

EN



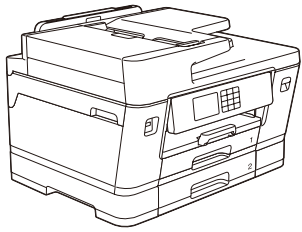
Operation Videos:  
[www.95105369.com](http://www.95105369.com)



Installation & Using Videos

### 1 Unpack the machine and check the components

Remove the protective tape or film covering the machine and the supplies.



- Most of the machine illustrations in this *Quick Setup Guide* show the MFC-J3940DW.
- The images in this guide are for illustration purposes only and may differ from the actual products.

**NOTE**

- Save all packing materials and the box in case you must ship your machine.
- **For a network connection you must purchase a network interface cable. A USB cable is included with your machine.**

**USB cable**

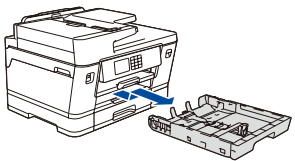
We recommend using a USB 2.0 cable (Type A/B) that is no more than 2 metres long.

**Ethernet (Network) cable**

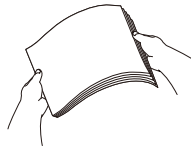
Use a straight-through Category 5 (or greater) twisted-pair cable for 10BASE-T or 100BASE-TX Fast Ethernet Network.

### 2 Load plain A4 paper

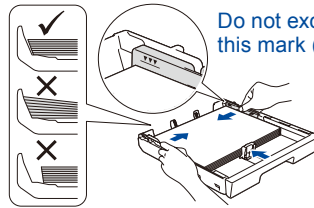
After finishing the machine setup, you can change the paper type or size. For more information about paper handling, see the *Online User's Guide* at [www.95105369.com](http://www.95105369.com).



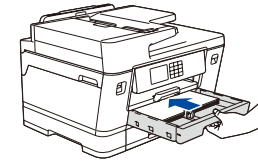
Pull the paper tray completely out of the machine as shown by the arrow.



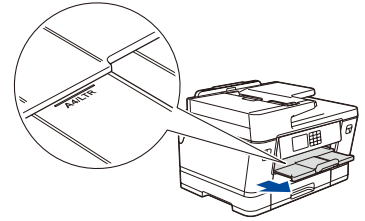
Fan the paper well.



Load the paper in the tray and adjust the paper guides.

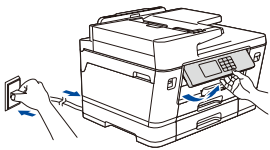


Slowly push the paper tray completely into the machine.



Pull out the paper support until it locks into place.

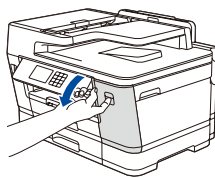
### 3 Connect the power cord



**NOTE**

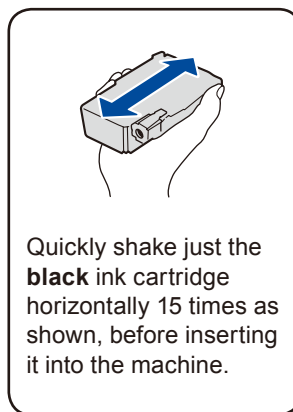
You can adjust the control panel angle to read the LCD more easily.

### 4 Install the inbox ink cartridges



Open the ink cartridge cover.

Remove the orange protective part from the machine. Follow the LCD instructions to store the orange protective part inside the machine. If you must transport the machine, remove the ink cartridges and replace this part.



Quickly shake just the **black** ink cartridge horizontally 15 times as shown, before inserting it into the machine.

Follow the LCD instructions to install the ink cartridges. Close the ink cartridge cover. The machine will prepare the ink tube system for printing.

**NOTE**

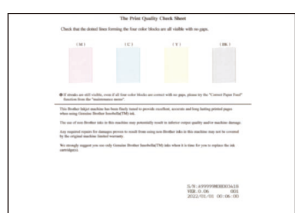
The first time you install a set of ink cartridges the machine will use an amount of ink to fill the ink delivery tubes for high quality printouts. This process will only happen once.

### 5 Set the date and time

Follow the LCD instructions to set the date and time.

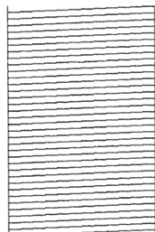
After setting the date and time, you can set the Brother LCD Message defaults.

### 6 Check the print quality



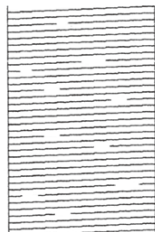
Follow the LCD instructions, and then press [Start]. The machine prints the Print Quality Check Sheet.

OK



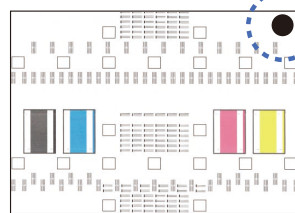
Follow the LCD instructions and check the quality of the four colour blocks on the sheet, and then start the cleaning procedure if required.

Poor

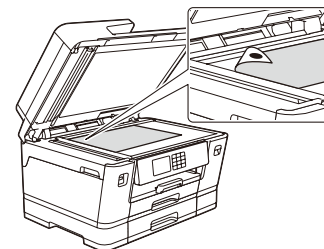


### 7 Adjust the print alignment (recommended)

To adjust the print alignment before using your machine, press [Start].



Follow the LCD instructions to print the Adjustment Sheet. The black circle mark is located in the upper right corner of the sheet.



Place the Adjustment Sheet face down on the scanner glass. Make sure the black circle is in the upper left corner of the scanner glass.

Follow the LCD instructions and complete adjusting the alignment.

When finished, remove the Adjustment Sheet from the scanner glass.

## 8 Machine settings

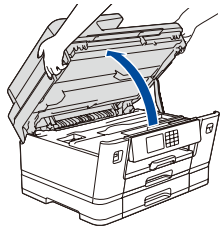
Follow the LCD instructions to configure the machine settings.

- (MFC-J3940DW only) Configure the tray settings and check the paper orientation information.
- Check the software installation information.

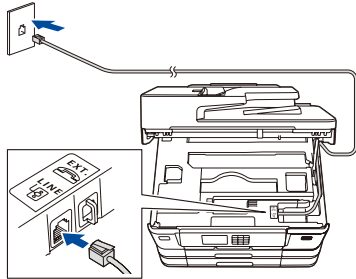
## 9 Connect the telephone line cord

If you are not using your machine as a fax, go to **10**. For more information on using the fax feature, see the *Online User's Guide*.

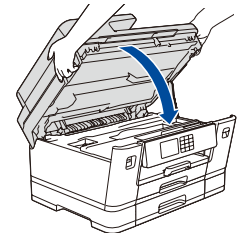
The telephone line cord is not included in the box.



Lift the scanner cover.



Connect the telephone line cord. Use the socket marked **LINE** and guide the cord out the back of the machine.



Close the scanner cover.

## 10 Connect your computer or mobile device to your machine

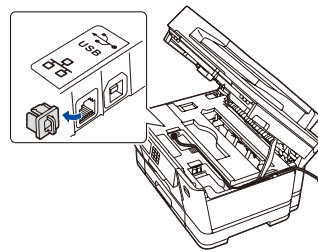
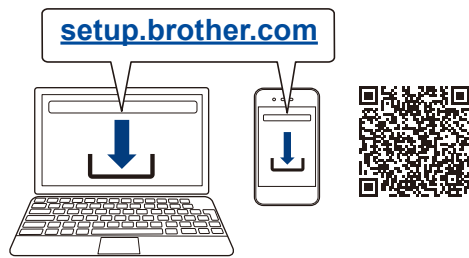
Follow these steps to complete the setup using one of the connection types available on your machine.

Visit [setup.brother.com](http://setup.brother.com) to download and install Brother software.

Follow the on-screen instructions and prompts.

### NOTE

For Wired Network Connection and USB Connection, locate the correct port (based on the cable you are using) inside the machine as shown.



## Setup Finished

You can now print and scan using your machine.

To check for the latest firmware, visit [support.brother.com/up7](http://support.brother.com/up7).

### Important Notice for Network Security:

The default password to manage this machine's settings is located on the back of the machine and marked "Pwd". We recommend immediately changing the default password to protect your machine from unauthorised access.

### 兄弟畅享印(WeChat Mini Program)

You can print photos and documents using WeChat application "兄弟畅享印", without the need to install an app or a driver. Register your machine before using this feature for the first time. Visit the QR code on the right for the instruction.



## Can't Connect? Check the following:



Wireless network

Restart your wireless access point/router (if possible).

Restart your machine and computer, and then go to **10**.

If still not successful, go to **11**.



Wired network  
USB connection

Disconnect the cable.

If still not successful, visit [www.95105369.com](http://www.95105369.com) for FAQs and Troubleshooting.

## 11 Manual wireless setup

If the wireless setup is not successful, try to set up the connection manually.

Find your SSID (Network Name) and Network Key (Password) on your wireless access point/router and write them in the table provided below.

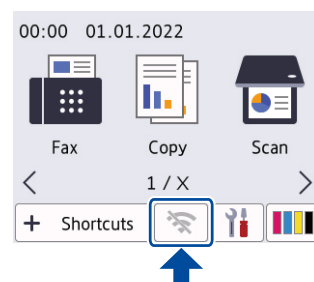
SSID (Network Name)	
Network Key (Password)	

SSID: XXXXXXXX  
Network Key: XXXX

Go to your machine, and press > [Find Wi-Fi Network] > [Yes].

Select the SSID (Network Name) for your access point/router and enter the Network Key (Password). When the wireless setup is successful, the LCD displays [Connected].

Go to **10** to install software.



If setup is not successful, restart your Brother machine and your wireless access point/router, and repeat **11**.

If you cannot find this information, ask your network administrator or wireless access point/router manufacturer.