		Large
Resolution	Brightne	ss	
300 x 300 dpi			
Scan Type		🖓	
24 Bit Color	Contrast		
Document Size	≡		≣
A4 210 x 297 mm	•	🖓	
Shov	Scanner Interface		
Restore Defaults			
		Cancel	_
			_

If you want to scan and then crop a portion of a page after pre-scanning the document, check the **Show Scanner Interface** box.

Change the other settings, if needed.

To change the destination application, choose the destination application from the **Target Application** pop-up menu. You can add an application to the list by clicking the **Add** button.

00	Add Scan to Image Application
Application Na	change your application for "Scan to Image", please specify ame, Application Location and File Type. k "Add" button to add your application.
Application Na	ame
My Original V	iowat
My Original V	iewei
Application	ieweij
	Browse
Application	

Enter the **Application Name** (up to 30 characters) and choose your preferred application by clicking the **Browse** button. Also choose the **File Type** from the pop-up menu.

You can delete an application that you have added. Just choose the **Application Name** and click the **Delete** button.

00	Delete	Scan to Image Ap	oplication	
select your ap	plicatioin from	red application fro "Application Nan on to delete your		", please
Application N	ame			
My Original	Viewer	\$		
Application iPhoto				
File Type				
JPEG (*.jpg)				
			Cancel	Delete

🖉 Note

This function is also available for **Scan to E-mail** and **Scan to OCR**. The window may vary depending on the function.

If you choose **Secure PDF** from the **File Type** list, the **Set PDF Password** dialog box appears. Enter your password in the **Password** and **Re-type Password** box and then click **OK**.

Note

Secure PDF is also available for Scan to E-mail and Scan to File.

10

OCR (word processing application)

Scan to OCR converts the graphic page image data into text which can be edited by any word processing application. You can change the default word processing application.

To configure **Scan to OCR**, click the button while holding down the **control** key and choose **Software Button**.

0 5	Scan To OCR
Software B	utton Device Button
Target Application	
Apple TextEdit	Add Delete
File Type	
Text (*.txt)	•
OCR Software	
Newsoft OCR	•
OCR Language	
English	
Resolution	Brightness
400 x 400 dpi	
Scan Type	· · · · · · · · · · · · · · ·
Black & White	Contrast
Document Size	≡ ≣
A4 210 x 297 mm	
Show Scann	er Interface
Restore Defaults	
	(Cancel)

To change the word processing application, choose the destination word processing application from the **Target Application** pop-up menu. You can add an application to the list by clicking the **Add** button. To delete an application, click the **Delete** button.

If you want to scan and then crop a portion of a page after pre-scanning the document, check the **Show Scanner Interface** box.

🖉 Note

The Scan to OCR function is available for English, French, German, Dutch, Italian, Spanish, Portuguese, Danish, Swedish, Japanese, Korean, Traditional Chinese and Simplified Chinese.

E-mail

0	Scan To	e E-mail
	Software Button	Device Button
E-mail Applica	tion	
Apple Mail		Add Delete
File Type		File Size
JPEC (*.jpg)		Small Large
Resolution		Brightness
200 x 200 dg	oi 🔷	-
Scan Type		
24 Bit Color	•	Contrast
Document Size		≡ ≣_
A4 210 x 29	7 mm 📫	
	Show Scanner Int	erface
Restore Defa	ults	
		(Cancel)

The **Scan to E-mail** feature lets you scan a document to your default E-mail application, so you can send the scanned job as an attachment. To change the default E-mail application or attachment file type, click the button while holding down the **control** key and choose **Software Button**.

To change the E-mail application, choose your preferred E-mail application from the **E-mail Application** pop-up menu. You can add an application to the lists by clicking the **Add** button ¹. To delete an application, click the **Delete** button.

¹ When you first start ControlCenter2 a default list of compatible E-mail applications will appear in the pop-up menu. If you are having trouble using a custom application with ControlCenter2 you should choose an application from the list.

If you want to scan and then crop a portion of a page after pre-scanning the document, check the **Show Scanner Interface** box.

File

The **Scan to File** feature lets you scan an image to a folder on your hard disk in any file format. This lets you easily archive your paper documents. To configure the file type and folder, click the button while holding down the **control** key and choose **Software Button**.

0	Scan To File
	Software Button Device Button
File Name	(Date) (Number)
CCF	20082010_00000.jpg Show Folder
File Type	File Size
JPEG (*.jpg)	
Destination Fol	Small Large der
Pictures	Browse Show Save As window
Resolution	Brightness
300 x 300 dp	
Scan Type	50
24 Bit Color	Contrast
Document Size	
A4 210 x 297	7 mm 🔹 50
(Show Scanner Interface
Restore Defa	ilts
	Cancel OK

You can change the File Name. Enter the file name you want to use for the document (up to 100 characters) in the **File Name** box. File name will be the file name you registered, current date and sequential number.

Choose the file type for the saved image from the **File Type** pop-up menu. You can save the file to the default folder, or choose your preferred folder by clicking the **Browse** button.

To show where the scanned image is saved when scanning is finished, check **Show Folder** box. To specify the destination of the scanned image everytime, check **Show Save As Window** box.

If you want to scan and then crop a portion of a page after pre-scanning the document, check the **Show Scanner Interface** box.

🖉 Note

For supported file types, see *File types* on page 174.

CUSTOM SCAN

There are four buttons which you can configure to fit your scanning needs.

To customize a button, click the button while holding down the **control** key, and the configuration window appears. There are four scan functions: **Scan to Image**, **Scan to OCR**, **Scan to E-mail** and **Scan to File**.

Scan to Image

Lets you scan a page directly into any image viewer/editor software. You can choose any image editor application on your Macintosh as a destination.

Scan to OCR

Converts scanned documents into editable text files. You can choose the destination application for the editable text. You must install Presto! PageManager for this feature. Presto! PageManager is available as a download from http://nj.newsoft.com.tw/download/brother/PM9SEinstaller_BR_multilang.dmg

Scan to E-mail

Attaches the scanned images to an E-mail message. You can also choose the file attachment type and create a quick send list of E-mail addresses chosen from your E-mail address book.

Scan to File

Lets you save a scanned image to any folder on a local or network hard disk. You can also choose the file type to be used.



File types

You can choose from the following list of file types for attachments or for saving to a folder.

Choose from the pop-up menu the type of file you want the scanned images to be saved in.

(For Image, E-mail and File scan)

- Windows Bitmap (*.bmp)
- JPEG (*.jpg)
- TIFF (*.tif)
- TIFF Multi-Page (*.tif)
- Portable Network Graphics (*.png)
- PDF (*.pdf)
- Secure PDF (*.pdf)

```
(For OCR scan)
```

- Text (*.txt)
- Rich Text Format (*.rtf)
- HTML (*.htm)
- Excel 97(*.xls)

🖉 Note

- If you set the file type to TIFF or TIFF Multi-Page, you can choose "Uncompressed" or "Compressed".
- Secure PDF is available for Scan to Image, Scan to E-mail and Scan to File.

Document Size

You can choose the document size from the pull-down list. If you choose a "1 to 2" document size, such as **1 to 2 (A4)**, the scanned image will be divided into two A5 size documents.

User-defined button

To customize a button, click the button while holding down the **control** key, and the configuration window appears. Follow these guidelines for button configuration.

Scan to Image

General tab

Enter a name in Name for Custom (up to 30 characters) to create the button name.

Choose the type of scan from the Scan Action field.

General Settings	
I	

Settings tab

Choose the Target Application, File Type, Resolution, Scan Type, Document Size, Show Scanner Interface, Brightness and Contrast settings.

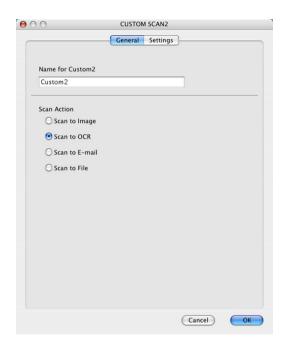
00	CUSTOM SCAN1
	General Settings
Target Application Apple Preview	Add Delete
File Type PDF (*.pdf)	File Size
Resolution	Brightness
300 x 300 dpi	•
Scan Type 24 Bit Color	50
Document Size A4 210 x 297 mm	
	ow Scanner Interface
Restore Defaults)
	Cancel OK

Scan to OCR

General tab

Enter a name in Name for Custom (up to 30 characters) to create the button name.

Choose the type of scan from the Scan Action field.



10

Settings tab

Choose the Target Application, File Type, OCR Software, OCR Language, Resolution, Scan Type, Document Size, Show Scanner Interface, Brightness and Contrast settings.

Target Application Apple TextEdit	Add Delete
File Type	+
Text (*.txt)	•
OCR Software	
Newsoft OCR	•
OCR Language	
English	
Black & White \$ Document Size \$ A4 210 x 297 mm \$	Contrast
Show Scanner	Interface

🖉 Note

The Scan to OCR function is available for English, French, German, Dutch, Italian, Spanish, Portuguese, Danish, Swedish, Japanese, Korean, Traditional Chinese and Simplified Chinese.

Scan to E-mail

General tab

Enter a name in Name for Custom (up to 30 characters) to create the button name.

Choose the type of scan from the Scan Action field.

	General Settings	
Name for Custom3		
Custom3		
Scan Action		
🔘 Scan to Image		
◯ Scan to OCR		
● Scan to E-mail		
O Scan to File		

Settings tab

Choose the E-mail Application, File Type, Resolution, Scan Type, Document Size, Show Scanner Interface, Brightness and Contrast settings.

00	CUSTOM SCAN3
	General Settings
E-mail Application Apple Mail	Add Delete
File Type JPEG (*.jpg)	File Size
Resolution 200 x 200 dpi	Brightness
Scan Type 24 Bit Color Document Size A4 210 x 297 mm	Contrast
She	ow Scanner Interface
Restore Defaults)
	Cancel OK

10

Scan to File

General tab

Enter a name in Name for Custom (up to 30 characters) to create the button name.

Choose the type of scan from the Scan Action field.

Settings	
	Cancel

Settings tab

Choose the file format from the **File Type** pop-up menu. Save the file to the default folder or choose your preferred folder by clicking the **Browse** button.

Choose the **Resolution**, **Scan Type**, **Document Size**, **Show Scanner Interface**, **Brightness** and **Contrast** settings and enter the file name if you want to change it.

If you want to specify the destination of the scanned image, check **Show Save As Window**.

If you want to scan and then crop a portion of a page after pre-scanning the document, check the **Show Scanner Interface** box.

O CUSTOM SCAN4	
General Settings	
File Name (Date) (Number) CCF 20082010 00000.jpg Show Folder	
File Type File Size	
JPEG (*,jpg)	
Pictures Browse Show Save As Window	
Resolution Brightness	
300 x 300 dpi 50	
Scan Type	
24 Bit Color Contrast	
Document Size	
A4 210 x 297 mm	
Show Scanner Interface	
(Restore Defaults)	
Cancel OK	

COPY / PC-FAX (MFC models only)

COPY - Lets you use your Macintosh and any printer driver for enhanced copy operations. You can scan a page on the machine and print the copies using any of the features of the machine's printer driver, or you can direct the copy output to any standard printer driver installed on your Macintosh including network printers.

PC-FAX - Lets you scan a page or document and automatically send the image as a fax from the Macintosh. (MFC models only)

You can configure your preferred settings on up to four buttons.

The **Copy1-Copy4** buttons can be customized to let you use advanced copy and fax functions such as N in 1 printing.



To use the **Copy** buttons, configure the printer driver by clicking the button while holding down the **control** key.

	Copy1	
Name for Copy1		
Copy1		
Copy Ratio		
100% сору	¢	
Resolution	Brightness	
300 x 300 dpi		50
Scan Type		, 30
24 Bit Color	Contrast	
Document Size		≣
A4 210 x 297 m	nm 🕞 🗧	5 0
	now Scanner Interface	
Printer	Brother MFC- xxxx	
Printer		
	Brother MFC-xxxx 🛟 Standard	

Enter a name in Name for Copy (up to 30 characters).

Choose the Copy Ratio, Resolution, Scan Type, Document Size, Show Scanner Interface, Brightness and Contrast settings to be used.

Before finishing the **Copy** button configuration, select the **Printer**. Then choose your print settings from the **Presets** pop-up menu, then click **OK** to close the dialog box. By clicking the configured copy button, the print settings opens.

10

ControlCenter2

■ (Mac OS X 10.4.11)

To copy, choose **Copies & Pages** from the pop-up menu.

To fax, choose Send Fax from the pop-up menu. (See Sending a fax (MFC models only) on page 149.)

Printer: Brother MFC- XXXX	•
Presets: Standard	•
Copies & Pages	•
Copies: 1 🗹 Collated	
Pages: • All • From: 1 to: 1	
(?) PDF V Preview	Cancel Print

(Mac OS X 10.5.x to 10.6.x)

For more options click the disclosure triangle beside the Printer pop-up menu.

To copy, click the **Print** button.

To fax, click the disclosure triangle beside the Printer pop-up menu and then choose **Send Fax** from the pop-up menu. (See *Sending a fax (MFC models only*) on page 149.)

Printer:	Brother MFC-xxxx	
Presets:	Standard	\$
? PDF ▼	Preview	Cancel Print

	Print
Printer: Presets: (Brother MFC- xxxx 🗘 🖍
Copies: Pages:	
1	Pages per Sheet: 1
? PDF Previ	ew Cancel Print

DEVICE SETTINGS

You can configure or check the machine settings.

Remote Setup (MFC models only)

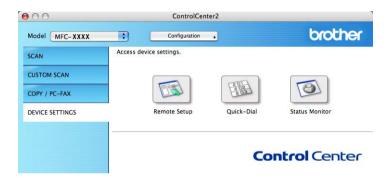
Lets you open the Remote Setup Program. (See Remote Setup on page 193.)

Quick-Dial (MFC models only)

Lets you open the Set Quick-Dial window of Remote Setup. (See Remote Setup on page 193.)

Status Monitor

Allows you to open the Status Monitor Utility.



10

Remote Setup (MFC models only)

The **Remote Setup** button lets you open the Remote Setup Program window to configure the machine setting menus.

Note

For details, see Remote Setup on page 193.

Quick-Dial (MFC models only)

The **Quick-Dial** button lets you open the **Address Book** window in the Remote Setup Program, so you can easily register or change the Quick-Dial numbers on your Macintosh.

	Br	other MFC Remo	te Setup Program		
MEC- XXXX	Address Bool	¢			
General Setup	E	AX/TEL NUMBER	Туре	DESTINATION	SETTING
▼ Fax	*01		Fax/Tel		Standard 😫
Setup Receive	*02		Fax/Tel		Standard 🗘
Setup Send Address Book	*03		Fax/Tel		Standard 😫
Report Setting	*04		Fax/Tel		Standard 😫
Remote Fax Opt	*05		Fax/Tel		Standard 🖨
Dial Restrict. Miscellaneous	*06		Fax/Tel		Standard 🔷
Copy	*07		Fax/Tel		Standard 🔹
Printer	*08		Fax/Tel		Standard 🖨
Network	#001		Fax/Tel		Standard
Wired LAN TCP/IP	#002		Fax/Tel		Standard 😫
Ethernet	#003		Fax/Tel		Standard 😂
▼ WLAN	#004		Fax/Tel		Standard
TCP/IP Scan To FTP	#005		Fax/Tel		Standard 🔹
Initial Setup	#006		Fax/Tel		Standard 💠
	#007		Fax/Tel		Standard 🔹
	#008		Fax/Tel		Standard 🔹
	#009		Fax/Tel		Standard 🔹
	#010		Fax/Tel		Standard 🖨
	#011		Fax/Tel		Standard 🛟
	#011		Fax/Tel		Standard \$
	#013		Fax/Tel		Standard 🛟
	#014		Fax/Tel		Standard \$
	#014		Fax/Tel		Standard 1
	#015		Fax/Tel		Standard \$
	#010		Fax/Tel		Standard
() () () () () () () () () ()	#01/		· un/ .el		
Export Import	Print		ОК	Cancel Apph	

Status Monitor

The **Status Monitor** button allows you to monitor the status of one devices, allowing you to get immediate notification of errors such as a paper jam. (See *Status Monitor* on page 147.)



10

1 Remote Setup

Remote Setup (MFC models only)

The **Remote Setup** application lets you configure many machine and network settings from a Macintosh application. When you access this application, the settings on your machine will be downloaded automatically to your Macintosh and displayed on your Macintosh screen. If you change the settings, you can upload them directly to the machine.

🖉 Note

The Remote Setup application icon is in Macintosh HD/Library/Printers/Brother/Utilities.

	Brother MFC Remote Setup Program
 MFC-xxxx General Setup Fax Setup Receive Setup Send Address Book Report Setting Remote Fax Opt Dial Restrict. Miscellaneous Copy Printer Network Wired LAN TCP/IP Ethernet WLAN TCP/IP Scan To FTP Initial Setup 	General Setup Mode Timer 2 Mins • Paper Type Plain • Paper Size A4 • Volume Ring Med • Speaker Med • Toner Save Off • Sleep Time 3 • Glass ScanSize A4 • File Size Color Middle • Gray Middle • Replace Toner Continue • Stop
Export Import	Print OK Cancel Apply

■ OK

Lets you start uploading data to the machine and exit the Remote Setup application. If an error message is displayed, enter the correct data again and then click **OK**.

Cancel

Lets you exit the Remote Setup application without uploading data to the machine.

Apply

Lets you upload data to the machine without exiting the Remote Setup application.

Remote Setup

Print

Lets you print the chosen items on the machine. You cannot print the data until it is uploaded to the machine. Click **Apply** to upload the new data to the machine and then click **Print**.

Export

Lets you save the current configuration setting to a file.

Import

Lets you read the setting from a file.

- 🖉 Note
- You can use the **Export** and **Import** buttons to save Quick Dial or all your settings for your machine.
- If you need to change the machine that was registered to your Macintosh during the installation of MFL-Pro Suite (see the *Quick Setup Guide*), or if the network environment was changed, you need to specify the new machine. Open the **Device Selector** and choose the new machine. (For network users only.)
- If the Secure Function Lock is set to on, you cannot use Remote Setup.

Section IV



Using The Scan key

Scanning (For USB cable users)	196
Network Scanning	201

Using the Scan key

🖉 Note

If you use the SCAN key when connected to a network, see Network Scanning on page 201.

You can use (SCAN) on the control panel to scan documents into your word processing, graphics or E-mail applications or a folder on your computer.

Before you can use (SCAN) on the control panel, you have to install the Brother MFL-Pro Suite and connect the machine to your computer. If you installed the MFL-Pro Suite from the included CD-ROM then

the correct drivers and ControlCenter4 or ControlCenter2 are installed. Scanning by (SCAN) follows the configuration on the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of ControlCenter2. (For Windows[®], see *Configuring Scan button settings* on page 75 for **Home Mode** or *Configuring Scan button settings* on page 88 for **Advanced Mode**. For Macintosh, see *SCAN* on page 173.) For details about how to configure the scan settings of ControlCenter4 or ControlCenter2 buttons and to

launch the application of your choice using (SCAN), see *ControlCenter4* on page 63 or *ControlCenter2* on page 171.

Scan to E-mail

You can scan either a black and white or colour document into your E-mail application as a file attachment.

1 Load your document.



- 3 Press ▲ or ▼ to choose Scan to PC. Press OK.
- Press ▲ or ▼ to choose E-mail. Press OK.
- 5 Press Start.

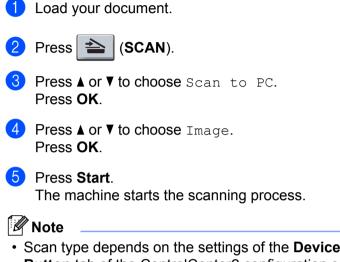
The machine starts scanning the document, creates a file attachment, and launches your E-mail application, displaying the new message waiting to be addressed.

🖉 Note

- Scan type depends on the settings of the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of the ControlCenter2 configuration screen.
- If you want to change between colour and black and white scanning, choose colour or black and white in the scan type option on the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of the ControlCenter2 configuration screen. (For Windows[®], see *Configuring Scan button settings* on page 75 for **Home Mode** or *Configuring Scan button settings* on page 88 for **Advanced Mode**. For Macintosh, see *SCAN* on page 173.)
- If you want to change the default file size for JPEG, PDF or Secure PDF, choose your preferred size by moving the scroll bar on the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of the ControlCenter2 configuration screen.

Scan to Image

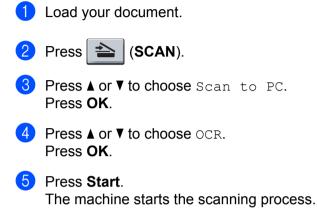
You can scan either a black and white or colour document into your graphics application for viewing and editing.



- Scan type depends on the settings of the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of the ControlCenter2 configuration screen.
- If you want to change between colour and black and white scanning, choose colour or black and white in the scan type option on the Device Scan Settings screen of ControlCenter4 or Device Button tab of the ControlCenter2 configuration screen. (For Windows[®], see Configuring Scan button settings on page 75 for Home Mode or Configuring Scan button settings on page 88 for Advanced Mode. For Macintosh, see SCAN on page 173.)
- If you want to change the default file size for JPEG, PDF or Secure PDF, choose your preferred size by moving the scroll bar on the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of the ControlCenter2 configuration screen.

Scan to OCR

If your original document is text, you can use ScanSoft[™] PaperPort[™] 12SE or Presto! PageManager to scan the document and convert it into a text file which can then be edited in your favorite word processing software.



🖉 Note

Scan type depends on the settings of the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of the ControlCenter2 configuration screen.

(Windows[®])

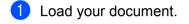
- If you want to change between colour or black and white scanning, choose colour or black and white in the scan type option on the Device Scan Settings screen of ControlCenter4. (See Configuring Scan button settings on page 75 for Home Mode or Configuring Scan button settings on page 88 for Advanced Mode.)
- ScanSoft[™] PaperPort[™] must be installed on your PC.

(Macintosh)

- 12
- You must have Presto! PageManager installed on your Macintosh for the OCR feature to work from the SCAN key or ControlCenter2. (See Using Presto! PageManager on page 168.)
- The Scan to OCR function is available for English, French, German, Dutch, Italian, Spanish, Portuguese, Danish, Swedish, Japanese, Korean, Traditional Chinese and Simplified Chinese.

Scan to File

You can scan a black and white or a colour document into your computer and save it as a file in a folder of your choice. The file type and specific folder are based on the settings you have chosen in the **Device Scan Settings** screen of ControlCenter4 or **Scan to File** screen of ControlCenter2. (For Windows[®], see *Configuring Scan button settings* on page 75 for **Home Mode** or *Configuring Scan button settings* on page 88 for **Advanced Mode**. For Macintosh, see *SCAN* on page 173.)



- 2 Press 📤 (SCAN).
- 3 Press ▲ or ▼ to choose Scan to PC. Press OK.
- Press ▲ or ▼ to choose File. Press OK.
- 5 Press Start.

The machine starts the scanning process.

🖉 Note

- Scan type depends on the settings of the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of the ControlCenter2 configuration screen.
- If you want to change between colour and black and white scanning, choose colour or black and white in the scan type option on the Device Scan Settings screen of ControlCenter4 or Device Button tab of the ControlCenter2 configuration screen. (For Windows[®], see Configuring Scan button settings on page 75 for Home Mode or Configuring Scan button settings on page 88 for Advanced Mode. For Macintosh, see SCAN on page 173.)
- If you would like to display the folder window after scanning the document, select **Show Folder** on the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of the ControlCenter2 configuration screen.
- If you would like to change the file name of scanned documents, enter the file name in the File Name section on the Device Scan Settings screen of ControlCenter4 or Device Button tab of the ControlCenter2 configuration screen.
- If you want to change the default file size for JPEG, PDF or Secure PDF, choose your preferred size by moving the scroll bar on the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of the ControlCenter2 configuration screen.

13 Network Scanning

To use the machine as a network scanner, the machine must be configured with a TCP/IP address. You can set or change the address settings from the control panel (see *Printing the Network Configuration List* in the *Network User's Guide*) or by using the BRAdmin Professional software. If you installed the machine following the instructions for a network user in the *Quick Setup Guide* then the machine should already be configured for your network.

🖉 Note

- For network scanning, a maximum of 25 clients can be connected to one machine on a network. For example, if 30 clients try to connect at a time, 5 of those clients will not be shown on the LCD.
- <For Windows[®]> If your PC is protected by a firewall and is unable to network scan, you may need to configure the firewall settings to allow communication through port number 54925 and 137. (See *Before using the Brother software* on page 115.)

Before using Network Scanning

Network licence (Windows®)

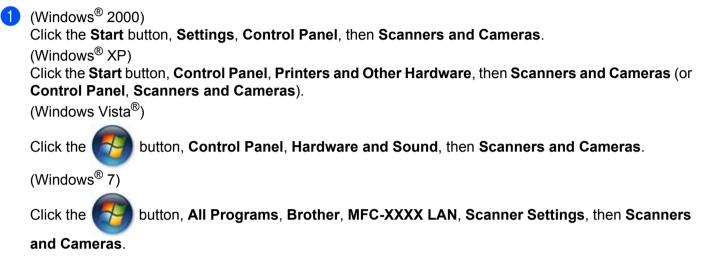
This product includes a PC licence for up to 5 Users.

This licence supports the installation of the MFL-Pro Software Suite including ScanSoft™ PaperPort™ 12SE or ScanSoft™ PaperPort™ 11SE on up to 5 PCs on the network.

If you want to use more than 5 PCs with ScanSoft[™] PaperPort[™] 12SE or ScanSoft[™] PaperPort[™] 11SE installed, please buy the Brother NL-5 pack which is a multiple PC licence agreement pack for up to 5 additional users. To buy the NL-5 pack, contact your Brother dealer.

Configuring Network Scanning (Windows[®])

If you are using a different machine than the one that was originally registered to your PC during the installation of MFL-Pro Suite software (see the *Quick Setup Guide*), follow the steps below.



Scanners and Camer	as	
Ele Edit Yew Favorit	es Iaols Help	
G Back • 🕥 - 💋	🔊 🔎 Search 🌔 Folders 🔢 -	
Address 🥱 Scanners and Co	imeras	💌 🛃 Go
Imaging Tasks	Brother MFC-XXXX LAN	
Other Places	۲	
Control Panel My Documents Shared Documents My Network Places		
Details	(v)	

2 Do one of the following:

- (Windows[®] 2000) Select your Brother machine from the list and click **Properties**.
- (Windows[®] XP) Right-click the Scanner Device icon and choose Properties.
 The Network Scanner Properties dialog box appears.
- (Windows Vista[®] and Windows[®] 7) Click the **Properties** button.

13

🖉 Note

(Windows Vista[®] and Windows[®] 7) When the **User Account Control** screen appears, do the following.

- (Windows Vista[®]) For users who have administrator rights: Click **Continue**.

(Windows[®] 7) For users who have administrator rights: Click **Yes**.



 (Windows Vista[®]) For users who do not have administrator rights: Enter the administrator password and click OK.

(Windows[®] 7) For users who do not have administrator rights: Enter the administrator password and click \mathbf{Yes} .

User Account Control		
Windows needs your permission to continue		
If you started this action, continue.		
Imaging Devices Control Panel Microsoft Windows		
To continue, type an administrator password, and then click OK.		
User Password		
© Details OK Cancel		
User Account Control helps stop unauthorized changes to your computer.		

Click the **Network Setting** tab and choose the appropriate connection method.

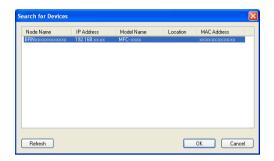
Brother MFC-xxxxxxxx LAN Properties
General Events Color Management Network Setting Scan To Button
C Specify your machine by address
IP Address
 Specify your machine by name
Node Name BRNXXXXXXXXXXXX
Browse
OK Cancel Apply

Specify your machine by address

Enter the IP address of the machine in IP Address, and then click Apply.

Specify your machine by name

Enter the machine node name in **Node Name**, or click **Browse** and choose the device you want to use and then click **OK**.



4 Click the Scan To Button tab and enter your PC name in the Display Name (Max 15 characters) field. The machine's LCD displays the name you enter. The default setting is your PC name. You can enter any name that you like (Max. 15 characters).

Brother MFC-xxxxxxx LAN Properties
General Events Color Management Network Setting Scan To Button
✓ Register your PC with the "Scan To" functions at the machine.
Display Name (Max15 characters) This name wil appear when the "Scan to" menu is selected at the machine.
- "Scan To" Button Pin number for this PC. ↓ Enable Pin number protection
Pin number ('0'-'9', 4 digits)
Retype Pin number
OK Cancel Apply

If you want to avoid receiving unwanted documents, enter a 4-digit PIN number in the **Pin number** and **Retype Pin number** field. To send data to a PC protected by a PIN number, the LCD prompts you to enter the PIN number before the document can be scanned and sent to the PC. (See Using the Scan key on page 206.)

Configuring Network Scanning (Macintosh)

If you want to scan from the machine on a network, you must choose the networked machine in the Device Selector application located in **Macintosh HD/Library/Printers/Brother/Utilities/DeviceSelector** or from the **Model** drop-down list in the main screen of ControlCenter2. If you have already installed the MFL-Pro Suite Software following the network installation steps in the *Quick Setup Guide* then this selection should already be made.

 From Library, choose Printers, Brother, Utilities and DeviceSelector, and then double-click Device Selector.

The **Device Selector** window appears. This window can also be opened from ControlCenter2. For more information, see *Using ControlCenter2* on page 171.

2 Specify your machine by IP address or mDNS service Name. To change the IP address, enter the new IP address. You can also choose a machine from the list of the available machines. Click **Browse** to show the list.

Connection Type Network	
Specify your machine by address	Register your computer with the "Scan To" functions at the machine
IP Address :	Display Name (Max 15 characters)
Specify your machine by Name	"Scan To" Button PIN number for this compute
mDNS service name :	Enable PIN number protection
	PIN number ("0" – "9", 4 digits)
Browse	Retype PIN number

Click OK.

🖉 Note

- To use 'Scan To' button features on the machine, click the check box for Register your computer with the "Scan To" functions at the machine. Then enter the name you want to be displayed on the machine's LCD for your Macintosh. You can use up to 15 characters.
- You can avoid receiving unwanted documents by setting a 4-digit PIN number. Enter your PIN number in the **PIN number** and **Retype PIN number** field. To send data to a computer protected by a PIN number, the LCD prompts you to enter the PIN number before the document can be scanned and sent to the computer. (See Using the Scan key on page 206.)

Using the Scan key

You can use (SCAN) on the control panel to scan documents into your word processing, graphics or E-mail applications or a folder on your computer.

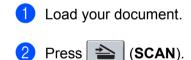
Before you can use (SCAN) on the control panel, you have to install the Brother MFL-Pro Suite and connect the machine to your computer. If you installed the MFL-Pro Suite from the included CD-ROM then

the correct drivers and ControlCenter4 or ControlCenter2 are installed. Scanning by (SCAN) follows the configuration on the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of ControlCenter2. (For Windows[®], see *Configuring Scan button settings* on page 75 for **Home Mode** or *Configuring Scan button settings* on page 88 for **Advanced Mode**. For Macintosh, see *SCAN* on page 173.) For details about how to configure the scan settings of ControlCenter4 or ControlCenter2 buttons and to

launch the application of your choice using (SCAN), see *ControlCenter4* on page 63 or *ControlCenter2* on page 171.

Scan to E-mail

When you choose Scan to E-mail (PC) your document will be scanned and sent directly to the computer you designated on your network. ControlCenter4 or ControlCenter2 will activate the default E-mail application on the designated computer. You can scan and send a black and white or colour document from the computer as an attachment.



- 3 Press ▲ or ▼ to choose Scan to PC. Press OK.
- 4 Press ▲ or ▼ to choose E-mail. Press OK.
- 5 Press ▲ or ▼ to choose the destination computer you want to use for E-mailing your document. Press OK.

If the LCD prompts you to enter a PIN number, enter the 4-digit PIN number for the destination computer on the control panel.

- Press OK.
- 6 Press Start.

The machine starts the scanning process.

🖉 Note

- Scan type depends on the settings of the Device Scan Settings screen of ControlCenter4 or Device Button tab of the ControlCenter2 configuration screen.
- If you want to change between colour and black and white scanning, choose colour or black and white in the scan type option on the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of the ControlCenter2 configuration screen. (For Windows[®], see *Configuring Scan button settings* on page 75 for **Home Mode** or *Configuring Scan button settings* on page 88 for **Advanced Mode**. For Macintosh, see *SCAN* on page 173.)
- If you want to change the default file size, choose your preferred size by moving the scroll bar on the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of the ControlCenter2 configuration screen.

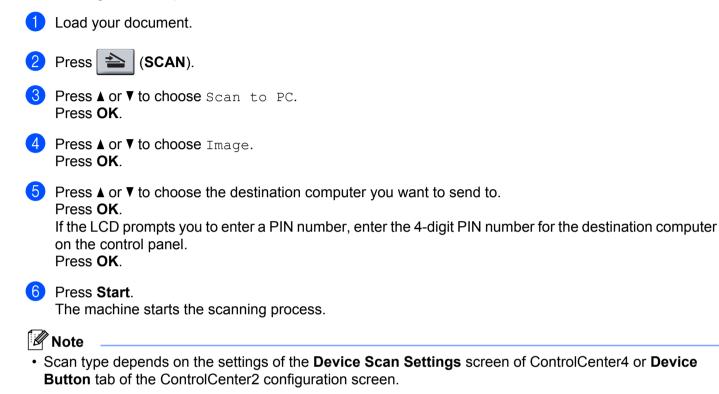
Scan to E-mail (E-mail Server) (For MFC-7460DN and MFC-7860DW)

MFC-7460DN and MFC-7860DW can be assigned an E-mail address allowing you to send, receive or forward documents over a Local Area Network or the Internet to computers or other Internet Fax machines. In order to use this function, please download the necessary software from the Brother Solutions Center (http://solutions.brother.com/).

When you choose Scan to E-mail (E-mail Server) you can scan a black and white or colour document and send it directly to an E-mail address from the machine. You can choose PDF, Secure PDF or TIFF for black and white and PDF, Secure PDF, XPS or JPEG for colour.

Scan to Image

When you choose Scan to Image, your document will be scanned and sent directly to the computer you designated on your network. ControlCenter4 or ControlCenter2 will activate the default graphics application on the designated computer.



• If you want to change between colour and black and white scanning, choose colour or black and white in the scan type option on the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of the

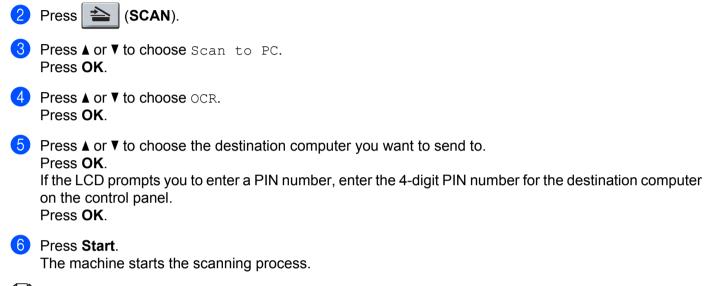
ControlCenter2 configuration screen. (For Windows[®], see *Configuring Scan button settings* on page 75 for **Home Mode** or *Configuring Scan button settings* on page 88 for **Advanced Mode**. For Macintosh, see *SCAN* on page 173.)

 If you want to change the default file size, choose your preferred size by moving the scroll bar on the Device Scan Settings screen of ControlCenter4 or Device Button tab of the ControlCenter2 configuration screen.

Scan to OCR

Load your document.

If your original document is text, you can use ScanSoft[™] PaperPort[™] 12SE or Presto! PageManager to scan the document and convert it into a text file which can then be edited in your favorite word processing software.



🖉 Note

Scan type depends on the settings of the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of the ControlCenter2 configuration screen.

(Windows[®])

- If you want to change between colour and black and white scanning, choose colour or black and white in the scan type option on the **Device Scan Settings** screen of ControlCenter4. (See Configuring Scan button settings on page 75 for **Home Mode** or Configuring Scan button settings on page 88 for Advanced Mode.)
- ScanSoft[™] PaperPort[™] must be installed on your PC.

(Macintosh)

- You must have Presto! PageManager installed on your Macintosh for the OCR feature to work from the SCAN key or ControlCenter2. (See Using Presto! PageManager on page 168.)
- The Scan to OCR function is available for English, French, German, Dutch, Italian, Spanish, Portuguese, Danish, Swedish, Japanese, Korean, Traditional Chinese and Simplified Chinese.

Scan to File

When you choose Scan to File, you can scan a black and white or colour document and send it directly to a computer you designate on your network. The file will be saved in the folder and file format that you have configured in the **Device Scan Settings** screen of ControlCenter4 or **Scan to File** screen of ControlCenter2. You can change the Scan configuration. (For Windows[®], see *Configuring Scan button settings* on page 75 for **Home Mode** or *Configuring Scan button settings* on page 88 for **Advanced Mode**. For Macintosh, see *SCAN* on page 173.)

- 1 Load your document.
- 2 Press 놀 (SCAN).
- 3 Press ▲ or ▼ to choose Scan to PC. Press OK.
- Press ▲ or ▼ to choose File. Press OK.
- 5 Press ▲ or ▼ to choose the destination computer you want to send to.
 - Press OK.

If the LCD prompts you to enter a PIN number, enter the 4-digit PIN number for the destination computer on the control panel.

Press OK.

6 Press Start.

The machine starts the scanning process.

🖉 Note

- Scan type depends on the settings of the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of the ControlCenter2 configuration screen.
- If you want to change between colour and black and white scanning, choose colour or black and white in the scan type option on the Device Scan Settings screen of ControlCenter4 or Device Button tab of the ControlCenter2 configuration screen. (For Windows[®], see Configuring Scan button settings on page 75 for Home Mode or Configuring Scan button settings on page 88 for Advanced Mode. For Macintosh, see SCAN on page 173.)
- If you would like to change the file name of scanned documents, enter the file name in the File Name section on the Device Scan Settings screen of ControlCenter4 or Device Button tab of the ControlCenter2 configuration screen.
- If you want to change the default file size, choose your preferred size by moving the scroll bar on the **Device Scan Settings** screen of ControlCenter4 or **Device Button** tab of the ControlCenter2 configuration screen.

Scan to FTP (For MFC-7460DN and MFC-7860DW)

When you choose Scan to FTP, you can scan a black and white or colour document directly to an FTP server on your local network, or on the internet.

The details required to use Scan to FTP can be entered by using Web Based Management to pre-configure and store the details in an FTP Profile.

🖉 Note

- Scan to FTP is available when FTP profiles are configured by using Web Based Management.
- We recommend Microsoft[®] Internet Explorer[®] 6.0 (or greater) or Firefox 3.0 (or greater) for Windows[®] and Safari 3.0 (or greater) for Macintosh. Please also make sure that JavaScript and Cookies are always enabled in whichever browser you use. If a different web browser is used, make sure it is compatible with HTTP 1.0 and HTTP 1.1.

To use Web Based Management, type http://xxx.xxx.xxx (where xxx.xxx.xxx.xxx is the IP address of your machine) into your browser, and then you can configure or change the settings in **FTP Scan Profile** in **Administrator Settings**. You can configure up to ten FTP server profiles and you can choose what profile numbers (1 to 10) to use for Scan to FTP settings in **FTP Scan Settings**.



If you want to find the IP address of your machine, see *Printing the Network Configuration List* in the *Network User's Guide*.

In addition to the seven preset file names you can store two user defined file names that can be used for creating an FTP Server Profile.

Choose **FTP Scan Settings** in Web Based Management. In **Create a User Defined File Name**, enter a file name in one of the two user defined fields and click **Submit**. A maximum of 15 characters can be entered in each of the user defined name fields.



13

🖉 Note

Using certain characters or symbols in a file name may cause a problem accessing the file. We recommend to only use combinations of the following characters in a file name.

1234567890 ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz ! # \$ % & ' () - , @ ^ _ ' { } ~

Configuring the FTP Default Settings



You can set Passive Mode to OFF or ON depending on your FTP server and network firewall configuration. By default this setting is ON. You can also change the port number used to access the FTP server. The default for this setting is port 21. In most cases these two settings can remain as default.

Press Submit.

- 2 Choose the Profile you want to configure in **FTP Scan Profile**.
- 3 Enter the name that you want to use for the profile of the FTP server. This name will be displayed on the LCD of the machine and can be up to 15 characters.
- 4 The Host Address is the domain name of the FTP server. Enter the Host Address (for example ftp.example.com) (up to 64 characters) or the IP address (for example 192.23.56.189).
- 5 Enter the Username that has been registered with the FTP server for the machine (up to 32 characters).
- 6 Enter the Password for access to the FTP server (up to 32 characters).

7 Enter the destination folder where your document will be stored on the FTP server (for example brother\abc) (up to 60 characters).

8 Choose the file name you want to use for the scanned document. You can choose from seven preset and two user defined File Names. The file name that will be used for your document will be the file name you selected plus the last 6 digits of the flatbed/ADF scanner counter plus the file extension (For example, Estimate098765.pdf). You can also manually enter a File Name up to 15 characters.

Ochoose the scan quality from the drop-down list. You can choose Color 100, Color 200, Color 300, Color 600, B&W 200, B&W 200x100, Gray 100, Gray 200, Gray 300 or User Select.

Choose the file type for the document from the drop-down list. You can choose PDF, Secure PDF, XPS, JPEG or User Select for colour or greyscale scale documents and PDF, Secure PDF, TIFF or User Select for B/W documents.

🖉 Note

- ADF is not available for DCP-7055, DCP-7055W, DCP-7057, DCP-7057W, DCP-7060D and DCP-7070DW
- If you choose **Secure PDF**, the machine will ask you to enter a 4 digit password using numbers 0-9 before it starts scanning.
- If you choose colour or Grey in the scan quality, choose the file size for the document from the drop-down list. You can choose Large, Middle or Small.

🖉 Note

If you choose **User Select** in the scan quality, file type or file size, you must choose those settings from the machine's control panel.

Scan to FTP using FTP Server Profiles

- Load your document.
- 2 Press 📤 (SCAN).
- 3 Press ▲ or V to choose Scan to FTP. Press OK.
- Press ▲ or ▼ to choose one of the FTP server profiles listed. Press OK.
 - If the Scan to FTP profile is complete, you will automatically go to step 9.
 - If the Scan to FTP profile is not complete, for instance, the quality or file type are not chosen, you will be prompted to enter any missing information in the following steps.
- 5 Choose one of the options below:
 - Press ▲ or V to choose Color 100 dpi, Color 200 dpi, Color 300 dpi, Color 600 dpi, Gray 100 dpi, Gray 200 dpi or Gray 300 dpi. Press OK and go to step ③.
 - Press ▲ or ▼ to choose B&W 200 dpi or B&W 200x100 dpi. Press OK and go to step ⑦.

Network Scanning

6 Press ▲ or ▼ to choose PDF, Secure PDF, JPEG or XPS. Press OK, and go to step ⑧.
7 Press ▲ or ▼ to choose PDF, Secure PDF or TIFF. Press OK, and go to step ③.
Note If you choose Secure PDF, the machine will ask you to enter a 4 digit password using numbers 0-9 before it starts scanning.
8 Press ▲ or ▼ to choose Small, Middle or Large. Press OK and go to step ④.
9 Do one of the following:
If you want to start scanning, press Start and go to step 10.
If you want to change the file name, go to step 10.
10 Press ▲ or ▼ to choose a file name you want to use and press OK. Press Start and go to step @.
Vote
If you want to change the file name manually, go to step 0 .
Press ▲ or ▼ to choose <manual>. Press OK. Enter the file name you want to use (up to 32 characters) and press OK. Press Start.</manual>
12 The LCD shows Connecting. When the connection to the FTP server is successful the machine starts the scanning process.
Note
Scan type depends on the settings in Web Based Management.

Using Web Services for scanning on your network (Windows Vista[®] SP2 or greater and Windows[®] 7)

The Web Services protocol enables Windows Vista[®] (SP2 or greater) and Windows[®] 7 users to scan using a Brother machine on the network. You must install the driver via Web Services. For information about installing drivers used for Web Services. See *Installing drivers used for printing and scanning via Web Services (Windows Vista[®] and Windows[®] 7)* in the *Network Glossary*.

🖉 Note

- For network scanning, a maximum of 20 clients can be connected to one machine on the network. For example, if 30 clients try to connect at a time, 10 of those clients will not be shown on the LCD.
- 20 clients can be added to the list shown on the LCD. If 20 clients are already shown in the list, you can
 add additional clients by first uninstalling Web Services from one or more of the clients shown on the LCD,
 installing Web Services on the computer corresponding to the client that you want to add, and then turning
 the Brother machine off and then on.
- If your computer is protected by a firewall and is unable to network scan, you may need to configure the firewall settings. For more information, see *Firewall settings (For Network users)* on page 115.
- You can scan multiple documents from the ADF (automatic document feeder). When using the ADF, you should choose **Feeder (Scan one side)** from the Source drop-down list in the Scan dialog box.

Using Web Services for scanning on your network from a computer (Windows Vista[®] SP2 or greater and Windows[®] 7)

Scanning using the Web Services protocol is also available from your computer. You can use Windows Photo Gallery and Windows Fax and Scan. For how to scan from your computer, see *Scanning a document using the WIA driver (Windows Photo Gallery and Windows Fax and Scan)* on page 55.

🖉 Note

- If the LCD shows Out of Memory, decrease the Paper size setting or the Resolution (DPI) setting.
- Certain characters in the messages displayed on the LCD may be replaced with spaces when the language settings of your OS and your Brother machine are different. For details, see Configuring scan settings for Web Services on page 216.

Using Web Services from the Brother machine (Windows Vista[®] SP2 or greater and Windows[®] 7)

The menu that allows you to use Web Services for scanning is displayed on your Brother machine's LCD if you have installed the driver for scanning via Web Services. See *Installing drivers used for printing and scanning via Web Services (Windows Vista[®] and Windows[®] 7)* in the *Network Glossary*.

🖉 Note

- If the LCD shows Out of Memory, decrease the Paper size setting or the Resolution (DPI) setting.
- Certain characters in the messages displayed on the LCD may be replaced with spaces when the language settings of your OS and your Brother machine are different. For details, see *Configuring scan settings for Web Services* on page 216.

Network Scanning

1 Load your document.

- 2 Press 🚖 (SCAN).
- 3 Press ▲ or ▼ to choose Web Service. Press OK.
- Press ▲ or ▼ to choose the type of scan you want to do. Press OK.
- 5 Press ▲ or ▼ to choose the destination computer you want to send to. Press OK.
- 6 Press Start. The machine starts the scanning process.

Configuring scan settings for Web Services

If the LCD shows Out of Memory, decrease the Paper size setting or the Resolution (DPI) setting.

 (Windows Vista[®]) button, Control Panel, Hardware and Sound, then Scanners and Cameras. Click the (Windows[®] 7) Click the button, All Programs, Brother, MFC-XXXX LAN, Scanner Settings, then Scanners and Cameras. 2 Click your machine, and then click the Scan Profiles button. The Scan Profiles dialog will appear. 3 Choose the scan profile you want to use. Make sure the scanner selected in **Scanner** is a Brother machine that supports Web Services for scanning. Click Set as Default. 4 Click Edit. The Edit Default Profile dialog will appear. 5 Choose the Source, Paper size, Color format, File type, Resolution (DPI), Brightness and Contrast settings. Click Save Profile. The settings will be applied when scanning using the Web Services protocol.

🖉 Note

If you are requested to choose a software application to scan, choose Windows[®] Fax and Scan or Windows[®] Photo Gallery from the list.

A Index

В

PD Script 3 mode	 2
BR-Script S mode	 С

С
ControlCenter2
Macintosh171
ControlCenter4
Windows [®] 63

D_____

Device Selector	94, 205
Macintosh	
Printer	126
TWAIN	155
Windows [®]	
printer	9
TWAIN	42
WIA	49

F _____

FAX (PC-FAX)	
Macintosh	
sending	
Windows [®]	
address book	103
cover page	
facsimile style	
group	105
receiving	
sending	
simple style	100

Н

HP Laser let mode	

Ρ____

PaperPort™ 12SE (Windows [®])	
exporting	61
importing	
OCR	61
Presto! PageManager (Macintosh)	168
Print	
Macintosh	
BR-Script 3 printer driver	139
Printer driver	126
Windows [®]	
Booklet printing	
BR-Script 3 printer driver	
Duplex printing	
Printer driver	

R_____

Remote Setu	р
Macintosh	
Windows [®]	

S

Scan	
Macintosh	
OCR	
Presto! PageManager	
Resolution	
TWAIN Compliant	
Windows®	
Resolution	
ScanSoft™ PaperPort™ 12SE	
TWAIN Compliant	
Web Services	
WIA Compliant	
Scan key	
Network	
USB	
Web Services	
Status Monitor	
Macintosh	
Windows [®]	

W



Visit us on the World Wide Web http://www.brother.com/

These machines are approved for use in the country of purchase only. Local Brother companies or their dealers will only support machines purchased in their own countries.