



#### **English**

With your PT-D200, you can create labels for multiple applications. Select from the many frames, character sizes and styles to design beautiful custom labels. In addition, the variety of tape cartridges available allows you to print labels with different widths and exciting colours.

Read this manual carefully before you begin and keep the manual in a handy place for future reference.

Printed in China D00FSB001



## **Safety Precautions**

## **▲WARNING**

Indicates a potentially hazardous situation which if not avoided could result in death or serious injuries

Follow these guidelines to avoid the risk of fire, burns, injury, electric shocks, rupture, overheating, abnormal odours or

- smoke. Always use the specified voltage and the recommended AC adapter (AD-24ES) for
- the P-touch labeller to prevent any damage or failure.

  Do not touch the P-touch labeller during a lightning storm.
- Do not use the machine/AC adapter in places of high humidity (such as bathrooms).
- Do not overload the power cord. Do not place heavy objects on, or damage the power cord or plug. Do not forcibly
- bend or pull the power cord. Always hold the AC adapter carefully when disconnecting from the power outlet.
- Make sure that the plug is fully inserted in the power outlet. Do not use an outlet that
- Do not allow the machine/AC adapter/power plug/batteries to get wet, for example by handling them with wet hands or spilling beverages onto them.
- Since loss of eyesight may result when leaked fluid from batteries gets into your eyes, immediately rinse your eyes with a large amount of clean water, and then seek medical attention.
- Do not disassemble or modify the P-touch labeller/AC adapter/batteries Do not allow a metal object to contact both the plus and minus ends of a battery
- Do not use sharp objects, such as tweezers or a metallic pen, to change the
- Do not throw the batteries into fire or expose to heat.
- Disconnect the AC adapter, remove batteries immediately and stop using the machine if you notice abnormal odour, heat, discoloration, deformation or anything unusual while using or storing it.
- Do not use a damaged or leaking battery as the fluid may get on your hands Do not use a deformed or leaking battery or one whose label is damaged. There is a possibility of generating heat

**ACAUTION** Indicates a potentially hazardous situation which, if not avoided, may result in minor or moderate injuries.

#### Follow these guidelines to avoid personal injury, liquid leakage, burns or heat.

- When the machine is not being used, store it out of the reach of children. In addition, do not allow children to put machine parts or labels in their mouths. If any object has been swallowed, seek medical attention.
- Do not touch metal parts near the print head immediately after printing. Do not touch the cutter blade.
- If leaked fluid from batteries gets onto your skin or clothes, immediately rinse them with clean water.
- Remove the batteries and disconnect the AC adapter if you do not intend to use the P-touch labeller.
- Do not use a battery other than that specified. Do not use combinations of old and new batteries or combinations of different types, different charging levels, different manufacturers or different models. Do not insert a battery with its plus and minus ends reversed.
- Do not drop or hit the P-touch labeller/AC adapter
- Do not press on the LCD display.

  Do not put your finger inside the machine when you close the back cover
- Before using Ni-MH rechargeable batteries, carefully read the instructions for the
- batteries and battery charger, and be sure to use them correctly When using Ni-MH rechargeable batteries, charge the batteries with a specialized battery charger before using the batteries.

#### **General Precautions**

- Depending on the location, material, and environmental conditions, the label may unneel or become irremovable, the colour of the label may change or be transferred to other objects. Before applying the label, check the environmenta conditions and the material.
- Do not use the P-touch labeller in any way or for any purpose not described in this guide. Doing so may result in accidents or damage to the machine.

  Use only Brother TZe tapes with the P-touch labeller. Do not use tapes that do not

- Only use a soft, dry cloth to clean the labeller; never use alcohol or other organic
- Use a soft wipe to clean the print head; never touch the print head.
- Do not put any foreign objects into the tape exit slot or AC adapter connector or battery compartment, etc.
  Do not place the P-touch labeller/batte ies/AC adapter in direct sunlight or rain,
  - near heaters or other hot appliances, in any location exposed to extremely high or low temperatures (e.g., on the dashboard or in the back of your car) or high humidity, or in dusty locations.
  - Do not apply excessive pressure to the cutter lever.
  - Do not try to print if the cassette is empty; it will damage the print head.

    Do not pull the tape while printing or feeding; it will damage the tape and machine
- Any data stored in memory will be lost due to failure or repair of the P-touch
- labeller, or if the battery expires.

  The P-touch labeller is not equipped with a charging feature for rechargeable
- The printed text may differ from the text that appears on the LCD.
  The length of the printed label may differ from the displayed label length A protective clear plastic sticker is placed over the display during manufacturing
- and shipping. This sticker should be removed prior to use.

  When power is disconnected for more than three minutes, all text, format settings
- and any text files stored in the memory will be cleared.

#### **Declaration of Conformity** (Europe/Turkey only)

We, Brother Industries, Ltd. 15-1, Naeshiro-cho, Mizuho-ku, Nagoya 467-8561 Japan declare that this product and AC adapter are in conformity with the essential requirements of all relevant directives and regulations

applied within the European Community.

The Declaration of Conformity (DoC) can be downloaded from our website. Visit <u>support brother com</u> and:

select "Europe"

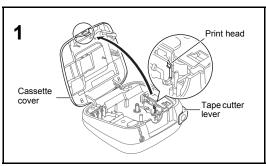
- select your country select "Manuals"
- select your model
- select "Declaration of Conformity"

4

click "Download"

Your Declaration will be downloaded as a PDF file.

## **Power Supply and Tape Cassette**



Open the cassette cover by pressing the above indicated area at the top end of the

If a tape cassette is already installed, remove it by pulling it straight up. Also, if batteries are already installed, remove them.

· Make sure that the power is turned off when replacing batteries or tape cassettes.

Insert six new AAA alkaline batteries

(LR03) or fully charged Ni-MH batteries

(HR03), making sure that their poles

point in the correct directions.

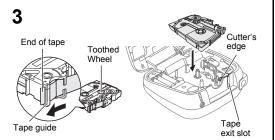
Users of alkaline batteries: Always replace all six batteries at the same time with brand new ones.

Users of Ni-MH batteries: Always replace all six batteries at the same time with fully charged ones.



2

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Insert a tape cassette, making sure that it snaps into place.

- · Make sure that the end of the tape feeds under the tape guides.
- · Use only Brother TZe tapes with this machine.



#### Securely close the cassette cover. making sure that it snaps into place.

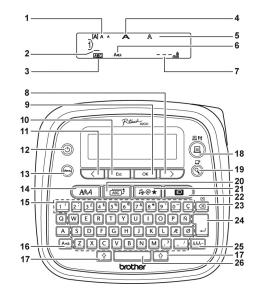
NOTE

When using optional AC adapter (AD-24ES)

- 1. Connect the AC adapter into the AC adapter socket on the top of the machine.
- 2. Insert the plug into the nearest standard electrical outlet.

For memory back up, we recommend using AAA alkaline batteries (LR03) or Ni-MH batteries (HR03) together with the AC adapter.

## LCD Display & Keyboard



- Cursor
- 2. 3. Underline/Frame
- Width Style
- 6. Caps Label Length If a specific label length has been
- selected, also appears.
  Cursor key: Right (Use with Shift key to go to end of the text.)
- 10. Escape key
- Cursor key: Left (Use with Shift key to go to start of the
- 12. Power key 13. Menu key
- 14. Font key
- 15. Character keys 16. Caps key17. Shift keys
- 18. Print key
- 19. Preview key
- 20. Frame key
- 21. Symbol key
- 22. DECO MODE key 23. Backspace key
- 24. Enter key 25. Accent key

26. Space key

## NOTE

- · The LCD shows one row of 15 characters; however, the text
- that you enter can be up to 80 characters in length. While selecting the settings, press the Space key to go back to
- the default item The print preview is a generated image of the label, and may
- differ from the actual label when printed. Label length shown on LCD may slightly differ from the actual label length when printed

# Initial Settings

Start your machine.

Supply power by using six AAA batteries or the optional AC adapter (AD-24ES), and then press

Set the language.

The default setting is [English].



Set the unit of measurement.

The default setting is [mm].



Solution

Problem

an incorrect language.

- The machine automatically turns off if no keys are pressed
- To cancel any operation, press 
   Esc

## Troubleshooting

#### ▶ Error message

, =					
Message	Cause/Remedy				
Low Battery!	The batteries are weak. If using AAA alkaline batteries: Replace them with new ones. If using Ni-MH batteries: Charge them fully.				
Battery Dead	The installed batteries are running low.				
Invalid!	There is no text above the cursor when you selected [Numbering]. An invalid character was selected for [Numbering]. An invalid number was selected for [Tab Length] or [Label Length]. An invalid value was entered as the label length while using the DECO MODE or Name Label function.				
No Text!	You tried to print a text file when there is no data stored in the memory.      Is pressed when no text is entered.     You tried to select [Numbering], [Mirror], or Text Preview when no text is entered.      was pressed when no text was entered while using the DECO MODE or Name Label function.				
Line Limit!	You tried to enter a 3rd line by pressing You tried to print or preview two lines of text while				

3.5 mm or 6 mm tape is installed. Install tape of a

#### Cause/Remedy Message You tried to print a label when there is no cassette No Cassette! The tape cutter lever was used in the middle of the Cutter Error printing process. The maximum number of characters (80 characters. 50 characters for DECO MODE or Name Label Text Full! function) have already been entered With the DECO MODE or Name Label function: label length, reduce the text. Text Limit! All other functions: Since the number of entered characters exceeds the label length, reduce the text, or select [Auto] as the label length. Printing on 3.5 mm tape with invalid Frame setting ON. No Frame OK (Select ok to print with no Frame, Esc to cancel.) Feeding tape after printing when [Chain Print] is selected. Refer to "Setting Margin". OK to Feed? Only 12 mm tapes are available for use with DECO MODE or the Name Label function. Insert 12mm Use a tape cassette with the Tto mark Wrong Tape!

### ▶ What to do when...

the printed label.

used.

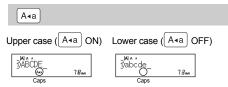
Problem	Solution	
The display stays blank after you have turned on the machine.	Check that the batteries are correctly inserted. If the batteries are weak, replace them. Check that the AD-24ES adapter is correctly connected.	
When the label is printed out, the margin(space) is too large on both sides of the text.	See "Setting Margin" in this users guide and select [Half] or [Narrow] to have smaller margins for your label.	
The machine does not print, or the printed characters are not formed properly.	Check that the tape cassette has been inserted correctly. If the tape cassette is empty, replace it. Check the cassette cover is properly closed.	
The setting has cleared on its own.	The batteries may be weak. Replace them. When power is disconnected for more than three minutes, all text & formats in the display will be lost. Language and Unit settings will also be cleared.	
A blank horizontal line appears through the printed label	There maybe some dust on the print head. Remove the tape cassette and use a dry cotton swab to gently wipe the print head with an up-and-down motion.  The print head can be cleaned more easily if the	

optional print head cleaning cassette (TZe-CL3) is

#### The machine has "locked up" (i.e., nothing happens Refer to "Resetting the P-touch". when a key is pressed, even though the machine is on.) The batteries may be weak. Replace them. Check that the batteries are correctly inserted off when you try A wrong adapter is used; the recommended to print. adapter is the AD-24ES The tape does Check that the end of the tape feeds under the not feed properly tape guides or the tape gets The cutter lever is used while printing. Do not stuck inside the touch the cutter lever during printing. machine. All text and need to be Press ↑ + and select [Text&Format] cleared to create The LCD is set to Refer to "Initial Settings"

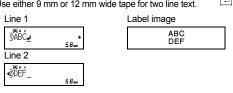
#### **Entering Text**

► Switching Upper Case/Lower Case



► Making Two Lines of Text

Move the cursor to where the second line starts and press Use either 9 mm or 12 mm wide tape for two line text.



NOTE

• The return symbol ( ) will be displayed when the Enter key is

► Entering Tab

(Menu) → (/) [Tab] (OK) To change tab length: (Menu) → ( / / ) [Tab Length] ○κ → / [Auto/0-100 mm] ок

#### **▶** Entering Accented Characters



- Refer to the table of accented characters (B) on the enclosed insertion sheet for a list of available accented characters.
- To cancel operations, press Esc
- · The order of accented characters differs depending on the selected LCD language.

► Changing Label Length



NOTE

- After the label is printed cut along the printed dots (·) with scissors so that the label length matches the machine setting.
- If a specific label length has been selected, 🛕 also appears in

▶ To Clear

By pressing  $\boxed{\boxtimes}$ , the letters will be deleted one by one. To delete all text and settings

↑ + 🖾 → < / > [Text&Format] ox To delete text only: ↑ + 🖾 → < / > [Text Only] ok]

## Printing Labels

You can preview the text before printing



- The print preview is a generated image of the label, and may differ from the actual label when printed.
- When the LCD cannot display all the text at a time, press to display the hidden text.

#### ► Feeding (Tape Feed)

1 + (Q)

▶ Printing



- selecting the number of copies · The number of copies can also be specified by pressing a
- number key. To prevent damage to the tape, do not touch the cutter lever
- while the message "Printing..." or "Feeding..." is displayed.
- · To cut off the label, push in the tape cutter lever on the upper-right corner of the machine.
- · Peel the printed label from the backing and apply the label. · You can print up to 9 copies of each label.

#### 

#### [Numbering]

You can print many copies of the same text while incrementing a selected number by 1 after each label is printed. **Example:** To print copies of a label containing a serial number (0123, 0124 and 0125)



Select the highest number you wish to be printed when setting the number.

### [Mirror]



J.SMITH

• Use clear tape in [Mirror], so the labels can be read correctly from the opposite side when attached on glass, windows or other transparent surfaces.

## ► Setting Margin (Menu) + 2:)



[Full]/[Half]/[Narrow]

For leaving equal margins on both sides of the text.



[Chain Print]

For creating a label containing text in various styles.

1. Enter text.

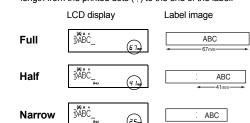
2. Press ( ), then [Copies: ] appears.

- 3. Press  $\bigcirc$  or enter number with number keys to select the number of copies.
- **4.** Press . Printing will start, and then the message "OK to Feed?" appears.
- **5.** Press Esc to enter more text.
- 6. Clear the text, enter the text for the next label, and then press (E) 7. When the message "OK to Feed?" appears after the last
- label is printed, press OK 8. After the tape is fed, press the cutter lever to cut off the

● NOTE

 When [Chain Print] is set, feed the tape before using the cutter otherwise a part of the text may be cut off. Also, cut along the printed dots ( ) with scissors so the text is centred in the label.

When [Half] or [Narrow] is set, the displayed label length is the length from the printed dots ( :) to the end of the label.



- · To print more than 1 copy of a label with the minimum margin, set the margin to [Narrow].
- · Do not pull the tape since this may damage the tape cassette.

### Saving Label Files

You can save up to 30 labels and recall them for printing at a later date. A maximum of 80 characters can be saved per file. You can also edit and overwrite stored labels.

#### Save



**▶** Print





NOTE

If you try to store a label when there is already a label stored to that number, a message "Overwrite?" will appear. Press ok to save your new label. Press Esc to cancel.

#### Accessories

See the included "Tape Catalog" Tape Cassettes:

AC Adapter: AD-24ES **Cutter Unit:** TC-4 (replacement)

If the cutter blade becomes blunt after repetitive use and the tape cannot be cut cleanly, replace with a new cutter unit (stock no. TC-4) obtained from an authorised Brother reseller.

#### ► Replacing the Cutter Unit

Pull out the two sections of the cutter unit (green) in the direction of the arrows shown in the illustration.



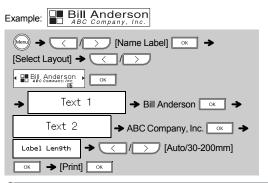
2. Install a new cutter unit. Push it in until it snaps into place.

Do not touch the cutter blade directly with your fingers.

#### **USING TEMPLATES**

#### Name Label

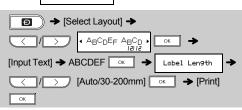
This function allows you to create various name labels using the built-in templates. Refer to the Name Label format table (D) on the enclosed insertion sheet



## **DECO MODE**

This function allows you to create unique labels by using builtin templates. Refer to the DECO MODE format table (C) on the enclosed insertion sheet.

Example: ABCDEF ABCD



NOTE

· Depending on the format you have selected, the entire contents of your text may not be printed. For example, if you selected a fixed Label Length and the text is too long, an error message "Text Limit!" will appear.

- The templates cannot be edited.
- Only the highlighted symbols on the enclosed insertion sheet can be used in DECO MODE.
- To clear all text, press 🖒 and 🖾 , then "Clear?" appears.
- Press ok to clear. Press Esc to cancel. When you access DECO MODE or Name Label function, your most recently printed DECO MODE or Name Label function
- text and label length will be recalled. Press Esc to return to the previous step.
- To exit the DECO MODE or Name Label function and return to the text input screen, do one of following:

a) Press Esc b) Press / b) to select [Cancel], and then press when "Print" appears.

- These features are only available when using 12 mm wide tape cassettes.
- The maximum label length is 200 mm for DECO MODE and Name Label function.
- · When [Auto] is selected for "Label Length", the label will automatically adjust to the correct length for the text.
- to return to the [Auto] setting for "Label Length" mode.

## **USEFUL FUNCTION KEYS**

# Font Key (ASA)

Press ( AAA to select the settings to enter text.

AAA → ✓ / Select an item ✓ ✓ 2 Press / to select the settings.

Font	AA	Helsinki	A 1
		Brussels	A 1
		US	A 1
		Florida	A1
		Belgium	Αl
		San Diego	A 1
		Los Angeles	A 1
		Calgary	A 1
		HEL + Atlanta *	A 1
		HEL + Adams *	A 1
		HEL + Brunei *	A 7
		HEL + Istanbul *	A 1
		HEL + Sofia *	A 1
		HEL + Germany *	Αı
Size	Ада	Large	A
		Medium	<u>A</u>
		Small	
Width	A	Normal	Α
		× 2	A
		× 1/2	A
Style	AA	Normal	Α
		Bold	Α
		Outline	A
		Shadow	A
		Solid	A
		Italic	Α
		I+Bold	Α
		I+Outline	A
		I+Shadow	A
		Vertical	∢
* When [	IFI + Atlan	tal, for example, is selected, the	font for

characters, including accented characters, will be Helsinki, and the font for numbers and some symbols will be Atlanta. Other combined fonts will be divided in the same way.

#### NOTE

To cancel operations, press Esc

· Refer to the font sample table (F) on the enclosed insertion

The actual printed font size depends on the tape width, number of characters and number of input lines. Once characters reach a minimum size, the selected font will default to a custom font which is based on the Helsinki style. This allows labels to print using the smallest text possible on narrow or multi-line labels.

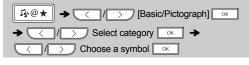
Frame Key F

Press to select the frame design. Refer to the frame design table (E) on the enclosed insertion sheet.

→ ✓ / > Select a frame OK NOTE

# Symbol Key □••

of symbols (A) on the enclosed insertion sheet for a list of available symbols.



# To cancel operations, press Esc

**Short Cut Keys** 

NOTE

Language	(Menu) →	ď
Label Length	(Mersi) → 1 !	
Margin	(Meru) → [2:]	***
Name Label	Menu → 3 £	ABC
File	Menu → 4 5	
Tab	Meru) → [5%]	H—H  ※ ※
Tab Length	Menu) → 6 €	<del>H →</del> H   <del>                                   </del>
Clear	Menu) → 🗵	AE 02
Unit	(Menu) → [7 <sup>&amp;</sup> ]	пппп

## **Resetting the P-touch**

You can reset the P-touch labeller when you want to initialise the settings, or in the event the P-touch labeller is not working

1 Turn off the P-touch labeller, hold down 🕥 and R and then press (b) to turn the P-touch back on.

Release  $\bigcirc$  and  $\bigcirc$  . The P-touch labeller turns on with the internal memory

NOTE All text, settings and stored files are cleared.

#### **Specifications**

Dimensions: (W x D x H) Weight:

Approx. 165(W) × 155(D) × 68(H)mm

Power supply

Approx. 490 g (without batteries and tape cassette) Six AAA alkaline batteries (LR03)

3.5 mm, 6 mm, 9 mm, 12 mm

Six AAA Ni-MH batteries (HR03)\* Optional AC adapter (AD-24ES) Brother TZe tape (width) Tape cassette:

\*1 Visit us at <u>support.brother.com</u> for the latest information about the recommended batteries.

**Contact Information** 

Contact may differ by country

See the Website at www.brother.eu