brother

Software User's Guide

Version 0 TWN-ENG

Applicable models

This User's Guide applies to the following models. FAX-2840

Definitions of notes

We use the following icons throughout this User's Guide:

	Notes tell you how you should respond to a situation that may arise or give		
M NOLE	tips about how the operation works with other features.		

Compilation and publication notice

Under the supervision of Brother Industries, Ltd., this manual has been compiled and published, covering the latest product's descriptions and specifications.

The contents of this manual and the specifications of this product are subject to change without notice.

Brother reserves the right to make changes without notice in the specifications and materials contained herein and shall not be responsible for any damages (including consequential) caused by reliance on the materials presented, including but not limited to typographical and other errors relating to the publication.

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IMPORTANT NOTE

- This product is approved for use in the country of purchase only. Do not use this product outside the country of purchase as it may violate the power regulations of that country.
- In this manual, the screens in this manual are from MFC models, since FAX models and MFC models have identical features. Where they display 'MFC' in this manual, please read 'MFC-xxxx' as 'FAX-xxxx'.
- Before using this manual, please be sure to install available drivers and software from the download page for your machine in the Brother Solutions Center (http://solutions.brother.com/). You can download printer drivers and Remote Setup from the Brother Solutions Center.
- Windows[®] XP in this document represents Windows[®] XP Professional, Windows[®] XP Professional x64 Edition and Windows[®] XP Home Edition.
- Windows Vista[®] in this document represents all editions of Windows Vista[®].
- Windows[®] 7 in this document represents all editions of Windows[®] 7.

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Machine operation keys

Using the control panel

Using the control panel

Using the printer keys

You can access the following features from your machine's control panel.

Job Cancel

To cancel the current print job, press **Stop/Exit**. You can clear the data that is left in the machine's memory by pressing **Stop/Exit**.

Section II

Windows®

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The screens in this section are from Windows[®] XP. Screens on your PC may vary depending on your operating system.

Using the Brother printer driver

A printer driver is software that translates data from the format used by a PC into the format needed by a particular printer, using a printer command language or page description language.

The printer drivers are available from the download page for your model on the Brother Solutions Center at:

http://solutions.brother.com/

Printing a document

When the machine receives data from your computer, it begins printing by picking up paper from the paper tray. The paper tray can feed many types of paper and envelopes. (For information about the Paper Tray and Recommended paper, see Basic User's Guide.)

From your application, choose the Print command. If any other printer drivers are installed on your computer, choose Brother FAX-XXXX* as your printer driver from the Print or Print Settings menu in your software application, and then click OK to begin printing.

*(Where XXXX is your model name.)

Note

- (Macintosh) See *Features in the printer driver (Macintosh)* **>>** page 32.
- You can choose the paper size and orientation in your application software.

If your application software does not support your custom paper size, choose the next largest paper size.

Then adjust the print area by changing the right and left margins in your application software.

Manual duplex (two-sided) printing

The supplied printer driver supports manual duplex printing.

Guidelines for printing on both sides of the paper

- If the paper is thin, it may wrinkle.
- If paper is curled, turn over the stack, straighten it and then put it back in the paper tray or manual feed slot.
- If the paper is not feeding properly, it may be curled. Remove the paper, straighten it and turn over the stack.
- When you use the manual duplex function, it is possible that there may be paper jams or poor print quality.

If there is a paper jam, see Basic User's Guide: *Error and maintenance messages*. If you have a print quality problem, see Basic User's Guide: *Improving the print quality*.

Manual duplex printing

The machine prints all the even-numbered pages on one side of the paper first. Then, the printer driver instructs you (with a pop-up message) to reinsert the paper. Before reinserting the paper, straighten it well, or you may get a paper jam. Very thin or thick paper is not recommended.

Simultaneous scanning, printing and faxing

Your machine can print from your computer while sending or receiving a fax in memory, or while scanning a document into the computer. Fax sending will not be stopped during the computer printing. However, when the machine is copying or receiving a fax on paper, it pauses the computer printing operation, and then continues printing when copying or fax receiving has finished.



Even if Toner Low or Toner Ended is displayed on the LCD, fax sending and scanning are available.

Printer driver settings

Mote

For Macintosh users see *Printing and Faxing* ➤> page 32.

You can change the following printer settings when you print from your computer:

- Paper Size
- Orientation
- Copies
- Media Type
- Resolution
- Print Settings
- Multiple Page
- Duplex / Booklet
- Paper Source
- Scaling
- Reverse Print
- Use Watermark
- Header-Footer Print
- Toner Save Mode
- Administrator
- Density Adjustment
- Improve Print Output
- Skip Blank Page
- Print Profiles

The following pages provide an overview of the printer driver settings. For more information, see the Help text in the printer driver.

Accessing the printer driver settings



Note

To configure the tray settings, choose the Tray Settings tab.

Basic tab

You can also change the Page Layout settings by clicking the illustration on the left side of the **Basic** tab.

💩 Brother MFC-xxxx Printer Printing Preferences ?X brother MFC-xxxx S Brother SolutionsCenter Basic Advanced Print Profiles A Paper Size Α4 * O Portrait ○ <u>L</u>andscape Orientation 1 × Copies Collat<u>e</u> Media Type Plain Paper ~ (1)(4) Resolution 600 dpi ~ Print Settings Graphics ~ Paper Size : A4 210 x 297 mm (8.3 x 11.7 in) Media Type : Plain Paper Multiple Page Normal ~ Copies : 1 Resolution : 600 dpi Right, then Dow (2)Duplex / Booklet : None Scaling : Off Watermark : Off Duplex / Booklet None v Duple<u>x</u> Setting Paper Source <u>First</u> Page Auto Select ~ (3)~ Other Page: Same as First Page Default Support. ΟK Cancel Apply <u>H</u>elp

- (1) Choose Paper Size, Orientation, Copies, Media Type, Resolution and Print Settings (1).
- 2 Choose Multiple Page and Duplex / Booklet (2).
- 3 Choose **Paper Source** (3).
- Confirm your current settings in the window (4).
- 5 Click OK to apply your chosen settings. To return to the default settings, click Default, then OK.

Paper Size

From the drop-down box choose the Paper Size you are using.

Orientation

Orientation selects the position of how your document will be printed (Portrait or Landscape).



Copies

The copies selection sets the number of copies that will be printed.

Collate

With the Collate check box selected, one complete copy of your document will be printed and then repeated for the number of copies you selected. If the Collate check box is not selected, then each page will be printed for all the copies selected before the next page of the document is printed.



Media Type

You can use the following types of media in your machine. For the best print quality, select the type of media that you wish to use.

- Plain Paper
- Thin Paper
- Thick Paper
- Thicker Paper
- Bond Paper
- Envelopes
- Env. Thick
- Env. Thin
- Recycled Paper
- Label



- When using ordinary plain paper (60 to 105 g/m², 16 to 28 lb) choose Plain Paper. When using heavier weight paper or rough paper choose Thick Paper or Thicker Paper. For bond paper, choose Bond Paper.
- When printing on envelopes choose Envelopes. If the toner is not fixed to the envelope correctly when Envelopes has been selected, choose Env. Thick. If the envelope is crumpled when Envelopes has been selected, choose Env. Thin.

Resolution

You can choose the resolution as follows.

- 300 dpi
- 600 dpi
- HQ 1200

```
🖉 Note
```

The print speed will change depending on what print quality setting you choose. Higher print quality takes longer to print, while lower print quality takes less time to print.

Print Settings

You can change the print settings as follows:

Graphics

This is the best mode for printing documents that contain graphics.

Text

This is the best mode for printing text documents.

Manual

You can change the settings manually by choosing Manual and clicking the Manual Settings... button.

You can set brightness, contrast and other settings.

Multiple Page

The Multiple Page selection can reduce the image size of a page allowing multiple pages to be printed on one sheet of paper or enlarge the image size for printing one page on multiple sheets of paper.

Page Order

When N in 1 option is selected, the page order can be selected from the drop-down list.

Border Line

When printing multiple pages onto one sheet, with the Multiple Page feature, you can choose to have a solid border, dashed border or no border around each page on the sheet.

Print cut-out line

When 1 in NxN pages option is selected, the **Print cut-out line** option can be selected. This option allows you to print a faint cut-out line around the printable area.

Manual duplex (two-sided)/ Booklet

When you want to print a booklet or do manual duplex printing, use this function.

None

Disable duplex printing.

Duplex (Manual)

When you want to do duplex printing, use this option.

• Duplex (Manual)

The machine prints all the even-numbered pages first. Then the printer driver will stop and show the instructions required to re-install the paper. When you click **OK** the odd-numbered pages will be printed.

When you choose **Duplex (Manual)**, the **Duplex Settings...** button becomes available to select. You can set the following settings in the **Duplex Settings** dialog box.

Duplex Type

There are four types of duplex binding directions available for each orientation.

Binding Offset

When you check **Binding Offset**, you can also specify the offset for binding in inches or millimeters.

Booklet (Manual)

Use this option to print a document in booklet format using duplex printing; it will arrange the document according to the correct page numbers and allows you to fold at the center of the print output without having to change the order of the pages.

Booklet (Manual)

The machine prints all the even-numbered sides first. Then the printer driver will stop and show the instructions required to re-install the paper. When you click **OK** the odd-numbered sides will be printed.

When you choose **Booklet (Manual)**, the **Duplex Settings...** button becomes available to select. You can set the following settings in the **Duplex Settings** dialog box.

Duplex Type

There are two types of duplex binding directions available for each orientation.

Booklet Printing Method

When Divide into Sets is selected:

This option allows you to print the whole booklet into smaller individual booklet sets, it still allows you to fold at the center of the smaller individual booklet sets without having to change the order of the pages. You can specify the number of sheets in each smaller booklet set, from 1 to 15. This option can help when folding the printed booklet that has a large number of pages.

Binding Offset

When you check **Binding Offset**, you can also specify the offset for binding in inches or millimeters.

Paper Source

You can choose **Auto Select**, **Tray1** or **Manual** and specify separate trays for printing the first page and for printing from the second page onwards.

Advanced tab



Change the tab settings by clicking one of the following selections:

- Scaling (1)
- Reverse Print (2)
- Use Watermark (3)
- Header-Footer Print (4)
- Toner Save Mode (5)
- Administrator (6)
- Other Print Options (7)

Scaling

You can change the print image scaling.

Reverse Print

Check Reverse Print to reverse the data to flip it upside down.

Use Watermark

You can put a logo or text into your document as a watermark. You can choose one of the preset Watermarks, or you can use a bitmap file that you have created. Check **Use Watermark** and then click the **Settings...** button.

🌢 Brother MFC-xxxx Printer Print	ing Preferences	? 🛛
brother MFC-xxxx		SolutionsCenter
	Basic Advanced Print Profiles	 ● <u>Diff</u> ● Fit to Paper Sige ▲4 ● Free [25 - 400 %] 100
Paper Size : A4 210 x 297 mm (8.3 x 11.7 m) Media Type : Plain Paper Copies : 1 Resolution : 600 dpi Duplex / Booklet : None	Reverse Print Use Watermark Header-Footer Print	Settings
Scaing: Un Watermark: On CONFIDENTIAL	I oner Save <u>M</u> ode Administrator 	Settings Other Print Options
Sypport		

Watermark Settings

Watermark Settings	Select <u>W</u> atermark COPFIDENTIAL COPY DRAFT Iransparent In <u>O</u> utline Text	Add Settings Dglete
Custom Settings Eirst Page CONFIDENTIAL COPY DRAFT	Other Pages	Нер

2

Transparent

Check **Transparent** to print the watermarked image in the background of your document. If this feature is not checked then the watermark will be printed on top of your document.

In Outline Text

Check **In Outline Text** if you only want to print an outline of the watermark. It is only available when you choose a text watermark.

Custom Settings

You can choose which watermark to print on the first page or on the other pages.

Click the Add button to add the watermark settings and then choose Use Text or Use Bitmap File in Watermark Style.

Edit Watermark		
	Watermark Style	🔿 Use <u>B</u> itmap File
	Titļe	
	Text	
S.	T <u>e</u> xt	CONFIDENTIAL
CO.	<u>F</u> ont	Arial
	<u>S</u> tyle	Regular 💌
Position	Size	72 🗘
Automatically Centered	Da <u>r</u> kness	20 🗘 %
<u>x</u> [-100 - 100] 🛛 🛟	Bitmap	
y[-100 - 100]	File	
Angle [() - 359 ° 1		
		Browse
	Sgaling [25 - 999 %]	100 💲 %
	ок 🗌	Cancel Help

You can change the additional watermark's size and position on the page by selecting the watermark, and clicking the **Settings** button.

Title

Enter a title you like in the field.

Text

Enter your Watermark Text into the Text box, and then choose the Font, Style, Size and Darkness.

Bitmap

Enter the file name and location of your bitmap image in the **File** box, or click **Browse** to search for the file. You can also set the scaling size of the image.

Position

Use this setting if you want to control the position of the watermark on the page.

Header-Footer Print

When this feature is enabled, it will print the date and time on your document from your computer's system clock and the PC login user name or the text you entered. By clicking **Settings**, you can customize the information.

ID Print

If you select **Login User Name**, your PC login user name will be printed. If you select **Custom** and enter the text in the **Custom** edit box, the text you entered will be printed.

Toner Save Mode

You can conserve toner use with this feature. When you set **Toner Save Mode** to On, prints appears lighter. The default setting is Off.



• We do not recommend Toner Save Mode for printing photo or grayscale images.

• Toner Save Mode is not available for HQ 1200 resolution.

Administrator

Administrators have the authority to limit access to functions such as scaling and watermark.

Administrator Settings	
Passw <u>o</u> rd	
Set <u>P</u> assword	Set
Copies Lock	
Multiple Page & Scaling Lock Watermark Lock	
Header-Footer Print Lock	
OK Cancel	<u>H</u> elp

Password

Enter the password into this box.

🖉 Note

Click Set Password... to change the password.

Copies Lock

Lock the copy pages selection to prevent multiple copy printing.

Multiple Page & Scaling Lock

Lock the scaling setting and multiple page setting to prevent changes being made.

Watermark Lock

Lock the current settings of the Watermark option to prevent changes being made.

Header-Footer Print Lock

Lock the current settings of the Header-Footer Print option to prevent changes being made.

Other Print Options

You can set the following in Printer Function:

- Density Adjustment
- Improve Print Output
- Skip Blank Page

Density Adjustment

Increase or decrease the print density.

Improve Print Output

This feature allows you to improve a print quality problem.

Reduce Paper Curl

If you choose this setting, the paper curl may be reduced.

If you are printing only a few pages, you do not need to choose this setting. We recommend that you change the printer driver setting in **Media Type** to the thin setting.



This operation will decrease the temperature of the machine's fusing process.

Improve Toner Fixing

If you choose this setting, the toner fixing on paper may be improved. If this selection does not provide enough improvement, change the printer driver setting in **Media Type** to a thick setting.

🖉 Note

This operation will increase the temperature of the machine's fusing process.

Reduce Ghosting

If you are using the machine in a high humidity environment this setting may reduce ghosting on the paper. Do not use this setting if the ambient humidity is below 30% or ghosting may increase.

🖉 Note

This feature may not reduce ghosting for all types of paper. Before you buy a lot of paper, test a small quantity to make sure that the paper is suitable.

Skip Blank Page

If **Skip Blank Page** is checked, the printer driver automatically detects blank pages and excludes them from printing.



This option does not work when you choose the following options:

- Use Watermark
- Header-Footer Print
- N in 1 or 1 in NxN Pages in Multiple Page
- Duplex (Manual) or Booklet (Manual)

Print Profiles tab

Print Profiles are editable presets designed to give you quick access to frequently used printing configurations.



- Print profile list box (1)
- Edit a profile (2)

You can edit and save a new print profile.

Restore default profiles (3)

Click to restore all the default print profiles.

- Always show Print Profiles tab first. (4)
- Current print profile view (5)

Choose your profile from the print profile list box.

- If you want to display the Print Profiles tab at the front of the window from the next time you print, check Always show Print Profiles tab first.
- 3 Click OK to apply your chosen profile.

Edit a Profile

The Save your profile changes dialog box appears by clicking Edit a profile.

Choose an icon you want to use from the Icon list.



2 Enter the desired title in **Name**.

3 Choose the print profile you want to overwrite, then click **OK**.

Mote

You can overwrite the preset print profiles.

Support

Click Support... in the Printing Preferences dialog box.

Brother MFC-xxxx Printer Printi	ing Preferences		?
brother MFC-xxxx		S Brother Solutions	sCen
	Basic Advanced Print Profiles		
<u>A</u>	Paper Size	A4	~
	Orientation	Portrait	
	<u>C</u> opies	1 🗘 🗌 Collat <u>e</u>	
	Media Type	Plain Paper	~
	Resolution	600 dpi	~
Paper Size : A4	Print Settings	Graphics	~
210 x 297 mm 8.3 x 11.7 in)		Manual <u>S</u> ettings	
/ledia Type : Plain Paper Copies : 1	Multiple Page	Normal	~
Resolution : 600 dpi	Page Order	Right, then Down	~
Duplex / Booklet : None Scaling : Off	<u>B</u> order Line		- ~
Vatermark : Off	Duplex / Boo <u>k</u> let	None	~
		Duple <u>x</u> Settings	
	Paper Source		
	<u>F</u> irst Page	Auto Select	~
	Other Pages	Same as First Page	~
Support			
	UK Cancel		elp



Brother Solutions Center (1)

The Brother Solutions Center (<u>http://solutions.brother.com/</u>) is a Web site offering information about your Brother product including FAQs (Frequently Asked Questions), User's Guides, driver updates and tips for using your machine.

Genuine Supplies Website (2)

You can visit our Web site for original/genuine Brother supplies by clicking this button.

Brother CreativeCenter (3)

You can visit our Web site for free and easy online solutions for business and home users by clicking this button.

■ Check Setting (4)

You can check the current driver settings.

■ About (5)

This will show the list of the printer driver files and version information.

Tray Settings tab

🖉 Note

To access the **Tray Settings** tab, see *Accessing the printer driver settings* >> page 9.

You can define the paper size for each paper tray and auto detect the serial number in the **Tray Settings** tab as follows.



■ Paper Source Setting (1)

This feature lists the paper size assigned to each tray. The settings applied in **Paper Size** (2) and **Update** (4) are displayed.

Paper Size (2)

This setting allows you to define which paper size is used for the tray and manual feed slot. Highlight the paper source you want to define and then choose the paper size from the drop-down list. Click **Update** (4) to apply the setting to the tray.

Default Source (3)

This setting allows you to choose the default paper source that your document will be printed from. Choose the **Default Source** from the drop-down list and click **Update** (4) to save your setting. The **Auto Select** setting will automatically pull paper from any paper source (tray or manual feed slot) that has a defined paper size that matches your document.

■ Update (4)

The Update function reflects the Paper Size (2) setting in Paper Source Setting (1).

2

Serial No. (5)

By clicking **Auto Detect** (6), the printer driver will query the machine and display its serial number. If it fails to receive the information, the screen will display "------".

■ Auto Detect (6)

The **Auto Detect** function obtains the machine's serial number by initiating communication between the PC and the machine.

🖉 Note

The Auto Detect function is not available under the following machine conditions:

- The machine's power switch is Off.
- The cable is not connected to the machine correctly.

Status Monitor

The Status Monitor utility is a configurable software tool for monitoring the status of one or more devices, allowing you to get immediate notification of error messages such as paper empty or paper jam.

器 Brother	Status Monitor 🛛 🔀
Brother M	FC- xxxx Printer 💌
	USB002
	Ready
	Troubleshooting
	Visit the Genuine Supplies website

You can check the device status at anytime by double-clicking the icon in the tasktray or by choosing **Status Monitor** located in **Start/All Programs/Brother/FAX-XXXX** on your PC.

(Windows[®] 7)

If you have set the **Enable Status Monitor on startup** during installation, you will find the a button or the **Brother Status Monitor** icon on the taskbar.

To show the **Brother Status Monitor** icon on your taskbar, click the solution. The **Brother Status Monitor** icon will appear in the small window. Then drag the solution to the taskbar.



There is also a link to the **Troubleshooting** and Brother Genuine Supplies Web site. Click **Visit the Genuine Supplies website** button for more information on Brother genuine supplies.

🖉 Note

- For more information about using the Status Monitor software, right-click the **Brother Status Monitor** icon and choose **Help**.
- The automatic software update feature is active when the status monitor feature is active. With the update feature you can receive both Brother applications and machine firmware updates automatically.

Monitoring the machine's status

The Status Monitor icon will change color depending on the machine's status.

A green icon indicates the normal stand-by condition.



A yellow icon indicates a warning.

🦺 start 🛛 😽 6:58

A red icon indicates a printing error has occurred.

🐉 start 🛛 🔀 6:58

There are two locations where you can display the **Brother Status Monitor** on your PC - in the tasktray or on the desktop.

Remote Setup

Remote Setup

3

The Remote Setup program lets you configure many machine settings from a Windows[®] application. When you start this application, the settings on your machine will be downloaded automatically to your PC and displayed on your PC screen. If you change the settings, you can upload them directly to the machine.

Click the Start button, All Programs, Brother, FAX-XXXX and Remote Setup.

🚪 Brother MFC Remote Setu	p Program - MFC-xxxx			
General Setup	<u>General Setup</u>			
🖃 Fax	Mode Timer	2 Mins 🔹		
Setup Receive Setup Send	Paper Type	Plain	•	
- Address Book Report Setting	Paper Size	A4 🔻		
- Remote Fax Opt Dial Restrict.	Volume			
Miscellaneous	Ring	Med 💌		
Initial Setup	Beeper	Med 💌		
	Speaker	Med 💌		
	Handset	Low 🔻		
	Volume Amplify	© On	⊙ Off	
		Permanent		
	Toner Save	Off 👤		
	Sleep Time	3		
	Replace Toner	C Continue	Stop	
Export Import	Print	ОК	Cancel Apply	

OK

Lets you start uploading data to the machine and exit the Remote Setup application. If an error message is displayed, enter the correct data again and then click **OK**.

Cancel

Lets you exit the Remote Setup application without uploading data to the machine.

Apply

Lets you upload data to the machine without exiting the Remote Setup application.

Print

Lets you print the chosen items on the machine. You cannot print the data until it is uploaded to the machine. Click **Apply** to upload the new data to the machine and then click **Print**.

Export

Lets you save the current configuration settings to a file.

Remote Setup

Import

Lets you read the settings from a file.

Note

You can use the **Export** button to save Quick Dial or all your settings for your machine.

Section III



Apple Macintosh

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Features in the printer driver (Macintosh)

This machine supports Mac OS X 10.5.8 - 10.6.x - 10.7.x.

Note

4

The screens in this section are from Mac OS X 10.5. The screens on your Macintosh will vary depending on your operating system version.

Manual duplex (two-sided) printing

The supplied printer driver supports manual duplex printing.

Guidelines for printing on both sides of the paper

- If the paper is thin, it may wrinkle.
- If paper is curled, turn over the stack, straighten it and then put it back in the paper tray or manual feed slot.
- If the paper is not feeding properly, it may be curled. Remove the paper, straighten it and turn over the stack.
- When you use the manual duplex function, it is possible that there may be paper jams or poor print quality.

If there is a paper jam, see Basic User's Guide: *Error and maintenance messages*. If you have a print quality problem, see Basic User's Guide: *Improving the print quality*.

Manual duplex printing

The machine prints all the even-numbered pages on one side of the paper first. Before reinserting the paper, straighten it well, or you may get a paper jam. Very thin or thick paper is not recommended.

Simultaneous scanning, printing and faxing

Your machine can print from your computer while sending or receiving a fax in memory, or while scanning a document into the computer. Fax sending will not be stopped during the computer printing. However, when the machine is copying or receiving a fax on paper, it pauses the computer printing operation, and then continues printing when copying or fax receiving has finished.



Even if Toner Low or Toner Ended is displayed on the LCD, fax sending and scanning are available.

Choosing page setup options

You can set the Paper Size, Orientation and Scale.

From an application such as TextEdit, click File, then Page Setup. Make sure Brother FAX-XXXX (where XXXX is your model name.) is chosen in the Format for pop-up menu. You can change the settings for Paper Size, Orientation and Scale, then click OK.

Settings:	Page Attributes 🔷
Format for:	Brother MFC-xxxx
	Brother MFC- XXXX CUPS
Paper Size:	A4 🛟
	20.99 by 29.70 cm
Orientation:	
Scale:	100 %
0	Cancel OK

2 From an application such as TextEdit, click **File**, then **Print** to start printing.

(Mac OS X 10.5.8 to 10.6.x)

For more page setup options, click the disclosure triangle beside the Printer pop-up menu.

Printer:	Brother MFC-xxxx	
Presets:	Standard	\$
? PDF ▼	Preview	Cancel Print

Printer: Brother MFC-xxxx
Presets: Standard
 Copies: 1 Scollated
Pages: • All From: 1 to: 1
Paper Size: A4 20.99 by 29.70 cm
 Orientation:
TextEdit
Print header and footer

Note

You can save the current settings as a preset by choosing **Save As** from the **Presets** pop-up menu.

■ (For Mac OS X 10.7.x)

For more page setup options, click **Show Details**.

Printer:	Brother MFC-xxxx ‡
Presets:	Default Settings ÷
Copies: Pages:	All ¢
? PDF -	Show Details Cancel Print

	Printer: Brother MFC-xxxx ‡
	Presets: Default Settings ‡
	Copies: 1
	Pages: • All
	From: 1 to: 1
	Paper Size: A4 ‡ 210 by 297 mm
	Orientation:
	TextEdit +
	Print header and footer
	Rewrap contents to fit page
[idd d] 1 of 1 ▶ ▶ ▶)	

Note

You can save the current settings as a preset by choosing **Save Current Settings as Preset** from the **Presets** pop-up menu.

Choosing printing options

To control special printing features, choose the options you want to change from the Print dialog box.

Printer:	Brother MFC-xxxx
Presets:	Standard
Copies:	1 Collated
Pages:	All From: 1 to: 1
Paper Size:	A4 \$ 20.99 by 29.70 cm
Orientation:	
	TextEdit
	Layout Color Matching Paper Handling
(44 4) 1 of 1 (→ →→)	Cover Page Scheduler
⑦ (PDF ▼)	Print Settings
	Summary

Cover Page

You can choose the following cover page settings:

	Printer: Brother MFC-XXXX
	Presets: Standard
	Copies: 1 🗹 Collated
	Pages: • All From: 1 to: 1
	Paper Size: A4 20.99 by 29.70 cm
	Orientation:
	Cover Page
	Print Cover Page: 💿 None
	 Before document After document
▲ ▲ 1 of 1 ► ►►	Cover Page Type: standard
	Pilling Info:
	bining into.

Print Cover Page

If you want to add a cover page to your document, use this function.

Cover Page Type

Choose a template for the cover page.

Billing Info

If you want to add the billing information to the cover page, enter text in the **Billing Info** box.

Layout

	Printer: Brother MFC-xxxx
	Presets: Standard
	Copies: 1 Sollated
	Pages: All
	Paper Size: A4 20.99 by 29.70 cm
	Orientation:
	Layout
	Pages per Sheet: 1
	Layout Direction: 2 5 4
(• • • • • • • • • • • • • • • • • • •	Border: None
	Two-Sided: Off 🔷
	Reverse Page Orientation

Pages per Sheet

The **Pages per Sheet** selection can reduce the image size of a page by allowing multiple pages to be printed on one sheet of paper.

Layout Direction

When you specify the pages per sheet, you can also specify the direction of the layout.

Border

If you want to add a border, use this function.

Reverse Page Orientation

Check **Reverse Page Orientation** to reverse the data from up to down.

■ Flip horizontally (Mac OS X 10.6.x to 10.7.x)

Check Flip horizontally to print as a reflection flipped left-to-right.



If you want to do manual duplex printing, see *Duplex Printing* ➤> page 41.

Print Settings

You can change settings by choosing a setting in the **Print Settings** list:

		(- · · ·		
	Presets:	Standard		I ÷
	Copies:	1	Collated	
	Pages:	• All		_
		O From: 1	to: 1	
	Paper Size:	A4	20.99 by 2	9.70 cm
	Orientation:			
		Print Settings		•
		Madia Type:	Plain Paper	•
		media Type.	rian raper	
44 4 1 of 1 (>>>>>		Resolution:	600 dpi	\$
		Paper Source:	Auto Select	•
	► Advanced			

Media Type

You can change the media type to one of the following:

- Plain Paper
- Thin Paper
- Thick Paper
- Thicker Paper
- Bond Paper
- Envelopes
- Env. Thick
- Env. Thin

- Recycled Paper
- Label

Resolution

You can change the resolution as follows:

- 300 dpi
- 600 dpi
- HQ 1200

Paper Source

4

You can choose Auto Select, Tray 1 or Manual.

Advanced print settings

When you click the triangle mark (>) beside Advanced, the advanced print settings appear.



Toner Save Mode

You can conserve toner use with this feature. When you set **Toner Save Mode** to On, print appears lighter. The default setting is Off.



- We do not recommend Toner Save Mode for printing Photo or Gray Scale images.
- Toner Save Mode is not available for HQ 1200 resolution.

Graphics Quality

You can change the print quality as follows:

• Graphics

The Graphics mode prioritizes contrast. Choose this setting for printing text and figures, such as business and presentation documents. You can represent sharp contrasts between shaded areas.

• Text

This is the best mode for printing text documents.

Improve Print Output

This feature allows you to improve a print quality problem.

Reduce Paper Curl

If you choose this setting, the paper curl may be reduced.

If you are printing only a few pages, you do not need to choose this setting. We recommend that you change the printer driver setting in **Media Type** to a thin setting.



This operation will decrease the temperature of the machine's fusing process.

Improve Toner Fixing

If you choose this setting, the toner fixing on paper may be improved. If this selection does not provide enough improvement, change the printer driver setting in **Media Type** to a thick setting.

🖉 Note

This operation will increase the temperature of the machine's fusing process.

Reduce Ghosting

If you are using the machine in a high humidity environment this setting may reduce ghosting on the paper. Do not use this setting if the ambient humidity is below 30% or ghosting may increase.

🖉 Note

This feature may not reduce ghosting for all types of paper. Before you buy a lot of paper, test a small quantity to make sure that the paper is suitable.

Other Print Options

Skip Blank Page

If **Skip Blank Page** is checked, the printer driver automatically detects blank pages and excludes them from printing.

Duplex Printing

Manual duplex

Select Paper Handling.

Choose **Even Only** and print, and then reload the printed paper into the tray (blank side face down in Tray 1) or manual feed slot (blank side face up in Manual). Choose **Odd Only** and print.



Removing the Printer driver for Macintosh

1 Log in as an 'Administrator'.

Prom the Apple menu, choose System Preferences. Click Print & Fax or Print & Scan, then choose the printer you want to remove and remove it by clicking the - button.

Status Monitor

The **Status Monitor** utility is a configurable software tool for monitoring the status of the machine, letting you see error messages such as paper empty or paper jam at pre-set update intervals. You can check the device status by launching Brother Status Monitor. Follow these steps:

- For Mac OS X 10.5.8
 - 1 Run the System Preferences, select Print & Fax, then choose the machine.
 - 2 Click the **Open Print Queue...**, then click **Utility**. Status Monitor will start up.
- For Mac OS X 10.6.x to 10.7.x
 - 1 Run the System Preferences, select Print & Fax or Print & Scan, then choose the machine.
 - Click the Open Print Queue..., then click Printer Setup. Select the Utility tab then click Open Printer Utility. Status Monitor will start up.

Updating the machine's status

If you want the latest machine status while the Status Monitor window is open, click the 🚞 icon. You can

set the interval at which the software will update the machine status information. Go to the menu bar, **Brother Status Monitor** and choose **Preferences**.



Hiding or showing the window

After starting the **Status Monitor**, you can hide or show the window. To hide the window, go to the menu bar, **Brother Status Monitor** and choose **Hide Status Monitor**. To show the window, click the **Brother Status Monitor** icon in the dock.



Quitting the window

Click Brother Status Monitor in the menu bar and then choose Quit Status Monitor from the pop-up menu.

Sending a fax

You can send a fax directly from a Macintosh application.



Fax documents will be sent in Black and White only.

1 Create a document in a Macintosh application.

- 2 From an application such as TextEdit, click File, then Print.
 - (Mac OS X 10.5.8 to 10.6.x)

For more page setup options, click the disclosure triangle beside the Printer pop-up menu.

Printer: (Brother MFC-xxxx
Presets: (Standard 🗘
? PDF v) Preview Cancel Print
	Printer: Brother MFC-xxxx 😜 🔺
	Presets: Standard
	Conject 1 Collated
	O From: 1 to: 1
	Paper Size: A4 20.99 by 29.70 cm
	Orientation:
	TextEdit 🛟
	Print header and footer
(44 4) 1 of 1	> >>
	(Cancel) Pri

■ (For Mac OS X 10.7.x)

For more page setup options, click **Show Details**.

Proceto	Default Sattings	*
Flesets.		•
Copies:		
Pages:	All ‡	
	[de] ● 1 of 1	

Printer: Brother MFC-xxxx ‡
Presets: Default Settings \$
Copies: 1
Pages: 💽 All
From: 1 to: 1
Paper Size: A4 \$ 210 by 297 mm
Orientation:
TextEdit ‡
Print header and footer
Rewrap contents to fit page

3 Choose Send Fax from the pop-up menu.



4 Choose Facsimile from the Output pop-up menu.

	Printer: Brother MFC-xxxx
	Presets: Standard
	Copies: 1 Collated
	Pages: • All
	Paper Size: 44 20 99 by 20 70 cm
	Orientation:
	Send Fax
	Output: Facsimile
	Input Fax Number:
1 of 1 + ++	
	Destination Fax Numbers: Addresses
	Name Fax#
	Delete
	(Cancel) Print

5 Enter a fax number in the **Input Fax Number** box, and then click **Print** to send the fax.

Note

If you want to send a fax to more than one number, click **Add** after entering the first fax number. The destination fax numbers will be listed in the dialog box.

Printer: Brother MFC-xxxx
Presets: Standard
Copies: 1 Scollated
Pages: 💽 All
O From: 1 to: 1
Paper Size: A4 20.99 by 29.70 cm
Orientation:
Send Fax
Output: Facsimile
Input Fax Number:
Add
Destination Fax Numbers: Addresses
Name Fax#
222-111-3333
Delete

Using the Addresses panel

You can choose a fax number using the Addresses button.

1 Click Addresses.

Printer: Brother MFC-xxxx
Presets: Standard
Copies: 🚺 🗹 Collated
Pages: • All
O From: 1 to: 1
Paper Size: A4 20.99 by 29.70 cm
Orientation:
Send Fax
Output: Exactacile
Input Fax Number
Add
Destination Fax Numbers: Addresses
Name Fax#
Delete

2 Choose the fax number from the **Addresses** panel and then click **To**.

00	Addresses		_
To:		3 cards Q	
Group	Name	Phone	
🔯 All	🏙 Apple Inc.	XXX-XXX-XXX (main)	
	📧 Bob	888-888-0001 (work)	
		888-888-0000 (work fax)	
	上 xxxxx	XXX-XXX-XXX (home)	
			/





5

Remote Setup

Remote Setup

The **Remote Setup** application lets you configure many machine settings from a Macintosh application. When you access this application, the settings on your machine will be downloaded automatically to your Macintosh and displayed on your Macintosh screen. If you change the settings, you can upload them directly to the machine.

🖉 Note

The RemoteSetup application icon is in Macintosh HD/Applications/Brother.

	Brother MFC F	Remote Setup Program
MFC-XXXX	General Setup	
General Setup	Mode Timer	2 Mins
Fax Setup Receive	Paper Type	Plain 🗘
Setup Send	Paper Size	A4 🗘
Report Setting	Volume	
Remote Fax Opt Dial Restrict.	Ring	Med 🗘
Miscellaneous	Beeper	Med 🗘
Initial Setup	Speaker	Med 🗘
	Handset	Low
	Volume Amplify	On Off
		Permanent \$
	Toner Save	Off 🛟
	Sleep Time	3
	Replace Toner	🔘 Continue 💿 Stop
Export Import	Print	OK Cancel Apply

■ OK

Lets you start uploading data to the machine and exit the Remote Setup application. If an error message is displayed, enter the correct data again and then click **OK**.

Cancel

Lets you exit the Remote Setup application without uploading data to the machine.

Apply

Lets you upload data to the machine without exiting the Remote Setup application.

Print

Lets you print the chosen items on the machine. You cannot print the data until it is uploaded to the machine. Click **Apply** to upload the new data to the machine and then click **Print**.

Remote Setup

Export

Lets you save the current configuration setting to a file.

Import

Lets you read the setting from a file.



You can use the **Export** and **Import** buttons to save Quick Dial or all your settings for your machine.

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